

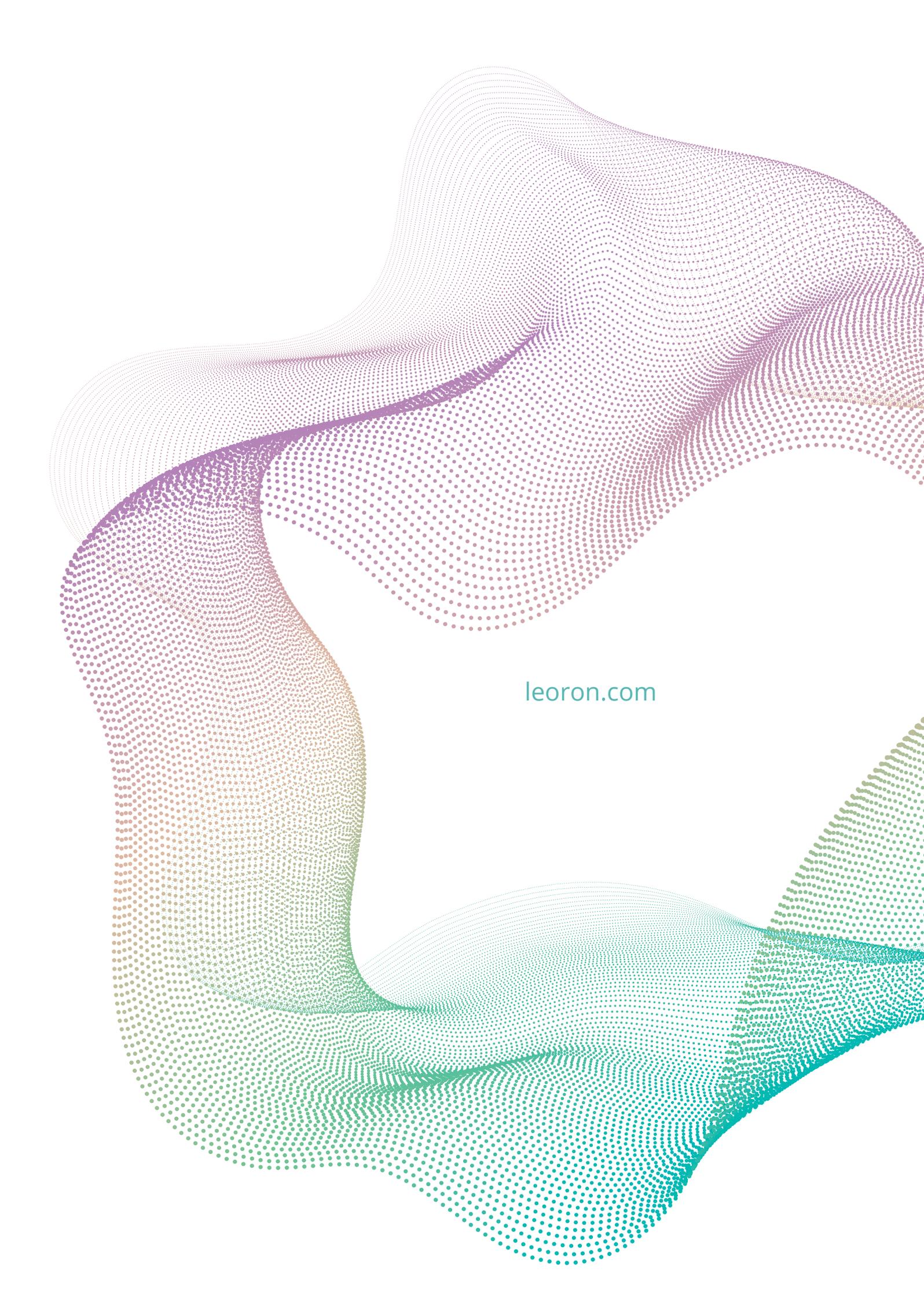
Training Catalog

[20
22]

RADIATING KNOWLEDGE



leoron.com



leoron.com

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ABOUT LEORON

SETTING THE NEW ERA OF PERSONAL DEVELOPMENT AND CORPORATE GROWTH

Dubbed the apex provider in the corporate training realm, LEORON Institute has disrupted the human capital development domain of the Middle East business world for well over a decade.

Our experts have laid the cornerstone of professional development for a vast selection of Gulf companies, ranging from Listed Top 100 enterprises to SMEs who've witnessed rapid return of investment upon improving internal capabilities through our training.

An EduTech company at heart, we're spearheading the regional digital transformation with modern learning solutions that blend the power of certified content, seasoned experts, and a cutthroat technology stack which has made it possible for 20,000 students to experience the power of accredited education since we first started in 2010.

Our flagship training courses are a fail-safe route to gain your certification in 15+ sectors by global academies like ASQ, PMI, IACCM, IABFM, APICS, IFMA and more.

Today, we're closer than ever through both distance learning and our strategic offices in the GCC, Western Europe, Central Asia, and Africa.

OUR CORPORATE VALUES



▶ 20.000+ LEARNERS PER YEAR

PUBLIC SESSIONS A YEAR	CERTIFIED PROGRAMS	INT. ASSOCIATIONS & INSTITUTES	GLOBAL CITIES	SUBJECT MATTER EXPERTS	EMPLOYEES
500+	200+	40+	60+	120+	200+

Certified & Customized Training Programs

FACE -TO-FACE classroom training

LIVE virtual training

IN-HOUSE training

E-LEARNING

Services

HR DEVELOPMENT & CONSULTING Solutions

LEARNING & DEVELOPMENT Solutions

EXECUTIVE AND LEADERSHIP Coaching

PSYCHOMETRIC Assessment

FACE -TO-FACE CLASSROOM TRAINING

OUR TRAINING APPROACH INCLUDES:

- Fluid lectures by unparalleled global mentors
- Contemporary AV and printed learning content
- Simulated exams per each topic and exam solution
- Learning exercises and best practices from the field

Our experts have been receiving daily industry insights from the EMEA region for well over a decade. Along with leading global associations and academies, we've used this information to adapt our teachings to regional needs.

You'll gain an exceptional learning experience that will boost your competencies according to the most required standards of today.

And not only that...

In fact, when opting for LEORON, you're going for an opportunity that lets you choose among 60+ attractive destinations and hundreds of premium venues, helps you meet and network with leading professionals from the region, and learn from today's most prominent global experts in 15+ industries.

Have a look at the future you; have a look at LEORON.

ADVANTAGES OF PUBLIC COURSES



COMPREHENSIVE – Wide range of dates and locations that enable you to choose according to schedule.



ESTABLISHED BY EXPERTS - World expert trainers that engage you in participative and cooperative training.



CERTIFIED - All our courses are certified by leading world academies, such as ASQ, LSBF, PMI, IIA, HRCI, APICS, ILM, IACCM and many more.



NETWORKING - Meet with leading names from across the industry.



ATTRACTIVE DESTINATIONS - Choose from one of our 60 global destinations, such as: Dubai, Abu Dhabi, London, Paris, Jonkoping, Riyadh, Almaty, Barcelona...



Kahoot!

Enjoy gamified learning, assessment tools, and better engagement with our Kahoot! – powered content.



With online learning expanding throughout academia and beyond, we have implemented our Live Virtual Training to stretch your learning experience past the boundaries of location – presentations are interactive, conducted live at a scheduled time throughout a week, mimicking our public courses both in content and quality.

By logging to a virtual classroom, students participate in an interactive course, using our audio-visual online training platform. Our blended learning approach combines virtual classroom methods with online activities to form an integrated instructional approach. Upon successful completion, you can earn the appropriate designation, as well as learning credits and LEORON certificate of attendance.



BENEFITS OF LIVE VIRTUAL TRAINING



SIMPLE SET-UP – easy registration through email.



INTERACTIVE - Live video interaction among participants and instructors. Built-in chat to exchange messages individually or with the group.



ENGAGING - Knowledge retention with in-session activities.



LIVE BROADCASTING - Students see PowerPoint slides in a split-screen to follow along with the instructor.



COURSE CONTENT SHARING - Learning materials and additional reading resources, case studies and exercises available for all participants as PDF.



CONVENIENCE - Attendees can join training sessions from their mobile or desktop device.



TECH SUPPORT – dedicated host to ensure that everything runs smoothly.

IN-HOUSE TRAINING

TIME, VENUE, AND CONTENT ENTIRELY UP TO YOU

Our in-house programs are meant for clients who choose to train their people, in their location of choice, at their preferred schedule.

We'll fly our trainers and our materials to your premises, securing you a custom-made, cost-efficient learning experience. We'll even break down an in-house and let you choose further.



LOWER INVESTMENT

In-house Virtual group training is a cost effective solution and helps optimize your training budget.



FLEXIBILITY

Training sessions are set according to your time preference and can be followed on the go via Mobile



CUSTOM-MADE

Training is tailored according to your employees' specific needs



TIME-EFFECTIVE

Traveling not required, Course delivered Online.



ADAPTABLE

Trainer is picked by the client and trainees to fit the exact proficiency level of the group



SIGNIFICANT

Trainer is picked by the client and trainees to fit the exact proficiency level of the group

WHY IN-HOUSE?

See Why Teams of All Sizes Enjoy Our Training Solutions.

The Next One Can Be Yours!

Fully customized according to your needs!



40+ LANGUAGES
NOW AVAILABLE

ENGLISH, ARABIC, CHINESE, FRENCH, HINDI,
PORTUGUESE, RUSSIAN, SPANISH, TURKISH and
many more...



A WORKFORCE CENTRIC ELEARNING PLATFORM

4000+ **Online Courses**

Entire Library Of Courses
Available Through Our Own LMS
Or One Of Your Own Choice

- » **Free Learning Management System**
- » **Game-Based Learning**
- » **Powered by Kahoot!**
- » **White-labeled microsites for enterprise users**
- » **eLearning App**

Tal3leem e-learning platform is a user-friendly learning environment, designed to help both, you and your organization for success

Variety of topics

Tal3leem content library contains hundreds of Arabic training videos on key topics, including business and soft skills, leadership, customer service, HR, Project management, and more.

Comprehensive learning experience

Our e-learning specialization courses have an interactive component and are organized as sessions. Throughout the learning journey, the material is continuously reinforced with quizzes and assignments.

Top industry authors

The eLearning content is authored by top minds in the business and education, and is designed for professionals seeking to strengthen their skills in an effective and efficient manner, giving them the right set of tools and expertise, as well as a firm foundation for future growth.

Empower Your People Today
Choose Tal3leem

E-LEARNING

20+ YEARS GLOBAL
LEADER IN LEARNING

70% FORTUNE 1000

160 COUNTRIES

45M LEARNERS

- **LEADERSHIP DEVELOPMENT AND POWER SKILLS**
- **TECHNOLOGY AND DEVELOPMENT**
- **COMPLIANCE**
- **ARABIC SOFT SKILLS**

Unleash the Power of Human Potential

Unleash Your Organization's Edge

- Fuel performance, productivity, growth, and innovation
- Create a culture of learning and development that attracts — and retains — top talent
- Ensure your workforce has the skills you need to compete in an ever-evolving market
- Accelerate Digital Transformation



E-LEARNING

EARN A DIGITAL CERTIFICATE OF COMPLETION FROM UNIVERSITY OF CAMBRIDGE

Get recognized for your knowledge with a digital certificate of completion from University of Cambridge, one of the world's Universities.

The power of learning with edX



1,000s of Courses

In-demand courses and stackable credentials ensure employees develop job-relevant skills aligned with business goals.



World-Class Content

Expert instruction from the world's leading universities and companies using courses designed to promote active, deep learning.



Informed by Science

Using the findings of the McGovern Brain Institute, edX courses motivate and engage learners to maximize long-term learning benefits.



Actionable Data

Administration and learner dashboards provide insight into learner progress while helping admins manage their program.



White Glove Services

Solve employee skills gaps with pathways and resources that promote employee adoption and engagement.



Get Started Your Way

Choose subscriptions for unlimited course access or take a more tactical approach with multiple course purchases.



...and many more



LEADERSHIP COACHING

COACHING is the most effective development tool for senior executives.

One of the things we do very well with our coaching programs is helping executives understand the need for change and taking responsibility for their personal development and transformation.

If you are looking to improve performance of your leadership team and need assistance from our international faculty of coaches, please give us a call and we will work with you closely to design your coaching program.



STEPS WE USE IN HELPING SUCCESSFUL LEADERS GET EVEN MORE SUCCESSFUL

1

LEADERSHIP PERFORMANCE FORECASTING PSYCHOMETRIC ASSESSMENT

Measures leader's Dominant Competitive Strategy, Ingrained Leadership Culture, Personal Integrity, Deep Thinking, Clear Thinking, personality and predictive LeaderVIEWS.

2

REVIEW OF THE ASSESSMENT RESULTS AND DETERMINING GROWTH AREAS

Leaders draft development objectives based on Performance forecasts, assisted by LEORON coach.

3

COACHING SESSIONS WITH PEER INVOLVMENT

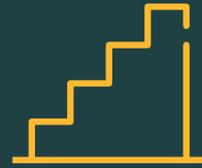
Onsite or offsite individual coaching sessions and monitoring of change in behavior



Business Coaching



Executive Coaching



High-Potential Leaders



Women Leaders



Fresh Graduates



Agile Transformation



Strategy Retreat



Executive Leadership

Available delivery methods:



LIVE VIRTUAL TRAINING



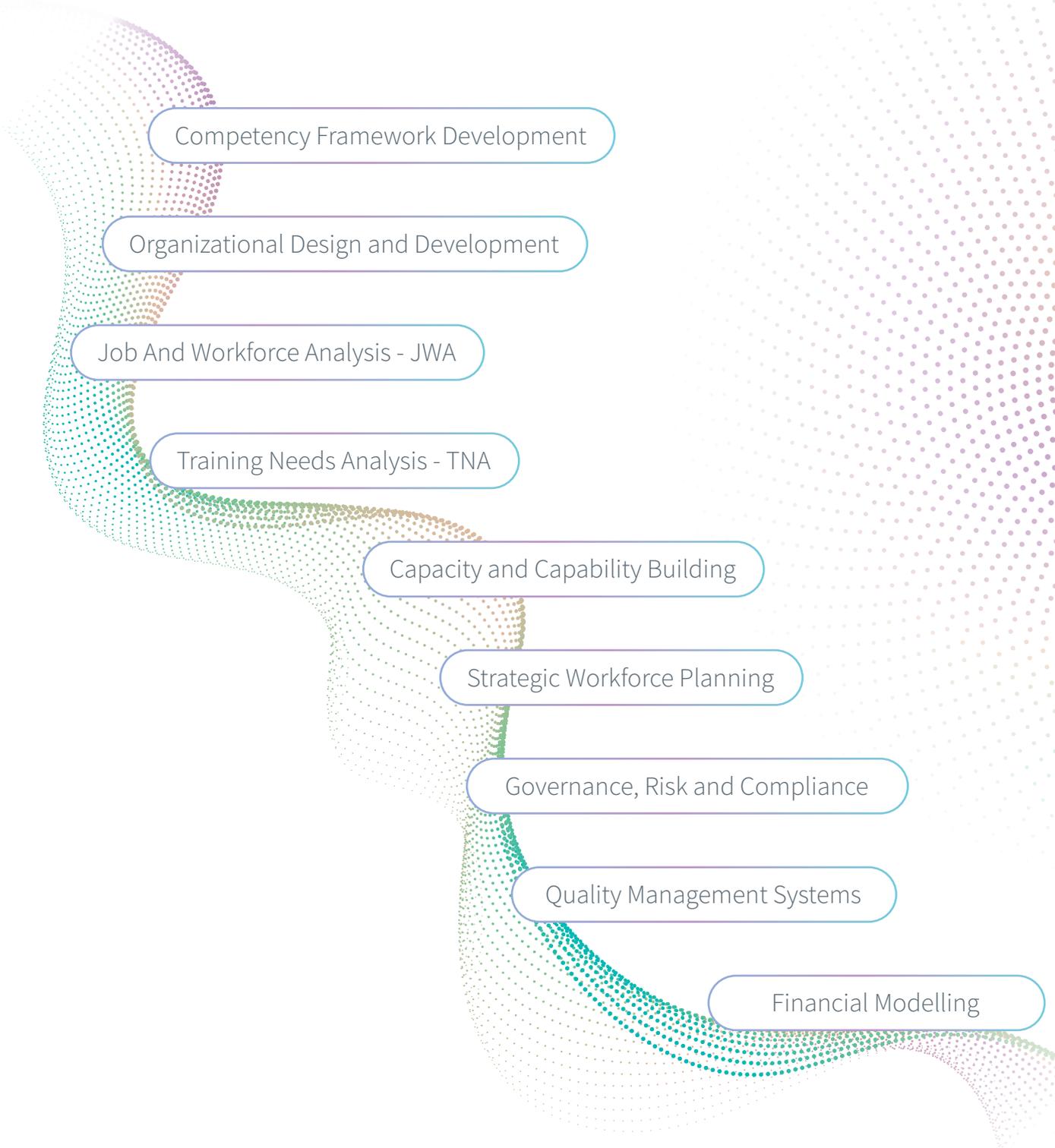
FACE-TO-FACE CLASSROOM TRAINING

SOME OF OUR CLIENTS



LEORON's continued presence in the market has enabled us to detect an increased need for **consulting services**.

By leveraging the expertise of our global experts, we've managed to consolidate our consulting domain toward governance, risk and compliance (GRC), quality management systems (QMS), financial modelling (FM), procurement & supply chain management (SCM), mechanical engineering services, HR development solutions, and more.



LEORON FACULTY OF EXPERTS



Financial programs

Hamed Behairy

An internationally renowned financial consultant and trainer over the past 18 years. With global experience in the fields of financial analysis, modelling, corporate governance, consultation and training, Hamed has been consistently acclaimed as one of the top financial consultants in many countries around the world.



Strategy & Leadership programs

Nigel Tomlinson

Head of Practice at Leoron and Non-Executive Director/ Advisor and innovation specialist with a career in international business and project management and the development of business to business services spanning 30 years.



Procurement

Matt Harrison

Matt Harrison is the lead author of the CIPP (Certified International Procurement Professional) program and has been working in Procurement related roles for 20 years. Matt has consistently demonstrated his ability to make a material difference to an Organization through the effective application of Strategic Procurement.



Behavioral Skills

Ben Dobbs

Ben Dobbs is an independent communication and leadership trainer and executive coach originally from York in the UK; he works internationally and has extensive experience of working in the Gulf region (in Saudi Arabia, the UAE and Oman) and many other international locations.



Performance Management

Eng. Ahmed H. Hassan

MBA, APMG-CM, PfMP®, PMP®

A management consultant, expert trainer, coach and speaker with 20+ years of management experience across various industries as financial services, manufacturing, retail, logistics and IT. His areas of expertise are Leadership, Strategic Management, Change Management, Communication and Soft Skills, Business Transformation, Process Improvement and Portfolio/ Program/ Project Management.



Engineering and Maintenance

Fathi Al Habib

A seasoned professional with a highly proven track record of successful projects, related to system optimization, operational excellence, sustainability and quality process assurance. Passionate about the fields of reliability, planning, and continuous development, during his career he has held several top managerial positions within Sabic, as well as in other esteemed companies in the Kingdom of Saudi Arabia.



Projects

Dr. Hasnain Rizvi

A PMI® OPM3® Certified Consultant, an awarded and honored expert, with formal project, program, portfolio management and governance experience. He has performed project management maturity assessment work and managed mission critical complex programs and projects for Global 2000 and Fortune 500 clients. Hasnain has led the recovery of troubled projects and programs for key clients. Hasnain's most recent client engagements have focused on enterprise wide agile transformation.



CRM and BPM

Mohamed Gharib

Mohamed's professional career spans to more than 15 years, working in several multinational services companies (Vodafone, National Societe General Bank - Egypt, Commercial International Bank - Egypt, BNP Paribas, Al Raihi and Mashreq Banks, as well as the National Bank of Kuwait).



Nigel Penny

Nigel is a sought-after trainer in many subjects, including: strategy management frameworks, key performance indicators, strategy planning, balanced scorecard, risk management, HR performance management, change management and executive coaching.

Strategy



Dr. Ali Zuashkiani

Dr. Ali Zuashkiani is the Director of Educational Programs at C-MORE at the University of Toronto and CEO of Physical Asset Management Corporation, a Canadian consulting group dedicated to excellence in the field of Asset Management. Ali has many years of practical experience and a strong scientific background in optimizing asset management decisions.

Engineering and Asset Management



Prof. Thomas L. Holmes Jr.

Professor Holmes is leadership, business processes and quality management trainer, coach and mentor and has THIRTY-SEVEN YEARS of combined experience both as a military leader and corporate business executive.

Quality Improvement and Leadership



Prof. Steyn Heckroodt

Prof Steyn Heckroodt holds a Moderator appointment with Harvard Business School Publishing in the UAE, and mentor and supervise Masters and PHD degree students in the region and elsewhere. He is a subject expert in Leadership, Strategy, Systems Thinking and Supply Chain Management

Leadership and Strategy



John Ross

CMRP

Mr. Ross is an author, a maintenance and reliability excellence guru and an expert consultant with more than 25 years of experience.

Engineering and Maintenance



Mohammad Kaissi

Mohamad is a Certified Internal Auditor with experience in Internal Audit, Risk Management, Risk Assessment, Sarbanes Oxley, Internal Audit Capacity Building and Corporate Governance. Mohamad is an Internal Audit practitioner and is currently the Head of Internal Audit at Banque Misr Liban (BML) in Beirut, Lebanon.

Audit and Risk Management



Elias Robles

Elias Robles is a Costa Rican Architect and Builder, LEED AP BD+C, Member of the International Chapter of the America Institute of Architects and a member of the Costa Rica, Panama and Bolivia Green Building Councils.

Facility Management, Real Estate & Property Management



Mike Turner

ACA (UK), CPA (USA), CFA (USA)

Mike Turner is a UK Chartered Accountant, US Certified Public Accountant and Certified Financial Analyst who is an expert finance training facilitator. He has a long track record of over two decades of delivering high impact finance training programs around the globe.

Financial Accounting & Management



Nicole Smart

Nicole is an internationally experienced Corporate Trainer for Management and Leadership Development (Executive Educator); Certified Executive Coach through Marshall Goldsmith Stakeholder Centered Coaching (California, USA); Accredited Neuro Linguistic Programming Practitioner (Dubai, UAE); Registered assessor for ILM (Institute of Leadership and Management through City & Guilds (United Kingdom).

Soft Skills



Dr. Tienie Ehlers

Previously head of Learning and Development (HRD) at SABMiller, Dr. Tienie has 24 years of experience across academic, training, consulting and corporate background (11 years Academic and 11 years Corporate).

Human Resources

Administration



CAP Certified Administrative Professional

Preparatory course



COURSE OBJECTIVES

Demonstrate an understanding of the value of certification, specifically the CAP certification. Participants will learn about eligibility requirements, exam scheduling and fees and exam content areas (CAP domains).

Understand the six CAP Domains, including the performance outcomes for each domain. These domains constitute the content of the CAP exam.

Identify recommended resources (readings) to continue preparation to sit for the CAP exam.

Understand the specialty designations available after earning the CAP certification.

Learn about the benefits of membership in IAAP.

Date	Location	Lg.	Days
March 12-14	Riyadh, KSA		3 Days
March 12-14	,		3 Days
July 02-04	Dubai, UAE		3 Days
July 02-04	,		3 Days
September 10-12	Riyadh, KSA		3 Days
September 10-12	,		3 Days
December 10-12	Dubai, UAE		3 Days
December 10-12	,		3 Days

CEPA Certified Executive Personal Assistant



COURSE OBJECTIVES

Learn the secrets of supporting senior executives.

Develop your career and professionalism.

Master your behavior and emotions.

Improve your confidence and influence on others.

Offer greater service and value to your manager.

Date	Location	Lg.	Days
February 12-16	Dubai, UAE		5 Days
February 12-16	,		5 Days
Feb 26 - Mar 02	Riyadh, KSA		5 Days
May 28 - June 01	Dubai, UAE		5 Days
May 28 - June 01	,		5 Days
September 03-07	Riyadh, KSA		5 Days
September 03-07	,		5 Days
December 10-12	Dubai, UAE		3 Days

December 10-14
[Back to Content](#)

ECPS Effective Communication and Presentation Skills



COURSE OBJECTIVES

Understand the nature and importance of the communication process in the workplace.

Understand the methods of communication.

Be able to assess own effectiveness in communication.

Be able to plan a briefing or presentation.

Be able to conduct a briefing or presentation.

[request this course as an in-house](#)

WB Writing for Business



COURSE OBJECTIVES

Gain core skills on Planning for writing, including use of available information and the needs of the recipient.

Learn about core Report structures in order to meet standard and specific requirements (ILM and/or in-company formats).

Thorough information on the stages in communication: sender - encoding - transmission - decoding - receiver.

What is the importance of Active listening, verbal and non-verbal communication.

Develop techniques in assessing own communication skills through feedback and reflection.

[request this course as an in-house](#)

Audit, Governance & Compliance



CAA Certificate in Agile Auditing



COURSE OBJECTIVES

Understand what Agile Auditing is.

Understand the different stages of the Agile audit methodology.

Learn the difference between the waterfall vs. Agile methodology.

Learn how to develop the Internal Audit Plan using Agile.

Execute internal audit reviews using Agile.

Date	Location	Lg.	Days
June 26-28	LIVE Virtual Training	EN	3 Days
September 04-06	Dubai, UAE	EN	3 Days
November 06-08	LIVE Virtual Training	EN	3 Days

CAMS Certified Anti-Money Laundering Specialist



COURSE OBJECTIVES

Understand the vital importance and related costs fraud, money laundering and the financing of terrorism might entail an organization;

Understand in which way the use of modern data analytics technics could help an organization efficiently fight Fraud, ML and FT;

Reflect about the important role of internal control procedures on fighting risks which affect organization risk assessment;

Understand at what level can an organization be affected by the lack of an excellent Compliance program;

Evaluate the relation between the compliance program and the fraud prevention and fighting prevention program in a financial institution;

Date	Location	Lg.	Days
March 13-14	LIVE Virtual Training	EN	2 Days

CGRC™ Certified in Governance, Risk & Compliance



COURSE OBJECTIVES

A better understanding of board dynamics.

Key learning points pertaining to Governance, Risk & Compliance.

Focus on the importance of strategy & performance as key oversight tool.

Linking remuneration practices & fraud prevention.

Understanding out the Board of Directors influence culture.

Enable directors to understand the importance of informed decision making.

Obtaining a better understanding of director roles & responsibilities.

Date	Location	Lg.	Days
February 13-17	Dubai, UAE	EN	5 Days
February 13-17	LIVE Virtual Training	EN	5 Days
March 27-31	Riyadh, KSA	EN	5 Days
April 10-14	LIVE Virtual Training	EN	5 Days
June 19-23	LIVE Virtual Training	EN	5 Days
August 14-18	LIVE Virtual Training	EN	5 Days
October 16-20	LIVE Virtual Training	EN	5 Days
November 13-17	Riyadh, KSA	EN	5 Days
December 11-15	LIVE Virtual Training	EN	5 Days

ACBP Audit Committee Best Practices



COURSE OBJECTIVES

Understand Audit Committee core responsibilities and Board expectations.

Review best practices and insure flawless implementation.

Discuss different approaches based on the organization maturity.

Use a comprehensive toolkit to improve Audit Committee performance.

Date	Location	Lg.	Days
March 20-21	LIVE Virtual Training	EN	2 Days
May 22-23	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days
November 13-14	LIVE Virtual Training	EN	2 Days

CCP Certified Compliance Professional



NASBA Credits

COURSE OBJECTIVES

Taking GRC to the next level; understanding governance, ethics, risk and compliance.

Understanding the complete regulatory environment.

Managing regulatory and compliance risk for the benefit of your firm.

How to design and build world class GRC systems and controls, aligned to ISO 19600 (Compliance Systems).

Protecting your firm from the risk of money laundering, financial crime, and terrorist financing.

Date	Location	Lg.	Days
February 20-23	Dubai, UAE		4 Days
February 20-23	,		4 Days
May 15-18	London, UK		4 Days
May 15-18	,		4 Days
September 04-07	Riyadh, KSA		4 Days
September 04-07	,		4 Days
December 11-14	Dubai, UAE		4 Days
December 11-14	,		4 Days

IAMM Internal Audit Maturity Model



COURSE OBJECTIVES

Internal Audit Maturity Model.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the model into practice.

A comprehensive toolkit to implement the model.

Date	Location	Lg.	Days
March 20-21	LIVE Virtual Training	EN	2 Days
May 22-23	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days
November 13-14	LIVE Virtual Training	EN	2 Days

CFSA Certified Financial Services Auditor

Preparatory course



COURSE OBJECTIVES

Outline key issues in global regulation, compliance, and financial crime.

Understand both the macro and micro pressures associated with GRC.

Build and manage regulatory and compliance risk for the benefit of your firm.

Build ethical corporate structure for proactive business benefit.

Design and build world-class GRC systems and controls, aligned to ISO 19600 (Compliance Systems).

request this course as an in-house

CERWIA Certificate in Effective Report Writing for Internal Auditors



NASBA Credits

COURSE OBJECTIVES

Understand key elements of the audit report.

Learn executive summaries approaches.

Write reports with impact and concision.

Produce effective reporting supporting the official report.

Prepare an efficient follow-up process with the organization.

Date	Location	Lg.	Days
September 18-19	LIVE Virtual Training	EN	2 Days
December 05-06	Dubai, UAE	EN	2 Days

CIA 1&2 Certified Internal Auditor® - Part 1 & 2

Preparatory course



NASBA Credits

COURSE OBJECTIVES

Build a solid foundation.

Increase your earning potential by as much as 40%.

Significant opportunity in career growth.

Improve your internal audit skills and knowledge.

Build confidence in your knowledge of the profession.

Date	Location	Lg.	Days
Feb 08 – Mar 08	,		21 Days
May 15-18	Dubai, UAE		4 Days
Aug 07 – Sep 07	,		24 Days
December 11-14	Dubai, UAE		4 Days

CIA 3 Certified Internal Auditor® - Part 3

Preparatory course



NASBA Credits

COURSE OBJECTIVES

Outline key issues in global regulation, compliance, and financial crime.

Understand both the macro and micro pressures associated with GRC.

Build and manage regulatory and compliance risk for the benefit of your firm.

Build ethical corporate structure for proactive business benefit.

Design and build world-class GRC systems and controls, aligned to ISO 19600 (Compliance Systems).

Date	Location	Lg.	Days
Oct 01 – Nov 01	,		24 Days

CGAP Certificate in Government Auditing



COURSE OBJECTIVES

Knowledge and information necessary to pass the CGAP® exam.

Understand the applicable audit standards to public sector auditing organizations.

How Institute of Internal Auditor (IIA) standards relate to the other standards and frameworks in the public sector.

How the public sector auditing environment differs from the commercial auditing environment.

The various auditing services provided in the public sector.

request this course as an in-house

CIAL Certificate in Internal Audit Leadership



NASBA Credits

COURSE OBJECTIVES

Providing a strategic perspective to the Internal Audit Functions and review of Corporate Governance, Risk Management & Compliance.

Enabling the Internal Audit Leadership to further its role in enhancing the organizations ability to identify fraud risks.

Enabling the Internal Audit Leadership to further enhance the existing Quality Assurance & Improvement program.

Writing more effective and strategic Audit Committee reports

Identifying traits of successful and toxic internal audit leaders.

Date	Location	Lg.	Days
August 21-23	LIVE Virtual Training	EN	3 Days
October 17-19	Dubai, UAE	EN	3 Days
November 20-22	LIVE Virtual Training	EN	3 Days

CISA Certified Information Systems Auditor

Preparatory course



NASBA Credits

COURSE OBJECTIVES

A different look at IT as a “business enabler”, and how to converge it with business goals and objectives.

Trainees will become aware about set of topics and knowledge areas in IT governance and its operational management.

Realise the key roles and responsibilities in managing IT in the organization, and become able to design the needed structures for successful and secured IT.

Integrate contemporary managerial concepts and theories to the continuous improvement in IT function at organisation level.

Learn how to prioritise and launch IT projects, and integrate it to the business strategy successful.

Date	Location	Lg.	Days
March 06-10	LIVE Virtual Training	EN	5 Days
Aug 28 – Sep 01	LIVE Virtual Training	EN	5 Days
October 16-20	Dubai, UAE	EN	5 Days
November 20-24	LIVE Virtual Training	EN	5 Days

CISM Certified Information Security Manager

Preparatory course



NASBA Credits

COURSE OBJECTIVES

How to design, establish and monitor an Information Security Program

How to measure effectiveness and efficiency of your Information Security

How to obtain management commitment for Information Security

How to create allies for Information Security in your organization

How to pass the CISM exam and get an internationally recognized certificate

request this course as an in-house

CFC Combating Financial Crime



NASBA Credits

COURSE OBJECTIVES

Understand the history and evolution of money laundering and terrorist financing, looking at the criminal history and global development of white collar crime.

Look into global, regional, and local frameworks that have been adopted to better understand how various jurisdictions battle the threat of financial crime, corruption, and fraud.

Assess current trends, including sanctions and trade-based money laundering, and what the Risk-Based Approach means for you, as well as potential future developments.

Build an awareness and understanding of how financial crime and Fraud Prevention fit into your broader Compliance Framework, and the skills and knowledge required to achieve sustainability.

Understand international regulatory regimes, the growing interconnectedness of governmental bodies, and the changing nature of evolving financial crime threats.

request this course as an in-house

CFRM Certificate in Financial Risk Management



COURSE OBJECTIVES

Complement your own study efforts with practical support

Help you develop further your learning technique

Provide you with a refreshing approach to the FRM exam content

Boost your motivation from interactive training methods

Strengthen your background for your further studies

Date	Location	Lg.	Days
October 16-20	LIVE Virtual Training	EN	5 Days

CFE Certified Fraud Examiner – Exam Review Course



COURSE OBJECTIVES

Certified Fraud Examiners possess unique expertise in preventing and detecting fraud, and are highly-valued and sought after by organizations spanning all industries, sectors and sizes.

The CFE credential denotes proven expertise in fraud prevention, detection and deterrence.

CFEs are trained to identify the warning signs that indicate evidence of fraud and fraud risk. They protect the global economy by uncovering fraud and implementing processes to prevent fraud from occurring in the first place.

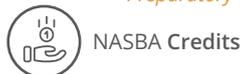
CFEs have a unique set of skills not found in any other career field or discipline. They combine knowledge of complex financial transactions with an understanding of investigative techniques, legal issues and the ability to resolve allegations of fraud. Careers in the anti-fraud profession continue to grow as organizations seek individuals with this unique skill set.

CFEs possess expertise in preventing, detecting and investigating fraud, and this proactive approach reduces the duration and median loss of a fraud.

Date	Location	Lg.	Days
Feb 20 – Mar 16	LIVE Virtual Training	EN	19 Days
March 27-30	Dubai, UAE	EN	4 Days
June 12-15	Dubai, UAE	EN	4 Days
October 23-25	Dubai, UAE	EN	3 Days

COBIT 5 COBIT 5

Preparatory course



COURSE OBJECTIVES

Discuss how IT management issues affect organizations.

Understand the principles the governance of enterprise IT and explain the differences between governance and management.

Assess how the COBIT® 5 processes help guide the creation of the five basic principles and the seven governance and management enablers.

Discuss the COBIT® 5: Enabling Processes guide, including the goals cascade and the process reference model.

Describe the basics of how to implement COBIT® 5 and explain the benefits of using COBIT® 5.

request this course as an in-house

CLCP Certified Legal Compliance Professional



COURSE OBJECTIVES

Recognizing the principal regulatory environments, domestically and internationally, that generate legal compliance issues for firms.

Understanding the key categories of legal compliance risks that firms may face, including bribery and corruption, cybercrime and cybersecurity, internal and external fraud, money laundering and terrorist financing and sanctions.

Recognizing and understanding the scope and application of key provisions of laws and regulations generating those risks.

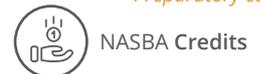
Identifying approaches and techniques for evaluating existing legal compliance programs within firms.

Improving and proving effectiveness in firms' legal compliance programs and measures.

Date	Location	Lg.	Days
April 12-14	LIVE Virtual Training	EN	3 Days
August 09-11	LIVE Virtual Training	EN	3 Days
September 20-22	Dubai, UAE	EN	3 Days
December 06-08	LIVE Virtual Training	EN	3 Days

CRISC Certified in Risk and Info Systems Controls

Preparatory course



COURSE OBJECTIVES

Denotes a prestigious, lifelong symbol of knowledge and expertise as a risk professional.

Increases your value to your organization as it seeks to manage IT risk.

Gives you a competitive advantage over peers when seeking job growth.

Gives you access to ISACA's global community of knowledge and the most up-to-date thinking on IT risk management.

Helps you achieve a high professional standard through ISACA's requirements for continuing education and ethical conduct.

Date	Location	Lg.	Days
October 23-27	LIVE, Virtual Training	EN	5 Days
November 13-16	LIVE, Virtual Training	EN	4 Days
December 11-15	Riyadh, KSA	EN	5 Days

DAIA Data Analytics in Internal Audit



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Learn the business Risks of using IT, related controls and IS assurance and audit concepts.

What does an IT Audit engagement involve and approach to risk based IS audits.

Overview of IS assurance and audit standards, tools and techniques.

Planning & performing risk-based IS audit procedures.

An understanding of the scope of the emerging technology concepts, related issues & business risks.

Date	Location	Lg.	Days
Aug 28 – Sep 01	LIVE Virtual Training	EN	5 Days
October 10-14	Dubai, UAE	EN	5 Days
November 20-25	LIVE Virtual Training	EN	6 Days

IAC Internal Audit and Controls



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Learn how to compare and contrast the COSO Internal Control and ERM frameworks.

Develop the level of knowledge of the COSO Internal Control Framework needed to carry out internal audit roles and responsibilities.

Develop the skills needed to use COSO principles and practices to perform the work on audit engagements.

Learn how to demonstrate the use of COSO principles and practices in overall and audit engagement planning

Date	Location	Lg.	Days
May 29 – June 02	LIVE, Virtual Training	EN	5 Days

DRBIAP Developing a Risk Based Auditing Plan



LEORON
Professional Development Institute

COURSE OBJECTIVES

A better knowledge of the risk based internal audit planning.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to discuss and exchange with other CAE on the matter.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
March 20-21	LIVE Virtual Training	EN	2 Days
May 22-23	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days
November 13-14	LIVE Virtual Training	EN	2 Days

OTLDMIA Optimizing the Three Lines of Defense Model for Internal Audit



LEORON
Professional Development Institute

COURSE OBJECTIVES

A better knowledge of the Three Line of Defense Model.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the program into practice.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
March 20-21	LIVE Virtual Training	EN	2 Days
May 22-23	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days
November 13-14	LIVE Virtual Training	EN	2 Days

QAIP Building a Strong Internal Audit Quality Assurance and Improvement Program



COURSE OBJECTIVES

A better knowledge of the Quality Assurance and Improvement Program.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the program into practice.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
March 20-21	LIVE Virtual Training	EN	2 Days
May 22-23	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days
November 13-14	LIVE Virtual Training	EN	2 Days

RBIA Risk Based Internal Auditor



COURSE OBJECTIVES

Implement risk management principles and differentiate between the various risk management frameworks

Identify the highest risks to their organization meeting its objectives

Gain a mastery of the Risk-Based Internal Audit Framework and how to apply it at their organization

Develop a truly risk-based internal audit plan, not just risk rank an audit uni- verse based on something other than organizational objectives

Apply a risk-based approach at the audit engagement level

Date	Location	Lg.	Days
March 13-16	Dubai, UAE		4 Days
March 13-16	,		4 Days
December 18-21	Dubai, UAE		4 Days
December 18-21	,		4 Days

MFI™ Masterclass in Fraud Investigations – Advanced Forensics and AML program



COURSE OBJECTIVES

To be able to return to work and immediately identify key characteristics of fraud and corruption risk

To be updated on Current Fraud Trends, and the latest investigation techniques and technologies

A comprehensive Fraud Policy for implementation at your organization

To involve Corporate Investigators in Fraud Risk Management and Investigations

An update on Blockchain and Bitcoin Fraud risk

Date	Location	Lg.	Days
March 06-09	LIVE Virtual Training	EN	4 Days
March 06-09	Riyadh, KSA	EN	4 Days
June 12-15	Riyadh, KSA	EN	4 Days
September 11-14	LIVE Virtual Training	EN	4 Days
Oct 30 – Nov 02	LIVE Virtual Training	EN	4 Days
December 04-07	Dubai, UAE	EN	4 Days

MIA Masterclass in Internal Audit



COURSE OBJECTIVES

A better knowledge of strategic audit planning.

A thorough understanding of the internal audit maturity model.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to discuss and exchange with other auditors on IA matter.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
Aug 28 – Sep 01	Dubai, UAE	EN	5 Days
December 04-08	Riyadh, KSA	EN	5 Days

Engineering & Maintenance



AMWP Asset Management Work Processes (CAMA Exam)



COURSE OBJECTIVES

Obtaining the Certified Asset Management Assessor Certification establishes credentials in asset management knowledge and comprehension, globally.

The application of asset management activities within the context of business objectives, ISO 55001 compliance, levels of service, cost optimization and organizational risk.

Operating in an asset managed environment by resourcing to meet asset management objectives, and implementation of a continuous improvement culture.

Obtain knowledge and skills to be an auditor of asset management systems, and learn the concept of planning and contextualization of asset management for generation of value.

Sit for the Certified Asset Management Assessor Exam (CAMA).

Date	Location	Lg.	Days
February 13-16	Dubai, UAE		4 Days
March 19-23	,		5 Days
April 09-13	,		5 Days
May 21-25	Khobar, KSA		5 Days
Jul 30 – Aug 03	,		5 Days
August 13-17	Khobar, KSA		5 Days
September 03-07	Barcelona, Spain		5 Days
September 10-14	,		5 Days
October 15-19	Khobar, KSA		5 Days
Oct 29 – Nov 02	,		5 Days
November 20-23	Dubai, UAE		4 Days
December 10-14	,		5 Days

CVA Certificate in Vibration Analysis



COURSE OBJECTIVES

Learn the principles of vibration.

Run a successful condition monitoring program.

Improve your Corrective action through improved: general maintenance and repair activities, balancing processes, shaft alignment procedures.

request this course as an in-house

BPMR Best Practices in Maintenance and Reliability (CMRP exam)



COURSE OBJECTIVES

Explanation and Discussion of Best Practices in Maintenance Strategy Development, Modification and the PF Curve.

Known Best Practices in Maintenance and Reliability” from around the world will be explained and discussed.

Understand the inputs to developing comprehensive asset management strategy.

Understand how to develop an effective maintenance strategies using the RCM proces.

Understand the key proactive elements to improving asset availability and reliability.

Date	Location	Lg.	Days
January 15-19	Khobar, KSA		5 Days
March 19-23	,		5 Days
April 30 – May 04	,		5 Days
May 15-18	Dubai, UAE		4 Days
June 11-15	,		5 Days
August 06-10	Khobar, KSA		5 Days
August 06-10	,		5 Days
August 20-24	London, UK		5 Days
September 25-28	Dubai, UAE		4 Days
October 08-12	Khobar, KSA		5 Days
October 08-12	,		5 Days
November 12-16	,		5 Days
December 03-07	Jubail, KSA		5 Days
December 03-07	,		5 Days

CLA Certificate in Lubrication Analysis



COURSE OBJECTIVES

Assessing your organization’s asset management maturity level, setting goals, analyzing gap, and develop road map to close the gap

Developing right and optimum maintenance, reliability, and asset management strategies most suitable for your organization

Learn how to manage and optimize your spare parts costs

Calculate economic life of your expensive assets

Find the right inspection and PM intervals for your critical equipment

request this course as an in-house

CAT II Vibration Analysis Category II



COURSE OBJECTIVES

We teach you to test machines correctly, how to diagnose faults accurately, perform additional diagnostic tests for verification, how to set vibration alarm limits, and how to correct certain types of faults.

You will learn what your analyzer settings mean so that you can take the best measurements. And you will learn why the vibration signatures change the way they do and how to use time waveform analysis and phase analysis to verify the fault condition.

You will learn how to analyze vibration spectra, time waveforms, envelope (demodulation), and phase measurements

You will learn how to diagnose: unbalance, eccentricity, misalignment, bent shaft, cocked bearing, looseness, rolling element bearings faults, journal bearing faults, gearbox faults, resonance, and other conditions

You will learn how to balance and align a machine, and correct a resonance condition

Date	Location	Lg.	Days
March 19-23	,		5 Days
June 11-15	Jubail, KSA		5 Days
September 10-14	,		5 Days
November 05-09	,		5 Days
November 10-14	Khobar, KSA		5 Days

CPPSCT Certificate in Process Plant Start-up, Commissioning and Troubleshooting



COURSE OBJECTIVES

How to become an expert in troubleshooting by acquiring new skills.

To develop structured approaches to Troubleshooting and Problem Solving that use a common terminology and shared understanding.

To point the way to Continuous Improvement in the way you run your processes and make efficiency gains.

To understand the difference between having a techniques manual on the bookshelf – and actually making it work.

To identify the “motivated” people who should be the champions of Troubleshooting and Problem Solving – and who should just follow.

To understand work practices which “allow” success in Troubleshooting and Problem Solving thought reducing the variability of your process.

request this course as an in-house

CMRT Certified Maintenance and Reliability Technician - Review Session

Preparatory course



NASBA Credits

COURSE OBJECTIVES

Maintenance Practices - Maintenance activities related to safe and effective performance of maintenance activities.

Preventive and Predictive Maintenance - Best practices in PM, condition monitoring, and lubrication with special focus condition monitoring technology capabilities.

Troubleshooting and Analysis - Best practices for performing troubleshooting activities related to breakdowns and continuing equipment issues.

Corrective Maintenance - Best practices for performing corrective maintenance activities designed to restore equipment to full function with special emphasis on precision maintenance and installation practices.

Date	Location	Lg.	Days
June 12-16	LIVE Virtual Training	EN	5 Days
November 13-17	LIVE Virtual Training	EN	5 Days

CRE Certified Reliability Engineer - Review Course

Preparatory course



COURSE OBJECTIVES

Demonstrate an understanding of the concepts of reliability engineering.

Measure model times to failure using the appropriate probability distribution.

Demonstrate an understanding of the relationship between the time to failure distribution, the reliability function, and the hazard rate.

Determine a life test, estimate reliability values from the test data, and set confidence limits on the results.

Use the design tools necessary to ensure a reliable product including prediction, allocation, and FMEA.

Date	Location	Lg.	Days
Aug 21 – Sep 01	LIVE Virtual Training	EN	10 Days
November 06-17	LIVE Virtual Training	EN	10 Days

CMPS Certificate in Maintenance Planning and Scheduling



COURSE OBJECTIVES

Planning role as part of Operational Excellence Organization.

Maintenance work order work flow and main steps.

Planning work process and dependencies.

Plant Outage Management techniques.

Maintenance Performance Measurement tools.

Date	Location	Lg.	Days
March 19-23	,		5 Days
May 14-18	Khobar, KSA		5 Days
May 21-25	,		5 Days
August 13-17	,		5 Days
October 22-26	Khobar, KSA		5 Days
December 03-07	,		5 Days

ISO 55000 ISO 55000 and Asset Management



COURSE OBJECTIVES

A understanding of the key aspects of asset management.

An appreciation of the link between effective asset management and competitive advantage.

Introduction to the asset management standard ISO 55.000.

Exposure to asset management best practices.

The ability to engage more effectively with other colleagues involved in asset management.

request this course as an in-house

IR I Infrared Thermography - CAT I



COURSE OBJECTIVES

Gain all fundamentals of Infrared science.

The best use of Thermal Imaging Camera.

Generate Thermal Imaging Reports with Analysis & Recommendation.

Implementing Thermal Imaging program Integrated with CM program.

Inspect all kind of faults in Electrical, Mechanical and Building applications.

Date	Location	Lg.	Days
June 12-16	LIVE Virtual Training	EN	5 Days

IR II Infrared Thermography - CAT II



COURSE OBJECTIVES

Gain all fundamentals of Infrared science.

Advanced Infrared Theory.

Temperature Measurement Error Sources and Corrections.

Preparing Quantitative Reports.

Developing limits for your equipment.

Date	Location	Lg.	Days
December 18-22	LIVE Virtual Training	EN	5 Days

MLA I Machinery Lubrication Analysis - Level I

Preparatory course



Machinery Diagnostics Institute

Certification Exam by:



COURSE OBJECTIVES

The details of fluid analysis, the instruments and tests.

An in-depth examination of data interpretation.

Operate with improved technical skills for lubrication tasks and basic lubricant analysis for machine condition monitoring.

How to utilize oil analysis by understanding process stress, contamination, and wear debris that could harm systems.

Clear and defined tasks associated with oil changes, top-ups, greasing bearings, lubricant receiving and proper storage and care of lubricants.

Date	Location	Lg.	Days
July 16-20	Khobar, KSA		5 Days
July 16-20	,		5 Days
November 05-09	,		5 Days
November 12-16	Jubail, KSA		5 Days

MTA/AP Maintenance Task Analysis/Assets Prioritization Facilitator Course - Review course



LEORON
Professional Development Institute

COURSE OBJECTIVES

Greater motivation of individuals.

Better team work.

Greater maintenance cost effectiveness.

Improved availability, reliability and operating performance.

Greater safety and environmental integrity.

request this course as an in-house

MLT I Level I Machinery Lubrication Technician

Preparatory course



Certification Exam by:



COURSE OBJECTIVES

Manage a route for machinery re-lubrication and/or inspection.

Properly change and/or top the oil in mechanical equipment found in common industrial sites.

Employ basic oil analysis techniques to identify and troubleshoot abnormal lubricant degradation conditions, and use simple techniques to adjust the lubricant specification accordingly.

Properly maintain automatic lubrication systems (autogrease, mist systems, etc.).

Use simple techniques to select lubricants with the proper base oil and additive system for machinery commonly found in industrial settings.

request this course as an in-house

MV-A Machinery Vibrations - Analysis Module



LEORON
Professional Development Institute

COURSE OBJECTIVES

Obtain a high level of understanding and knowledge of vibration theory, concepts and terminology.

Be able to diagnose the widest range of vibration related fault conditions, perform balancing and alignment, and understand, diagnose and correct resonance faults.

Develop theory and practice based underpinning and comprehensive understanding of the engineering concepts and methods applicable to the subject matter.

In-depth understanding of the engineering discipline.

Become recognized as a professional with experience and command in vibration analysis.

request this course as an in-house

MV-B Machinery Vibrations - Basic Module



COURSE OBJECTIVES

Earn a very solid knowledge in vibration theory and terminology.

Gain in-depth study of machinery faults and their associated spectrum, time waveform and phase characteristics.

Develop a good level of, theory based understanding of the engineering concepts applicable to the subject matter.

Good understanding of the engineering discipline.

Be acknowledged as a professional who is fairly knowledgeable in vibration analysis, in global terms.

request this course as an in-house

MV-I Machinery Vibrations - Introduction Module



COURSE OBJECTIVES

Get an elementary understanding in vibration analysis, condition monitoring and maintenance practices.

Understand the topics of periodic and single channel data collection, as well as analysis for condition based maintenance programs.

Develop an understanding of the engineering fundamentals applicable to the subject matter.

Basic understanding of the engineering discipline.

Obtain skills to demonstrated comprehension in vibration analysis, based on global practices.

request this course as an in-house

PAM Certificate in Physical Asset Management

Preparatory course



COURSE OBJECTIVES

Assessing your organization's asset management maturity level, setting goals, analyzing gap, and develop road map to close the gap

Developing right and optimum maintenance, reliability, and asset management strategies most suitable for your organization

Learn how to manage and optimize your spare parts costs

Calculate economic life of your expensive assets

Find the right inspection and PM intervals for your critical equipment

Date	Location	Lg.	Days
June 25-29	,		5 Days
September 17-21	Khobar, KSA		5 Days
October 15-19	,		5 Days
December 17-21	Khobar, KSA		5 Days

PHA Process Hazard Analysis



COURSE OBJECTIVES

What IF Analysis.

Checklists Analysis and Development of Checklists.

What IF/ Checklists Combines both techniques.

Hazard and Operability Studies (HAZOPS) defines the methods for these studies.

Failure Mode and Effect Analysis (FMEA) including the databases for FMEA and predictive techniques.

Fault Tree Analysis - including statistical techniques to develop predictive FTA methods.

request this course as an in-house

PPPEO Power Plant Performance, Efficiency & Optimization



COURSE OBJECTIVES

Improve financial return increasing your plant competitiveness.

Identify improvements that will optimize fuel costs and carbon costs, and increase plant flexibility.

Gain from improvements in part-load performance to enable continuous, flexible operation.

Optimize maintenance strategies through greater insights into component performance deterioration and condition monitoring solutions maintenance.

request this course as an in-house

RB Reliability Bootcamp



COURSE OBJECTIVES

Learn what Reliability-centered Maintenance is and how it works (extensive use is made of practical exercises and case studies throughout the course).

Become familiar with how to implement RCM3 in your plant.

Gain an understanding of what RCM3 achieves and how it achieves it.

To understand failure, and reliability functions, develop Weibull Distribution based on equipment historical failure data.

To calculate optimum preventive replacement age and interval based on failure pattern and cost of failure.

Gain an appreciation of the resources needed to apply RCM3 successfully.

request this course as an in-house

PPOT Process Plant Operations and Troubleshooting



COURSE OBJECTIVES

Gain a broad understanding of the core functional aspects of how an effective operational process is supposed to operate.

Review the standard maintenance improvement tactics and their selection technique.

Learn how to develop a comprehensive operational process and support system analysis.

Understand the principles of an operational audit and develop your own process standard.

Gain insight into the leadership and motivation principles required for technical process operation and management.

request this course as an in-house

RBI Risk Based Inspection



COURSE OBJECTIVES

To apply fundamental principles of risk analysis, using practical application through case histories and a step-by-step evaluation process for each type of damage mechanism.

To quantitatively determine probability of failure of pressure equipment, analyze consequences of failure, and develop an appropriate inspection plan.

About the fundamental principles of component integrity, application of the API rules, material properties of strength and toughness, and the introduction to stress and fracture mechanics.

How to assess the integrity of equipment and make projections about remaining useful life.

Assessment of existing static equipment to increase the equipment capacity and to extend service life; API 579-1/ASME FFS-1.

request this course as an in-house

SPM Spare Parts Management



COURSE OBJECTIVES

Define why companies need to carry Inventory and Spare Parts.

Understand the costs associated with holding Inventory.

Comprehend the various Inventory Models, Types and Systems.

Implement Inventory Reduction Techniques and understand their positive impact.

Refine the Inventory Management processes to enhance maintenance and company performance.

request this course as an in-house

“ Leoron conducts trainings with the best in class content and quality. I am very happy with their professional approach and very great full for their contribution in my professional development. ”

Yadivinder Singh,
Cofely Besix Facility Management

“ Really it was great chance to me to interact with deep & wide experience professionals in maintenance and reliability and provide me with different industries backgrounds that will improve & optimize forming our maintenance organization to be aligned with global benchmark. ”

Rahman Mahdi Hamoud,
Gulf Pharmaceutical Industry (JULPHAR)

RCM3 I Reliability Centered Maintenance - Introductory Course



COURSE OBJECTIVES

Greater motivation of individuals.

Better team work.

Greater maintenance cost effectiveness.

Improved availability, reliability and operating performance.

Greater safety and environmental integrity.

Date	Location	Lg.	Days
September 25-27	Dubai, UAE	EN	3 Days

RCM3 F Reliability Centered Maintenance - Facilitator Course



COURSE OBJECTIVES

Greater motivation of individuals.

Better team work.

Greater maintenance cost effectiveness.

Improved availability, reliability and operating performance.

Greater safety and environmental integrity.

request this course as an in-house

Facility Management



CFM Certified Facility Manager® - Review Course

Preparatory course



COURSE OBJECTIVES

Assure professional excellence.

Establish standards for global professional practice.

Meet the demands of global employers.

Promote the added value of the profession.

Influence the future direction of the profession.

Date	Location	Lg.	Days
Jan 29 - Feb 02	,		5 Days
February 12-16	Riyadh, KSA		5 Days
March 05-09	Dubai, UAE		5 Days
April 02-06	,		5 Days
May 21-25	Dubai, UAE		5 Days
June 04-08	,		5 Days
July 09-13	Riyadh, KSA		5 Days
August 06-10	Barcelona, Spain		5 Days
August 06-10	,		5 Days
September 03-07	Dubai, UAE		5 Days
September 03-07	,		5 Days

CHFM Certificate in Healthcare Facility Management



COURSE OBJECTIVES

Preparation for FM Career entry.

Contractor coordination and support.

Technical judgment.

Financial awareness.

Contract Management awareness.

request this course as an in-house

CPrM Certificate in Property Management



COURSE OBJECTIVES

Understand the principles of Property Management.

How to implement Operations and Maintenance aspects in Property Management.

Understand the ways Technology and Techniques can improve your management skills.

How the human factor has to be taken in account when operating facilities.

How to apply the Property Management toolbox in your daily job.

Date	Location	Lg.	Days
April 02-04	,		3 Days
June 11-13	Riyadh, KSA		3 Days
June 11-13	,		3 Days
September 17-19	,		3 Days

FLM Facility Leadership Masterclass



COURSE OBJECTIVES

Understanding your role as a strategic leader in the organization.

Organizational design and communication strategies for excellence.

Stakeholder management.

Creating successful projects & programs.

Monitoring & managing financial resources.

Date	Location	Lg.	Days
May 07-09	,		3 Days
August 06-08	,		3 Days
October 08-10	,		3 Days
November 05-07	Dubai, UAE		3 Days

FMP Facility Management Professional® - Review Course

Preparatory course



COURSE OBJECTIVES

Build a solid foundation.

Meet the demands of global employers.

Take a step toward acquiring Certified Facility Manager® (CFM®) credential.

Set yourself apart from the competition.

Establish your professional network.

Date	Location	Lg.	Days
Jan 15 - Feb 09	,		20 Days
February 05-09	Dubai, UAE		5 Days
Feb 05 - Mar 02	,		20 Days
February 12-16	Riyadh, KSA		5 Days
Feb 19 - Mar 16	,		20 Days
March 12-16	Dubai, UAE		5 Days
May 14-18	Dubai, UAE		5 Days
May 28 - June 22	,		20 Days
June 04-08	Riyadh, KSA		5 Days
Jul 30 - Aug 24	,		20 Days
August 06-10	Barcelona, Spain		5 Days
September 03-07	Dubai, UAE		5 Days
September 03-28	,		20 Days
September 17-21	Riyadh, KSA		5 Days
October 01-26	,		20 Days
October 15-19	Dubai, UAE		5 Days

REM Real Estate Masterclass

December 10-14 Dubai, UAE 5 Days



COURSE OBJECTIVES

Analyze a property to identify potential issues, differentiate between types of maintenance activities, and identify best practices for each.

Explore the environmental impacts of a building or property and ways to reduce that impact.

Analyze strategies to maximize financial health of a real estate asset, and use market comparison and analyses to help make sound decisions.

Weigh the pros and cons of outsourcing to make the best decision for your operation.

Identify the most critical attributes of a facilities and maintenance leader.

request this course as an in-house

CH&S Certificate in Health and Safety



COURSE OBJECTIVES

The broader context of the key areas of health and safety regulation which apply to your organisation.

Existing health and safety practice and guidance how to shape and implement an effective health and safety policy.

What they should do and the procedures to support it.

Potential areas of risk in the workplace - and how to take action to minimise the threat to staff safety.

How sound health and safety processes can contribute to business performance.

Date	Location	Lg.	Days
March 13-15	LIVE Virtual Training	EN	3 Days
September 25-27	LIVE Virtual Training	EN	3 Days

REP Renewable Energy Professional



COURSE OBJECTIVES

The course will improve your knowledge on most popular and applied solar energy technologies.

The course will increase your employability in RES sector.

Solar energy is the most prosperous and sustainable energy solution, and inevitable part of hybrid RES solutions.

Your knowledge and skills on solar energy systems will be instantaneously recognized and valorised.

Planning, designing or investing in solar use technology at glance.

request this course as an in-house

LAP LEED AP: Building Design and Construction

Preparatory course



COURSE OBJECTIVES

The built environment is the biggest role player in combatting climate change, and LEED professionals are an important part in the reduction in building emissions and energy consumption.

LEED professionals will benefit from an increase in demand for sustainable products as the environmental sustainability movement experiences growth.

Because LEED is global, Accredited professionals have skills that are in demand and are internationally recognized.

The work opportunities for LEED professionals globally is potentially unlimited.

LEED is not a trend, is the way everything will be designed and built in the future.

Date	Location	Lg.	Days
September 04-06	LIVE Virtual Training	EN	3 Days
November 21-23	LIVE Virtual Training	EN	3 Days

LGA LEED Green Associate

Preparatory course



COURSE OBJECTIVES

Integrated execution of tasks and certification process in a LEED project.

Integrated execution of tasks and certification process in a LEED project.

Operational efficiency, improved performance and costs effectiveness related to the use of water and energy in a building.

Sustainable building materials and resources

Quality of the interior environment for superior occupants' productivity and performance

Date	Location	Lg.	Days
June 04-06	,		3 Days
September 10-12	,		3 Days

SES Solar Energy Specialist



COURSE OBJECTIVES

The course will improve your knowledge on most popular and applied solar energy technologies.

The course will increase your employability in RES sector.

Solar energy is the most prosperous and sustainable energy solution, and inevitable part of hybrid RES solutions.

Your knowledge and skills on solar energy systems will be instantaneously recognized and valorised.

Planning, designing or investing in solar use technology at glance.

Date	Location	Lg.	Days
June 19-23	LIVE Virtual Training	EN	5 Days

SFP Sustainability Facility Professional

Preparatory course



COURSE OBJECTIVES

Learn how key sustainability initiatives and tasks can be identified.

Learn how sustainability tactics can be integrated and aligned with organizational values and strategies.

Learn how sustainability initiatives can be evaluated, tracked and reported.

Learn how facility operations and maintenance can contribute to a facility's environmental and corporate social sustainability goals.

Prepare for the SFP exam.

Date	Location	Lg.	Days
Feb 19 - Mar 30	,		30 Days
March 12-16	Dubai, UAE		5 Days
May 21-25	Riyadh, KSA		5 Days
June 18-22	Dubai, UAE		5 Days
Aug 06 - Sep 14	,		30 Days
September 10-14	Dubai, UAE		5 Days
Nov 05 - Dec 14	,		30 Days
November 12-16	Riyadh, KSA		5 Days

Finance & Accounting



AccNA Accounting for Non-Accountants



COURSE OBJECTIVES

Gain an insight on the fundamental principles and concepts underlying income determination in business.

Explain the accounting process, structure accounting entries, and recognize basic lapses in transaction recording and financial reporting.

Appreciate the contents, purpose, usage, and limitations of financial statements, i.e., balance sheet, income statement, and cash flow statement for decision-making purposes.

Explain the preliminary budgeting concepts.

Explain the preliminary cost accounting concepts.

Date	Location	Lg.	Days
October 08-10	,		3 Days
December 10-12	,		3 Days

CBA™ Certified Budget Analyst – Advanced Tools in Budgeting, Forecasting and Reporting



COURSE OBJECTIVES

Master advanced Excel tips in building dynamic financial models.

Apply the various forecasting and smoothing techniques.

Create dynamic and professional budgets in Excel and use the consolidate command.

Start using the Monte Carlo Simulation in Excel.

Change your data handling to the extremely powerful Pivot Tables.

Date	Location	Lg.	Days
Feb 19 – Mar 23	,		25 Days
March 19-23	Dubai, UAE		5 Days
April 02-06	,		5 Days
September 10-14	,		5 Days
October 22-26	Dubai, UAE		5 Days
November 05-09	,		5 Days
December 03-07	,		5 Days

APBI Advanced Power BI



COURSE OBJECTIVES

Work with huge separate databases.

Combine data from different sources.

Use DAX to create calculated fields for slicing and dicing data.

Create visually appealing analytical models.

Publish dashboards through Power BI.

request this course as an in-house

CAPAR Certificate in Accounts Payable and Accounts Receivable



COURSE OBJECTIVES

Identifying accounts payable, accounts receivable and credit risk management processes.

How to summarize the impact in working capital Accounts receivable & Accounts payable.

Interpreting the legal and institutional corporate governance framework in Accounts Payable, Accounts Receivable and Credit Risk Management.

Categorize Accounts Payable, Accounts Receivable and Credit Risk Management integrated management.

Apply the effective mechanisms and practices of effective corporate governance in publicly listed companies, with special focus on most relevant stock markets (Europe, USA and Asia).

Date	Location	Lg.	Days
November 13-17	LIVE, Virtual Training	EN	5 Days
November 20-24	Dubai, UAE	EN	5 Days
December 04-08	LIVE, Virtual Training	EN	5 Days

CAM Cost Accounting and Management



COURSE OBJECTIVES

Discuss costing methods and their results.

Compare and contrast activity-based costing with traditional marginal and absorption costing methods.

Apply standard costing methods including the reconciliation of budgeted and actual profit margins, distinguishing between planning and operational variances.

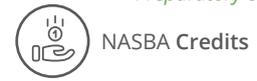
Discuss the role of quality costing as part of total quality management (TQM) system.

Explain the role of environmental costing.

Date	Location	Lg.	Days
April 09-13	,		5 Days
August 27-31	,		5 Days
November 19-23	,		5 Days

CCLM Certificate in Cash and Liquidity Management

Preparatory course



COURSE OBJECTIVES

Describe the sources of short-term finance and methods of short-term cash investment available to an entity.

Analyze trade receivables, trade payables and inventory ratios.

Discuss policies of the management of the total level of investment in working capital and for the individual elements of working capital.

Discuss approaches to the financing of working capital investment levels.

Discuss measures to manage the short-term cash position of an entity.

Date	Location	Lg.	Days
May 22-26	LIVE Virtual Training	EN	5 Days
September 11-15	LIVE Virtual Training	EN	5 Days
November 06-10	Riyadh, KSA	EN	5 Days
December 04-08	LIVE Virtual Training	EN	5 Days

CFinM Certificate in Financial Management



COURSE OBJECTIVES

An understanding of how the IFRS financial statements are put together and their limitations in business and investment analysis.

A systematic approach of analyzing financial statements and ratio analysis for assessing business and investment opportunities.

Effective use of investment appraisal screening and evaluation tools (payback/DCF/ IRR/ MIRR).

Broader understanding of current and traditional sources of long-term financing instruments.

Greater insights into using effective advocacy documents to pitch your investment and business conclusions.

Plus: The course is case study intensive and is led by a course director with years of experience. His examples are thought-provoking and elicit a significant amount of group discussion, so delegates learn the "how to". This is not an academic course.

request this course as an in-house

CFOM CFO Masterclass - Advanced Executive Program



London School of Business & Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

Effective strategy formation and implementation enabling a company to be well positioned for the future.

Pragmatic use of well-known business models / concepts in strategic positioning, formation and monitoring of the corporate strategy.

Tools for persuasive board / senior executive presentations on company performance.

Improved working knowledge for making effective investment decisions with or without leverage.

Creating workable financial solutions in times of financial difficulty.

Date	Location	Lg.	Days
Feb 27 - Mar 02	LIVE Virtual Training	EN	4 Days
May 15-18	Dubai, UAE	EN	4 Days
August 21-24	LIVE Virtual Training	EN	4 Days
September 04-07	Dubai, UAE	EN	4 Days
November 13-16	LIVE Virtual Training	EN	4 Days

CIFRS Certificate in IFRS



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Understand the way the new standards will impact on your business.

The latest developments in the growing worldwide use of IFRS.

Detailed practical examples on the implementation and application of accounting and financial reporting concepts.

Analyze real world challenges to applying IFRS and strategies to overcome them.

Detailed analysis of key new standards and the potential impact.

Date	Location	Lg.	Days
May 07-11	,		5 Days
June 04-08	,		5 Days
September 10-14	,		5 Days
November 12-16	,		5 Days
December 10-14	Dubai, UAE		5 Days

“ Gained knowledge about IFRS hoping to pursue and learn harder to be an IFRS specialist. Mr. Mike Turner was the best lecturer and his way of teaching was simple and easy to understand complicated issues and topics. ”

Faiza Mbarak

Accounts Supervisor,
Specialized Medical Center – Riyadh, KSA

“ The practical examples were very useful as well as the scenarios of difficult areas. We like the methodology of training having both interactive and academic methods. The practical examples provided in the materials can be implemented in life practices. Thanks to Mike! ”

Mohammad Farooq Arain

CFO, United Gulf for Healthcare Company,
Riyadh KSA

CFMP Certified Financial Management Professional – Advanced Financial Analysis, Strategic Planning, Capital Management & Cash Flow Analysis



IABFM™
INTERNATIONAL ACADEMY OF
BUSINESS AND FINANCIAL MANAGEMENT



NASBA Credits

COURSE OBJECTIVES

Understand Financial Statements and how they present key financial management information (referencing IAS 1)

Understand how key ratios can be extracted from financials and where KPIs are used to monitor, manage and track performance

Address the overlapping issues between key roles, financial manager, CFO, Treasurer as they co-jointly manage their functions

Examine capital investment decisions, along with evaluation tools (DCF, IRR, MIRR)

Review current and traditional sources of financing that all fall directly under financial management

Date	Location	Lg.	Days
March 20-24	LIVE Virtual Training	EN	5 Days
May 29 – June 02	LIVE Virtual Training	EN	5 Days
June 12-16	Dubai, UAE	EN	5 Days
July 17-21	LIVE Virtual Training	EN	5 Days
September 04-08	LIVE Virtual Training	EN	5 Days
October 02-06	Riyadh, KSA	EN	5 Days
December 04-08	LIVE Virtual Training	EN	5 Days

“ CFMP Course was significantly worthy and enjoyable for the candidates, it including several types of study methodologies especially case study, group work, Financial statement analysis, Advance Ratios analysis and cash flow. The course is really add value for whom seeking to advance their financial management skills. Thanks LEORON ”

Majed Basham, MBA, BAcc, CFMP

Senior Budgeting Officer
Bank AlBilad, KSA

CMA Part 1 Certified Management Accountant - Part 1 - Exam Preparation Course

Preparatory course



ima

The Association for Accountants and Financial Professionals in Business



NASBA Credits

COURSE OBJECTIVES

Prepare you to pass Part 1 of the Certified Management Accounting (CMA) exam.

Increase your career potential and earnings; Based on Institute of Management Accountants 2015 annual salary survey, professionals who hold the CMA credential earn 63% more than non-certified professionals.

Place you among an elite group of global professionals; the skills and topics covered in the review course are in demand by organizations around the world.

Learn from an instructor who has helped hundreds of people pass the CMA examination.

Develop a peer network while learning in a group environment.

Date	Location	Lg.	Days
March 11-16	,		4 Days
May 20-25	Dubai, UAE		4 Days
August 19-24	Riyadh, KSA		4 Days
September 02-07	,		4 Days
November 04-09	Dubai, UAE		4 Days
November 18-23	,		4 Days

CTP Certified Treasury Professional® - Review Course

Preparatory course



AIFP

ASSOCIATION FOR FINANCIAL PROFESSIONALS



NASBA Credits

COURSE OBJECTIVES

Acquire an understanding of all key topics covered on the CTP exam, and critical to career success of a treasury or corporate finance professional.

Identify specific opportunities to increase the strategic value offered by the treasury function at your company.

Define actions to improve your relationships with banks, treasury technology and services providers, colleagues and peers.

Align people, process and right-size the technology to deliver the treasury services that your company needs to support strategic flexibility and company growth.

Identify & engage colleagues and peers that can impact your career success.

Date	Location	Lg.	Days
Feb 12 - Mar 16	Dubai, UAE		25 Days
March 05-09	,		5 Days
September 10-14	,		5 Days
October 22-26	Dubai, UAE		5 Days
November 12-16	,		5 Days

CMA Part 2 Certified Management Accountant - Part 2 - Exam Preparation Course

Preparatory course



ima

The Association for Accountants and Financial Professionals in Business



NASBA Credits

COURSE OBJECTIVES

Prepare you to pass Part 2 of the Certified Management Accounting (CMA) exam.

Increase your career potential and earnings; Based on Institute of Management Accountants 2015 annual salary survey, professionals who hold the CMA credential earn 63% more than non-certified professionals.

Place you among an elite group of global professionals; the skills and topics covered in the review course are in demand by organizations around the world.

Learn from an instructor who has helped hundreds of people pass the CMA examination.

Develop a peer network while learning in a group environment.

Date	Location	Lg.	Days
March 04-09	,		4 Days
December 23-28	,		4 Days

CVAT Certificate in Value Added Tax Implementation



LEORON Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Understand the basic concepts and calculation of tax base and rate.

Discuss some advantages and disadvantages of the VAT.

Describe VAT mechanism, particularly in respect of output tax and input tax, in such a way that it remains neutral in its application by businesses.

Identify how VAT applies to international transactions of both goods and services.

Explain the impact of exemption in VAT and how tax is calculated by businesses that deal in exempt supplies.

Date	Location	Lg.	Days
February 05-06	,		2 Days
April 02-03	,		2 Days
September 17-18	Dubai, UAE		2 Days
November 12-13	,		2 Days
December 10-11	,		2 Days

CIPSAS Certificate in IPSAS – Accrual Accounting for Public Sector



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Improved knowledge and understanding of the global trends for public sector accountability and reporting.

Practical understanding the transition challenges and approaches in moving to Internationally accepted reporting norms such as IPSAS.

Apply IPSAS standards to ensure Improved Accountability via providing a complete and accurate view of an entities operations and performance.

Achieve Greater Transparency within your entity's regarding your use of primary resources and resulting liabilities.

Achieve greater harmony within the entity's reporting and financial statements as a way to encourage and enhance organisational goal congruence.

Pragmatic case studies and exercises on all major topics for participants to gain a working knowledge of how to apply and implement both cash and accrual based IPSAS and the challenges other entities face in adopting IPSAS and how those challenges are overcome.

Date	Location	Lg.	Days
Feb 26 – Mar 02	,		5 Days
July 23-27	,		5 Days
September 24-28	Dubai, UAE		5 Days
November 05-09	,		5 Days

FIFRS Fundamentals of IFRS



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Gain an understanding of how IFRS works.

Understand the process of how transactions are recorded from source documents, summarized and reported in the IFRS financial statements.

Get a grasp of the accounting terms and jargon used IFRS.

Understand the content and core application of the key IFRS standards for assets and liabilities.

Learn the thought process of how to analyse transactions with an "IFRS" mindset.

Plus: The course is supported by a series of case studies and is led by a course director with years of experience. His examples are thought provoking and elicit a significant amount of group discussion, so delegates learn the "how to". Although this course is basic, it is not an academic course.

request this course as an in-house

CRPBI Certificate in Data Analysis & Reporting using Power BI



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Work with huge separate databases.

Combine data from different sources.

Use DAX to create calculated fields for slicing and dicing data.

Create visually appealing analytical models.

Publish dahshboards through Power BI.

Date	Location	Lg.	Days
June 05-09	LIVE Virtual Training	EN	5 Days
September 11-15	LIVE Virtual Training	EN	5 Days
October 16-20	Dubai, UAE	EN	5 Days
November 06-10	LIVE Virtual Training	EN	5 Days
December 11-15	LIVE Virtual Training	EN	5 Days

CCLM Certificate in Cash and Liquidity Management

Preparatory course



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Understand the impact of accounting transactions on profits and cash resources.

Understand what is working capital and its impact on funding requirements.

Analyze liquidity and working capital efficiency.

Quantify the impact of various financing options on current and future cash flows.

Analyze liquidity and solvency of an entity.

Ability to create a cash flow forecast.

Date	Location	Lg.	Days
May 22-26	LIVE Virtual Training	EN	5 Days
September 11-15	LIVE Virtual Training	EN	5 Days
November 06-10	Riyadh, KSA	EN	5 Days
December 04-08	LIVE Virtual Training	EN	5 Days

FFAC Foundational Financial Accounting Certificate

Preparatory course



ima

The Association for Accountants and Financial Professionals in Business



NASBA Credits

COURSE OBJECTIVES

The ability to understand and work across depth of the entire range of accounting statements and related processes within organizations.

Encourage sharing of best practices and tools, which leads to optimal bottom-line results and proficiency in decision-making, planning and control functions.

Fully utilize the content of the workshop related topics in order for you to manage, drive and stay on top your company's professional environment.

FFAC™ serves as a foundation course for CMA candidates. The areas covered in FFAC will help you understand very well over 15% of the CMA syllabus.

More recognized all over the world as compared with other similar qualifications.

request this course as an in-house

FMM™ Financial Modelling Master – Advanced Diploma in Financial Modelling using Excel and VBA



ANSI/ASTM E2659
Certificate Issuer
#1198



NASBA Credits

COURSE OBJECTIVES

Develop a thorough understanding of excel and vba software(s) for financial modelling purposes.

Learn the needed tools to build models that are less time and effort consuming.

Gain the best practice in modelling forecasted financial statements (BalanceSheet, Income Statement and Cash Flow Statement).

Work with over 1 million rows of data in seconds with Power Pivot Data MASHup and Data Exploration.

See the way how to get from the basics of VBA to building a loan amortization table using a VBA macro.

Date	Location	Lg.	Days
February 05-09	Riyadh, KSA		5 Days
March 19-23	,		5 Days
March 26-30	Dubai, UAE		5 Days
May 21-25	,		5 Days
June 18-22	,		5 Days
August 06-10	,		5 Days
August 20-24	Riyadh, KSA		5 Days
September 10-14	,		5 Days
October 08-12	,		5 Days
November 12-16	,		5 Days
November 26-30	Dubai, UAE		5 Days
December 17-21	Riyadh, KSA		5 Days

FNF Finance for Non-Finance Managers - bootcamp



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Accounting as the language of business.

Management versus financial accounting.

Key financial statements and their inter-relationship.

How to assess the financial health of businesses.

Aligning performance to strategy through budgeting.

Using costing methods to aid decision-making.

Date	Location	Lg.	Days
April 03-05	LIVE, Virtual Training	EN	3 Days

“ It was a privileged to attend Financial Modeling Master tutored by Hamed Behairy, CFA. For a long time, I’ve struggled to find a course that combines professional financial and Excel modeling skills. The course in all aspects is highly rated. I believe it’s worth much more than I paid and feel lucky to have taken your amazing course! I enjoyed how completion of a section/module was followed by exercises and more focus. Merci Monsieur! ”

Akmal Bazli Dahari

Research Analyst
Employees Provident Fund

FP&A Financial Planning and Analysis - Review Course

Preparatory course



NASBA Credits

COURSE OBJECTIVES

Discover the knowledge and gain the confidence you need to pass AFP's Certified Corporate FP&A Professional exam.

Learn specific techniques to leverage in answering the exam questions correctly.

Identify specific opportunities to increase the strategic value offered by the FP&A function at your company.

Align people, process and right-size the technology to deliver the FP&A services that your company needs to support strategic flexibility and company growth.

Define actions to improve your relationships with technology and services providers, colleagues and peers.

Date	Location	Lg.	Days
March 05-09	,		5 Days
May 28 - June 01	Dubai, UAE		5 Days
August 20-24	,		5 Days
September 10-14	Riyadh, KSA		5 Days
November 19-23	,		5 Days

IFRS9 IFRS 9: Financial Instruments



NASBA Credits

COURSE OBJECTIVES

Improved knowledge of the IFRS 9 as the new accounting standard for financial instruments.

Understanding the IFRS 9 impact on International banks and financial institutions worldwide.

Identifying practical implementation issues together with solutions.

Recent developments in hedge accounting pointing out how the rules can be implemented in practice.

How the standard can be implemented in practice in a simplified and effective manner.

Date	Location	Lg.	Days
February 19-20	,		2 Days
June 11-12	,		2 Days
October 08-09	,		2 Days
December 17-18	,		2 Days

FSA Financial Statement Analysis



NASBA Credits

COURSE OBJECTIVES

Improved knowledge of the IFRS 9 as the new accounting standard for financial instruments.

Understanding the IFRS 9 impact on International banks and financial institutions worldwide.

Identifying practical implementation issues together with solutions.

Recent developments in hedge accounting pointing out how the rules can be implemented in practice.

How the standard can be implemented in practice in a simplified and effective manner.

Date	Location	Lg.	Days
April 02-06	,		5 Days
June 04-08	,		5 Days
September 17-21	Riyadh, KSA		5 Days
October 08-12	,		5 Days
November 05-09	,		5 Days
December 11-14	Dubai, UAE		4 Days

IFRS17 IFRS 17: Insurance Contracts



NASBA Credits

COURSE OBJECTIVES

Improved knowledge of the IFRS 9 as the new accounting standard for financial instruments.

Understanding the IFRS 9 impact on International banks and financial institutions worldwide.

Identifying practical implementation issues together with solutions.

Recent developments in hedge accounting pointing out how the rules can be implemented in practice.

How the standard can be implemented in practice in a simplified and effective manner.

Date	Location	Lg.	Days
January 29-31	,		3 Days
July 16-18	,		3 Days
October 29-31	,		3 Days

MCS Monte Carlo Simulation using Crystal Ball and Excel



COURSE OBJECTIVES

Gain thorough understanding of Monte Carlo simulation via real-life cases.

Understand how to minimize risk.

Learn how to build Crystal Ball model.

Improve your expertise in modelling financial statements and portfolios.

Gain 35 NASBA Credits.

request this course as an in-house

M&CC Managing & Controlling Costs



COURSE OBJECTIVES

Apply the core principles of finance, accounting and budgets.

Use unit cost measurements in performance-based budgeting.

Maintain strategic cost control.

Assess the costs needed to produce those outputs (including cost per unit).

Integrate performance budgeting into the wider company budget formulation process.

request this course as an in-house

MFC Masterclass in Financial Control – Certificate in Accounting and Financial Control



COURSE OBJECTIVES

Take-away toolbox of the “how to do” techniques in effective cost control.

Getting the right level of working capital coupled with effective monitoring and controlling this critical component of a company's resources.

Application of advanced ratios to identify problems in an early stage and how to take effective action.

Mechanisms to link long-term corporate goals to short-term target-setting.

Getting the buy-in of staff: mastering the link between corporate culture and effective controls.

The course is supported by a series of case studies led by a course director with years of experience. His examples are thought provoking and elicit a significant amount of group discussion, so delegates learn the “how to”. This is not an academic course.

Date	Location	Lg.	Days
March 06-10	LIVE Virtual Training	EN	5 Days
June 19-23	Dubai, UAE	EN	5 Days
August 07-11	LIVE Virtual Training	EN	5 Days
November 20-24	LIVE Virtual Training	EN	5 Days
December 04-08	Dubai, UAE	EN	5 Days

CPPP Certificate in Public Private Partnership - Contract Negotiation, Strategy & Legal Agreements



COURSE OBJECTIVES

The Essential Role of Good Contract Management – from beginning to end.

Analyze and evaluate project proposals to decide whether they are suitable for PPP.

Apply best practice in procurement, promoting transparency and fairness.

Practice where contractual disputes are most likely to arise, and how to deal with them.

Decide how best to respond to problems and how to rescue a PPP through discussions on the dynamics of PPPs.

Date	Location	Lg.	Days
May 16-20	LIVE Virtual Training	EN	5 Days
November 21-25	LIVE Virtual Training	EN	5 Days

PP Power Pivot Data Analysis in Excel



COURSE OBJECTIVES

Analyze historical performance data vs budgets.

Measure, track and predict sales.

Improve delivery and supply chain effectiveness.

Develop customer relationship.

Optimize processes and operational performance.

[request this course as an in-house](#)

VBA Financial VBA Excel Macros Programming



COURSE OBJECTIVES

Establish professional set of skills for creating and understanding financial models through Microsoft Excel with Visual Basic for Application (VBA).

Learn about complex and rewarding tools needed to build more robust models that save time, reduce unnecessary human errors and customize applications.

Gain an access to information you need without wading through cumbersome explanations and endless technical background for VBA.

Understand how you can extract data automatically from sources other than Excel.

Create custom functions and build your own Add-ins.

[request this course as an in-house](#)



Financial Services



AWPE Advanced Workshop in Private Equity



COURSE OBJECTIVES

Managing the portfolio is a more unique skill than deal structuring.

Building an exit strategy into an investment and grooming a company for exit is a key to success.

The structuring and ownership of the GP is a predictor of success.

The reward structure of the GP team is a fundamental part of the design of a fund.

The challenge of fundraising is usually severely underestimated by aspiring GPs.

request this course as an in-house

CBchM Certified Branch Manager



COURSE OBJECTIVES

Learn how to "think finance" and translate performance into financial terms.

Communicate organizational goals that get results.

Apply delegation strategies to increase productivity and motivation.

Use effective coaching techniques to maximize your team's performance.

Get a firm grasp of the numbers side of your job.

Date	Location	Lg.	Days
February 06-08	LIVE Virtual Training	EN	3 Days
September 11-13	Riyadh, KSA	EN	3 Days

CBTM Certified Banking Treasury Manager



COURSE OBJECTIVES

Explain why foreign exchange is important to commercial banks and bank customers and outline the present system of floating exchange rates and describe how it evolved.

Calculate spot, cross currency, forward and spot rates and understand the development of the international money markets and describe the ways in which money market instruments and securities are priced and dealt.

Understand the various types of derivative instruments, including futures, FRAs, swaps, options, etc.

Understand how banks manage short-term and long term liquidity.

Describe the various types of risks that arise in a bank's treasury and the ways in which such risks can be managed.

Understand how changes in regulatory capital requirements, anti-money laundering legislation and compliance issues impact bank treasury operations, including those in the GCC countries.

Date	Location	Lg.	Days
February 20-24	LIVE Virtual Training	EN	5 Days
September 11-15	Dubai, UAE	EN	5 Days

CBP Certificate in Bank Performance



COURSE OBJECTIVES

Practical understanding and knowledge of how to read and interpret bank financial statements.

Developing a set of performance metrics relevant to banks.

Understanding the close relationship between risk and return in banking.

Appreciating the importance of bank strategic choices in relation to risk.

Developing greater cost awareness in connection with banking operations and services.

request this course as an in-house

CCA Certificate in Credit Analysis



COURSE OBJECTIVES

Practical understanding and knowledge of how to read and interpret financial statements to identify risk areas for credit lending.

Core understanding of the strengths and limitations of using a private company's financial statements to make credit and lending decisions.

Cash flow risk identification on loan repayments.

Comprehensive understanding of how to write a top-notch credit memorandum.

Ability to identify weaknesses in current risk assessment that flow to the credit memorandum.

request this course as an in-house

CCREAI Certified Commercial Real Estate Analysis & Investments



NASBA Credits

COURSE OBJECTIVES

Understand Commercial real estate as an integrated analysis of corporate finance and investments within a solid financial economics framework.

Bridge "Wall Street to Main Street," - this course combines academic rigor with practical relevance for real estate decision-making.

Develop a holistic approach to the commercial real estate decision-making process using principles of financial and urban economics.

Develop and communicate a coherent body of knowledge to address real estate and mortgage valuation and investment issues at a basic and macro level.

Recognize that real estate assets trade in generally well-functioning markets and hence understand the framework that applies the fundamental economic principles of market equilibrium and opportunity cost to real estate investment analysis.

Date	Location	Lg.	Days
March 05-09	,		5 Days

CCB Certificate in Corporate Banking



COURSE OBJECTIVES

Gain core knowledge on setting core objectives of the firm, strategies in achieving goals from both business and financing perspectives.

Develop a deep understanding of company business and financial strategies, in pursuit of maximizing the value of the firm in a responsible way.

Demonstrate expertise in cash flow and other valuation techniques.

Learn about management of risks and off Balance-sheet exposures.

Gain 35 NASBA Credits.

request this course as an in-house

CCVM Certified Company Valuation Modelling



NASBA Credits

COURSE OBJECTIVES

Understand all inputs into the various valuation models.

Build your own sensitivity analysis within your models.

Evaluate the outcome of different valuation techniques.

Discover the difference in treatment between valuing companies, properties and patents.

Structure your models according to your specifications and work through the 25 Excel exercises and 5 case studies.

Date	Location	Lg.	Days
February 19-23	,		5 Days
November 20-23	Dubai, UAE		4 Days
November 20-23	,		4 Days

CFB Certificate in Fintech and Blockchain, A Practical Guidance in Cryptocurrencies, Bitcoins and Global Markets



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Analysis of Various Digital Asset technologies.

Experience Bitcoin, Cryptocurrency, and distributed ledger in action.

Link your industry to the FinTech revolution.

Leverage blockchain technology to further enhance your knowledge, skills, and technical abilities.

Network, problem-solve, and develop an innovative solution in a mock FinTech project.

Date	Location	Lg.	Days
March 19-21	,		3 Days
November 26-28	,		3 Days

CIB Certificate in Investment Banking, Business Valuation, Deal Structuring, Cash flow Analysis, LBO Analysis & Mergers and Acquisitions



London School of Business & Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

Being able to determine the value of a company using "comparable companies analyses".

Being able to determine the value of a company using "precedent transaction analysis".

Being able to determine the value of a company using "discounted cash flow analysis".

Getting acquainted with "leveraged buyouts" (LBO's).

Being able to determine the value of a company using "LBO analysis".

Date	Location	Lg.	Days
September 12-16	Dubai, UAE	EN	5 Days
December 12-16	Dubai, UAE	EN	5 Days

CPES Certified Private Equity Specialist



IABFM
INTERNATIONAL ACADEMY OF BUSINESS AND FINANCIAL MANAGEMENT



NASBA Credits

COURSE OBJECTIVES

Formulating and implementing the optimal business strategy to make a private equity investment succeed.

Cultivating management traits endowing the skills and expertise to run the business successfully.

Evaluating the best options using appropriate decision making criteria including financial tools, such as appraisal techniques, relevant models, tax considerations, deal execution and value creation.

Utilizing optimal methods of negotiating investment opportunities, deal structures and exit strategies.

Constructing and funding an optimal private equity portfolio, considering investment allocation, returns and benchmarking.

Date	Location	Lg.	Days
Feb 27 - Mar 02	LIVE Virtual Training	EN	4 Days
Feb 27 - Mar 02	London, UK	EN	4 Days
August 08-11	Vienna, Austria	EN	4 Days
November 07-10	Dubai, UAE	EN	4 Days

CPF Certificate in Project Finance



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Understand how and when Project Finance can be used.

Evaluate the key costs and projected cashflows in a project appraisal as a basis for determining the capital structure of project financings.

Evaluate the risks associated with a project as a basis for assessing an optimal allocation of those risks to the project stakeholders.

Review and interpret the project financial model.

Assess the most appropriate financing structure for a project.

Date	Location	Lg.	Days
September 24-28	,		5 Days
November 27-30	Dubai, UAE		4 Days
November 27-30	,		4 Days

CPfM Certificate in Portfolio Management - Performance Measurement, Asset Allocations, Derivatives & Hedge Funds



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Differentiate between the dynamics of the 7 basic investment philosophies.

Measure risk in different ways using Excel models.

Understand the role of investment professionals in creating and destroying capital.

Evaluate the different measures of stress testing your managers.

Understand the basic guidelines of valuation.

request this course as an in-house

ICWIM International Certificate in Wealth and Investment Management

Preparatory course



CISI
CHARTERED INSTITUTE FOR
SECURITIES & INVESTMENT



NASBA Credits

COURSE OBJECTIVES

Learn about the function of the financial services industry in the economy: transferring funds between individuals, businesses and government; risk management.

Recognize the role of the main institutions/ organizations: retail banks; investment banks; pension funds; fund managers; stockbrokers; custodians; global custodians.

Understand the roles of the following: wealth managers; private banks; platforms.

Know how national income is determined, composed and measured in both an open and closed economy: Gross Domestic Product, Gross National Product etc.

Understand the composition of the balance of payments and the factors behind and benefits of international trade and capital flows: current account; imports; exports; effect of low opportunity cost producers.

Date	Location	Lg.	Days
March 05-09	Riyadh, KSA		5 Days
March 05-09	,		5 Days
October 15-19	Riyadh, KSA		5 Days
October 15-19	,		5 Days

CTFS Certified in Trade Finance



IABFM
INTERNATIONAL ACADEMY OF
BUSINESS AND FINANCIAL MANAGEMENT

COURSE OBJECTIVES

A broad understanding of the full range of trade finance products.

How trade products can be appropriately structured to meet the specific needs of the buyer and seller (and the banks providing them).

Using trade products to increase international business in a safe way via risk identification and mitigation techniques.

How risks can be transferred between parties.

The benefits of trade finance over other forms of finance (for a corporate and a bank).

request this course as an in-house

“ I really enjoyed sitting in the class for full five days and it was really worth taking off for the same from office. The value addition it has created was such strong and I would love to recommend anybody to attend this knowledge packed class. I should commend you and Ana for the proper coordination and support extended to me and my classmates in order to ensure the smooth functioning of the classes. The classmates were all very cooperative and showing wonderful team spirit. I really would like to commend on the product knowledge, positive attitude, patience and dedication of our trainer Mr.Hamed who is the main pillar and strength of inspiration behind the success of the wonderful programme ICWIM.

I am waiting for the certificate from US and once again thank you all for helping me to make it a reality.

Pramod K.Leela

Head - Life & Investment Division

CREFM Certified Real Estate Financial Modeller



NASBA Credits

COURSE OBJECTIVES

How to conduct Risk analysis, simulation and real options pricing.

How to calculate the difference between value, price and worth in the context of property investment.

How to use debt in a real estate investment context and project cash flows.

How to calculate capitalizations rates in valuing properties.

How to use commercial property valuations as part of the decision-making investment activities.

Date	Location	Lg.	Days
March 13-16	Dubai, UAE		4 Days
March 13-16	,		4 Days

FIB Masterclass in Fixed Income, Bonds, Derivatives & Money Market



NASBA Credits

COURSE OBJECTIVES

Apply the 'no-arbitrage' principle employed in the valuation of fixed income securities and Develop a 'no-arbitrage' interpretation of forward rates.

Determine expectations of future spot rates and the term premium and Determine real rates, inflation expectations and the inflation risk premium.

Learn how to construct yield curve trades including steepeners, flatteners, barbells and bullets.

Understand the limitations of 'yield-to-maturity' as a measure of the rate of return on default free fixed income securities.

Develop a deep understanding of duration and convexity and be aware of common misunderstandings of these concepts.

request this course as an in-house

IFCE Insurance Foundation Certificate Examination

Preparatory course



COURSE OBJECTIVES

Transfer knowledge about insurance in general and specific insurance lines to the participants and to encourage more discussion on the matter.

Make the participants attain skills to manage high-risk competitive insurance business environments and to offer a complete understanding at foundation level.

Balance both the qualitative and the quantitative abilities to analyse insurance classes of business and associated risks and take important arrangements to minimise these risks.

Make the participant more responsive of the fast-changing insurance market locally and globally and identifying operational risks (identifying, controlling and administering), catastrophic exposures, exposures, legal risks and others.

Encourage open discussion and more networking amongst the participants for the benefit of the Insurance industry

request this course as an in-house

MAS Mergers and Acquisitions Specialist



COURSE OBJECTIVES

Strategy as a driver of M&A.

Identifying targets likely to result in long-term success.

Evaluating synergies – basis for acquisition initiatives.

Achieving optimal capital structure for maximum value creation.

Negotiating best terms.

request this course as an in-house

PMAA Performance Measurement and Attribution Analysis



COURSE OBJECTIVES

- Understand different advanced Excel formulas and tools.
- Building models from scratch and customize models to your needs.
- Visualize and model the performance measurement cycle.
- Build solid Equity attribution and GIPS models.
- Have control cells that change the outcome of the whole model.

request this course as an in-house

ISI Introduction to Securities and Investments



COURSE OBJECTIVES

- Economic Environment.
- Financial Assets and Markets, including equities, bonds & derivatives.
- Investment Funds.
- Financial Services Regulation & Taxation.
- Other Retail Financial Products.

request this course as an in-house

IFQ Islamic Finance Qualification



COURSE OBJECTIVES

- Intellectual exploration of components of Islamic finance.
- Thorough understanding of ethical underpinnings of Islamic finance.
- Explore the role of Qur'an and Sunnah in interpreting Islamic finance.
- Introduction to authorities and institutional bodies overseeing Islamic finance regulations.
- Path towards achieving globally recognized IFQ Qualification.

request this course as an in-house

VCB Venture Capital Bootcamp



COURSE OBJECTIVES

- Angel and Venture Capital Investment.
- A Wealth Creation Partnership.
- Sources of Private Equity.
- Venture Capital and Private Equity Funds.
- Angel Investor Finance

request this course as an in-house

#radiatingknowledge



Healthcare

CFSO Certified Facility Safety Officer



COURSE OBJECTIVES

Implement different strategies to safeguard the safety of healthcare workers.

Learn the various entities involved in the management of facilities.

Understand the requirements of international organizations for the safe handling of medical devices.

Explain healthcare facility manager's duties.

[request this course as an in-house](#)

CPHHA Certified Professional in Health and Hospital Administration



COURSE OBJECTIVES

Understand the facets of a hospital system, including its internal operations and technology utilization.

Learn how the use of various tools and techniques, hospitals can improve their operations and provide better patient care.

Implement the skills to administrate hospitals.

Learn how to develop a strategy for a healthcare facility.

[request this course as an in-house](#)

CHQ Certified in Healthcare Quality



COURSE OBJECTIVES

Enhance abilities to sustain and improve healthcare quality.

Learn the principles and organizational skills for a quality management/ Performance Improvement system in HCO's.

Perform quantitative analysis of quality projects using tools and techniques commonly used in healthcare quality.

Understand the basic techniques and methods of identifying quality deficient areas and ways to correct them.

[request this course as an in-house](#)

CHFM Certified in Healthcare Financial Management



COURSE OBJECTIVES

Learn professional skills to manage financial programs.

Understand how to protect organizations from financial loss.

Implement prudent financial management practices and methods to identify gaps in managing accounts.

[request this course as an in-house](#)

CHPI Certified in Healthcare Performance Improvement



COURSE OBJECTIVES

Develop skills necessary to manage human resources programs.

Learn how to protect healthcare employees from various employment issues.

Implement effective healthcare quality initiatives and measures.

Introduce various tools and methods used in the field of healthcare quality.

request this course as an in-house

CHS Certified Hospital Surveyor



COURSE OBJECTIVES

Learn the various phases of a hospital's survey.

Understand the international patient safety goals.

Identify ways and mechanisms to achieve the patient safety goals based on international standards.

Learn methods for evaluating performance of HCO's through such mechanisms as accreditation, certifications and licensure.

request this course as an in-house

CHIA Certified in Healthcare Insurance Administration



COURSE OBJECTIVES

Learn the various factors that affect the quality and cost of healthcare services.

Learn the different types of insurance in healthcare.

Understand the various schemes and methods used by healthcare organizations to improve their operations.

request this course as an in-house

CHRM Certified in Healthcare Risk Management



COURSE OBJECTIVES

Identify and manage risks associated with healthcare facilities and services.

Develop skills to effectively implement and maintain an enterprise-wide risk management system.

Master the skills needed to acquire data from different data sources, configure risk environment, develop appropriate risk factor models, and perform risk analysis.

request this course as an in-house

CMSO Certified Medication Safety Officer



COURSE OBJECTIVES

Develop the necessary skills and tools to improve their organization's management of risks associated with the use of medication.

Learn the principles and methods of medication safety.

Understand the visibility and effectiveness of the reporting of adverse drug events (ADEs).

request this course as an in-house

CPIC Certified Professional in Infection Control



COURSE OBJECTIVES

Provide a solid foundation in infection control measures in a healthcare setting.

Provide an overview of the various roles and responsibilities of an IC professional in a healthcare facility.

Learn how to respond to outbreaks of infectious diseases.

Develop a strategy and implement an infection control program for a healthcare facility.

request this course as an in-house

CPSO Certified Patient Safety Officer



COURSE OBJECTIVES

Improve skills and knowledge in the areas of patient safety, healthcare quality, and risk management.

Provide an overview of the various international and national patient safety goals and regulations.

Learn the tools necessary to develop an intervention strategy that is based on the patient's risk and the institution's goals.

request this course as an in-house

CPQPS Certified Professional in Quality and Patient Safety



COURSE OBJECTIVES

Understand the concepts and principles related to patient safety and quality.

Learn to use quantitative analysis methods to analyze the projects.

Learn the steps involved in identifying and addressing quality issues.

request this course as an in-house

CPHRM Certified Professional in Human Resources Management



COURSE OBJECTIVES

Provide necessary skills to manage and protect the employees of a healthcare organization.

Learn to identify and plan for the effective recruitment and retention of employees.

Understand how to develop and implement effective HR policies and procedures.

request this course as an in-house

CPX Certified Patient Experience Officer



COURSE OBJECTIVES

Develop an effective and efficient patient safety program within their healthcare organizations.

Learn the various international and national patient safety goals and regulations.

Learn how to develop own programs geared towards improving the safety of patients.

request this course as an in-house

FAIHQ American Institute of Healthcare Quality Fellowship (FAIHQ)



COURSE OBJECTIVES

Develop the necessary skills to manage financial programs and operations for healthcare entities.

Learn the various financial terms and procedures related to healthcare organizations.

Fully understand the areas of expenses and revenues in healthcare organizations.

request this course as an in-house

CLSSGB Certified in Lean Six Sigma - Green Belt (Healthcare)



COURSE OBJECTIVES

Learn the Lean Six Sigma principles.

Understand the process improvement methodologies.

Learn to use the Quality Management and Lean Six Sigma associated tools.

Understand how to reduce total defects and cycle times.

request this course as an in-house

Lean Healthcare Certificate in Lean Healthcare Management



COURSE OBJECTIVES

Explain Lean principles, systems, and tools and discuss how, when, and why they apply to healthcare environments.

Explain how implementing lean thinking is intended to create sustainable organizational culture change.

Describe the features and attributes of a lean culture and the Lean Transformation Model.

Apply Lean principles and methodologies to improve work processes and systems.

Analyze the application of lean principles, systems, and tools for organizational improvement in healthcare environments.

request this course as an in-house



LHC Leadership in Healthcare



COURSE OBJECTIVES

Define leadership, leadership styles and the difference between leading and managing.

Focus on the bigger, more holistic picture.

Improve your leadership skills needed to enhance the organization performance.

Effectively manage people and organizational resources in the healthcare industry.

Demonstrate personal and professional ethical responsibility in the managerial and organizational decision making process.

request this course as an in-house

QM Healthcare Advanced QM Workshop



COURSE OBJECTIVES

Learn about Adaptive Leadership, Culture, and Governance in order to make continuous, data-driven and sustained quality improvements within a health system.

Apply relevant analytics as healthcare organization in order to determine if the resulting change was an actual improvement.

Learn about Evidence-and consensus-based best practices and automated ways to measure how consistently the best practices are being used and their impact on outcomes in healthcare organizations.

Apply correlation of best practice to outcomes and continuous delivery of quality, affordable care.

Financial Alignment: Health system financial incentives and payment models.

request this course as an in-house

Human Resources



CCB Certificate in Compensation and Benefits



COURSE OBJECTIVES

To be able to analyse and benchmark your organisations compensation and benefits structure

To establish appropriate wage and salary scales for the local and international market place

To be able to make realistic salary adjustment schemes in accordance with the individual performance, and national as well as international macroeconomic and microeconomic factors

To understand the wider impact of compensation and benefits in employee engagement

To ensure alignment of compensation and benefits strategy with the long term corporate objectives

request this course as an in-house

CEP Coaching for Engagement and Performance Certification

Preparatory course



COURSE OBJECTIVES

Learn the attributes of a strong coaching culture, powered by research and real company outcomes, and how you can immediately begin to be more effective in your use of coaching across the organization.

Be given a complete roadmap for implementing, integrating, and communicating a coaching approach, with emphasis on the competencies and tools for managers and leaders using coaching skills.

Learn to improve organizational results through coaching among all employees, while addressing (and helping change) the negative connotation of coaching being a remedial measure that it has carried in the past.

Gain innovative and practical models, tools, and techniques for embedding coaching behaviors and activities in your organization.

request this course as an in-house

CMHR Change Management for HR



COURSE OBJECTIVES

Explain HR's role in change management.

Describe how the partnership between business and HR can lead to success.

Distinguish among the three different roles that HR can play and when each is necessary.

Consider how to use these roles in your own organization.

Develop an action plan for the next change initiative.

Date	Location	Lg.	Days
March 15-16	Riyadh, KSA		2 Days
March 15-16	,		2 Days
July 19-20	Riyadh, KSA		2 Days
July 19-20	,		2 Days
September 06-07	Dubai, UAE		2 Days
September 06-07	,		2 Days
December 13-14	Zurich, Switzerland		2 Days
December 13-14	,		2 Days

CBHR Competency Based HR Certification Program



COURSE OBJECTIVES

Understand Competency-Based HRM best practices and how to best integrate into talent management applications

Map Competency Models with business plans and draft a Business Impact Plan

Describe key approaches and methodologies to conduct competency identification.

Apply competencies to the talent-life cycle stages

Implement a comprehensive Competency-Based Performance Management, Engagement, & Compensation system

request this course as an in-house

CIPD Level 3 CIPD Level 3 Foundation Certificate in People Practice



COURSE OBJECTIVES

Develop essential HR skills.

Developing yourself as an effective HR Practitioner.

Understanding organizations and the role of HR.

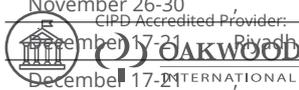
Recording, analyzing and using HR information.

Gain practical knowledge to deal with issues like employee relations, performance and reward management.

Date	Location	Lg.	Days
January 15-19	LVT, LVT	1 EN	5 Days
January 22-26	,	1	5 Days
February 05-09	Riyadh, KSA	1 EN	5 Days
Feb 26 - Mar 02	LVT, LVT	1 EN	5 Days
Feb 26 - Mar 02	,	1	5 Days
March 05-09	Riyadh, KSA	1 EN	5 Days
March 12-16	,		5 Days
May 21-25	,		5 Days
June 18-22	,		5 Days

CIPD Level 7 CIPD Level 7 Advanced Diploma in Human Resource Management

October 15-19	,		5 Days
November 26-30	,		5 Days
December 17-21	Riyadh, KSA		5 Days
December 17-21			5 Days



COURSE OBJECTIVES

Develop essential HR skills.

Developing yourself as an effective HR Practitioner.

Understanding organizations and the role of HR.

Recording, analyzing and using HR information.

Gain practical knowledge to deal with issues like employee relations, performance and reward management.

Date	Location	Lg.	Days
May 07-08	LIVE Virtual Training	EN	2 Days
July 24-25	LIVE Virtual Training	EN	2 Days

CIPD Level 5 PM CIPD Level 5 Diploma in People Management



COURSE OBJECTIVES

Increase your knowledge and ability relating to people management and business issues.

Encourage breadth of thinking, including new ideas and considerations focused at strategic level.

Enhance your organisational awareness - aligning people practice to organisational evolving need.

Deliver the guidance needed to see you through to qualification achievement.

Ultimately increase your overall development as people professionals operating at management level, enabling you to add value to your organisations and enhance your career prospects.

Date	Location	Module Lg.	Days
Jan 30 - Feb 03	LIVE Virtual Training	1 EN	5 Days
February 13-17	LIVE Virtual Training	1 EN	5 Days
February 20-24	Riyadh, KSA	4 EN	5 Days
March 06-10	LIVE Virtual Training	1 EN	5 Days
March 27-31	LIVE Virtual Training	1 EN	5 Days
March 27-30	Riyadh, KSA	5 EN	4 Days
May 22-26	LIVE Virtual Training	1 EN	5 Days
May 22-26	LIVE Virtual Training	1 EN	5 Days
May 22-26	Riyadh, KSA	1 EN	5 Days
June 05-09	LIVE Virtual Training	1 EN	5 Days
June 26-30	LIVE Virtual Training	1 EN	5 Days
July 03-07	Riyadh, KSA	3 EN	5 Days
July 03-07	Riyadh, KSA	2 EN	5 Days
July 24-28	LIVE Virtual Training	1 EN	5 Days
July 24-28	Riyadh, KSA	1 EN	5 Days
Aug 28 - Sep 01	LIVE Virtual Training	1 EN	5 Days
Aug 28 - Sep 01	Riyadh, KSA	2 EN	5 Days
September 04-08	Riyadh, KSA	3 EN	5 Days
September 18-22	LIVE Virtual Training	1 EN	5 Days
September 25-29	LIVE Virtual Training	1 EN	5 Days
October 02-06	Riyadh, KSA	3 EN	5 Days
October 23-27	LIVE Virtual Training	1 EN	5 Days
October 23-27	Riyadh, KSA	1 EN	5 Days
November 20-24	LIVE Virtual Training	1 EN	5 Days
December 04-08	Riyadh, KSA	2 EN	5 Days
December 18-22	LIVE Virtual Training	1 EN	5 Days

CSR Certificate in Strategic Recruitment: Interviewing, Selection, and Onboarding



COURSE OBJECTIVES

Understand key issues that arise during business strategy shifts; apply workforce planning frameworks and tools to manage uncertainty, mitigate risk, and balance competing priorities

Design a strategic workforce planning ecosystem that includes strategy integration, data analysis, cost modelling, current and future state profiling, risk analysis, talent action plans, and implementation

Leverage Proven Strategy-Driven Workforce Planning frameworks and the SWP Roadmap to implement workforce planning in your company as a pilot or enterprise-wide application

Learn and apply the Seven Components of Strategic Staffing to drive improved performance for sourcing, attracting, selecting and onboarding "best fit" candidates for the firm

Examine your company's current WFP capabilities and how to best to use and implement SWP in your enterprise or business unit setting

request this course as an in-house

CTDM Certificate in Talent Development



COURSE OBJECTIVES

Understand the key areas that make up strategic talent management today; apply advanced concepts and tools to maximize and communicate HR's strategic value across your organization.

How to design an organization-wide talent philosophy and engrain a talent mindset that views talent as assets rather than costs.

Create and apply best-in-class talent management solutions that align with business strategy, develop leadership pipelines, and create a motivated, engaged workforce that drives business performance and employee retention.

Explore best practices in strategic staffing for sourcing, attracting, selecting and onboarding "best fit" candidates as well as enhance the organizational and employment brand of the firm.

Establish a Succession Management strategy and develop mid- to long-range talent plans that ensure a workforce and leadership group capable of implementing the firm's future vision and business goals.

request this course as an in-house



CPM & KPI Certificate in Performance Management: Setting Objectives and KPIs



COURSE OBJECTIVES

Develop an understanding of the key principles of performance management and its importance to the organization.

Learn the processes of effective performance management.

Understand how to cascade organizational objectives to departments and individuals.

Understand how to set SMART objectives and identify appropriate indicators and targets.

Identify the different roles and responsibilities in performance management

request this course as an in-house

PHRi Professional in HR - International

Preparatory course



COURSE OBJECTIVES

Use HR metrics and prepare reports to analyze HR issues

Collect information about employees' work experiences by conducting final exit interviews before employees leave the organization, and conduct surveys about employee attitudes, work conditions, or diversity issues

Develop basic training programs

Provide information about an employee's compensation package, company benefits and coordinate activities to support employee remuneration programs

Support managers in developing job descriptions and keep records of job requirements and provide contact between recruiters and hiring managers

Date	Location	Lg.	Days
February 12-16	Riyadh, KSA		5 Days
February 12-16	,		5 Days
April 09-13	Riyadh, KSA		5 Days
April 09-13	,		5 Days
September 03-07	Dubai, UAE		5 Days
September 10-14	,		5 Days
October 15-19	Dubai, UAE		5 Days

SPHri Senior Professional in HR - International

Preparatory course



COURSE OBJECTIVES

Participate actively in the development of the organization's HR strategy

Integrate local and global HR practices

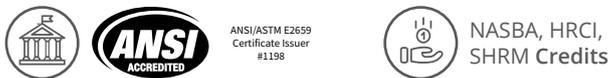
Knowledge of organizational development methods, problem-solving techniques, change management processes and techniques and leadership concepts and applications

Identify industry trends in HR

Establish and review results of an employee performance management system

Date	Location	Lg.	Days
May 21-25	Riyadh, KSA		5 Days
May 21-25	,		5 Days
October 08-12	,		5 Days
October 22-26	Dubai, UAE		5 Days

HRM Human Resources Master



COURSE OBJECTIVES

Learners will improve key skills in business and HR functional knowledge critical for increasing HR's strategic partnership with the business.

Learners will be able to break down any business situation from a strategic talent perspective, identify hurdles opportunities, hot issues, and constraints for actionable outcomes.

Learners will be able to identify how to impact an organization's bottom line by attracting, managing, and engaging talent in today's business environment.

Learners will be able to demonstrate consulting and analytical skills by using tools to ask the right questions, clarify needs, identify underlying business drivers, and propose actionable options.

Learners will be able to effectively communicate and contract with stakeholders to secure commitment for HR recommendations through a blend of facilitative and expert role influence.

Date	Location	Lg.	Days
March 12-16	,		5 Days
March 19-23	Dubai, UAE		5 Days
June 04-08	,		5 Days
August 13-17	Riyadh, KSA		5 Days
August 13-17	,		5 Days
October 15-19	Barcelona, Spain		5 Days
October 15-19	,		5 Days
December 10-14	Dubai, UAE		5 Days
December 10-14	,		5 Days

PAHR People Analytics for HR



HCI Human Capital Institute



HRCI, SHRM Credits

COURSE OBJECTIVES

- Consult with stakeholders to define organizational issues
- Develop hypotheses about what might be happening
- Assemble the metrics and expertise to test hypotheses
- Analyze people and organizational data
- Develop evidence-based recommendations
- Communicate the context of findings and recommendations

Date	Location	Lg.	Days
April 03-04	LIVE Virtual Training	EN	2 Days
August 14-15	LIVE Virtual Training	EN	2 Days

LDSS Leadership Development & Succession Strategist Certification

Preparatory course



HCI Human Capital Institute



NASBA, HRCI, SHRM Credits

COURSE OBJECTIVES

- Get equipped to solve the leadership pipeline and talent availability issues keeping you up at night.
- Adopt strategies to improve the mobility and retention of high performing employees.
- Increase employee engagement through active participation in a meaningful, transparent career development process.
- Expand organization's ideas of leadership development so that a diverse mix of activities are considered—not just formal programs.
- Reduce vacancies that present business risk and untargeted, wasteful leadership development efforts.

request this course as an in-house

sHRBP Strategic HR Business Partner - Certification Program



HCI Human Capital Institute



NASBA, HRCI, SHRM Credits

COURSE OBJECTIVES

- Understand the changing role of HR in organizations
- Comprehend the value HR can bring to organizations
- Determine your strengths and weaknesses against HR core competencies
- Identify actions you can take to build trust and credibility with your stakeholders
- Align your HR activities to the needs of your business

Date	Location	Lg.	Days
March 12-14	Riyadh, KSA		3 Days
March 12-14	,		3 Days
April 09-11	,		3 Days
July 02-04	Riyadh, KSA		3 Days
July 02-04	,		3 Days
July 23-25	Dubai, UAE		3 Days
September 03-05	Dubai, UAE		3 Days
September 03-05	,		3 Days
December 10-12	Zurich, Switzerland		3 Days
December 10-12	,		3 Days

SWP Strategic Workforce Planning - Certification Program



HCI Human Capital Institute



NASBA, HRCI, SHRM Credits

COURSE OBJECTIVES

- Understand key issues that arise during business strategy shifts; apply workforce planning frameworks and tools to manage uncertainty, mitigate risk, and balance competing priorities.
- Design a strategic workforce planning ecosystem that includes strategy integration, data analysis, cost modelling, current and future state profiling, risk analysis, talent action plans, and implementation.
- Design a strategic workforce planning ecosystem that includes strategy integration, data analysis, cost modelling, current and future state profiling, risk analysis, talent action plans, and implementation.
- Learn and apply the Seven Components of Strategic Staffing to drive improved performance for sourcing, attracting, selecting and onboarding "best fit" candidates for the firm.
- Examine your company's current WFP capabilities and how to best to use and implement SWP in your enterprise or business unit setting.

Date	Location	Lg.	Days
May 14-15	Riyadh, KSA		2 Days
May 14-15	,		2 Days
November 05-06	Riyadh, KSA		2 Days
November 05-06	,		2 Days

Management and Leadership



ALM Level 3 Award in Leadership and Management



COURSE OBJECTIVES

The ability to lead a team and effect change in the workplace towards an organisations vision, mission and values

The ability to recognise and identify personal motivation for individuals and therefore motivate to improve performance

An understanding of how to develop others for performance improvement or long-term career management

The ability to diagnose problems effectively, generate problem-solving options and apply solutions effectively

The ability to communicate effectively, give and receive feedback for personal growth and raised self-awareness

request this course as an in-house

BHM Behavioral Masterclass: Effective Use of Soft Skills in the Workplace



COURSE OBJECTIVES

Fully understand the meaning and value of soft skills and how these skills are used to build relationships and achieve results.

Be better able to influence without need to use authority, put forward arguments and engage in relationship-focused principled negotiation.

Advance as leaders and know how and why to use mentoring and coaching approaches and associated competences such as the levels of listening.

Understand conflict, take the conflict mode test and developed competences in acting as a mediator to resolve conflicts.

Have developed spoken and written communication and the ability to use communication for positive relationships and results.

Date	Location	Lg.	Days
December 05-09	LIVE Virtual Training	EN	5 Days

CBSC Certificate in Strategy Management and the Balanced Scorecard



London School of Business & Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

Learn how to build strategic thinking and awareness for executives and managers

Understand how to apply the latest techniques used by the business gurus

Detecting the critical issues facing your own strategy development and deployment

Learn to better understand the role of the performance measurement in strategic planning

Developing and using balanced scorecards

Date	Location	Lg.	Days
March 05-09	,		5 Days
September 03-07	Barcelona, Spain		5 Days
September 24-28	,		5 Days
November 19-23	Dubai, UAE		5 Days
December 17-21	London, UK		5 Days

CIL Certified Innovation Leader



AIPMM



NASBA Credits

COURSE OBJECTIVES

Demonstrate competence in the principles and practices of industry-standard innovation practices

Certification offers financial benefits — it positively impacts your salary — and helps you stand out and better market yourself to prospective employers

Increase your team's skill sets and effectiveness

Ensure planning efforts are geared towards profitability and the voice of the customer

Provides employees with a widely -respected credential and is an invaluable mark for successful selection and hiring of innovation leader candidates

Date	Location	Lg.	Days
May 22-25	,		4 Days
May 29 - June 01	Riyadh, KSA		4 Days
August 14-17	,		4 Days
October 16-19	,		4 Days

CICM Certified International Change Manager



COURSE OBJECTIVES

Understand the key principles of effective Change Management for driving the business improvements defined by your strategic corporate policy

Build and deliver a detailed Change Management Process

Delivery change objectives and the realisation of benefits

Adapt the organisation to meet ever changing and demanding stakeholder expectations

Understand the essential qualities of the change agent and be able to step into your change leadership roles

request this course as an in-house

CMM Change Management Master



COURSE OBJECTIVES

Learners will be able to Build and deliver a detailed Change Management Process.

Learners will be able to implement the key principles of effective Change Management for driving the business improvements defined by their strategic corporate policy.

Learners will be able to develop change objectives and the realization of benefits.

Learners will be able to adapt the organization to meet ever changing and demanding stakeholder expectations.

Learners will be able to apply essential change management qualities in the leadership roles.

Date	Location	Lg.	Days
June 04-08	,		5 Days
September 10-14	,		5 Days
December 10-14	Dubai, UAE		5 Days
December 10-14	Zurich, Switzerland		5 Days
December 10-14	,		5 Days

CNLP Certificate in Neuro Linguistic Programing



COURSE OBJECTIVES

Learn to 'read' other people to understand at a deeper level what they are thinking and what motivates them to behave in the way that they do

Improve your communication skills at all levels

Develop the ability to be calm and positive in any working situation, no matter how challenging

Learn how to change your own and others' ways of thinking

Develop the skills to influence others at a deep level and thus get the best out of them and your working relationships with them

request this course as an in-house

COIP Certificate in Organizational and Industrial Psychology



COURSE OBJECTIVES

Apply practical components of social psychology and discuss its implications in an organization.

Practice skills to more effectively make decisions, assessing the impact on the organization and its strategic direction.

Discuss best practices in change management and design interventions.

Assess their impact in group dynamics and how to move a group forward to achieving their collective goals in an organizational context.

Date	Location	Lg.	Days
December 04-08	LIVE Virtual Training	EN	5 Days

COBDM Certificate in Organizational Behavior, Development & Management



London School of Business & Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

What defines organizations and management

How the management challenges of ethics, change, performance and globalization interact with Organizational Behavior

The nature and impact of individuality on work activities

The ways in which groups form and interact whilst undertaking work within organizations

The influence of technology on work within the organization

Date	Location	Lg.	Days
July 16-20	,		5 Days
November 26-30	,		5 Days

COL Certificate in Organizational Leadership



COURSE OBJECTIVES

Identify organizational factors that impact productivity and outcomes: goals, culture, and structure.

Distinguish between task-focused and relationship-focused leadership behaviors.

Assess organizational, group, and individual readiness to change.

Match organizational leadership interventions to desired outcomes.

Apply lessons learned in leadership practice within their existing accountabilities and in service of a specific deliverable.

Construct a personal leadership development plan.

Date	Location	Lg.	Days
March 13-17	LIVE Virtual Training	EN	5 Days
December 04-08	Dubai, UAE	EN	5 Days
December 11-15	LIVE Virtual Training	EN	5 Days

CITS Certified International Trade Specialist



COURSE OBJECTIVES

Learn what defines and the technical terms and principles of International Trade Management.

The importance of International Law, Governance, Ethical and Environmental issues.

How to approach, design and develop an International Trade Strategy.

How to develop awareness of Cultural Dynamics which affect buyer and market behaviors and Cross-Cultural Management.

Understand the changing nature of the international trading environment.

Learn the processes and practices necessary in identifying and evaluating market opportunities and how to carry out market research in foreign markets and the issues in multi-country research.

Date	Location	Lg.	Days
March 13-17	Dubai, UAE	EN	5 Days

DET Developing Effective Teams



COURSE OBJECTIVES

The ability to develop a new team

The ability to manage an existing team

The ability to identify goals and objectives

The identification of development opportunities in both self and others

A framework for feedback and an understanding of motivational factors

request this course as an in-house

ENS Effective Negotiation Skills



COURSE OBJECTIVES

Understand the underlying principles of negotiation and learn what you can do to get the best outcome

Use a negotiation strategy that moves you closer to a win/win outcome

Prepare for negotiation by following a step-by-step approach and set your critical limits

Use a set of psychological tactics to explore the other side's motives and learn how to respond to tactics used by them

Derive specific values based on your negotiation variables and use them to bargain systematically over your settlement range

request this course as an in-house

IBAAP Internal Business Agility Assessor Program

Preparatory course



COURSE OBJECTIVES

Achieve and improve human and non-human resources' diversity.

Improve local and global connectivity.

Innovation and market size leverage.

Human and non-human resources' mobility.

Assist organizations to improve and assess the business agility level against one of the 6 business agility perspectives' criteria.

request this course as an in-house

EI Emotional Intelligence



COURSE OBJECTIVES

Sharpen the ability to extract a multitude of viewpoints to further enhance ones understanding of complex situation

Sharpen the skill of reducing conflict with others

Better coping mechanism with a multitude of external influencers on the inner emotional canvas

The ability to manage emotions productively and positively to accomplishing noble goals

Sharpen the ability to perceive emotions from a multitude of directions

request this course as an in-house

LBAAP Lead Business Agility Assessor Program

Preparatory course



COURSE OBJECTIVES

Assist any organization in any sector to achieve and improve financial and communication fluidity.

Local and global connectivity.

Performance stability.

Organizational readiness.

Assisting any organization to improve and assess with scoring the business agility level.

Date	Location	Lg.	Days
March 06-08	LIVE Virtual Training	EN	3 Days

#radiatingknowledge



ICALS International Certificate in Advanced Leadership Skills



NASBA Credits

COURSE OBJECTIVES

Develop a range of leadership skills and abilities such as effectively leading change, resolving conflict, and motivating others

Demonstrate an understanding of group dynamics and effective teamwork

Gain knowledge and understanding of leadership foundational theories and models

Cultivate a sense of self-awareness through identifying a leadership vision, mission, style and values

Identify and Describe the relationship between leader character and competence with an understanding of how core values affect leadership

Date	Location	Lg.	Days
January 22-26	,		5 Days
July 02-06	,		5 Days
Jul 30 – Aug 03	Amsterdam, Netherlands		5 Days
August 20-24	,		5 Days
October 08-12	Paris, France		5 Days
November 05-09	,		5 Days
November 12-16	Dubai, UAE		5 Days
December 18-21	London, UK		4 Days

IE Innovation & Entrepreneurship



COURSE OBJECTIVES

Understand fundamental user innovation concepts such as lead user, sticky information, peer-to-peer diffusion, diffusion via the market, and low-cost innovation niche.

Apply the concept of lead user to identifying numerous opportunities for entrepreneurial innovation.

Learn the concept of “solution/ need co-forming” and apply it to conceiving a viable and feasible solution to the problem that you seek to solve.

Learn the tools and strategies of entrepreneurial bootstrapping, and apply them to designing the strategy for diffusing your user innovation.

Explore the trends and forces driving the democratization of innovation and apply the insights to uplifting the potential of your entrepreneurial contribution to society.

Date	Location	Lg.	Days
September 04-08	LIVE Virtual Training	EN	5 Days

Mini MBA Executive Mini MBA



London School of Business & Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

To be fully conversant with the technicalities, terminology and academic models associated with MBA study and their application in the modern business environment.

To be able to apply such knowledge for the success of their organization.

To be able to design, implement and develop innovative business strategies and structures.

To be equipped to understand the demands of complex business operations and the environment within which they operate.

To understand the leader's role in today's increasingly competitive business environment.

Date	Location	Lg.	Days
Feb 26 – Mar 02	Riyadh, KSA		5 Days
Feb 26 – Mar 02	,		5 Days
June 04-08	Riyadh, KSA		5 Days
June 04-08	,		5 Days
September 10-14	Dubai, UAE		5 Days
September 10-14	,		5 Days
November 12-16	Dubai, UAE		5 Days
December 10-14	,		5 Days

MLTh Masterclass in Leadership Thinking: Strategic, Future, Design, Systemic, Analytical, Innovation & Creative Thinking



NASBA Credits

COURSE OBJECTIVES

Improved ability to solve complex problems

Enhanced skills in thinking creatively for competitive advantage

Clear models and tools on strategy for use in the workplace

Accelerated innovation through new thinking models

Tools for anticipating future trends and responding innovatively

Date	Location	Lg.	Days
June 04-08	Dubai, UAE		5 Days
June 04-08	,		5 Days
June 18-22	Riyadh, KSA		5 Days
September 03-07	Barcelona, Spain		5 Days
November 05-09	Dubai, UAE		5 Days
November 12-16	,		5 Days
December 10-14	,		5 Days
December 24-28	London, UK		5 Days

MOD Motivating, Organizing & Delegating



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Understand basic theories of motivation and their application to teams and individuals and how to motivate to improve performance

Develop an overview of the factors influencing behaviour at work and styles and patterns of behaviour at work

A Range of techniques to motivate individuals and monitor performance

Setting SMART work targets and planning techniques e.g. action planning, task/work/production schedules, timetables, rotas etc

How, when and who to delegate to for effective delivery of projects and objectives.

request this course as an in-house

TSM Time and Stress Management



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

Enhance your decision-making and conflict resolution skills

Understand the time traps and key reasons to waste time

Set and articulate Smart goals based on your mission, vision, and values

Identify your strengths, weaknesses, motivators and stressors

Improve your organizing skills

Understand and apply the different time management principles

Improve your productivity through difference concepts

request this course as an in-house

PSDM Problem Solving & Decision Making



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

The ability to identify the nature and causes of problems and generate solutions

The ability to manage the process of implementing solutions, monitoring and evaluating their effectiveness

An understanding of change management and the importance of communication in change programmes

The ability to develop a new team in the context of the organisation's priorities

The ability to manage an existing team in the context of the organisation's priorities

request this course as an in-house

TTT Train the Trainer



London
School of Business
& Finance
EXECUTIVE EDUCATION



NASBA Credits

COURSE OBJECTIVES

Have advanced knowledge, skills and mindset as engaging and effective trainers with a full understanding of different developmental techniques and intervention types including roleplays, simulations, case studies and gamification.

Have delivered a practice training session to their peers in the training group, reflected on their own performance as trainers, received peer and trainer feedback, and formed personal action plans for being effective trainers at work.

Know how to identify and analyse trainee needs, set objectives and outcomes for training, assess trainee development and measure the outcomes of training and development programmes.

Be able to manage the training environment, work with and without technology and resources, handle errors and feedback and manage trainee motivation.

Manage the training cycle from identification of needs, training needs analysis (TNA) and evaluation and assessment.

request this course as an in-house

Procurement & Contracts

 World Commerce & Contracting

 **ISM**
INSTITUTE FOR SUPPLY MANAGEMENT

 **ACFOP**
Association of
Contract Professionals &
Operations Professionals

 **ANSI**
ACCREDITED

ANSI/ASTM E2659
Certificate Issuer #1198

CCMP™ Contract and Commercial Management Practitioner

Preparatory course



COURSE OBJECTIVES

Understand and embrace best practices in contracting and contract management

Deliver greater value to the enterprise

Manage risk with greater effectiveness

Accelerate the contracting and contract management process

Minimize disputes and reputation damage related to ineffective contracts

Date	Location	Lg.	Days
January 22-26	,		5 Days
February 12-16	,		5 Days
Feb 26 - Mar 02	Riyadh, KSA		5 Days
March 12-16	Dubai, UAE		5 Days
March 26-30	,		5 Days
April 09-13	Zurich, Switzerland		5 Days
May 14-18	,		5 Days
May 21-25	Riyadh, KSA		5 Days
June 11-15	,		5 Days
Jul 30 - Aug 03	Amsterdam, Netherlands		5 Days
August 13-17	,		5 Days
September 03-07	Barcelona, Spain		5 Days
September 10-14	,		5 Days
September 17-21	Riyadh, KSA		5 Days
October 08-12	London, UK		5 Days

CPSM Certified Professional in Supply Management

December 17-21 Riyadh, KSA Preparatory course



COURSE OBJECTIVES

Improve Contracting and negotiation

Enhance skills in Supplier relationship management and forecasting

Understand better Materials and inventory management

New techniques in Organization and department assessment Product and service development

Improve your Leadership skills

Date	Location	Lg.	Days
June 04-08	,		5 Days
December 10-14	,		5 Days

CIPP Certified International Procurement Professional

Preparatory course



COURSE OBJECTIVES

Understand and implement Best in Class Procurement

Embrace the Modern Trends in Supply Chain Management

Improve the process of selecting, developing and managing the Supplier

Master the Contract Management process in Procurement

The ability to use the designation CIPP™ on your business card and resume

Date	Location	Lg.	Days
Jan 29 - Feb 02	,		5 Days
Feb 26 - Mar 02	Riyadh, KSA		5 Days
March 12-16	Dubai, UAE		5 Days
March 12-16	,		5 Days
April 09-13	,		5 Days
May 07-11	Dubai, UAE		5 Days
May 21-25	,		5 Days
May 28 - June 01	Riyadh, KSA		5 Days
June 18-22	,		5 Days
July 23-27	,		5 Days
Jul 30 - Aug 03	Amsterdam, Netherlands		5 Days
August 20-24	,		5 Days
September 03-07	Barcelona, Spain		5 Days
September 17-21	Riyadh, KSA		5 Days
September 17-21	,		5 Days
October 08-12	London, UK		5 Days
October 22-26	,		5 Days
November 19-23	Dubai, UAE		5 Days
November 26-30	,		5 Days
December 17-21	Riyadh, KSA		5 Days
December 17-21	,		5 Days

“ Enjoyed my time with Procurement professionals from different companies. A very well structured class filled with a lot of learnings. Highly recommended! ”

Adeeb Al-Abbassi

Head of Contracts & Procurement Services, MenaBev

CCMA™ Contract and Commercial Management Associate

Preparatory course



COURSE OBJECTIVES

Understand and manage discussions about contracts in a commercial context.

Contribute to pre-contract signature activities, increasing the chances of successful contract outcomes.

Understand how to manage both risk and opportunity in contracts.

Know enough about contract law to avoid basic errors and when to involve experts.

Be aware of the steps required to support contract implementation.

Date	Location	Lg.	Days
March 09-10	LIVE Virtual Training	EN	2 Days
June 08-09	LIVE Virtual Training	EN	2 Days
November 09-10	LIVE Virtual Training	EN	2 Days

EPPCO Executing Procurement Practices For Cost Optimization



COURSE OBJECTIVES

Understand the relationship of the Supply Chain and Procurement

Be able to evaluate/analyse prices with a better view of the Total Cost

Learn how to apply key tools like Pareto Analysis that will aide in reducing the Total Cost of the item/service

Be capable of strategically aligning internally with stakeholders and externally with the Supply Chain links
Being able to interact with suppliers for more results because of a more complete understanding of operational cost management

Be capable of establishing Procurement Performance criteria to reduce internal operational costs
Having the capability to self-evaluate along with procurement practices for improvement

request this course as an in-house

CM-BE Bid Evaluation: Pre-Award & Award



COURSE OBJECTIVES

Develop appropriate and useful evaluation criteria

The evaluation process

Methodologies for evaluating price

Develop an evaluation plan

Incorporate evaluation outcomes into contracts

request this course as an in-house

FIDIC FIDIC - Understanding and Using the FIDIC Conditions of Contract



COURSE OBJECTIVES

Understand the claim and dispute resolution procedures under FIDIC Conditions of Contract.

Understand FIDIC contract related documents.

Understand the responsibilities of main parties.

Understand what completion is and what the liabilities applicable are after.

Recognize practical issues encountered on projects as to claims and disputes, and how to address those.

Summarize recent FIDIC case law and other authorities as to claims and dispute matters.

Demonstrate the necessary knowledge, advice and insights in order to navigate through the FIDIC claim and dispute provisions on their projects.

request this course as an in-house

SPM Strategic Procurement Master – Advanced Diploma in Strategic Sourcing and Category Management



ANSI/ASTM E2659
Certificate Issuer
#1198

COURSE OBJECTIVES

What is Strategic Procurement Management (SPM) – The new tool guiding success for the new professional

Why SPM Needs to be Utilized – Today's world competitive atmosphere requires application of new and better approaches

How to Plan, Employ and Achieve SPM Results – This full spectrum of process understanding will provide confidence and the path to accomplishment

Understanding and Applying Tools like Lean Thinking and Value Analysis – Will provide the capabilities to ensure success

Knowing the elements will enhance and ensure the employment of processes

Date	Location	Lg.	Days
February 05-09	,		5 Days
March 12-16	Dubai, UAE		5 Days
March 26-30	,		5 Days
May 28 – June 01	,		5 Days
June 04-08	Riyadh, KSA		5 Days
July 23-27	,		5 Days
September 03-07	Dubai, UAE		5 Days
September 10-14	,		5 Days
October 22-26	,		5 Days

SRMP™ Supplier Relationship Management Practitioner

Preparatory course



COURSE OBJECTIVES

Understand your supply chain and how to measure and manage different supplier segments.

Learn methodologies to improve stakeholder engagement and deliver great communications.

Be able to implement tools that bring effective governance to your organization.

Deliver effective exit processes for underperforming suppliers.

Understand the contract lifecycle and how relationship management fits within it.

Date	Location	Lg.	Days
March 05-07	,		3 Days
June 04-06	,		3 Days
November 05-07	,		3 Days

SPM Supplier Performance Management



COURSE OBJECTIVES

Capability, and knowledge of the tools and theory to develop a framework through which to manage and drive supplier relationships and performance.

The skills to build contingency plans if suppliers to not perform to standard.

Confidence to build mechanisms and best practice standards around supplier performance; how to improve that performance if necessary, and mitigate risk around poor or inappropriate supplier performance.

The tools to assess suppliers around each category and build a defined improvement programme, to best secure value from the various relationships for the benefit of the organization.

The knowledge to apply problem solving tools and a blend of motivational techniques both commercial and contractual to bolster key relationships.

request this course as an in-house

LSM FLOW Knowledge Transfer Program Part 2: Logistics & Sales Management



COURSE OBJECTIVES

Understand the challenges of managing logistics operations.

Develop a customer-focused orientation in managing logistics operations.

Identify the performance drivers of logistics and their impact on responsiveness and efficiency.

Understand allocation of tasks, costs, and risks to buyer/seller according to Incoterms 2020.

Gain knowledge of international payment methods.

Improve logistics operations and complete daily operations skillfully.

Date	Location	Lg.	Days
July 25-28	Riyadh, KSA	EN	4 Days

NBM FLOW Knowledge Transfer Program Part 1: Negotiations & Bid Management



COURSE OBJECTIVES

Gain the knowledge and tools to conduct effective commercial negotiations.

Learn the techniques of persuasion to get the - results they need.

Recognize deadlocks and employ considered techniques to work through them in order to reach agreement.

Find out how to recognize and deal with the tactics and ploys of the other side.

Identify the different components of a tender / bid and manage each of them.

Explain how to sell to a variety of personality types.

Establish win themes for each bid.

Evaluate a tender and prepare a compliant response.

Date	Location	Lg.	Days
Aug 29 – Sep 01	Riyadh, KSA	EN	4 Days

SMAVS Supply Market Analysis And Vendor Sourcing



COURSE OBJECTIVES

To understand the best practices utilized by work-class companies in their procurement operation's management

To understand and implement risk management practices in the selection and ongoing monitoring of suppliers

Use market knowledge to extract additional value from deals

Build an understanding of market economics and market drivers

Use market knowledge to boost confidence when discussing procurement with suppliers and to demonstrate commercial acumen

request this course as an in-house

Category Management



COURSE OBJECTIVES

Understand what purchasing category management is and what it can deliver

Deliver big benefits from well researched and well managed category strategies.

Deliver untapped cost and other business value improvement opportunities.

Reduce risk through integrated risk management strategies.

Increased ability to improve business wide category management capability

request this course as an in-house

VM Vendor Management



COURSE OBJECTIVES

Learning how to align business priorities with key vendor relationships

Knowing the various types of risks associated with vendor contracts

Building strong relationships with the vendor to promote mutual commitment and open communication

To gain an understanding of key concepts and terminology

request this course as an in-house

O&GCP Oil and Gas Contracting in Practice



COURSE OBJECTIVES

Oil and Gas Template agreements

Oil and Gas Checklists

Oil and Gas Contracting White papers

Oil and Gas Contracting Scholarly articles

Oil and Gas Contracting Tools

request this course as an in-house

#leoron



Projects



ACP[®] Agile Certified Practitioner - Exam Preparation Course

Preparatory course



Project Management Institute
Registered Education Provider



PDU Credits

COURSE OBJECTIVES

Apply agile practices on specific project situations

Understand the agile approach, during the requirement, analysis, design, development, tests and deployment phases

Understand the challenges of the agile approach in project management

Determine if the agile approach is an option considering the project situation and environment

Adapt the agile approach

request this course as an in-house

AACE CCP Certified Cost Professional

Preparatory course



In partnership with:
SYNCHRONY



PDU Credits

COURSE OBJECTIVES

Explain common methodologies applied to prepare cost estimates of the various classifications.

Learn to set goals and objectives that planned endeavors must meet.

Understand what makes up cost meaning the basic resources such as material, labor, etc. that are needed to perform an activity or create an asset.

Learn how to utilize schedules to monitor, control, and report work progress.

Become skilled in using earned value to report on past performance and predict future performance.

Learn to analyze labor cost performance using earned value, unit rates, and variance analysis.

Learn to calculate simple and compound interest rates, as well as solve interest problems using basic single payments, uniform series, and gradient formulas.

Understand the basic steps of a risk management process and describe risk mitigation options.

Date	Location	Lg.	Days
March 26-30	,		5 Days
November 19-23	,		5 Days

CAPM Certified Associate in Project Management

Preparatory course



Project Management Institute
Registered Education Provider



PDU Credits

COURSE OBJECTIVES

Understanding the importance, merit and value of PMOs

Comprehend PMP lifecycle and the overall impact on the organization

Identify the PMO implementation steps, ranging from a single project based PMOs to enterprise wide PMOs

Delineate and describe PMOs distinct roles in a single and networked context, as well as across different organization levels

Learn new tools and techniques that were not used before in the PMO sphere

Date	Location	Lg.	Days
April 02-04	,		3 Days
October 29-31	,		3 Days

C-PMO-P Certified PMO Professional



Association of Senior International Project Managers



PDU Credits

COURSE OBJECTIVES

Understanding the importance, merit and value of PMOs

Comprehend PMP lifecycle and the overall impact on the organization

Identify the PMO implementation steps, ranging from a single project based PMOs to enterprise wide PMOs

Delineate and describe PMOs distinct roles in a single and networked context, as well as across different organization levels

Learn new tools and techniques that were not used before in the PMO sphere

Date	Location	Lg.	Days
Jan 29 - Feb 02	,		5 Days
March 12-16	Riyadh, KSA		5 Days
April 16-20	,		5 Days
July 16-20	,		5 Days
September 03-07	,		5 Days
October 08-12	,		5 Days
October 15-19	Khobar, KSA		5 Days
November 12-16	,		5 Days
December 03-07	Riyadh, KSA		5 Days
December 03-07	,		5 Days

CCM Certified Construction Manager

Preparatory course



CMAA
Advancing Professional Construction
and Program Management Worldwide

COURSE OBJECTIVES

Be able to define key industry terms and make clear distinction between project and program management.

Learn how project delivery systems impact Construction Management services.

Gain an understanding of the advantages/ disadvantages of the type of contract administered by studying: delivery methods, procurement methods, types of payment contract terms.

Identify tasks by phase and provide leadership to achieve a project's goals and requirements.

Describe the methods for developing the project and construction estimates and budget.

Date	Location	Lg.	Days
May 29 – June 02	LIVE Virtual Training	EN	5 Days

EVM Earned Value Management



LEORON
Professional Development Institute

COURSE OBJECTIVES

Understand the structure and approach of successful international project management.

Understand and have confidence on how to setup and direct a PMI compliant complex international project/program through real-life case study and examples.

Gain a broader perspective by understand how projects fit into portfolios and programs perspectives – the famous eagle view.

Understand theories, eponymous laws, and the most used tools & techniques that impact and therefore help or hinder in achieving project success.

Understand what is being researched in the field of project management and the findings that can help you in your position.

request this course as an in-house

C-SPM Certified Strategic Project Manager



ASPM
Association of
Senior International
Project Managers



PDU Credits

COURSE OBJECTIVES

The ability to look at complex projects in a whole new light and manage them systematically and strategically.

Through portfolio management theory and practice, understand how project selection decisions relate to an organization's strategy.

Exposure to a suite of professional project management tools and techniques to strategically control projects from design through delivery.

Examine the nature and types of project risks and apply specific mitigation strategies.

Identify strategies to integrate resource availability constraints into project planning, scheduling, and control.

request this course as an in-house

ITIL ITIL Bootcamp



PeopleCert

COURSE OBJECTIVES

Get an understanding of the Service transition principles and Service transition processes

Learn the process of managing people through Service transition

Comprehend the subject matter of organizing for service transition and the technology considerations

Acquire skills in the topics of service transition improvement and implementation

Get acquainted with the challenges, critical success factors and risks

request this course as an in-house

PBA[®] Professional in Business Analysis - Exam Preparation Course

Preparatory course



Project Management Institute
Registered Education Provider



PDU Credits

COURSE OBJECTIVES

Get a thorough understanding of the concept of business process analysis

Produce needed models to initiate, plan, execute, business analysis projects in real life

Demonstrate content and structure familiarity of PMI®'s Business Analysis for Practitioners: A Practice Guide

State the importance of the five business analysis domains in the project life cycle

Assess readiness for taking the PMI-PBA® and Prepare effectively for the exam

Date	Location	Lg.	Days
September 18-20	Riyadh, KSA	EN	3 Days

PMNPM Project Management for Non-Project Managers



LEORON
Professional Development Institute

COURSE OBJECTIVES

Describe the key principles of project management and how they can support your company

Use and interpret key project tools and discuss the strategic and business value of project management

Learn the secrets of successful planning, monitoring, controlling and reporting on projects

Identify, define and manage key stakeholders, and communicate important stakeholder roles and responsibilities

Convey why project management is critical to your organization's success

request this course as an in-house

PfMP Portfolio Management Professional - Exam Preparation Course

Preparatory course



Project Management Institute
Registered Education Provider



PDU Credits

COURSE OBJECTIVES

What are Portfolios, what is Portfolio Management and The five Portfolio Management knowledge areas.

The interaction between Portfolio Management, Program / Project Management and Organization Strategy.

The Role of the Portfolio Manager and other key roles in Portfolio Management.

How to design, Prioritize, build the portfolio and manage the portfolio component relationships.

The Three Portfolio Management Process Groups and the interactions among them.

Date	Location	Lg.	Days
May 21-25	,		5 Days
November 05-09	,		5 Days

PSP Planning and Scheduling Professional

Preparatory course



In partnership with:
SYNCHRONY



PDU Credits

COURSE OBJECTIVES

Deeper understanding of the hard and soft factors relating to program management

Prepare for the certification for PgMP and be part of a small elite club of program managers (less 1'500 world-wide)

The confidence of understanding how best to setup and run successful programs

Confidence of business success through the selection and running of programs

Take yourself to the next level of understanding and be seen as a mentor and leader in the field of programs and projects

request this course as an in-house

PgMP[®] Program Management Professional - Exam Preparation Course



Project Management Institute
Registered Education Provider



PDU Credits

Preparatory course

COURSE OBJECTIVES

Deeper understanding of the hard and soft factors relating to program management

Prepare for the certification for PgMP and be part of a small elite club of program managers (less 1'500 world-wide)

The confidence of understanding how best to setup and run successful programs

Confidence of business success through the selection and running of programs

Take yourself to the next level of understanding and be seen as a mentor and leader in the field of programs and projects

Date	Location	Lg.	Days
April 02-06	,		5 Days
Oct 29 - Nov 02	,		5 Days

PPM Program and Project Management



LEORON
Professional Development Institute

COURSE OBJECTIVES

Identify the key processes and requirements of project management.

Initiate a project.

Plan for time and cost.

Manage Human Resources

Plan for project risks, communication, and change control Manage a project.

request this course as an in-house

PMP[®] Project Management Professional - Exam Preparation Course



Project Management Institute
Registered Education Provider



PDU Credits

Preparatory course

COURSE OBJECTIVES

Understand how projects fits into programs and their relationships with portfolio management

Navigate the process groups and knowledge areas of the PMBOK[®] Guide - Fifth Edition

Analyze PMBOK[®] Guide tools and techniques essential for PMP exam success

Understand project scenarios, and discover tricks to pass the exam

Create a personalized plan for self- study to focus your efforts after the course

Date	Location	Lg.	Days
March 19-23	Riyadh, KSA		5 Days
April 02-06	Riyadh, KSA		5 Days
April 02-06	,		5 Days
July 02-06	,		5 Days
August 20-24	,		5 Days
October 08-12	,		5 Days
October 15-19	Dubai, UAE		5 Days
November 12-16	Khobar, KSA		5 Days

PRINCE2 PRINCE2 Bootcamp



PeopleCert[®]

COURSE OBJECTIVES

Learn how to manage projects or to work in a project environment using the most internationally recognized project management method

Promote consistency of project work and the ability to reuse project assets while facilitating staff mobility and reducing the impact of personnel changes

Perform risk management to create confidence and reduce the need for crisis management

Design plans and reports to meet the needs of each level in the Project Team and Project Board

Have continued focus on cost, time, quality, risk, scope, and bring clarity and allow improvements in reviewing projects

request this course as an in-house

RMP[®] Risk Management Professional - Exam Preparation Course

Preparatory course



Registered Education Provider
Project Management Institute



PDU Credits

COURSE OBJECTIVES

Prepare for obtaining the PMI Risk Management Professional certification

Understand risk management principles, concepts, processes, tools and techniques

Identify the challenges of the risk management approach in project management

Learn how to identify, analyze, respond and monitor the key project risks

Implement a solid risk management methodology

Date	Location	Lg.	Days
February 12-16	,		5 Days
June 11-15	,		5 Days
August 20-24	,		5 Days
October 22-26	,		5 Days



#MyLeoron

SIPM Senior International Project Manager



LEORON
Professional Development Institute



Association of Senior International Project Managers



PDU Credits

COURSE OBJECTIVES

You learn a well-organized and highly structured method of managing your projects

You get empowered to drive your team to success

You will learn a solid set of techniques to manage stakeholders engagement

You gain in-depth knowledge of relevant project documentation applicable on international projects

You get equipped with the tools and techniques required to identify, understand, respond and monitor project risks

request this course as an in-house

SIPM Strategic International Project Manager

COURSE OBJECTIVES

Be able to use project management to leverage best in class results for your organisation.

Be a strategic thinker in how Project Management should be used

Understand a benefit delivery model for projects and programs

Focus on what it takes to use project management to deliver organisational efficiency

Be able to use project management to deliver projects of the future

Date	Location	Lg.	Days
March 26-30	,		5 Days
May 21-25	,		5 Days
September 10-14	,		5 Days
November 12-16	Dubai, UAE		5 Days
November 19-23	,		5 Days
December 03-07	Riyadh, KSA		5 Days

Quality Management



BPM Business Process Management



COURSE OBJECTIVES

How to Plan, unify Processes and aligning them to the corporate strategy.

Analyzing the existing process and the current situation.

How to Design the new process through using the designing tool "Visio".

How to implement, monitor and control the new processes.

How to redesign and/ or re-engineering the current processes using Visio.

request this course as an in-house

CLP Certified Lean Practitioner



COURSE OBJECTIVES

Flow: Establishing one-piece flow across the value-adding activities.

Point-Of-Use: Using workplace organization and equipment setup reduction techniques to enable flow by having all equipment and materials readily accessible.

Pull: Providing a method for continuously replenishing materials as they are consumed by customer demand.

Built-in Quality: Continuously improving each step of the production process to eliminate variation and to pursue the goal of perfect product and process quality.

Build to Demand: Learn to produce only to actual customer demand.

request this course as an in-house

CBPOI Certificate in Business Process Optimization & Improvement



COURSE OBJECTIVES

Understand how to define and document workflows for complex business process structures that expand across the entire business enterprise.

Enable and support future Project Opportunity Selection, Prioritization, Process Performance Evaluation and Continuous Improvement efforts.

Decrease costs and an increase overall company efficiency with creating competitive advantage by improving organizational agility.

Understand how to identify and manage drivers of Key Performance Indicators (KPIs) that enable more proactive management of individual processes, as well as total system flow.

Re-engineer processes to deliver outcomes that are more process dependent and less people dependent (includes mistake proofing).

Date	Location	Lg.	Days
April 09-11	,		3 Days
September 10-12	,		3 Days
November 19-21	,		3 Days

BCM Business Continuity Management - Crisis Management and Sustainability under Adverse Conditions



COURSE OBJECTIVES

Capture current business processes and create suitable documentation to ensure good practices and standardized work.

Implement requirements for an audit system of the BCM program to comply with legislation's, regulations, and standards.

Understand the components for an effective Business Analysis that is able to meet strategic, tactical and operational requirements of an organization.

The ability to constantly review and iterate the approach towards the strategic plan.

Determine the root cause of problems and put in place solutions that permanently resolve the business continuity plan.

Date	Location	Lg.	Days
Nov 27 - Dec 01	LIVE, Virtual Training	EN	5 Days

CMQ/OE Certified Manager of Quality/Organizational Excellence – Certification Training

Preparatory course



COURSE OBJECTIVES

- Create a culture of learning and continuous improvement
- Establish benchmarks for advancement
- Provide value to peers, colleagues and subordinates
- Think like an advisor/consultant – be authority figure
- The benefit is the journey, not necessarily just the destination

Date	Location	Lg.	Days
January 22-26	Dubai, UAE		5 Days
January 22-26	,		5 Days
March 12-16	Riyadh, KSA		5 Days
March 12-16	,		5 Days
April 02-06	,		5 Days
May 14-18	Dubai, UAE		5 Days
May 14-18	,		5 Days
June 11-15	Amsterdam, Netherlands		5 Days
June 11-15	,		5 Days
August 13-17	Riyadh, KSA		5 Days
August 13-17	Riyadh, KSA		5 Days
September 10-14	Dubai, UAE		5 Days
September 10-14	,		5 Days

CPGP Pharmaceutical GMP Professional Certification

December 03-07 New York, USA Preparatory course



COURSE OBJECTIVES

- Cover compliance with good manufacturing practices (GMPs).
- Discuss regulations and guidance by national and international agencies for the pharmaceutical industry.
- Comprehend human and veterinary drugs and biologics, and combination devices.
- Industry knowledge of component raw materials (including active pharmaceutical ingredients (APIs) and excipients).
- Best practices for packaging and labeling operations.

request this course as an in-house

CSSBB Certified Six Sigma Black Belt - Certification Training

Preparatory course



COURSE OBJECTIVES

- Apply the Six Sigma Black Belt project responsibilities and team roles for deploying Six Sigma within the organization for improving project results.
- Select appropriate project management and quality tools to manage Six Sigma projects.
- Develop a business case (project charter and team performance) for Six Sigma project success in a specific process related to the participant's company.
- Implement a data gathering procedure based upon the business case for the project.
- Analyze the Six Sigma project results in a strategic business perspective and communicate these results appropriately to all levels of an organization.

Date	Location	Lg.	Days
March 19-23	Dubai, UAE		5 Days
August 27-31	,		5 Days
November 20-24	Dubai, UAE		5 Days

CQA Certified Quality Auditor



COURSE OBJECTIVES

- To provide quality auditing fundamental training and to prepare students interested in passing the CQA examination
- For students to gain an understanding of quality auditing
- To work and improve on the student's areas of weakness
- To equip the student with skills and techniques to answer multiple choice questions and case study questions
- To prepare a professional who understands the standards and principles of auditing and auditing techniques of examining, questioning, evaluating and reporting, in order to evaluate a quality system's adequacy and deficiencies

request this course as an in-house

CQE Certified Quality Engineer – Certification Training

Preparatory course



COURSE OBJECTIVES

ASQ Certification is an investment in the future of the organization and in the career of the person holding the designation.

Receiving CQE will help you obtain skills that you can apply immediately in your current job.

Quality Engineer who holds a CQE designation can expect to make more than one who doesn't.

CQE Certification will give you a competitive edge among your peers internally and when applying for a Lead/Manager role.

Get equipped with skills and techniques to answer multiple choice questions and case study questions.

request this course as an in-house

CSSYB Certified Six Sigma Yellow Belt – Certification Training



COURSE OBJECTIVES

To understand the concepts of Six Sigma and their application to process improvement.

To understand the methodology of the DMAIC approach to business process improvement.

To practice the use of the basic problem solving tools used in a Six Sigma project.

To complete team exercises to aid in the learning and application of Six Sigma tools.

To learn the discipline and critical thought required to practice Six Sigma methodologies.

request this course as an in-house

CSSGB Certified Six Sigma Green Belt – Certification Training

Preparatory course



COURSE OBJECTIVES

Understand Six Sigma Approaches and Methodologies (DMAIC)

Learn to apply a wide range of Quality Management Tools & Techniques

Provide competitor differentiation in the market & get a world class standard

Achieve reduced total defects and cycle times and be able to Drive productivity and growth

Understand how to get Improved Quality And Efficiency throughout the whole organization

Date	Location	Lg.	Days
January 22-26	Dubai, UAE		5 Days
January 22-26	,		5 Days
March 12-16	Riyadh, KSA		5 Days
March 12-16	,		5 Days
March 19-23	,		5 Days
April 02-06	,		5 Days
May 14-18	Dubai, UAE		5 Days
May 14-18	,		5 Days
June 11-15	Amsterdam, Netherlands		5 Days
June 11-15	,		5 Days
August 20-24	Riyadh, KSA		5 Days
August 20-24	,		5 Days

CSQP Certified Supplier Quality Professional – Certification Training

November 12-16 , 5 Days



COURSE OBJECTIVES

Manage horizontal flows in their businesses when companies are organized vertically

Understand the importance of aligning the company's corporate strategy with their supply chain strategy

Understand the importance of using the right technology to enable the supply chain

The core of supply chain management is excellent supplier and customer relationship management

Continuous improvement, flexibility and agility of their supply chains will be rewarded with ongoing success and ROI

request this course as an in-house

ISO 9001:2015 ISO 9001:2015 Certified Lead Auditor



COURSE OBJECTIVES

- Develop a cost-effective and compliant audit system.
- Fully understand and successfully interpret the ISO 9001:2015 requirements.
- Gain insight into the ISO 9001:2015 audit requirements to augment/sustain your existing program.
- Implement, design and complete a successful ISO 9001:2015 project.
- Gain knowledge to help manage a successful ISO implementation project.

request this course as an in-house

Lean Bronze Lean Bronze Certification



COURSE OBJECTIVES

Individual guidance on appearing for Lean Bronze examination and completing the Lean portfolio

The 'lean leaders' will be able to immediately apply the lean tools learned and identify and eliminate non-value added tasks and waste (MUDA), optimize use of existing resources and use 'smart' deployment strategies to get optimal efficiency and results in any gemba (actual place), situation, environment and project.

Several hands-on exercises and real-life case studies will be used to increase understanding of fundamental concepts of lean.

An introduction to Holistic Lean® and iLean® Technology, a powerful proprietary product pioneered by Pinnacle Process Solutions, Intl®
An introduction to Integrated Lean Thinking™ philosophy pioneered by Pinnacle Process Solutions, Intl®

Simulated test questions based on required reading from Lean Bronze prep materials

request this course as an in-house

Lean Certificate in Lean Management



COURSE OBJECTIVES

- An understanding of the most effective way to apply the five key principles of Lean for competitive business advantage.
- The ability to speak intelligently about Lean with clients and colleagues.
- Equipped with understanding of Lean principles for application.
- Foundation knowledge to help improve business operations immediately.
- Identify waste in all areas of your business and learn how to tackle it.

request this course as an in-house

PQM Project Quality Management



COURSE OBJECTIVES

Learn how to align the Project plan and activities to ensure customer satisfaction with the process and the results.

Learn to apply key Lean concepts to improve project results, reduce rework and enhance cross-discipline collaboration.

Move beyond the death spiral of inspection, testing and rework and towards effective quality management and improvement.

Understand the variety of Quality tools available in a Project environment and practice how to apply them to promote project success.

Improve competitiveness and time-to-market through better project results and enhanced client-contractor experience and interactions.

Date	Location	Lg.	Days
February 12-16	,		5 Days
June 04-08	,		5 Days
October 22-26	,		5 Days

SQM Certificate in Strategic Quality Management



COURSE OBJECTIVES

Participants will be better prepared to maximize the value of a quality management system to any organization

Organizational structures which prevent siloed functions will be examined. Aligning all departments to achieve strategic business objectives through fact based decision making is a characteristic of world-class companies

Understanding risk at the strategic level, as well as the operational level can prepare senior leaders for market, consumer, and technological changes without interrupting operations

The future generation of employees will bring more intellectual capital to organizations than manual labor. For this reason, it is important for current leaders to develop & promote a culture of developing future leaders and retaining employees

The importance of developing and sustaining an organizational culture which applied risk-based thinking within a quality management system to support continued success in an increasingly competitive market will be a primary result for leaders completing this program

Date	Location	Lg.	Days
May 07-09	,		3 Days

RCA & CAPA Root Cause Analysis & Corrective and Preventive Action



COURSE OBJECTIVES

Enhance problem solving effectiveness by providing a model for more deeply analyzing problem situations

Clarify the difference between analytical and creative thinking, and when each is most useful

Understand importance of system and human factors in the development of incidents

Promote the ability to provide problem-solving support in situations where one is not an expert in the process or technology involved

Expand the range of tools available for analysis of problem situations

request this course as an in-house

QESI Quality Excellence in the Service Industry



COURSE OBJECTIVES

Why culture supersedes everything else when trying to implement a quality excellence model.

The importance, relationships and interactions of the "Three P's" People, Process, Purpose.

Engaged employees make engaged customers.

The relation between culture (behaviours) – systems – tools.

Learning to see, going to observe, and asking how can I help you do your work? Top management job.

request this course as an in-house

QM Quality, Business Excellence and Beyond for Successful Quality Managers



COURSE OBJECTIVES

Know more about the most widely accepted quality management standard in the world

How quality management techniques can be applied simply and effectively in your company or organization.

Provide participants with valuable knowledge and understanding of ISO9001 now and into the future.

Provide participants with all the knowledge and practical skills to undertake effective internal audits.

Provide examples of best practice processes.

request this course as an in-house

Risk Management



AIRM AI in Banking with Asset Management & Risk Management



COURSE OBJECTIVES

Understanding in digitalization, Artificial Intelligence, Big Data in areas of application in Banking.

AI in Asset Management.

AI in Risk Management: Market Risk.

AI in Risk Management: Credit risk.

AI in Risk Management: Operational Risk.

Date	Location	Lg.	Days
February 05-09	,		5 Days
December 03-07	,		5 Days

CERS Certified Enterprise Risk Specialist



COURSE OBJECTIVES

Setting up and operating a comprehensive and resilient ERM framework.

Developing and maintaining a strong and effective risk culture throughout the organization.

Utilizing and monitoring relevant and accurate KRIs and RCSAs.

Running successful stress tests and scenario analyses.

Designing a dynamic business continuity plan.

Date	Location	Lg.	Days
Feb 27 - Mar 02	Dubai, UAE		4 Days
Feb 27 - Mar 02	,		4 Days
May 08-11	London, UK		4 Days
August 28-31	Riyadh, KSA		4 Days
August 28-31	,		4 Days
December 18-21	Dubai, UAE		4 Days
December 18-21	,		4 Days

CCRP Certified Credit Risk Professional



COURSE OBJECTIVES

Basel II and Basel III fully explained

Understand the key drivers for credit loss in corporate portfolios

Look at Counterparty Risk requirements of the trading book

Model Loss Given Default, Exposure at Default and Probability of Default

Understand how to model concentration risk

Learn about sovereign risk and country risk

Best Practice Approaches for credit risk restructures

Date	Location	Lg.	Days
Aug 28 - Sep 01	Riyadh, KSA	EN	5 Days
Aug 29 - Sep 02	Dubai, UAE	EN	5 Days
November 21-25	Dubai, UAE	EN	5 Days

CALM Certificate in Asset & Liability Management (ALM) and Funds Transfer Pricing (FTP)



COURSE OBJECTIVES

Perfect balance between theory and practice, focusing on all the key methodologies employed within ALM as a discipline.

Practical insight into industry standard techniques and topical regulatory issues.

It provides a platform to learn from practical examples of how to incorporate the liquidity and capital regulations into FTP models and within the ALM strategy as well as insight into future developments.

Interactive and simulationsbased class allowing gaining broader exposure to international best practices in ALM and FTP.

Date	Location	Lg.	Days
November 14-18	Dubai, UAE	EN	5 Days

CFdRM Certificate in Fraud Risk Management



COURSE OBJECTIVES

Understand the importance of effective governance in the establishment of a solid Fraud Risk Management Framework.

Identify Fraud Risks at the Board of Directors Level.

Identify Fraud Risks at the Executive Management Levels.

Identify the different types of fraud schemes that may impact your organization.

Enable participants to proactively communicate with the Board of Directors on the importance of establishing a Fraud Risk Management Framework within the organization.

request this course as an in-house

CRM Certified Risk Modeler



COURSE OBJECTIVES

Modeling Decisions in Low Uncertainty Settings.

VaR & VaR Limits, Back Testing.

Portfolio credit risk models.

Traditional view of counterparty exposure.

Date	Location	Lg.	Days
June 27 - July 01	LIVE Virtual Training	EN	5 Days
December 05-09	Riyadh, KSA	EN	5 Days

CORP Certified Operational Risk Professional



COURSE OBJECTIVES

Understand how to build a robust framework for Operational Risk management.

Build a culture for good risk management.

Understand how to drive value out of Operational Risk management.

Understand Risk Appetite and build robust Key Risk Indicator frameworks.

Create value-adding Operational Risk management reports.

Date	Location	Lg.	Days
March 06-09	Dubai, UAE		4 Days
March 06-09	,		4 Days
July 10-13	London, UK		4 Days
September 04-07	Dubai, UAE		4 Days
September 04-07	,		4 Days
November 20-23	Riyadh, KSA		4 Days
November 20-23	,		4 Days
December 25-28	Dubai, UAE		4 Days
December 25-28	,		4 Days

CRS Certified Risk Specialist



COURSE OBJECTIVES

Enterprise Risk Management, Risk Maps, and GRC Governance, Risk & Compliance approach

Work within International Risk Management regulations, Risk culture; Comprehend Risk appetite and Risk tolerance

Measure and model Operational Risk

Understand the coordination between Credit Risk and Liquidity Risk; Develop their models

Understand and assess Market Risk

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
December 05-09	Dubai, UAE	EN	5 Days

CSTRRP Certificate in Stress Testing and Recovery and Resolution Planning



COURSE OBJECTIVES

Stress testing and scenario analysis practical tools.

RRP supervisory landscape including recent developments and top priorities.

Best practice for establishing core elements of an RRP.

Embedding RRP into business and the early stage of the decision making process.

Why the bail-in tool is the most innovative tool available.

Date	Location	Lg.	Days
October 03-07	Dubai, UAE	EN	5 Days
October 17-21	LIVE Virtual Training	EN	5 Days

CMLRP Certified Market and Liquidity Risk Professional



NASBA Credits

COURSE OBJECTIVES

Review liquidity management lessons learned from the crisis.

Assess liquidity risk management, asset and liability management and funding strategy in a structured manner.

Forecast, control and stress-test liquidity sources and uses (on and off balance sheet).

Build a contingency funding plan to address stress cash outflows.

Evaluate changing regulations and supervisory guidance on the management of bank liquidity.

Date	Location	Lg.	Days
March 06-10	LIVE Virtual Training	EN	5 Days
October 02-06	Dubai, UAE	EN	5 Days
December 11-15	Dubai, UAE	EN	5 Days

CCR Certificate in Conduct Risk



COURSE OBJECTIVES

Gain an understanding of the Concept of Conduct Risk, its Drivers and its relationship to protecting organizations.

Understanding the Conduct Risk Framework and how it is applied in the context of Risk Management.

Gain a practical understanding of examples of Conduct Risk failures through case studies including the role of regulation in Conduct Risk.

Understand the relationship between Conduct Risk and Risk Culture and the role of Risk Culture in Conduct Risk.

Understand the strategies for implementation of an Effective Conduct Risk Framework and Process.

request this course as an in-house

CSyM Certificate in Syndication Management



COURSE OBJECTIVES

Develop an understanding of the principal features of syndicated lending and the relevant market practice.

Evaluate alternative solutions to a borrower's needs.

Learn how to actively engage in the syndicated lending market.

Understand the criteria for developing sound syndicated lending strategies and practices.

Learn how to price transactions with hands-on experience of yield calculations.

Explore the dynamics of the secondary loan market.

request this course as an in-house

ERP Energy Risk Professional pt. 1



COURSE OBJECTIVES

Complement your own study efforts with practical support

Help you develop further your learning technique

Provide you with a refreshing approach to the ERP exam content

Boost your motivation from interactive training methods

Strengthen your background for your further studies

request this course as an in-house

CDRM Certificate in Digital Risk Management



COURSE OBJECTIVES

Understand how to build a robust framework for Operational Risk management.

Build a culture for good risk management.

Understand how to drive value out of Operational Risk management.

Understand Risk Appetite and build robust Key Risk Indicator frameworks.

Create value-adding Operational Risk management reports.

request this course as an in-house

FRM Financial Risk Manager pt. 1

Preparatory course



COURSE OBJECTIVES

Provide you with a refreshing approach to complex Risk Management content.

Strengthen your background for your further studies in the field of Risk Management.

Boost your motivation from interactive training methods.

Expand your knowledge with new aspects of Risk Management.

Help you develop further your learning technique.

request this course as an in-house

RMLP Risk Management Leadership Program



COURSE OBJECTIVES

Identify the essential components of effective risk governance.

Understanding Black Swans & Grey Rhinos.

Leveraging Risk Management framework to enhance risk management practices in the organization.

Understanding the different types of risk reports that need to be reviewed at the Risk Committee / Board Level.

Date	Location	Lg.	Days
September 04-06	Dubai, UAE	EN	3 Days

IRCM Insurance Risk and Capital Management



COURSE OBJECTIVES

A clear overview of Risk and Capital Management for any Insurance Company.

Confidently understand the bigger picture.

Increase your value to your organization by understanding enterprise risk management and its role in the changing insurer regulatory landscape.

Gain up-to-date knowledge of insurer regulatory capital requirements and solvency assessment techniques.

Better serve your organization with your strong understanding of how an insurer can best manage its risks to enhance shareholder value.

request this course as an in-house

RCB Risk Capital and Basel III Specialist



LEORON
Professional Development Institute



NASBA Credits

COURSE OBJECTIVES

A solid grounding in the background to the introduction of Basel iii and the primary objectives of this new regulation.

Detailed knowledge of the requirements and obligations of each of the three "pillars" of the Basel iii accord

A good understanding of the basis of calculation of a bank's capital and also its Risk Weighted Assets, allied to knowledge of the way in which a bank's Risk Appetite and lending policies can be proactively managed to optimize capital utilisation.

A good understanding of the expectations under the new accord in relation to a financial institution's liquidity position, and the ability to appraise the steps that can be taken to manage this.

A comprehensive appreciation of the operation of the Supervisory Review and Evaluation Process and the format of the key documents required as part of this process (ICAAP, ILAAP and RRP).

request this course as an in-house

RFS Risk in Financial Services



LEORON
Professional Development Institute

COURSE OBJECTIVES

Main principles of risk management in institutions and how to embed them

Identification of different types of risk (e.g., operational, credit, market), and risk mitigation techniques

Recognition of the need for effective corporate governance and how to implement it

Comprehension of the role of risk management in relation to regulation

Understanding and application of enterprise risk management frameworks

request this course as an in-house

SERM Certificate in Sustainability Risk: Sustainable Growth and Enterprise Risk Management



LEORON
Professional Development Institute

COURSE OBJECTIVES

Factors driving the breakdown in sustainability risk management.

Enhance use of risk management frameworks and develop supplementary guidance for the management of sustainability risks.

Leverage capacity building and educational workstreams.

Understand and address the disclosure gap.

Environmental, social and economic drivers for sustainability in business.

request this course as an in-house

CFRS Certified Fraud Risk Specialist



IABFM™
INTERNATIONAL ACADEMY OF
BUSINESS AND FINANCIAL MANAGEMENT

COURSE OBJECTIVES

Understand the importance of effective governance in the establishment of a solid Fraud Risk Management Framework.

Identify Fraud Risks at the Board of Directors Level.

Identify Fraud Risks at the Executive Management Levels.

Identify the different types of fraud schemes that may impact your organization.

Enable participants to proactively communicate with the Board of Directors on the importance of establishing a Fraud Risk Management Framework within the organization.

Date	Location	Lg.	Days
September 05-09	LIVE Virtual Training	EN	5 Days

Sales and Marketing



CBM[®] Certified Brand Manager[®]



COURSE OBJECTIVES

Rebuilding and effectively managing your brands for continuous growth of your business

Internationally launching your local brand and being ready for global competition

Rethinking brands in the era of social media and digital influence

Pursuing a career bath as an international brand manager

Being familiar with numerous practical insights to assist you in your day to day and long term brand decisions

Date	Location	Lg.	Days
March 13-16	,		4 Days
March 20-23	Riyadh, KSA		4 Days
June 05-08	,		4 Days
September 04-07	,		4 Days
September 11-14	Riyadh, KSA		4 Days
December 04-07	,		4 Days
December 11-14	Riyadh, KSA		4 Days

CPM Certified Product Manager[®]



COURSE OBJECTIVES

Identify and communicate the strategy for existing products and their evolution.

Clearly communicate a comprehensive business model for your existing business, as well as for new lines of business you want to explore.

Determine the most effective process and methods for effectively managing products based on market and customer insights.

Manage your product team effectively, when you lack direct authority, and even when it doesn't feel like a team.

Speaking the language of senior management, so you can get your ideas implemented by the appropriate decision-makers.

Date	Location	Lg.	Days
March 06-09	,		4 Days
March 13-16	Riyadh, KSA		4 Days
June 05-08	,		4 Days
June 12-15	Riyadh, KSA		4 Days
September 11-14	,		4 Days
November 20-23	Riyadh, KSA		4 Days
December 11-14	,		4 Days

CDMP Certified Digital Marketing Professional[®]

Preparatory course



COURSE OBJECTIVES

Increase your website's visibility through Search Engine Optimization (SEO) techniques.

Drive qualified traffic to your website through Pay-Per-Click (PPC) advertising.

Execute digital display campaigns.

Capture, segment and manage subscribers to plan and execute a successful email marketing campaign.

Use suitable social media channels to grow and engage an audience.

Measure and optimize social media campaigns.

Leverage mobile marketing for its micro-targeting advantages.

Analyze and optimize your overall digital marketing activity.

Create a formal digital marketing plan for your business.

Date	Location	Lg.	Days
March 12-16	,		5 Days
June 04-08	Dubai, UAE		5 Days
June 04-08	,		5 Days
September 03-07	,		5 Days
December 03-07	Dubai, UAE		5 Days
December 10-14	,		5 Days

CPMM Certified Product Marketing Manager[®]



COURSE OBJECTIVES

Optimize commercialization.

Develop strategic marketing functions throughout the product lifecycle.

Create & execute the marketing plan & budget.

Manage deliverables & campaigns.

Date	Location	Lg.	Days
March 13-16	,		4 Days
June 12-15	,		4 Days
September 25-28	,		4 Days
November 20-23	,		4 Days

CSM Certificate in Social Media



COURSE OBJECTIVES

Knowing how to deliver value, excitement and surprise for your existing and potential customers

Knowing the essentials to make your brand popular by truly engaging with your customers on Facebook, Twitter and many other Social media platforms

Gaining the essential knowledge to perform effective promotion strategies using the Social media arena

Getting familiar with the up to date Social media marketing features and how to use it to crowd source ideas for your business continuous growth

Acquiring in-depth knowledge of different types of Social media activities and understand how they can be used to strengthen the brand-consumer relationship

request this course as an in-house

CDT Certificate in Digital Transformation



COURSE OBJECTIVES

Describe the underlying economics of innovation, technology, and market disruptions

Understand concepts related to agile organizational structures and modern workplace

Weigh the pros and cons of current digital technologies driving advancement

Understand the different types of digital transformation projects starting from small scale projects to large scale portfolios and how they evolve with time

Understand the importance of data and how data-based decision making aids in a competitive advantage.

Date	Location	Lg.	Days
November 13-15	LIVE Virtual Training	EN	3 Days

CSE Customer Service Excellence



COURSE OBJECTIVES

Understand the customer service excellence importance, principles and latest techniques

Adopt a consistent, professional style and positive attitude when dealing with customers and develop communications skills with customers to handle their enquiries, requests effectively

Identify customer's problems and understand the best ways of handling customer's complaints

Learn how to handle different types of customer's characteristics in different situations and practice how to turn complaints into positive reflections

Add value to customer relationships, managing and exceed their expectations

request this course as an in-house

CDMSS&P Certified Digital Marketing Specialist- Strategy and Planning

Preparatory course



COURSE OBJECTIVES

Use the key strategy components to develop an effective digital strategy for your business.

Execute a marketing campaign and evaluate its effectiveness in terms of brand performance.

Create a budget for a digital strategy and resource it effectively.

Date	Location	Lg.	Days
May 28 – June 01	,		5 Days
October 22-26	,		5 Days
December 10-14	Dubai, UAE		5 Days

SSCP Strategic Sales Certified Program



COURSE OBJECTIVES

Reinforce QUOTA Sales Competencies.

Improve your Business Acumen.

How to analyze your CUSTOMER's business environment.

Link your CUSTOMER's business issues to product/services solutions.

Using CALL SHEET to focus your attention and listening on CUSTOMER's train of thought.

Tracking of Key Performance Indicators (KPI) for selfanalysis.

Call preparation and ACCOUNT MANAGEMENT practices.

Date	Location	Lg.	Days
May 28-30	Dubai, UAE		3 Days
May 28-30	,		3 Days
October 15-17	Dubai, UAE		3 Days
October 15-17	,		3 Days



SMCP Sales Management Certified Program



COURSE OBJECTIVES

You are identified as a highly competent sales manager who has demonstrated and met the standards for experience, knowledge, attitude and skills set by the CPSA Sales Institute

You improve your career growth opportunities, advancement, and earning potential

Employers know you have solid selling skills and the credentials to prove it

Customers know that you meet a set of rigorous standards for excellence and adhere to a strict Code of Ethics

You are committed to personal career development and lifelong learning

Date	Location	Lg.	Days
February 26-28	Riyadh, KSA		3 Days
February 26-28	,		3 Days
May 21-23	,		3 Days
August 20-22	Dubai, UAE		3 Days
December 10-12	,		3 Days

SMM Social Media Masterclass



COURSE OBJECTIVES

Developed a deeper understanding of their 'typical' customer

Understood how a broad range of social media channels can be used to market their business

Appreciated the importance of customer and not technology focus

Applied social media marketing principles to their organization

Understood how to conduct an external and internal social media marketing audit

request this course as an in-house

Supply Chain & Operations



ACROP
Association of
Certified Procurement &
Operations Professionals

LEHIGH
UNIVERSITY

AECM
Premier
APICS Training Partner

VCARE VALUE CHAIN APPLICATIONS
RESEARCH & EDUCATION
VUBREDA CANADA

ISCEA

 The Chartered
Institute of Logistics
and Transport

BPW Best Practices in Warehouse



COURSE OBJECTIVES

Develop an understanding of the role of warehouse in the end-to-end supply chain.

Learn best practices for warehouse operating processes.

Develop an inventory strategy in the warehouse.

Leverage information technology to improve visibility.

Develop a performance management program to and drive positive change.

Date	Location	Lg.	Days
November 13-17	Amsterdam, Netherlands	EN	5 Days

CBOP Certified Business Operations Professional



COURSE OBJECTIVES

Develop a comprehensive understanding of vital business topics, important concepts and proven strategies used by the most successful companies around the globe.

Gain insights into the economy and its impact on your business.

Become abreast of the latest thinking and trends in Leadership and Management.

Master the language of business and communicate effectively on matters covering the core functions of the business.

Develop an effective organization and successfully manage people.

Date	Location	Lg.	Days
March 05-09	,		5 Days
June 04-08	Riyadh, KSA		5 Days
September 17-21	,		5 Days
December 03-07	Dubai, UAE		5 Days

CPIM Part 1 Certified in Planning and Inventory Management Part 1

Preparatory course



COURSE OBJECTIVES

Understand the various functions within a company (such as purchasing, planning, finance, engineering) that are linked by the ERP system.

Improved understanding of your organization's supply chain.

Ability to streamline operations through accurate forecasting.

Improved knowledge and organizational skills to strategically streamline operations.

An understanding of how to interact with existing resources and your ERP system to increase the efficiency of the workplace.

Date	Location	Lg.	Days
January 22-26	Dubai, UAE		5 Days
February 05-09	,		5 Days
June 04-08	,		5 Days
June 18-22	Dubai, UAE		5 Days
August 27-31	Riyadh, KSA		5 Days
September 03-07	,		5 Days
Oct 29 - Nov 02	,		5 Days

CFDP Certified Forecaster and Demand Planner



COURSE OBJECTIVES

Understand the main forecasting tools, techniques and concepts.

Learn how to reach forecast consensus while maintaining demand plans aligned with strategic objectives.

Understand the key concepts of Sales and Operations Planning.

Learn how to improve forecasting using POS data, machine learning and data sensing.

Understand the importance of continuous improvement.

request this course as an in-house

CPIM Part 2 Certified in Planning and Inventory Management Part 2

Preparatory course



COURSE OBJECTIVES

Increase functional knowledge of production and inventory management.

Maximize ROI on the systems and technologies within their organization.

Master the tools they need to effectively improve internal operations.

Gain knowledge to apply principles of ERP software to cover various critical functions within their organization.

Increase customer satisfaction by delivering Lean/Just-in-Time products and services.

Date	Location	Lg.	Days
March 12-16	,		5 Days
June 11-15	,		5 Days
August 06-10	,		5 Days
December 17-21	,		5 Days

CSCA Certified Supply Chain Analyst

Preparatory course



COURSE OBJECTIVES

Provide attendee preliminary coverage of the knowledge, skills and abilities needed for success regarding the supply chain.

Provide attendee exposure to tools and techniques for solution to common supply chain problems.

Preliminary knowledge, skills and abilities regarding the supply chain.

Preliminary knowledge of tools and techniques for the solution to common supply chain problems.

Date	Location	Lg.	Days
February 12-14	,		3 Days
April 09-11	,		3 Days
June 18-20	,		3 Days
July 23-27	Dubai, UAE		5 Days
August 13-15	,		3 Days
October 01-03	,		3 Days
November 12-16	Dubai, UAE		5 Days
December 10-12	,		3 Days

CSCP APICS Certified Supply Chain Professional - Review Course

Preparatory course



COURSE OBJECTIVES

Manage horizontal flows in their businesses when companies are organized vertically

Understand the importance of aligning the company's corporate strategy with their supply chain strategy

Understand the importance of using the right technology to enable the supply chain

The core of supply chain management is excellent supplier and customer relationship management

Continuous improvement, flexibility and agility of their supply chains will be rewarded with ongoing success and ROI

Date	Location	Lg.	Days
January 22-26	,		5 Days
Feb 26 - Mar 02	,		5 Days
March 05-09	Jeddah, KSA		5 Days
March 12-16	Dubai, UAE		5 Days
April 09-13	,		5 Days
May 21-25	,		5 Days
June 11-15	Riyadh, KSA		5 Days
July 23-27	,		5 Days
August 20-24	Jeddah, KSA		5 Days
September 10-14	,		5 Days
October 01-05	Dubai, UAE		5 Days
October 15-19	,		5 Days
November 05-09	Riyadh, KSA		5 Days
November 19-23	,		5 Days
December 03-07	Dubai, UAE		5 Days
December 10-14	,		5 Days

“ Professional and well run course. Looking forward to the additional insights gained pre exam studies. ”
Thanks David!

Mark Heald
Head of Supply Chain,
Al Ghurair Foods

CLTD APICS Certified in Logistics Transportation and Distribution

Preparatory course



COURSE OBJECTIVES

Gain an understanding for developing effective strategies for logistics managers to improve corporate performance while simultaneously increasing customer service and improving corporate performance

Understand the key differences between domestic and international logistics and how these difference affect logistics practices and performance

Simulating and optimizing network processes commonly encountered in logistics and supply chain management

To gain an understanding of: the functions comprising logistics, how these functions interact, and how logistics can be managed as a system to reduce total cost

Forecasting and determining inventory requirements for dependent and independent inventory systems and across multiple echelons of supply

Date	Location	Lg.	Days
February 05-09	,		5 Days
March 05-09	Dubai, UAE		5 Days
May 14-18	,		5 Days
July 09-13	Riyadh, KSA		5 Days
August 20-24	Jeddah, KSA		5 Days
October 08-12	,		5 Days
October 22-26	Dubai, UAE		5 Days
November 12-16	,		5 Days
December 10-14	Dubai, UAE		5 Days

“ One of the best training courses I’ve ever had. The trainer was very professional, helpful and dynamic. LEORON’s team was highly qualified and well organized as well as good in creating stunning atmosphere. I will definitely consider LEORON to be my future Training Provider. ”

Suliman AlOmair
Bank AlBilad
Kingdom of Saudi Arabia

ICLT CILT International Certificate in Logistics and Transport



COURSE OBJECTIVES

The CILT Level 3 course provides logistics professionals with the necessary skills to excel in a challenging and rewarding environment.

Be able to apply your knowledge in Warehousing, Inventory, Procurement, Supply Chain Operations and Freight Transport Operations.

You will identify various modern practices and techniques used in the management of supply chain and logistics.

Describe the role and objectives of transportation management in logistics.

This qualification will equip you with real life skills that you can apply when getting a job.

Date	Location	Lg.	Days
May 22-26	LIVE Virtual Training	EN	5 Days

IICLT CILT International Introductory Certificate in Logistics and Transport



COURSE OBJECTIVES

The CILT Level 2 course will help you stand out in the job market. It will also give you the knowledge and skills to develop a strategy and plan for your career.

This course aims to provide participants with the necessary knowledge and skills to improve their knowledge and confidence in the management of logistics and transport.

Gain the latest skills and knowledge that will help you reach new heights in your career. CILT Level 2 provides real-world skills that can be utilized in your day-to-day job.

Identify trends and modern practices in supply chain and logistics management.

This course will provide you with key communication skills, allowing you to demonstrate your skills with a wider audience.

request this course as an in-house

CSSC Certified Stores and Stock Controller



VCARE VALUE CHAIN APPLICATIONS
RESEARCH & EDUCATION
CANADA

COURSE OBJECTIVES

Understand the role and importance of efficient stores & stock management.

Know the logistical best practices in receiving, handling, and storage.

Be able to select the right safety stock level.

Know how to manage inventory.

Understand how to maintain the optimum amount of stock to runs the business without putting it in jeopardy.

Date	Location	Lg.	Days
May 22-26	LIVE Virtual Training	EN	5 Days
August 21-25	LIVE Virtual Training	EN	5 Days
November 06-10	LIVE Virtual Training	EN	5 Days

SCOR-P Supply Chain Operations Reference

Preparatory course



ASCM
Premier
APICS Training Partner

COURSE OBJECTIVES

To be able to understand and create level 1, 2, and 3 process models using the SCOR sourcebook

Familiarize delegates with the creation and management of a SCOR improvement program.

To create process thread diagrams, work-flow diagrams, and creating a basic SCORcard

Identifying best practices and benchmarking them, developing metrics using SC R, and managing detailed improvement projects.

The course is a critical step in the pursuit of attaining APICS SCOR Endorsement recognition

Date	Location	Lg.	Days
November 06-10	LIVE, Virtual Training	EN	5 Days

PWM Principles of Warehousing Management



LEORON
Professional Development Institute

COURSE OBJECTIVES

Principles of Warehousing Management.

Build credibility and set yourself apart from peers.

Learn latest trends in warehouse management.

Impact your organization's bottom line.

Demonstrate mastery of knowledge.

Date	Location	Lg.	Days
March 06-10	LIVE Virtual Training	EN	5 Days
October 02-06	LIVE Virtual Training	EN	5 Days

S&OP Sales and Operations Planning



LEORON
Professional Development Institute

COURSE OBJECTIVES

How to organize, implement and manage S&OP

See through benchmarking/comparison how other enterprises have used

What are the building blocks for successful S&OP

How to address different operational environment with the appropriate alternative

Be capable of identifying and iterating the "hard and soft" benefits from S&OP

request this course as an in-house

SCRM Supply Chain Risk Management



COURSE OBJECTIVES

Understand risks brought about by market uncertainties, complexity and risk

Learn new and emerging tools, techniques and tactics and take home that knowledge to effectively identify, assess, mitigate and manage supply chain risk

Measure your SCRM effectiveness and progress by learning the new KRI's, Key Risk Indicators

Maximize your profitability and MINIMIZE your risk by learning about flexible supply chains

Develop an effective Supply Chain Risk Management strategy to address daily business challenges

Date	Location	Lg.	Days
March 05-09	,		5 Days
Jul 30 - Aug 03	,		5 Days
August 13-17	Barcelona, Spain		5 Days
October 01-05	Dubai, UAE		5 Days
December 10-14	,		5 Days

WOM Warehouse and Operations Management



COURSE OBJECTIVES

Discover the role and importance of efficient warehouse management.

Apply the logistical best practices in receiving, handling, and storage.

Categorize how to maintain control of the volume and movement of various inventories.

Evaluate the latest trends on warehouse IT systems and how they facilitate work.

Recognize the best quality, environmental, health, and safety practices in the warehouse.

Date	Location	Lg.	Days
February 06-10	LIVE Virtual Training	EN	5 Days

#MyLeoron



Technology & Development



AIBIZ Artificial Intelligence for Business Professionals



COURSE OBJECTIVES

Understanding of AI Concepts.

Understanding of Machine Learning and Deep Learning.

Implementing Data Science and Search Engines.

AI Implementation in: Computer Vision, Robotics, Natural Language Processing.

AI impact – Benefits, Challenges and Business use cases for AI.

request this course as an in-house

CANVA Canva



COURSE OBJECTIVES

Learn the main concepts of creative digital art.

Understand the various digital art concepts.

Grasp the most advanced techniques in Canva to design professionally.

Make awesome and eye catchy digital art using Canva.

Download and print your digital art in high quality formats.

request this course as an in-house

CAIP Certified Artificial Intelligence (AI) Practitioner

Preparatory course



COURSE OBJECTIVES

Train and tune a machine learning model.

Build linear regression models, classification models and clustering models.

Build support-vector machines (SVMs).

Build artificial neural networks.

Promote data privacy and ethical practices within AI and ML projects.

Date	Location	Lg.	Days
March 06-10	LIVE Virtual Training	EN	5 Days
March 13-17	Dubai, UAE	EN	5 Days
August 14-18	LIVE, Virtual Training	EN	5 Days
October 23-27	LIVE, Virtual Training	EN	5 Days
December 11-15	Dubai, UAE	EN	5 Days

CCNA Certified Network Associate

Preparatory course



COURSE OBJECTIVES

Describe multisite deployment issues and solutions and describe and configure required dial plan elements.

Implement call-processing resiliency in remote sites by using Cisco Unified SRST and MGCP fallback.

Implement bandwidth management and CAC to prevent oversubscription of the IP WAN.

Implement Device Mobility, Cisco Extension Mobility, and Cisco Unified Mobility.

Implement Cisco VCS Control and Cisco Expressway Series.

Describe and implement CCD and ILS.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CDT Certificate in Digital Transformation



London School of Business & Finance
EXECUTIVE EDUCATION



COURSE OBJECTIVES

Describe the underlying economics of innovation, technology, and market disruptions.

Understand concepts related to agile organizational structures and modern workplace.

Weigh the pros and cons of current digital technologies driving advancement.

Understand the different types of digital transformation projects starting from small scale projects to large scale portfolios and how they evolve with time..

Understand the importance of data and how data-based decision making aids in a competitive advantage.

request this course as an in-house

CGEIT Certified in Corporate IT Governance

Preparatory course



COURSE OBJECTIVES

Define, establish, and manage a framework for the governance of enterprise IT.

Enable and support the achievement of enterprise objectives.

Ensure that IT-enabled investments are managed to deliver optimized business benefits.

Establish an IT risk management framework to identify, analyze, mitigate, manage, monitor, and communicate IT-related business risk.

Optimize IT resources.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CEH Certified Ethical Hacker

Preparatory course



COURSE OBJECTIVES

Key issues plaguing the information security world, incident management process, and penetration testing.

Various types of foot printing, foot printing tools, and countermeasures.

Different types of webserver attacks, attack methodology, and countermeasures.

Different types of web application attacks, web application hacking methodology, and countermeasures.

Performing vulnerability analysis to identify security loopholes in the target organization's network, communication infrastructure, and end systems.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CISA TD Certified Information Systems Auditor



COURSE OBJECTIVES

A different look at IT as a "business enabler", and how to converge it with business goals and objectives.

Trainees will become aware about set of topics and knowledge areas in IT governance and its operational management.

Realise the key roles and responsibilities in managing IT in the organization, and become able to design the needed structures for successful and secured IT.

Integrate contemporary managerial concepts and theories to the continuous improvement in IT function at organisation level.

Learn how to prioritise and launch IT projects, and integrate it to the business strategy successfully.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CISM TD Certified Information Security Manager



COURSE OBJECTIVES

How to design, establish and monitor an Information Security Program.

How to measure effectiveness and efficiency of your Information Security.

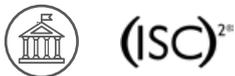
How to obtain management commitment for Information Security.

How to create allies for Information Security in your organization.

How to pass the CISM exam and get an internationally recognized certificate.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CISSP Certified Information Systems Security Professional



COURSE OBJECTIVES

Align overall organizational operational goals with security functions and implementations.

Implement system security through the application of security design principles and application of appropriate security control mitigations for vulnerabilities present in common information system types and architectures.

List the concepts and architecture that define the associated technology and implementation systems and protocols at Open Systems Interconnection (OSI) model layers 1-7.

Identify standard terms for applying physical and logical access controls to environments related to their security practice.

Appraise various access control models to meet business security requirements.

Name primary methods for designing and validating test and audit strategies that support business requirements.

Enhance and optimize an organization's operational function and capacity by applying and utilizing appropriate security controls and countermeasures.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CompTIA A+ CompTIA A+



COURSE OBJECTIVES

Identify, use, and connect hardware components and devices.

Explain types of networks and connections including TCP/IP, WIFI and SOHO.

Install and support Windows OS including command line & client support. Understand Mac OS, Linux and mobile OS.

Compare & contrast cloud computing concepts & set up client-side virtualization.

Identify and protect against security vulnerabilities for devices and their network connections.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CompTIA N+ CompTIA Network+ Certification



COURSE OBJECTIVES

Networking Fundamentals - Explain basic networking concepts including network services, physical connections, topologies and architecture, and cloud connectivity.

Network Implementations - Explain routing technologies and networking devices; deploy ethernet solutions and configure wireless technologies.

Network Operations - Monitor and optimize networks to ensure business continuity.

Network Security - Explain security concepts and network attacks in order to harden networks against threats.

Network Troubleshooting - Troubleshoot common cable, connectivity, and software issues related to networking.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CompTIA S+ CompTIA Security+

Preparatory course



COURSE OBJECTIVES

Learn what is ethical hacking, its fields and the different types of hackers.

Install hacking lab & needed software (works on Windows, OS X and Linux).

Hack & secure both WiFi & wired networks.

Discover vulnerabilities & exploit them hack into servers.

Hack secure systems using client- side and social engineering attacks.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CSF Cyber Security Fundamentals

Preparatory course



COURSE OBJECTIVES

Identify key concepts and terminology in cybersecurity.

Define the key concepts, roles and domains of cybersecurity.

Specify the key components of securing networks, systems and applications and data.

Recognize an incident and outline the phases of incident response.

Recognize new and emerging information technology and information security technologies.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CompTIA S+C CompTIA Server+ Certification

Preparatory course



COURSE OBJECTIVES

Server Hardware Installation & Management - Install and maintain physical hardware and storage.

Server Administration - Manage and maintain servers, including OS configuration, access control and virtualization.

Security & Disaster Recovery - Apply physical and network data security techniques and Understand disaster recovery and implement backup techniques.

Troubleshooting - Diagnose and resolve system hardware, software, connectivity, storage and security issues.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

CYSA Certified Cyber Security Analyst

Preparatory course



COURSE OBJECTIVES

Leverage intelligence and threat detection techniques.

Analyze and interpret data.

Identify and address vulnerabilities.

Suggest preventative measures.

Effectively respond to and recover from incidents.

request this course as an in-house

DSF Data Science Fundamentals

Preparatory course



COURSE OBJECTIVES

Identify key concepts and terminology in data sciences.

Define the key concepts, roles and domains of data sciences.

Explain legal, regulatory and ethical considerations regarding use of data.

Explain activities performed to prepare data for analysis, categorization and modeling.

Distinguish among types of visualization and reporting tools.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

GD Google Docs



COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft Word.

Understand the advantages of using Google Docs.

Create online links for the documents and share the link instead of sharing the document itself.

Share the document with other collaborators to edit the file at the same time.

request this course as an in-house

GF Google Forms



COURSE OBJECTIVES

Understand the problems in collecting data manually.

Learn about Google Forms and understand the difference between it and Microsoft Forms.

Generate reports and share them with other employees and coworkers.

Create forms that support filling from the phone in an easy and simple way in addition to creating QR Codes.

request this course as an in-house

GS Google Sheets



COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft Excel.

Understand the advantages of using Google Sheets.

Create online links for the spreadsheet and share the link instead of sharing the spreadsheet itself.

Share the spreadsheet with other collaborators to edit the spreadsheet at the same time.

request this course as an in-house

GSL Google Slides



COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft PowerPoint.

Understand the advantages of using Google Slides.

Create online links for the presentation and share the link instead of sharing the presentation itself.

Share the presentation with other collaborators to edit the presentation at the same time.

request this course as an in-house

ITIL V4F ITIL V4 Foundation

Preparatory course



CompTIA

COURSE OBJECTIVES

Understanding ITIL and its position as a Best Practice.

Improve everyday practice in the IT Service area.

Understanding the “language” of the IT and improve communication between various IT roles (e.g. developers, support agents, architects, designers, etc.)

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

MSA Microsoft Access



LEORON
Professional Development Institute

COURSE OBJECTIVES

Navigate within the Access application environment, create a simple database, and customize Access configuration options.

Organize and manage data stored within Access tables.

Use queries to join, sort, and filter data from different tables.

Use forms to make it easier to view, access, and input data.

Create and format custom reports.

Provide input validation features to promote the entry of quality data into a database.

Organize a database for efficiency and performance, and to maintain data integrity.

request this course as an in-house

MOS Microsoft Office Specialist

Preparatory course



Microsoft

COURSE OBJECTIVES

The participants will learn how to work more collaboratively and more effectively using a suite of productivity-enhancing applications.

Create and maintain professional-looking reports, multi-column newsletters, résumés, and business correspondence.

Create a spreadsheet, work with formulas and functions, make your spreadsheets look professional, and print a spreadsheet.

The participants will learn how to create, save, and present a basic presentation; apply the basics of formatting; and add multimedia to a presentation.

Date	Location	Lg.	Days
August 07-11	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

MSE Microsoft Excel



LEORON
Professional Development Institute

COURSE OBJECTIVES

Help the trainee become experienced in Microsoft Excel.

Gain the necessary data management skills in Excel.

Easily automate all daily and weekly reporting.

Replicate all data with other departments at work.

Create customized charting for reporting.

Smoothly generate formulas for data management.

Quickly backup and restore data and reports in case of any data loss.

request this course as an in-house

MSO Microsoft Outlook



COURSE OBJECTIVES

Introduce to the participants the benefits of being organized using Outlook.

Allow the participants to acquire the necessary skills to prioritize their work using outlook.

Let the students get in the right state of mind.

Allow the participants to successfully Manage their time with Outlook 2016.

request this course as an in-house

MSW Microsoft Word



COURSE OBJECTIVES

Understand the importance of Microsoft Word.

Be capable of creating professional documents.

Solve their daily problems when working with documents.

Ensure the capability of creating their own templates.

Learn how to create professional proposals in Microsoft Word.

request this course as an in-house

MSPPT Microsoft PowerPoint



COURSE OBJECTIVES

Become familiar with the Microsoft PowerPoint software.

Be advised how to prevent the 10 most common mistakes in a presentation.

Learn how to use all advanced features in PowerPoint.

Create their own PowerPoint presentation and present it in class.

request this course as an in-house

PMP TD Project Management Professional - Exam Preparation Course

Preparatory course



COURSE OBJECTIVES

The participants will learn how to work more collaboratively and more effectively using a suite of productivity-enhancing applications.

Create and maintain professional-looking reports, multi-column newsletters, résumés, and business correspondence.

Create a spreadsheet, work with formulas and functions, make your spreadsheets look professional, and print a spreadsheet.

The participants will learn how to create, save, and present a basic presentation; apply the basics of formatting; and add multimedia to a presentation.

Date	Location	Lg.	Days
June 26-30	LIVE Virtual Training	EN	5 Days
September 18-22	LIVE Virtual Training	EN	5 Days
December 18-22	LIVE Virtual Training	EN	5 Days

EDUCATIONAL PARTNERS

APPROVED BY

TVTC

No. 224165531747

هيئة المعرفة
والتنمية البشرية
KNOWLEDGE &
HUMAN DEVELOPMENT
AUTHORITY

No. 60596

ACTVET

No. 0800/2019



ANSI/ASTM E2659
Certificate Issuer
#1198

The ANSI accreditation is an internationally recognized mark of quality that assures employers can have confidence that certificate holder has completed the prescribed course of study. The accreditation process follows ISO/IEC 17011, the International Standard that defines quality third-party accreditation practices.



Skillsoft is an American educational technology company that produces learning management system software and content. With 180000 courses, videos and books with the largest catalog in IT, Business and Leadership skills, and Compliance training, SkillSoft helps democratize learning with powerful cloud-based tools and unmatched enterprise-wide smarts and skills. Like the business customers, SkillSoft is always evolving – making sure individuals, teams, and enterprises have exactly what they need to unleash their edge.



Every individual has the potential to create change, whether in their life, their community, or the world. The transformative power of education is what unlocks that potential. Yet, access to high-quality education has been a privilege of the few. Back in 2012, edX realized it was a time for a seismic shift in learning. From the tried and true to the leading edge. From “for some” to “for all.” By opening the classroom through online learning, edX empowers millions of learners to unlock their potential and become changemakers.



ASSOCIATION FOR
FINANCIAL
PROFESSIONALS

The Association for Financial Professionals (AFP) is the professional society committed to advancing the success of its members and their organizations. AFP established and administers the Certified Treasury Professional and Certified Corporate FP&A Professional credentials, which set standards of excellence in finance. Each year, AFP hosts the largest networking conference worldwide for over 6,500 corporate finance professionals.



The Association of International Product Marketing and Management (AIPMM), founded in 1998, promotes worldwide excellence in product management education and provides value to its individual members, corporate members, strategic partners and sponsors through valuable content, training, education, certification and professional networking opportunities.



From education and certification to benchmarking and best practices in Supply Chain Management, ASCM (previously known as APICS) sets the industry standard. ASCM develops people, people improve supply chains, supply chains improve companies and the whole world economy benefits.



Association of
Certified Procurement &
Operations Professionals

A worldwide Professional Management organization with members in several countries, hosting certification training and offering our exclusive board certification designations to candidates who meet the high standards in the field of Procurement, Purchasing, Supply Chain Management and Operations.



Association of
Senior International
Project Managers

The Association of Senior International Project Managers™ is a worldwide Professional Management organization with members in many countries hosting and organizing certification training worldwide and offering our exclusive board certification designations to candidates who meet the high standards in the field of Project Management.



Registered
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With individual and organizational members around the world, ASQ has the reputation and reach to bring together the diverse quality champions who are transforming the world's corporations, organizations and communities to meet tomorrow's critical challenges. ASQ provides the quality community with training, professional certifications, and knowledge to a vast network of members of the global quality community.



AIHQ is a proven leader in healthcare education, training and consulting services for health professionals. AIHQ works to improve healthcare quality by educating healthcare professionals about healthcare best practices. Along with its partner - American Gulf International Consulting, AIHQ has found international success in building and improving quality healthcare facilities.



The Chartered Alternative Investment Analyst (CAIA) Association is the global authority in alternative investment education. The CAIA Association is best known for the CAIA Charter®, an internationally recognized finance credential and the gateway to a network of more than 8,700 alternative investment leaders in almost 90 countries.



CertNexus is a vendor-neutral certification body, providing emerging technology certifications and micro-credentials for business, data, developer, IT, and security professionals. CertNexus' mission is to assist closing the emerging tech global skills gap while providing individuals with a path towards rewarding careers in Cybersecurity, Data Science, Internet of Things, and Artificial Intelligence (AI)/ Machine Learning. Successful CertNexus certification candidates come from representative organizations such as Ahold Delhaize, Barclays, Canon, Cisco, Ingram, Intel, Kaspersky, Optum, Starbucks, U.S. Air Force, U.S. Army, Verizon, Xerox, Zappos, and universities spanning over fifty countries.



Established in 1941, The Institute of Internal Auditors (IIA) is the internal audit profession's global voice, recognized authority, acknowledged leader, chief advocate, and principal educator.



CHARTERED INSTITUTE FOR
SECURITIES & INVESTMENT

The Chartered Institute for Securities & Investment is the leading professional body for securities, investment, wealth and financial planning professionals. Formed in 1992 by London Stock Exchange practitioners, we have a global community of circa 40,000 members in 116 countries and last year more than 40,000 CISI exams were sat in 80 countries, 15,000 taken outside the UK.



Founded in 1980, IFMA is the world's largest and most widely recognized international association for facility management professionals, supporting 24,000 members in 104 countries.

C-MORE

The Centre for Maintenance Optimization and Reliability Engineering is directed by Professor Mike Kim, with the support of Associate Director Neil Montgomery and Founding Director, Professor Andrew K. S. Jardine, the internationally recognized maintenance optimization expert. C-MORE operates within the Department of Mechanical and Industrial Engineering at the University of Toronto.



IACCM Training & Certification programs help you achieve the best possible outcomes from your trading relationships and maintain your competitive edge in the field of Contracting and Supplier Relationship Management. IACCM brings together over 40,000 members from more than 160 countries, across 16,000 organizations.



LEORON Professional Development Institute DMCC is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.NASBARegistry.org



HCI delivers live and virtual educational content to human resource teams, talent management leaders, and business executives around the world to help them plan, build, and develop the workforce of the future. HCI focuses on innovations that help organizations get the maximum impact out of their most valuable asset: their people.



A not-for-profit, accredited institution with more than 5,500 students at campuses across the United States and online, The Chicago School of Professional Psychology (TCSPP) is regarded as one of the foremost learning institutions of its kind, offering accredited programs in psychology and behavioral health sciences.



The Digital Marketing Institute is the world's leading digital marketing and selling professional certification body with a growing network of over 80 education partners in 100 countries. A global standard in the digital marketing & social selling education, DMI has over 20,000 graduated professionals worldwide. Offices located in Dublin Ireland, Dallas USA and Brisbane Australia.



IAAP (International Association of Administrative Professionals) is a registered not-for-profit professional association for administrative professionals. IAAP strives to ensure individuals working in office and administrative professions can connect, learn, lead, and excel. IAAP focuses on preparing members for what matters now and what's ahead.



The Institute of Industrial and Systems Engineers (1948), world's largest professional society dedicated solely to the support of the profession, is an international, nonprofit association that provides leadership for the application, education, training, research, and development of industrial and systems engineering.



Through extensive expertise in Financial Management, Risk, HR, Operations, Business and Strategy, IABFM ensures that our management certificates impact the career of professionals and help companies to improve their operations and increase their overall profitability.



Founded in 1969, PMI delivers value for more than 2.9 million professionals working in nearly every country in the world through global advocacy, collaboration, education and research.



Infraspection Institute are the oldest independent infrared training and infrared certification firm in the world. Since 1980, Infraspection Institute has provided infrared training, infrared certification, and support services for thousands of thermographers worldwide. Infraspection Institute has trained and certified over 10,000 thermographers worldwide. We publish software, Standards, and technical articles for thermographers and NDT professionals. Our capabilities and expertise are without equal. Infraspection Institute's services are provided without marketing types since we do not manufacture or sell infrared equipment. Staffed by highly experienced, Certified Infrared Thermographers, we provide Real World Solutions for today's challenges.



ISACA (previously the Information Systems Audit and Control Association) is a world-wide association of IS governance professionals. The association focuses on assurance, security, and governance, providing globally recognized certification in assurance (Certified Information Systems Auditor), security (Certified Information Security Manager), and governance (Certified in the Governance of Enterprise IT).



The International Supply Chain Education Alliance's (ISCEA) mission is to be a single source for Total Supply Chain Knowledge through Education, Certification, and Recognition. ISCEA is the developer of internationally recognized certification programs of Certified Supply Chain Manager (CSCM), Certified Supply Chain Analyst (CSCA), Certified Lean Master (CLM), and Certified RFID Master (RFIDSCM).



The Institute of Management Accountants (IMA) is a professional membership organization headquartered in Montvale, New Jersey, United States. Present in Zurich, Switzerland; Dubai, UAE; Shanghai and Beijing, China, and Singapore, with a network of more than 90,000 professionals, IMA provides certification for internal financial management responsibilities, including planning, budgeting, business reporting, decision analysis and risk management.



LSBF has grown from a single college focused on professional qualifications to an international network delivering a wide range of degrees in partnership with a variety of schools and associations. The college has campuses all over the world including the UK, Singapore, and Canada. It is a member of Global University Systems (GUS), a growing network of 20 institutions and academic partners providing education to over 40,000 students worldwide.



Lehigh is USA's premier private residential research university founded in 1867. It is ranked in the top tier of national research universities, and their four colleges have earned a reputation for their entrepreneurial and interdisciplinary approach to learning. Lehigh's Supply Chain School is one of the best in USA.



The Society for Human Resource Management (SHRM) is the world's largest HR professional society, representing 300,000 members in more than 165 countries. For nearly seven decades, the Society has been the leading provider of resources serving the needs of HR professionals and advancing the practice of human resource management.



SME has a rich and evolving heritage spanning more than 80 years. It serves the manufacturing industry as a nonprofit by promoting advanced manufacturing technology and developing a skilled workforce. SME works closely with manufacturers to share knowledge and resources that generate solutions meeting industry demands.



The U.S. Green Building Council is committed to a sustainable, prosperous future through LEED, the leading program for green buildings and communities worldwide. Our vision is that buildings and communities will regenerate and sustain the health and vitality of all life within a generation. Mission is to transform the way buildings and communities are designed, built, and operated, enabling an environmentally and socially responsible, healthy, and prosperous environment that improves the quality of life.



The International Business Agility Institute (TIBAI) has developed the first business agility model in the world that comprehensively tackles and assesses agility across all business perspectives, namely:

1. Agile Leadership;
2. Agile Finance;
3. Agile Processes;
4. Agile Technology;
5. Agile Supply Chain;
6. Agile Service.

TIBAI provides business agility model, agility drift analysis, strategic and operational agility frameworks, agility assessment solutions.

TIBAI provides two levels of certified professional training Programs:

- Level 1: Internal Business Agility Assessor
- Level 2: Lead Business Agility Assessor

TIBAI's Business Agility Model and all its products have a registered Intellectual Property (IP) – copyright certificate.



AACE International will enhance your skills and knowledge to improve the predictability of cost and schedule performance across the entire life cycle of your assets, programs, and projects. We provide technical guidance, educational products, events and eight professional certifications to address the diverse needs of our members and customers.



RICI is a multi-disciplined CQI and IRCA (UK) Approved Trainer and a Certification Body associated with IAS (US). We are geared towards exceeding customer satisfaction in the fields of ISO Management Training, Auditing, Inspections, Testing and Certification.

RICI operates from different corners of the world, with locations in North America, Asia and Middle East. RICI prides itself with delivering unprecedented business results to our local and international clients.



The Aladon Network

Since 1986, the Aladon Network has helped companies worldwide optimize their assets, reduce operating costs and improve sustainable reliability.



The KPI Institute is a leading global research institute specialized in business performance. It operates research programs in 12 practice domains, ranging from strategy and KPIs to employee performance and from customer service to innovation performance. Insights are disseminated through a variety of publications, subscriptions services and through a knowledge platform available to registered members. Support in deploying these insights in practice is offered globally through training and advisory services.



Machinery Diagnostics Institute are worldwide professionals giving machinery advisory and providing on-site & remote machinery diagnostics services.

One of the world largest trusted advisors to the most of leading organizations, which help organizations manage and monitor machinery conditions for maintaining optimum reliability and safety.

Premium providers for Condition Monitoring & Asset Reliability Technical Trainings, helping maintenance teams to improve site performance through delivering the technical knowledge and guiding them to drive down cost.

We have single focus of helping industry improve machinery reliability and achieve maintenance goals, through tools of industry 4.0 and Inspection 2.0 world class strategies.



With 20 years of experience delivering training in the Middle East, North Africa, and Europe, Oakwood has provided professional CIPD, CIM, ILM and CMI qualifications to thousands of students who were seeking to develop themselves professionally. We facilitate a range of courses across the MENA region. We work alongside in-country partners and with trusted associates to ensure an unsurpassed service for everyone we work with - individuals or our corporate clients. Oakwood guarantees a 100% pass rate to all dedicated students, thanks to the support of our expert Student Support Team.



Founded in 1827, the University of Toronto has evolved into Canada's leading institution of learning, discovery and knowledge creation. We are proud to be one of the world's top research-intensive universities, driven to invent and innovate.

UT students have the opportunity to learn from and work with preeminent thought leaders through our multidisciplinary network of teaching and research faculty, alumni and partners. The ideas, innovations and actions of more than 560,000 graduates continue to have a positive impact on the world.



Mobius courses are unique in the world of vibration analysis training. Uptime Digital Solutions (UPDS) is an Authorized training partner in Middle East with a huge experience in the field of training with more than one accredited instructor in the field of condition monitoring and Asset Management. When you register for a Mobius Institute course through UPDS, you are also provided unlimited access to the Mobius Learning Zone.



Predictive Psychometrics: Potential Achieved

A multitude of practices and methodologies supplement the struggles of global companies for better organizational development. Along the way, increase of workforce knowledge and effectiveness plays a key role.

People Assessments offers customized online psychometric tests that help accurately measure:

VITAL EMPLOYEE TRAITS

KNOWLEDGE

SKILLS

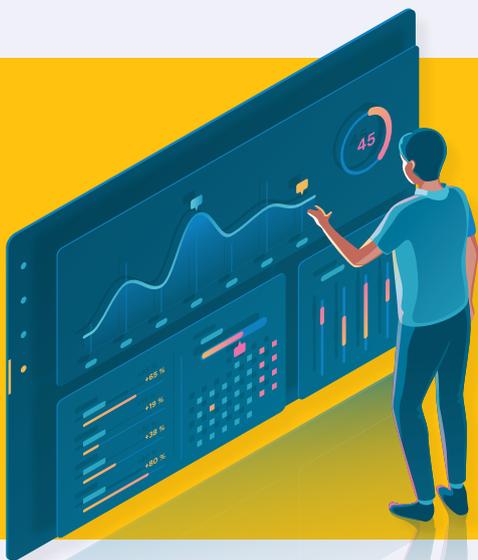
ABILITIES

Our Psychometric Tests Bear Hundreds Of Years Of Psychometric And Talent Management Experience

We have designed each test for decision making employment screening and employee management purposes that accurately predict on-the-job performance and skills.

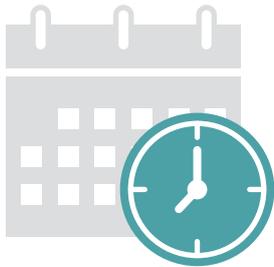


Intended to meet fair hiring practices, all tests were designed following the standards of Industrial Organizational psychology.



The test constructs have been used over 140 million times, delivered to hundreds of companies, and confirmed and validated through over 240 field studies.

CALENDAR BY MONTH



What date suits you best?

Wide range of dates allowing you to choose according to Your schedule.

JANUARY

Date	Location	Course Name	Lg. Days	Industry	P.
January 09-13	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
Jan 09 – Feb 03	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
January 16-20	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109
January 16-20	Khobar, KSA	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
January 23-27	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
January 23-27	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
Jan 30 – Feb 03	LIVE Virtual Training	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
Jan 30 – Feb 03	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
Jan 30 – Feb 03	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
Jan 30 – Feb 03	LIVE Virtual Training	Certified Real Estate Financial Modeller	EN 5 Days	Financial Services	55
Jan 30 – Feb 03	LIVE Virtual Training	CIPD Level 5	EN 5 Days	Human Resources	66
Jan 30 – Feb 10	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN 10 Days	Facility Management	37

FEBRUARY

Date	Location	Course Name	Lg. Days	Industry	P.
February 06-10	Dubai, UAE	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
February 06-10	LIVE Virtual Training	Str. Procurement Master – Adv. Diploma in Str. Sou...	EN 5 Days	Procurement & Contracts	81

February 06-10	LIVE Virtual Training	Warehouse and Operations Management	EN 5 Days	Supply Chain & Operations	111
Feb 06 – Mar 03	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
February 13-15	LIVE Virtual Training	Certified Supply Chain Analyst	EN 3 Days	Supply Chain & Operations	108
February 13-17	LIVE Virtual Training	CIPD Level 5	EN 5 Days	Human Resources	66
February 13-17	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
February 20-24	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
February 20-24	LIVE Virtual Training	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
February 20-24	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
February 20-24	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	66
February 20-24	Riyadh, KSA	CIPD Level 5	EN 5 Days	Human Resources	66
Feb 27 – Mar 03	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109
Feb 27 – Mar 03	LIVE Virtual Training	Certified Executive Personal Assistant	EN 5 Days	Administration	19

MARCH

Date	Location	Course Name	Lg. Days	Industry	P.
March 06-10	LIVE Virtual Training	Certified Information Systems Auditor	EN 5 Days	Audit, Governance & Compliance	24
March 06-10	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
March 06-10	LIVE Virtual Training	CIPD Level 5	EN 5 Days	Human Resources	66
March 06-10	Dubai, UAE	Executive Mini MBA	EN 5 Days	Management & Leadership	76
March 06-10	LIVE Virtual Training	Warehouse and Operations Management	EN 5 Days	Supply Chain & Operations	111
March 07-10	LIVE Virtual Training	Certified Product Manager®	EN 4 Days	Sales & Marketing	103
March 09-10	LIVE Virtual Training	IFRS 9: Financial Instruments	EN 2 Days	Finance & Accounting	47
March 13-17	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109
March 13-17	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108



March 13-17	LIVE Virtual Training	Certificate in Organizational Leadership	EN 5 Days	Management & Leadership	73
March 13-17	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN 5 Days	Facility Management	37
March 13-17	LIVE Virtual Training	Certified Fraud Risk Specialist	EN 5 Days	Risk Management	101
March 13-17	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
March 20-22	LIVE Virtual Training	LEED Green Associate	EN 3 Days	Facility Management	39
March 20-24	Dubai, UAE	Asset Management Work Processes (CAMA Exam)	EN 5 Days	Engineering & Maintenance	29
March 20-24	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
March 20-24	LIVE Virtual Training	Certificate in Maintenance Planning and Scheduling	EN 5 Days	Engineering & Maintenance	31
March 20-24	LIVE Virtual Training	Certif. in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
March 20-24	Dubai, UAE	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
March 20-24	LIVE Virtual Training	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
March 21-24	LIVE Virtual Training	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
March 22-24	LIVE Virtual Training	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	25
March 27-30	Riyadh, KSA	CIPD Level 5	EN 4 Days	Human Resources	66
March 27-31	Riyadh, KSA	Certificate in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	
March 27-31	LIVE Virtual Training	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
March 27-31	LIVE Virtual Training	Certified Treasury Professional® - Review Course	EN 5 Days	Finance & Accounting	44
March 27-31	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	66
March 27-31	LIVE Virtual Training	CIPD Level 5	EN 5 Days	Human Resources	66
March 27-31	Dubai, UAE	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46
March 27-31	Riyadh, KSA	Risk Based Internal Auditor	EN 5 Days	Audit, Governance & Compliance	27
March 27-31	LIVE Virtual Training	Strategic International Project Manager	EN 5 Days	Projects	89
March 27 – April 21	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
March 28-31	Dubai, UAE	Certified Fraud Examiner – Exam Review Course	EN 4 Days	Audit, Governance & Compliance	25

APRIL

Date	Location	Course Name	Lg. Days	Industry	P.
April 03-05	LIVE Virtual Training	Finance for Non-Finance Managers - bootcamp	EN 3 Days	Finance & Accounting	46
April 03-07	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Projects	88
April 10-14	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
April 10-14	LIVE Virtual Training	Cost Accounting and Management	EN 5 Days	Finance & Accounting	42
April 17-21	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
April 17-21	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
April 17-21	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85

MAY

Date	Location	Course Name	Lg. Days	Industry	P.
May 08-12	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
May 08 – June 02	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
May 15-19	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
May 15-19	Dubai, UAE	Facility Management Professional® - Review Course	EN 5 Days	Facility Management	38
May 16-19	Muscat, OMA	Certified Product Manager	EN 4 Days	Sales & Marketing	103

May 21-26	LIVE Virtual Training	Certif. Mgmt. Accountant - Part 2 - Exam Preparatio...	EN 6 Days	Finance & Accounting	44
May 22-26	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
May 22-26	LIVE Virtual Training	Certificate in Cash and Liquidity Management	EN 5 Days	Finance & Accounting	42
May 22-26	Dubai, UAE	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
May 22-26	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
May 22-26	Riyadh, KSA	CIPD Level 5	EN 5 Days	CIPD	66
May 22-26	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
May 22-26	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
May 22-26	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46
May 29 – June 02	Dubai, UAE	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
May 29 – June 02	LIVE Virtual Training	Certificate in Maintenance Planning and Scheduling	EN 5 Days	Engineering & Maintenance	31
May 29 – June 02	Dubai, UAE	Certified Executive Personal Assistant	EN 5 Days	Administration	19
May 29 – June 02	LIVE Virtual Training	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN 5 Days	Finance & Accounting	43
May 29 – June 02	Riyadh, KSA	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
May 29 – June 02	LIVE Virtual Training	Internal Audit and Controls	EN 5 Days	Audit, Governance & Compliance	26
May 29 – June 02	LIVE Virtual Training	Strategic Procurement Master	EN 5 Days	Procurement & Contracts	81

JUNE

Date	Location	Course Name	Lg. Days	Industry	P.
June 05-09	LIVE Virtual Training	Cert. in Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	45
June 05-09	LIVE Virtual Training	Certif. in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
June 05-09	LIVE Virtual Training	Executive Mini MBA	EN 5 Days	Management & Leadership	76
June 05-09	Dubai, UAE	Human Resources Master	EN 5 Days	Human Resources	68
June 05-16	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN 10 Days	Facility Management	37
June 06-09	LIVE Virtual Training	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
June 06-10	Dubai, UAE	Certified Internal Auditor® - Part 1 & 2	EN 5 Days	Audit, Governance & Compliance	23
June 07-09	LIVE Virtual Training	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	25
June 12-16	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
June 12-16	LIVE Virtual Training	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	71
June 12-16	Riyadh, KSA	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
June 12-16	LIVE Virtual Training	Certif. Maintenance and Reliability Technician - Rev...	EN 5 Days	Engineering & Maintenance	30
June 12-16	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	CIPD	66
June 12-16	Muscat, OMA	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
June 12-16	Muscat, OMA	Human Resources Master	EN 5 Days	Human Resources	68
June 12-16	LIVE Virtual Training	Risk Mgmt. Professional - Exam Preparation Course	EN 5 Days	Projects	89
June 12-16	LIVE Virtual Training	Vibration Analysis Category II	EN 5 Days	Engineering & Maintenance	30

“ Let me express my appreciation to LEORON’s team for the very professional and cooperative attitude. The course was very beneficial and Rich, as an instructor is very professional and experienced. Thanks”

Fadi Al-Hanafi
GCCF BU Supply Chain Manager, KSA

June 19-20	LIVE Virtual Training	IFRS 9: Financial Instruments	EN 2 Days	Finance & Accounting	47
June 19-23	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
June 19-23	LIVE Virtual Training	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
June 19-23	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
June 19-23	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
June 19-23	Dubai, UAE	Masterclass in Financ. Control – Cert. in Accounting...	EN 5 Days	Finance & Accounting	48
June 19-23	LIVE Virtual Training	Solar Energy Specialist	EN 5 Days	Facility Management	39



June 19 – July 28	LIVE Virtual Training	Sustainability Facility Professional	EN 30 Days	Facility Management	39
June 26-28	LIVE Virtual Training	Certificate in Agile Auditing	EN 3 Days	Audit, Governance & Compliance	21
June 26-28	LIVE Virtual Training	Certified Supply Chain Analyst	EN 3 Days	Supply Chain & Operations	108
June 26-30	LIVE Virtual Training	Certificate in Physical Asset Management	EN 5 Days	Engineering & Maintenance	33
June 26-30	LIVE Virtual Training	Certified Construction Manager	EN 5 Days	Projects	86
June 26-30	Dubai, UAE	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
June 26-30	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
June 26-30	Riyadh, KSA	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
June 26-30	LIVE Virtual Training	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
June 26-30	Khobar, KSA	Certified PMO Professional	EN 5 Days	Projects	85
June 26-30	LIVE Virtual Training	Certified Risk Specialist	EN 5 Days	Risk Management	98
June 26-30	LIVE Virtual Training	Change Management Master	EN 5 Days	Management & Leadership	72
June 26-30	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
June 26-30	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
June 26-30	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46

June 26-30	LIVE Virtual Training	Masterclass in Leadership Thinking: Str., Future, De...	EN	5 Days	Management & Leadership	76
June 27-30	LIVE Virtual Training	Certified Product Manager	EN	4 Days	Sales & Marketing	103
June 27 – July 01	Dubai, UAE	Certified Risk Modeler	EN	5 Days	Risk Management	98

JULY

Date	Location	Course Name	Lg.	Days	Industry	P.
July 03-05	LIVE Virtual Training	Certified Administrative Professional	EN	3 Days	Administration	19
July 03-05	LIVE Virtual Training	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
July 03-05	LIVE Virtual Training	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
July 03-07	Riyadh, KSA	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
July 03-07	Riyadh, KSA	CIPD Level 5	EN	5 Days	CIPD	66
July 03-07	Riyadh, KSA	CIPD Level 5	EN	5 Days	CIPD	66
July 03-07	LIVE Virtual Training	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
July 03-07	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN	5 Days	Projects	88
July 04-07	Dubai, UAE	Certified Fraud Examiner – Exam Review Course	EN	4 Days	Audit, Governance & Compliance	25
July 04-07	Riyadh, KSA	Certified Product Manager	EN	4 Days	Sales & Marketing	103
July 17-19	LIVE Virtual Training	IFRS 17: Insurance Contracts	EN	3 Days	Finance & Accounting	47
July 17-20	Muscat, OMA	Certified Fraud Examiner – Exam Review Course	EN	4 Days	Audit, Governance & Compliance	25
July 17-21	LIVE Virtual Training	Cert. in Organizational Behavior, Development & M...	EN	5 Days	Management & Leadership	73
July 17-21	LIVE Virtual Training	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN	5 Days	Finance & Accounting	43
July 17-21	LIVE Virtual Training	Certified PMO Professional	EN	5 Days	Projects	85
July 17-21	Muscat, OMA	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
Jul 17 – Aug 10	LIVE Virtual Training	Certified Fraud Examiner – Exam Review Course	EN	19 Days	Audit, Governance & Compliance	25
July 24-25	LIVE Virtual Training	CIPD Level 7 Adv. Diploma in Human Resource Mg...	EN	2 Days	CIPD	66
July 24-26	Dubai, UAE	Certified Administrative Professional	EN	3 Days	Administration	19
July 24-26	Dubai, UAE	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
July 24-28	Muscat, OMA	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
July 24-28	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
July 24-28	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
July 24-28	LIVE Virtual Training	Cert. in IPSAS – Accrual Accounting for Public Sector	EN	5 Days	Finance & Accounting	45
July 24-28	Muscat, OMA	Certificate in Physical Asset Management	EN	5 Days	Engineering & Maintenance	33
July 24-28	LIVE Virtual Training	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	22
July 24-28	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
July 24-28	Dubai, UAE	Certified Supply Chain Analyst	EN	5 Days	Supply Chain & Operations	108
July 24-28	Riyadh, KSA	CIPD Level 5	EN	5 Days	CIPD	66
July 24-28	LIVE Virtual Training	CIPD Level 5	EN	5 Days	CIPD	66
July 24-28	Muscat, OMA	Financ. Modelling Master – Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	46
July 24-28	Riyadh, KSA	International Cert. in Wealth and Investment Mgmt.	EN	5 Days	Financial Services	54
July 24-28	LIVE Virtual Training	Lead Business Agility Assessor Program	EN	5 Days	Management & Leadership	74
July 24-28	LIVE Virtual Training	Project Quality Management	EN	5 Days	Quality Management	94
July 25-28	Riyadh, KSA	FLOW Knowledge Transfer Program Part 2: Logistic...	EN	4 Days	Procurement & Contracts	82
July 25-29	Zurich, SUI	Certified Operational Risk Professional	EN	5 Days	Risk Management	98



Jul 31 – Aug 04	LIVE Virtual Training	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
Jul 31 – Aug 04	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
Jul 31 – Aug 04	Dubai, UAE	Certified Treasury Professional® - Review Course	EN	5 Days	Finance & Accounting	44
Jul 31 – Aug 04	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
Jul 31 – Aug 04	LIVE Virtual Training	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
Jul 31 – Aug 25	LIVE Virtual Training	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38

AUGUST

Date	Location	Course Name	Lg.	Days	Industry	P.
August 07-08	LIVE Virtual Training	Change Management for HR	EN	2 Days	Human Resources	65
August 07-09	LIVE Virtual Training	Cert. in Fintech and Blockchain, A Practical Guidanc...	EN	3 Days	Financial Services	53
August 07-09	LIVE Virtual Training	Facility Leadership Masterclass	EN	3 Days	Facility Management	37
August 07-11	Khobar, KSA	Best Practices in Maintenance and Reliability (CMRP...	EN	5 Days	Engineering & Maintenance	29
August 07-11	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	46
August 07-11	LIVE Virtual Training	Masterclass in Financ. Control – Cert. in Accounting...	EN	5 Days	Finance & Accounting	48
August 07-11	LIVE Virtual Training	Microsoft Office Specialist	EN	5 Days	Technology & Development	118
August 07-11	Dubai, UAE	Sustainability Facility Professional	EN	5 Days	Facility Management	39
August 07-18	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN	10 Days	Facility Management	37
August 08-11	Vienna, AUT	Certified Private Equity Specialist	EN	4 Days	Financial Services	53
August 09-11	LIVE Virtual Training	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	25
August 14-15	LIVE Virtual Training	Audit Committee Best Practices	EN	2 Days	Audit, Governance & Compliance	21
August 14-15	LIVE Virtual Training	Building a Strong Internal Audit Qlty. Assurance and...	EN	2 Days	Audit, Governance & Compliance	27
August 14-15	LIVE Virtual Training	Developing a Risk Based Auditing Plan	EN	2 Days	Audit, Governance & Compliance	26

August 14-15	LIVE Virtual Training	Internal Audit Maturity Model	EN	2 Days	Audit, Governance & Compliance	22
August 14-15	LIVE Virtual Training	Optimizing the Three Lines of Defense Model for In...	EN	2 Days	Audit, Governance & Compliance	26
August 14-15	LIVE Virtual Training	People Analytics for HR	EN	2 Days	Human Resources	69
August 14-16	LIVE Virtual Training	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
August 14-18	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
August 14-18	Dubai, UAE	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
August 14-18	LIVE Virtual Training	Certificate in Maintenance Planning and Scheduling	EN	5 Days	Engineering & Maintenance	31
August 14-18	LIVE Virtual Training	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	113
August 14-18	London, UK	Certified Facility Manager® - Review Course	EN	5 Days	Facility Management	37
August 14-18	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
August 14-18	LIVE Virtual Training	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	25
August 14-18	Barcelona, ESP	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
August 14-18	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	CIPD	66
August 14-18	Barcelona, ESP	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
August 14-18	Riyadh, KSA	Facility Management Professional® - Review Course	EN	5 Days	Facility Management	38
August 14-18	LIVE Virtual Training	Human Resources Master	EN	5 Days	Human Resources	68
August 14-18	LIVE Virtual Training	Machinery Lubrication Analysis - Level I	EN	5 Days	Engineering & Maintenance	32
August 14-18	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN	5 Days	Projects	88
August 14-18	LIVE Virtual Training	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
August 14-18	Barcelona, ESP	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
August 15-18	Riyadh, KSA	Certified Innovation Leader	EN	4 Days	Management & Leadership	71
August 15-19	Abu Dhabi, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
August 20-25	Riyadh, KSA	Certif. Mgmt. Accountant - Part 1 - Exam Preparatio...	EN	6 Days	Finance & Accounting	44
August 21-23	LIVE Virtual Training	Certificate in Internal Audit Leadership	EN	3 Days	Audit, Governance & Compliance	23
August 21-23	LIVE Virtual Training	Certified Internal Auditor® - Part 3	EN	3 Days	Audit, Governance & Compliance	23
August 21-23	Dubai, UAE	Sales Management Certified Program	EN	3 Days	Sales & Marketing	105
August 21-25	Jeddah, KSA	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
August 21-25	Jeddah, KSA	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
August 21-25	Riyadh, KSA	Cert. in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
August 21-25	Riyadh, KSA	Certified Facility Manager® - Review Course	EN	5 Days	Facility Management	37
August 21-25	Muscat, OMA	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
August 21-25	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
August 21-25	Dubai, UAE	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN	5 Days	Quality Management	92
August 21-25	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN	5 Days	Quality Management	92
August 21-25	Muscat, OMA	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
August 21-25	LIVE Virtual Training	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	110
August 21-25	LIVE Virtual Training	CILT International Cert. in Logistics and Transport	EN	5 Days	Supply Chain & Operations	109
August 21-25	Muscat, OMA	Facility Management Professional® - Review Course	EN	5 Days	Facility Management	38
August 21-25	Riyadh, KSA	Financ. Modelling Master – Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	46
August 21-25	LIVE Virtual Training	Financial Planning and Analysis - Review Course	EN	5 Days	Finance & Accounting	47
August 21-25	Muscat, OMA	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
August 21-25	LIVE Virtual Training	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76

August 21-25	Dubai, UAE	Professional in HR - International	EN 5 Days	Human Resources	68
August 21-25	LIVE Virtual Training	Risk Mgmt. Professional - Exam Preparation Course	EN 5 Days	Projects	89
Aug 21 – Sep 01	LIVE Virtual Training	Certified Reliability Engineer - Review Course	EN 10 Days	Engineering & Maintenance	30
Aug 28 – Sep 01	LIVE Virtual Training	Business Continuity Management	EN 5 Days	Quality Management	91
Aug 28 – Sep 01	Riyadh, KSA	Certified Credit Risk Professional	EN 5 Days	Risk Management	97
Aug 28 – Sep 01	Riyadh, KSA	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
Aug 28 – Sep 01	Riyadh, KSA	CIPD Level 5	EN 5 Days	CIPD	66
Aug 28 – Sep 01	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
Aug 28 – Sep 01	LIVE Virtual Training	Cost Accounting and Management	EN 5 Days	Finance & Accounting	42
Aug 28 – Sep 01	LIVE Virtual Training	Data Analytics in Internal Audit	EN 5 Days	Audit, Governance & Compliance	26
Aug 28 – Sep 01	LIVE Virtual Training	Finance for Non-Finance Managers - bootcamp	EN 5 Days	Finance & Accounting	46
Aug 28 – Sep 01	Dubai, UAE	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
Aug 28 – Sep 01	LIVE Virtual Training	Portfolio Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Projects	87
Aug 28 – Sep 01	LIVE Virtual Training	Root Cause Analysis & Corrective and Preventive Ac...	EN 5 Days	Quality Management	95
Aug 29 – Sep 01	Riyadh, KSA	FLOW Knowledge Transfer Program Part 1: Negotia...	EN 4 Days	Procurement & Contracts	82
Aug 29 – Sep 02	Dubai, UAE	Certificate in IFRS	EN 5 Days	Finance & Accounting	43
Aug 29 – Sep 02	Dubai, UAE	Certified Credit Risk Professional	EN 5 Days	Risk Management	97
Aug 29 – Sep 02	Dubai, UAE	Certified Six Sigma Black Belt - Certification Training	EN 5 Days	Quality Management	92
Aug 29 – Sep 02	LIVE Virtual Training	Certified Six Sigma Black Belt - Certification Training	EN 5 Days	Quality Management	92
Aug 29 – Sep 02	Dubai, UAE	Masterclass in Internal Audit	EN 5 Days	Audit, Governance & Compliance	27

SEPTEMBER

Date	Location	Course Name	Lg. Days	Industry	P.
September 03-08	LIVE Virtual Training	Certif. Mgmt. Accountant - Part 1 - Exam Preparatio...	EN 6 Days	Finance & Accounting	44
September 04-06	LIVE Virtual Training	LEED AP: Building Design and Construction	EN 3 Days	Facility Management	39
September 04-06	Dubai, UAE	Risk Management Leadership Program	EN 3 Days	Risk Management	100



September 04-06	LIVE Virtual Training	Strategic HR Business Partner - Certification Program	EN 3 Days	Human Resources	69
September 04-07	Dubai, UAE	CFO Masterclass - Advanced Executive Program	EN 4 Days	Finance & Accounting	42
September 04-08	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109
September 04-08	LIVE Virtual Training	Asset Management Work Processes (CAMA Exam)	EN 5 Days	Engineering & Maintenance	29
September 04-08	LIVE Virtual Training	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	103
September 04-08	Muscat, OMA	Certified Executive Personal Assistant	EN 5 Days	Administration	19
September 04-08	LIVE Virtual Training	Certified Executive Personal Assistant	EN 5 Days	Administration	19
September 04-08	Dubai, UAE	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN 5 Days	Finance & Accounting	43
September 04-08	LIVE Virtual Training	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN 5 Days	Finance & Accounting	43
September 04-08	Dubai, UAE	Certif. in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
September 04-08	Riyadh, KSA	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
September 04-08	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
September 04-08	Riyadh, KSA	CIPD Level 5	EN 5 Days	CIPD	66
September 04-08	Dubai, UAE	Facility Management Professional® - Review Course	EN 5 Days	Facility Management	38
September 04-08	LIVE Virtual Training	Innovation & Entrepreneurship	EN 5 Days	Management & Leadership	76
September 04-29	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
September 05-07	Dubai, UAE	Certificate in Agile Auditing	EN 3 Days	Audit, Governance & Compliance	21
September 05-08	LIVE Virtual Training	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
September 07-08	Dubai, UAE	Certified Anti-Money Laundering Specialist	EN 2 Days	Audit, Governance & Compliance	21
September 07-08	LIVE Virtual Training	Certified Anti-Money Laundering Specialist	EN 2 Days	Audit, Governance & Compliance	21
September 11-13	Riyadh, KSA	Agile Certif. Practitioner - Exam Preparation Course	EN 3 Days	Projects	85
September 11-13	LIVE Virtual Training	Certified Administrative Professional	EN 3 Days	Administration	19
September 11-13	Riyadh, KSA	Certified Branch Manager	EN 3 Days	Financial Services	51
September 11-13	LIVE Virtual Training	LEED Green Associate	EN 3 Days	Facility Management	39
September 11-14	LIVE Virtual Training	Certified Internal Auditor® - Part 1 & 2	EN 4 Days	Audit, Governance & Compliance	23
September 11-14	LIVE Virtual Training	Masterclass in Fraud Investigations – Adv. Forensics...	EN 4 Days	Audit, Governance & Compliance	27
September 11-15	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
September 11-15	LIVE Virtual Training	Certificate in Cash and Liquidity Management	EN 5 Days	Finance & Accounting	42
September 11-15	LIVE Virtual Training	Cert. in Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	45
September 11-15	LIVE Virtual Training	Certificate in IFRS	EN 5 Days	Finance & Accounting	43
September 11-15	LIVE Virtual Training	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
September 11-15	Riyadh, KSA	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
September 11-15	Dubai, UAE	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
September 11-15	LIVE Virtual Training	Certified Treasury Professional® - Review Course	EN 5 Days	Finance & Accounting	44
September 11-15	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
September 11-15	Muscat, OMA	Executive Mini MBA	EN 5 Days	Management & Leadership	76
September 11-15	LIVE Virtual Training	Executive Mini MBA	EN 5 Days	Management & Leadership	76
September 11-15	Riyadh, KSA	Financial Planning and Analysis - Review Course	EN 5 Days	Finance & Accounting	47
September 11-15	LIVE Virtual Training	Professional in HR - International	EN 5 Days	Human Resources	68
September 11-15	LIVE Virtual Training	Strategic International Project Manager	EN 5 Days	Projects	89
September 11-15	LIVE Virtual Training	Strategic Procurement Master	EN 5 Days	Procurement & Contracts	81
September 11-15	LIVE Virtual Training	Vibration Analysis Category II	EN 5 Days	Engineering & Maintenance	30

September 12-15	Riyadh, KSA	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
September 12-15	LIVE Virtual Training	Certified Product Manager	EN 4 Days	Sales & Marketing	103
September 12-16	Dubai, UAE	Cert. in Investment Banking, Bus. Valuation, Deal Str...	EN 5 Days	Financial Services	53
September 12-16	Dubai, UAE	Certified Banking Treasury Manager	EN 5 Days	Financial Services	51
September 12-16	Dubai, UAE	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
September 18-19	LIVE Virtual Training	Cert. in Effective Report Writing for Internal Auditors	EN 2 Days	Audit, Governance & Compliance	22
September 18-20	LIVE Virtual Training	Certificate in Property Management	EN 3 Days	Facility Management	37
September 18-20	Riyadh, KSA	Pro. in Business Analysis - Exam Preparation Course	EN 3 Days	Projects	87
September 18-22	LIVE Virtual Training	Cert. in Bus. Process Optimization & Improvement	EN 5 Days	Quality Management	91
September 18-22	LIVE Virtual Training	Certificate in Project Finance	EN 5 Days	Financial Services	53
September 18-22	LIVE Virtual Training	Certified Business Operations Professional	EN 5 Days	Supply Chain & Operations	107
September 18-22	LIVE Virtual Training	Certified Ethical Hacker	EN 5 Days	Technology & Development	114
September 18-22	Riyadh, KSA	Certified Fraud Risk Specialist	EN 5 Days	Risk Management	101
September 18-22	LIVE Virtual Training	Certified in Corporate IT Governance	EN 5 Days	Technology & Development	114
September 18-22	LIVE Virtual Training	Certified Information Security Manager	EN 5 Days	Technology & Development	24
September 18-22	LIVE Virtual Training	Certified Information Systems Auditor	EN 5 Days	Technology & Development	24
September 18-22	LIVE Virtual Training	Certified Information Systems Security Professional	EN 5 Days	Technology & Development	115
September 18-22	LIVE Virtual Training	Certified Network Associate	EN 5 Days	Technology & Development	113
September 18-22	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
September 18-22	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
September 18-22	LIVE Virtual Training	CompTIA A+	EN 5 Days	Technology & Development	115
September 18-22	LIVE Virtual Training	CompTIA Network+ Certification	EN 5 Days	Technology & Development	115
September 18-22	LIVE Virtual Training	CompTIA Security+	EN 5 Days	Technology & Development	116
September 18-22	LIVE Virtual Training	CompTIA Server+ Certification	EN 5 Days	Technology & Development	116
September 18-22	LIVE Virtual Training	Cyber Security Fundamentals	EN 5 Days	Technology & Development	116
September 18-22	LIVE Virtual Training	Data Science Fundamentals	EN 5 Days	Technology & Development	117
September 18-22	LIVE Virtual Training	ITIL V4 Foundation	EN 5 Days	Technology & Development	118
September 18-22	LIVE Virtual Training	Microsoft Office Specialist	EN 5 Days	Technology & Development	118
September 18-22	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Technology & Development	88
September 19-23	Dubai, UAE	Certificate in Asset & Liability Management (ALM) a...	EN 5 Days	Risk Management	97
September 19-23	Dubai, UAE	Certified Company Valuation Modelling	EN 5 Days	Financial Services	52
September 19-23	Dubai, UAE	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
September 19-23	Dubai, UAE	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
September 21-23	Dubai, UAE	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	25
September 25-26	Muscat, OMA	Certificate in Value Added Tax Implementation	EN 2 Days	Finance & Accounting	44
September 25-26	Dubai, UAE	Certificate in Value Added Tax Implementation	EN 2 Days	Finance & Accounting	44
September 25-27	LIVE Virtual Training	Certificate in Health and Safety	EN 3 Days	Facility Management	38
September 25-29	Dubai, UAE	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
September 25-29	LIVE Virtual Training	Cert. in IPSAS – Accrual Accounting for Public Sector	EN 5 Days	Finance & Accounting	45
September 25-29	LIVE Virtual Training	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	71
September 25-29	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
September 25-29	Dubai, UAE	Certified International Trade Specialist	EN 5 Days	Management & Leadership	73



September 25-29	Muscat, OMA	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN	5 Days	Quality Management	92
September 25-29	LIVE Virtual Training	Change Management Master	EN	5 Days	Management & Leadership	72
September 25-29	LIVE Virtual Training	CIPD Level 5	EN	5 Days	CIPD	66
September 25-29	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	46
September 25-29	LIVE Virtual Training	Financial Statement Analysis	EN	5 Days	Finance & Accounting	47
September 25-29	LIVE Virtual Training	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
September 26-29	LIVE Virtual Training	Certified Product Marketing Manager®	EN	4 Days	Sales & Marketing	103
Sep 18 – Oct 12	LIVE Virtual Training	Certified Fraud Examiner – Exam Review Course	EN	19 Days	Audit, Governance & Compliance	25

OCTOBER

Date	Location	Course Name	Lg.	Days	Industry	P.
October 02-04	LIVE Virtual Training	Cert. in Fintech and Blockchain, A Practical Guidanc...	EN	3 Days	Financial Services	53
October 02-04	LIVE Virtual Training	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
October 02-04	Riyadh, KSA	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
October 02-06	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
October 02-06	Dubai, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
October 02-06	Dubai, UAE	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN	5 Days	Management & Leadership	71
October 02-06	Riyadh, KSA	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN	5 Days	Finance & Accounting	43
October 02-06	Riyadh, KSA	CIPD Level 5	EN	5 Days	CIPD	66
October 02-06	LIVE Virtual Training	Machinery Lubrication Analysis - Level I	EN	5 Days	Engineering & Maintenance	32
October 02-06	LIVE Virtual Training	Principles of Warehousing Management	EN	5 Days	Supply Chain & Operations	110
October 02-06	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN	5 Days	Projects	88
October 02-06	Dubai, UAE	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
October 02-27	LIVE Virtual Training	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
October 03-07	Dubai, UAE	Cert. in Stress Testing and Recovery and Resolution...	EN	5 Days	Risk Management	99



October 03-07	Dubai, UAE	Certified Market and Liquidity Risk Professional	EN 5 Days	Risk Management	99
October 03-07	Dubai, UAE	International Cert. in Wealth and Investment Mgmt.	EN 5 Days	Financial Services	54
October 09-11	LIVE Virtual Training	Accounting for Non-Accountants	EN 3 Days	Finance & Accounting	41
October 09-11	LIVE Virtual Training	Facility Leadership Masterclass	EN 3 Days	Facility Management	37
October 09-13	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
October 09-13	LIVE Virtual Training	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
October 09-13	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN 5 Days	Facility Management	37
October 09-13	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
October 09-13	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46
October 09-13	Riyadh, KSA	Financial Statement Analysis	EN 5 Days	Finance & Accounting	47
October 09-13	LIVE Virtual Training	Risk Based Internal Auditor	EN 5 Days	Audit, Governance & Compliance	27
October 09-13	LIVE Virtual Training	Senior Professional in HR - International	EN 5 Days	Human Resources	68
October 10-14	Dubai, UAE	Data Analytics in Internal Audit	EN 5 Days	Audit, Governance & Compliance	26
October 16-18	LIVE Virtual Training	Strategic Sales Certified Program	EN 3 Days	Sales & Marketing	105
October 16-20	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
October 16-20	Khobar, KSA	Asset Management Work Processes (CAMA Exam)	EN 5 Days	Engineering & Maintenance	29
October 16-20	Dubai, UAE	Cert. in Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	45
October 16-20	LIVE Virtual Training	Certificate in Financial Risk Management	EN 5 Days	Risk Management	24
October 16-20	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
October 16-20	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
October 16-20	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	CIPD	66
October 16-20	LIVE Virtual Training	Human Resources Master	EN 5 Days	Human Resources	68
October 17-19	Dubai, UAE	Certificate in Internal Audit Leadership	EN 3 Days	Audit, Governance & Compliance	23
October 17-20	LIVE Virtual Training	Certified Innovation Leader	EN 4 Days	Management & Leadership	71
October 17-21	LIVE Virtual Training	Cert. in Stress Testing and Recovery and Resolution...	EN 5 Days	Risk Management	99
October 23-24	LIVE Virtual Training	Change Management for HR	EN 2 Days	Human Resources	65
October 23-27	Dubai, UAE	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109

October 23-27	Khobar, KSA	Certificate in Maintenance Planning and Scheduling	EN 5 Days	Engineering & Maintenance	31
October 23-27	LIVE Virtual Training	Certified Artificial Intelligence (AI) Practitioner	EN 5 Days	Technology & Development	113
October 23-27	Dubai, UAE	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
October 23-27	LIVE Virtual Training	Certif. Digital Marketing Spclst.- Strategy and Plng.	EN 5 Days	Sales & Marketing	104
October 23-27	LIVE Virtual Training	Certified in Risk and Info Systems Controls	EN 5 Days	Technology & Development	25
October 23-27	Dubai, UAE	Certified Information Systems Auditor	EN 5 Days	Audit, Governance & Compliance	24
October 23-27	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
October 23-27	Khobar, KSA	Certified PMO Professional	EN 5 Days	Projects	85
October 23-27	Dubai, UAE	Certified Treasury Professional® - Review Course	EN 5 Days	Finance & Accounting	44
October 23-27	Riyadh, KSA	CIPD Level 5	EN 5 Days	CIPD	66
October 23-27	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
October 23-27	LIVE Virtual Training	Risk Mgmt. Professional - Exam Preparation Course	EN 5 Days	Projects	89
October 23-27	Dubai, UAE	Senior Professional in HR - International	EN 5 Days	Human Resources	68
October 23-27	LIVE Virtual Training	Strategic Procurement Master	EN 5 Days	Procurement & Contracts	81
October 24-26	Dubai, UAE	Certified Fraud Examiner – Exam Review Course	EN 3 Days	Audit, Governance & Compliance	25
Oct 30 – Nov 01	LIVE Virtual Training	Certified Associate in Project Management	EN 3 Days	Projects	85
Oct 30 – Nov 01	LIVE Virtual Training	IFRS 17: Insurance Contracts	EN 3 Days	Finance & Accounting	47
Oct 30 – Nov 02	LIVE Virtual Training	Masterclass in Fraud Investigations – Adv. Forensics...	EN 4 Days	Audit, Governance & Compliance	27
Oct 30 – Nov 03	LIVE Virtual Training	Certif. in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
Oct 30 – Nov 03	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN 5 Days	Quality Management	92
Oct 30 – Nov 03	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
Oct 30 – Nov 03	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
Oct 30 – Nov 03	Dubai, UAE	Internal Audit and Controls	EN 5 Days	Audit, Governance & Compliance	26
Oct 30 – Nov 03	LIVE Virtual Training	Program Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Projects	88
Oct 30 – Nov 24	LIVE Virtual Training	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38

NOVEMBER

Date	Location	Course Name	Lg. Days	Industry	P.
November 05-10	Dubai, UAE	Certif. Mgmt. Accountant - Part 1 - Exam Preparatio...	EN 6 Days	Finance & Accounting	44
November 06-07	LIVE Virtual Training	Strategic Workforce Planning - Certification Program	EN 2 Days	Human Resources	69
November 06-08	LIVE Virtual Training	Certificate in Agile Auditing	EN 3 Days	Audit, Governance & Compliance	21
November 06-08	LIVE Virtual Training	Supplier Relationship Management Practitioner	EN 3 Days	Procurement & Contracts	81
November 06-10	Riyadh, KSA	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
November 06-10	Riyadh, KSA	Certificate in Cash and Liquidity Management	EN 5 Days	Finance & Accounting	42
November 06-10	LIVE Virtual Training	Cert. in Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	45
November 06-10	LIVE Virtual Training	Cert. in IPSAS – Accrual Accounting for Public Sector	EN 5 Days	Finance & Accounting	45
November 06-10	LIVE Virtual Training	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
November 06-10	LIVE Virtual Training	Certified Stores and Stock Controller	EN 5 Days	Supply Chain & Operations	110
November 06-10	LIVE Virtual Training	Financial Statement Analysis	EN 5 Days	Finance & Accounting	47
November 06-10	LIVE Virtual Training	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
November 06-10	Dubai, UAE	Masterclass in Leadership Thinking: Str., Future, De...	EN 5 Days	Management & Leadership	76
November 06-10	LIVE Virtual Training	Portfolio Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Projects	87

November 06-10	LIVE Virtual Training	Supply Chain Operations Reference	EN 5 Days	Supply Chain & Operations	110
November 06-10	LIVE Virtual Training	Vibration Analysis Category II	EN 5 Days	Engineering & Maintenance	30
November 06-17	LIVE Virtual Training	Certified Facility Manager® - Review Course	EN 10 Days	Facility Management	37
November 06-17	LIVE Virtual Training	Certified Reliability Engineer - Review Course	EN 10 Days	Engineering & Maintenance	30
Nov 06 – Dec 15	LIVE Virtual Training	Sustainability Facility Professional	EN 30 Days	Facility Management	39
November 07-11	Dubai, UAE	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
November 08-11	Dubai, UAE	Certified Private Equity Specialist	EN 4 Days	Financial Services	53
November 09-10	LIVE Virtual Training	Contract and Commercial Management Associate	EN 2 Days	Procurement & Contracts	80
November 13-14	LIVE Virtual Training	Audit Committee Best Practices	EN 2 Days	Audit, Governance & Compliance	21
November 13-14	LIVE Virtual Training	Building a Strong Internal Audit Qlty. Assurance and...	EN 2 Days	Audit, Governance & Compliance	27
November 13-14	LIVE Virtual Training	Certificate in Value Added Tax Implementation	EN 2 Days	Finance & Accounting	44
November 13-14	LIVE Virtual Training	Developing a Risk Based Auditing Plan	EN 2 Days	Audit, Governance & Compliance	26
November 13-14	LIVE Virtual Training	Internal Audit Maturity Model	EN 2 Days	Audit, Governance & Compliance	22
November 13-14	LIVE Virtual Training	Optimizing the Three Lines of Defense Model for In...	EN 2 Days	Audit, Governance & Compliance	26
November 13-15	LIVE Virtual Training	Certificate in Digital Transformation	EN 3 Days	Management & Leadership	104
November 13-15	LIVE Virtual Training	Finance for Non-Finance Managers - bootcamp	EN 3 Days	Finance & Accounting	46
November 13-16	LIVE Virtual Training	Certified in Risk and Info Systems Controls	EN 4 Days	Technology & Development	25
November 13-16	LIVE Virtual Training	CFO Masterclass - Advanced Executive Program	EN 4 Days	Finance & Accounting	42
November 13-17	LIVE Virtual Training	AI in Banking with Asset Mgmt. & Risk Mgmt.	EN 5 Days	Risk Management	97
November 13-17	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	109
November 13-17	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	108
November 13-17	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN 5 Days	Engineering & Maintenance	29
November 13-17	LIVE Virtual Training	Cert. in Accounts Payable and Accounts Receivable	EN 5 Days	Finance & Accounting	41
November 13-17	LIVE Virtual Training	Certificate in IFRS	EN 5 Days	Finance & Accounting	43
November 13-17	Riyadh, KSA	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
November 13-17	Riyadh, KSA	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
November 13-17	LIVE Virtual Training	Certif. Maintenance and Reliability Technician - Rev....	EN 5 Days	Engineering & Maintenance	30
November 13-17	Riyadh, KSA	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
November 13-17	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
November 13-17	Dubai, UAE	Certified Supply Chain Analyst	EN 5 Days	Supply Chain & Operations	108
November 13-17	LIVE Virtual Training	Certified Treasury Professional® - Review Course	EN 5 Days	Finance & Accounting	44
November 13-17	Dubai, UAE	Executive Mini MBA	EN 5 Days	Management & Leadership	76
November 13-17	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46
November 13-17	LIVE Virtual Training	Masterclass in Leadership Thinking: Str., Future, De...	EN 5 Days	Management & Leadership	76
November 13-17	Dubai, UAE	Strategic International Project Manager	EN 5 Days	Projects	89
November 14-18	LIVE Virtual Training	Certificate in Strategic Quality Management	EN 5 Days	Quality Management	95

“ A rich, very dense, but very useful and fruitful course. Every aspect is considered an experience, from the discussions to the materials, definitely sharing with both colleagues & friends. ”

Sultan AlAlayan

Manager, Logistic
Dunia Alaswaf Trading LLC. KSA

November 14-18	LIVE Virtual Training	Root Cause Analysis & Corrective and Preventive Ac...	EN	5 Days	Quality Management	95
November 19-24	LIVE Virtual Training	Certif. Mgmt. Accountant - Part 1 - Exam Preparatio...	EN	6 Days	Finance & Accounting	44
November 20-22	LIVE Virtual Training	Certificate in Internal Audit Leadership	EN	3 Days	Audit, Governance & Compliance	23
November 20-23	Riyadh, KSA	Certified Internal Auditor® - Part 1 & 2	EN	4 Days	Audit, Governance & Compliance	23
November 20-24	Dubai, UAE	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
November 20-24	LIVE Virtual Training	Certificate in Physical Asset Management	EN	5 Days	Engineering & Maintenance	33
November 20-24	LIVE Virtual Training	Cert. in Public Private Partnership - Contract Negoti...	EN	5 Days	Finance & Accounting	48
November 20-24	LIVE Virtual Training	Certified Cost Professional	EN	5 Days	Projects	85
November 20-24	Dubai, UAE	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
November 20-24	LIVE Virtual Training	Certif. Mgr. of Qlty./Organizational Excellence – Cert...	EN	5 Days	Quality Management	92
November 20-24	LIVE Virtual Training	Certified Six Sigma Black Belt - Certification Training	EN	5 Days	Quality Management	92
November 20-24	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
November 20-24	LIVE Virtual Training	CIPD Level 5	EN	5 Days	CIPD	66
November 20-24	Dubai, UAE	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
November 20-24	LIVE Virtual Training	Cost Accounting and Management	EN	5 Days	Finance & Accounting	42
November 20-24	LIVE Virtual Training	Financial Planning and Analysis - Review Course	EN	5 Days	Finance & Accounting	47
November 20-24	LIVE Virtual Training	Masterclass in Financ. Control – Cert. in Accounting...	EN	5 Days	Finance & Accounting	48
November 20-24	LIVE Virtual Training	Strategic International Project Manager	EN	5 Days	Projects	89
November 20-24	Dubai, UAE	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
November 20-25	LIVE Virtual Training	Data Analytics in Internal Audit	EN	6 Days	Audit, Governance & Compliance	26
Nov 20 – Dec 14	LIVE Virtual Training	Certified Fraud Examiner – Exam Review Course	EN	19 Days	Audit, Governance & Compliance	25
November 21-23	LIVE Virtual Training	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	39
November 21-24	Riyadh, KSA	Certified Product Manager	EN	4 Days	Sales & Marketing	103
November 21-24	LIVE Virtual Training	Certified Product Marketing Manager®	EN	4 Days	Sales & Marketing	103
November 21-25	Dubai, UAE	Certified Credit Risk Professional	EN	5 Days	Risk Management	97
November 21-25	Dubai, UAE	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	101
Nov 27 – Dec 01	Dubai, UAE	Cert. in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
Nov 27 – Dec 01	Dubai, UAE	Certificate in IFRS	EN	5 Days	Finance & Accounting	43
Nov 27 – Dec 01	LIVE Virtual Training	Cert. in Organizational and Industrial Psychology	EN	5 Days	Management & Leadership	72
Nov 27 – Dec 01	LIVE Virtual Training	Cert. in Organizational Behavior, Development & M...	EN	5 Days	Management & Leadership	73
Nov 27 – Dec 01	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
Nov 27 – Dec 01	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	CIPD	66
Nov 27 – Dec 01	Dubai, UAE	Financ. Modelling Master – Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	46
Nov 27 – Dec 22	LIVE Virtual Training	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
Nov 28 – Dec 02	Dubai, UAE	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27

DECEMBER

Date	Location	Course Name	Lg.	Days	Industry	P.
December 04-06	LIVE Virtual Training	Accounting for Non-Accountants	EN	3 Days	Finance & Accounting	41
December 04-06	Dubai, UAE	Certified Administrative Professional	EN	3 Days	Administration	19
December 04-06	Dubai, UAE	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
December 04-08	Dubai, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108

December 04-08	LIVE Virtual Training	Behavioral Masterclass: Effective Use of Soft Skills in...	EN	5 Days	Management & Leadership	71
December 04-08	Jubail, KSA	Best Practices in Maintenance and Reliability (CMRP...	EN	5 Days	Engineering & Maintenance	29
December 04-08	LIVE Virtual Training	Best Practices in Maintenance and Reliability (CMRP...	EN	5 Days	Engineering & Maintenance	29
December 04-08	LIVE Virtual Training	Cert. in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
December 04-08	LIVE Virtual Training	Certificate in Maintenance Planning and Scheduling	EN	5 Days	Engineering & Maintenance	31
December 04-08	Dubai, UAE	Certificate in Organizational Leadership	EN	5 Days	Management & Leadership	73
December 04-08	Dubai, UAE	Cert. in Public Private Partnership - Contract Negoti...	EN	5 Days	Finance & Accounting	48
December 04-08	LIVE Virtual Training	Certif. Budget Analyst – Adv. Tools in Budgeting, For...	EN	5 Days	Finance & Accounting	41
December 04-08	LIVE Virtual Training	Certified Business Operations Professional	EN	5 Days	Supply Chain & Operations	107
December 04-08	LIVE Virtual Training	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	22
December 04-08	LIVE Virtual Training	Certified Digital Marketing Professional	EN	5 Days	Sales & Marketing	103
December 04-08	Dubai, UAE	Certified Executive Personal Assistant	EN	5 Days	Administration	19
December 04-08	LIVE Virtual Training	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str...	EN	5 Days	Finance & Accounting	43
December 04-08	LIVE Virtual Training	Certif. in Planning and Inventory Management Part 1	EN	5 Days	Supply Chain & Operations	107
December 04-08	Riyadh, KSA	Certified PMO Professional	EN	5 Days	Projects	85
December 04-08	Dubai, UAE	Change Management Master	EN	5 Days	Management & Leadership	72
December 04-08	Riyadh, KSA	CIPD Level 5	EN	5 Days	CIPD	66
December 04-08	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
December 04-08	LIVE Virtual Training	Executive Mini MBA	EN	5 Days	Management & Leadership	76
December 04-08	Dubai, UAE	Human Resources Master	EN	5 Days	Human Resources	68
December 04-08	Dubai, UAE	Masterclass in Financ. Control – Cert. in Accounting...	EN	5 Days	Finance & Accounting	48
December 04-08	Riyadh, KSA	Masterclass in Internal Audit	EN	5 Days	Audit, Governance & Compliance	27
December 04-08	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN	5 Days	Projects	88
December 04-08	Riyadh, KSA	Strategic International Project Manager	EN	5 Days	Projects	89
December 05-06	Dubai, UAE	Cert. in Effective Report Writing for Internal Auditors	EN	2 Days	Audit, Governance & Compliance	22
December 05-08	LIVE Virtual Training	Certified Brand Manager®	EN	4 Days	Sales & Marketing	103
December 05-08	Dubai, UAE	Masterclass in Fraud Investigations – Adv. Forensics...	EN	4 Days	Audit, Governance & Compliance	27
December 05-09	Dubai, UAE	Certified Real Estate Financial Modeller	EN	5 Days	Financial Services	55
December 05-09	Dubai, UAE	Certified Risk Specialist	EN	5 Days	Risk Management	98
December 06-08	LIVE Virtual Training	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	25
December 11-12	LIVE Virtual Training	Certificate in Value Added Tax Implementation	EN	2 Days	Finance & Accounting	44
December 11-13	LIVE Virtual Training	Certificate in Cash and Liquidity Management	EN	3 Days	Finance & Accounting	42
December 11-13	LIVE Virtual Training	Certified Administrative Professional	EN	3 Days	Administration	19
December 11-13	LIVE Virtual Training	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
December 11-13	LIVE Virtual Training	Sales Management Certified Program	EN	3 Days	Sales & Marketing	105
December 11-15	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	109
December 11-15	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	108
December 11-15	LIVE Virtual Training	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
December 11-15	Dubai, UAE	Best Practices in Maintenance and Reliability (CMRP...	EN	5 Days	Engineering & Maintenance	29
December 11-15	LIVE Virtual Training	Cert. in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
December 11-15	LIVE Virtual Training	Certificate in Organizational Leadership	EN	5 Days	Management & Leadership	73
December 11-15	Dubai, UAE	Certif. Digital Marketing Spclst.- Strategy and Plng.	EN	5 Days	Sales & Marketing	104
December 11-15	LIVE Virtual Training	Certified Executive Personal Assistant	EN	5 Days	Administration	19

December 11-15	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	21
December 11-15	LIVE Virtual Training	Certified PMO Professional	EN 5 Days	Projects	85
December 11-15	LIVE Virtual Training	Certified Professional in Supply Management	EN 5 Days	Procurement & Contracts	79
December 11-15	LIVE Virtual Training	Change Management Master	EN 5 Days	Management & Leadership	72
December 11-15	Dubai, UAE	Financial Statement Analysis	EN 5 Days	Finance & Accounting	47
December 11-15	LIVE Virtual Training	Human Resources Master	EN 5 Days	Human Resources	68
December 11-15	LIVE Virtual Training	Risk Based Internal Auditor	EN 5 Days	Audit, Governance & Compliance	27
December 11-15	LIVE Virtual Training	Supply Chain Risk Management	EN 5 Days	Supply Chain & Operations	111
December 12-14	Dubai, UAE	Certified Internal Auditor® - Part 3	EN 3 Days	Audit, Governance & Compliance	23
December 12-15	Riyadh, KSA	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
December 12-15	LIVE Virtual Training	Certified Product Manager	EN 4 Days	Sales & Marketing	103
December 12-16	Dubai, UAE	Cert. in Investment Banking, Bus. Valuation, Deal Str...	EN 5 Days	Financial Services	53
December 12-16	Dubai, UAE	Certif. Commercial Real Estate Analysis & Investme...	EN 5 Days	Financial Services	52
December 12-16	Dubai, UAE	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
December 12-16	Dubai, UAE	Certified Market and Liquidity Risk Professional	EN 5 Days	Risk Management	99
December 12-16	Dubai, UAE	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
December 18-20	Dubai, UAE	Reliability Centered Maintenance - Introductory Crse.	EN 3 Days	Engineering & Maintenance	35
December 18-20	LIVE Virtual Training	Strategic HR Business Partner - Certification Program	EN 3 Days	Human Resources	69
December 18-22	LIVE Virtual Training	Certified Ethical Hacker	EN 5 Days	Technology & Development	114
December 18-22	LIVE Virtual Training	Certified in Corporate IT Governance	EN 5 Days	Technology & Development	114
December 18-22	LIVE Virtual Training	Certif. in Planning and Inventory Management Part 2	EN 5 Days	Supply Chain & Operations	108
December 18-22	LIVE Virtual Training	Certified Information Security Manager	EN 5 Days	Technology & Development	24
December 18-22	LIVE Virtual Training	Certified Information Systems Auditor	EN 5 Days	Technology & Development	24
December 18-22	LIVE Virtual Training	Certified Information Systems Security Professional	EN 5 Days	Technology & Development	115
December 18-22	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
December 18-22	LIVE Virtual Training	Certified Network Associate	EN 5 Days	Technology & Development	113
December 18-22	LIVE Virtual Training	Certified Six Sigma Green Belt - Certification Training	EN 5 Days	Quality Management	93
December 18-22	LIVE Virtual Training	CIPD Level 5	EN 5 Days	CIPD	66
December 18-22	LIVE Virtual Training	CompTIA A+	EN 5 Days	Technology & Development	115
December 18-22	LIVE Virtual Training	CompTIA Network+ Certification	EN 5 Days	Technology & Development	115
December 18-22	LIVE Virtual Training	CompTIA Security+	EN 5 Days	Technology & Development	116
December 18-22	LIVE Virtual Training	CompTIA Server+ Certification	EN 5 Days	Technology & Development	116
December 18-22	LIVE Virtual Training	Cyber Security Fundamentals	EN 5 Days	Technology & Development	116
December 18-22	LIVE Virtual Training	Data Science Fundamentals	EN 5 Days	Technology & Development	117
December 18-22	LIVE Virtual Training	Financ. Modelling Master – Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	46
December 18-22	LIVE Virtual Training	Infrared Thermography - CAT II	EN 5 Days	Engineering & Maintenance	31
December 18-22	LIVE Virtual Training	ITIL V4 Foundation	EN 5 Days	Technology & Development	118
December 18-22	LIVE Virtual Training	Microsoft Office Specialist	EN 5 Days	Technology & Development	118
December 18-22	LIVE Virtual Training	Project Mgmt. Pro. - Exam Preparation Course	EN 5 Days	Technology & Development	88
December 18-22	LIVE Virtual Training	Strategic Procurement Master	EN 5 Days	Procurement & Contracts	81
December 24-29	LIVE Virtual Training	Certif. Mgmt. Accountant - Part 2 - Exam Preparatio...	EN 6 Days	Finance & Accounting	44
December 25-26	LIVE Virtual Training	IFRS 9: Financial Instruments	EN 2 Days	Finance & Accounting	47

CALENDAR BY LOCATION



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Dubai, UAE

Date	Course Name	Lg.	Days	Industry P.
February 06-10	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance 22
March 06-10	Executive Mini MBA	EN	5 Days	Management & Leadership 76
March 20-24	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance 29
March 20-24	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 79
March 27-31	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting 46
March 28-31	Certified Fraud Examiner – Exam Review Course	EN	4 Days	Audit, Governance & Compliance 25
May 15-19	Facility Management Professional® - Review Course	EN	5 Days	Facility Management 38
May 22-26	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance 22
May 29 – June 02	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance 29
May 29 – June 02	Certified Executive Personal Assistant	EN	5 Days	Administration 19

June 05-09	Human Resources Master	EN	5 Days	Human Resources	68
June 06-10	Certified Internal Auditor® - Part 1 & 2	EN	5 Days	Audit, Governance & Compliance	23
June 19-23	Masterclass in Financ. Control – Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	48
June 26-30	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
June 27 – July 01	Certified Risk Modeler	EN	5 Days	Risk Management	98
July 04-07	Certified Fraud Examiner – Exam Review Course	EN	4 Days	Audit, Governance & Compliance	25
July 24-26	Certified Administrative Professional	EN	3 Days	Administration	19
July 24-26	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
July 24-28	Certified Supply Chain Analyst	EN	5 Days	Supply Chain & Operations	108
Jul 31 – Aug 04	Certified Treasury Professional® - Review Course	EN	5 Days	Finance & Accounting	44
August 07-11	Sustainability Facility Professional	EN	5 Days	Facility Management	39
August 14-18	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
August 21-23	Sales Management Certified Program	EN	3 Days	Sales & Marketing	105
August 21-25	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
August 21-25	Professional in HR - International	EN	5 Days	Human Resources	68
Aug 28 – Sep 01	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
Aug 29 – Sep 02	Certificate in IFRS	EN	5 Days	Finance & Accounting	43
Aug 29 – Sep 02	Certified Credit Risk Professional	EN	5 Days	Risk Management	97
Aug 29 – Sep 02	Certified Six Sigma Black Belt - Certification Training	EN	5 Days	Quality Management	92
Aug 29 – Sep 02	Masterclass in Internal Audit	EN	5 Days	Audit, Governance & Compliance	27
September 04-06	Risk Management Leadership Program	EN	3 Days	Risk Management	100
September 04-07	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
September 04-08	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg...	EN	5 Days	Finance & Accounting	43
September 04-08	Certified in Planning and Inventory Management Part 1	EN	5 Days	Supply Chain & Operations	107
September 04-08	Facility Management Professional® - Review Course	EN	5 Days	Facility Management	38
September 05-07	Certificate in Agile Auditing	EN	3 Days	Audit, Governance & Compliance	21
September 07-08	Certified Anti-Money Laundering Specialist	EN	2 Days	Audit, Governance & Compliance	21
September 11-15	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
September 12-16	Cert. in Investment Banking, Bus. Valuation, Deal Structuring, Cash flow...	EN	5 Days	Financial Services	53
September 12-16	Certified Banking Treasury Manager	EN	5 Days	Financial Services	51
September 12-16	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
September 19-23	Certificate in Asset & Liability Management (ALM) and Funds Transfer P...	EN	5 Days	Risk Management	97
September 19-23	Certified Company Valuation Modelling	EN	5 Days	Financial Services	52
September 19-23	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	97
September 19-23	Certified Operational Risk Professional	EN	5 Days	Risk Management	98
September 21-23	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	25
September 25-26	Certificate in Value Added Tax Implementation	EN	2 Days	Finance & Accounting	44
September 25-29	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29

September 25-29	Certified International Trade Specialist	EN	5 Days	Management & Leadership	73
October 02-06	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
October 02-06	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	71
October 02-06	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
October 03-07	Certificate in Stress Testing and Recovery and Resolution Planning	EN	5 Days	Risk Management	99
October 03-07	Certified Market and Liquidity Risk Professional	EN	5 Days	Risk Management	99
October 03-07	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services	54
October 10-14	Data Analytics in Internal Audit	EN	5 Days	Audit, Governance & Compliance	26
October 16-20	Certificate in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
October 17-19	Certificate in Internal Audit Leadership	EN	3 Days	Audit, Governance & Compliance	23
October 23-27	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
October 23-27	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
October 23-27	Certified Information Systems Auditor	EN	5 Days	Audit, Governance & Compliance	24
October 23-27	Certified Treasury Professional® - Review Course	EN	5 Days	Finance & Accounting	44
October 23-27	Senior Professional in HR - International	EN	5 Days	Human Resources	68
October 24-26	Certified Fraud Examiner – Exam Review Course	EN	3 Days	Audit, Governance & Compliance	25
Oct 30 – Nov 03	Internal Audit and Controls	EN	5 Days	Audit, Governance & Compliance	26
November 05-10	Certified Management Accountant - Part 1 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
November 06-10	Masterclass in Leadership Thinking: Str., Future, Design, Systemic, Anal...	EN	5 Days	Management & Leadership	76
November 07-11	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	22
November 08-11	Certified Private Equity Specialist	EN	4 Days	Financial Services	53
November 13-17	Certified Supply Chain Analyst	EN	5 Days	Supply Chain & Operations	108
November 13-17	Executive Mini MBA	EN	5 Days	Management & Leadership	76
November 13-17	Strategic International Project Manager	EN	5 Days	Projects	89
November 20-24	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
November 20-24	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
November 20-24	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
November 20-24	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
November 21-25	Certified Credit Risk Professional	EN	5 Days	Risk Management	97
November 21-25	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	101
Nov 27 – Dec 01	Certificate in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
Nov 27 – Dec 01	Certificate in IFRS	EN	5 Days	Finance & Accounting	43
Nov 27 – Dec 01	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
Nov 28 – Dec 02	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
December 04-06	Certified Administrative Professional	EN	3 Days	Administration	19
December 04-06	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
December 04-08	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
December 04-08	Certificate in Organizational Leadership	EN	5 Days	Management & Leadership	73

December 04-08	Cert. in Public Private Partnership - Contract Negotiation, Strategy & Le...	EN	5 Days	Finance & Accounting	48
December 04-08	Certified Executive Personal Assistant	EN	5 Days	Administration	19
December 04-08	Change Management Master	EN	5 Days	Management & Leadership	72
December 04-08	Human Resources Master	EN	5 Days	Human Resources	68
December 04-08	Masterclass in Financ. Control – Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	48
December 05-06	Certificate in Effective Report Writing for Internal Auditors	EN	2 Days	Audit, Governance & Compliance	22
December 05-08	Masterclass in Fraud Investigations – Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	27
December 05-09	Certified Real Estate Financial Modeller	EN	5 Days	Financial Services	55
December 05-09	Certified Risk Specialist	EN	5 Days	Risk Management	98
December 11-15	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
December 11-15	Certified Digital Marketing Specialist- Strategy and Planning	EN	5 Days	Sales & Marketing	104
December 11-15	Financial Statement Analysis	EN	5 Days	Finance & Accounting	47
December 12-14	Certified Internal Auditor® - Part 3	EN	3 Days	Audit, Governance & Compliance	23
December 12-16	Cert. in Investment Banking, Bus. Valuation, Deal Structuring, Cash flow...	EN	5 Days	Financial Services	53
December 12-16	Certified Commercial Real Estate Analysis & Investments	EN	5 Days	Financial Services	52
December 12-16	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	97
December 12-16	Certified Market and Liquidity Risk Professional	EN	5 Days	Risk Management	99
December 12-16	Certified Operational Risk Professional	EN	5 Days	Risk Management	98
December 18-20	Reliability Centered Maintenance - Introductory Course	EN	3 Days	Engineering & Maintenance	35

Abu Dhabi, UAE

Date	Course Name	Lg.	Days	Industry P.
August 15-19	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations 108

“ I would like to share the good news with you , Ahli Capital Management and my colleagues who participated in the CWMP Certificate in Wealth Management Professional Program which is a wellknown designation recognized internationally from the International Academy of Business and Financial Management conducted in Dubai that we had it, was with very high results and pleasant professional feedback about Ahli Capital staff participants, thank you for believing in us and giving us a great chance, thank you Leoron. ”

Fahad S. - Al Ahli
Capital Investment Company

Riyadh, KSA

Date	Course Name	Lg.	Days	Industry	P.
February 20-24	CIPD Level 5	EN	5 Days	Human Resources	66
March 27-30	CIPD Level 5	EN	4 Days	Human Resources	66
March 27-31	Certificate in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	
March 27-31	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
May 22-26	CIPD Level 5	EN	5 Days	CIPD	66
May 29 – June 02	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
June 12-16	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	97
June 26-30	Certified Operational Risk Professional	EN	5 Days	Risk Management	98
July 03-07	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
July 03-07	CIPD Level 5	EN	5 Days	CIPD	66
July 03-07	CIPD Level 5	EN	5 Days	CIPD	66
July 04-07	Certified Product Manager	EN	4 Days	Sales & Marketing	103
July 24-28	CIPD Level 5	EN	5 Days	CIPD	66
July 24-28	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services	54
July 25-28	FLOW Knowledge Transfer Program Part 2: Logistics & Sales Mgmt.	EN	4 Days	Procurement & Contracts	82
August 14-18	Facility Management Professional® - Review Course	EN	5 Days	Facility Management	38
August 15-18	Certified Innovation Leader	EN	4 Days	Management & Leadership	71
August 20-25	Certified Management Accountant - Part 1 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
August 21-25	Certificate in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
August 21-25	Certified Facility Manager® - Review Course	EN	5 Days	Facility Management	37
August 21-25	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
Aug 28 – Sep 01	Certified Credit Risk Professional	EN	5 Days	Risk Management	97
Aug 28 – Sep 01	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
Aug 28 – Sep 01	CIPD Level 5	EN	5 Days	CIPD	66
Aug 29 – Sep 01	FLOW Knowledge Transfer Program Part 1: Negotiations & Bid Mgmt.	EN	4 Days	Procurement & Contracts	82
September 04-08	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
September 04-08	CIPD Level 5	EN	5 Days	CIPD	66
September 11-13	Agile Certified Practitioner - Exam Preparation Course	EN	3 Days	Projects	85
September 11-13	Certified Branch Manager	EN	3 Days	Financial Services	51
September 11-15	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
September 11-15	Financial Planning and Analysis - Review Course	EN	5 Days	Finance & Accounting	47

September 12-15	Certified Brand Manager®	EN	4 Days	Sales & Marketing	103
September 18-20	Professional in Business Analysis - Exam Preparation Course	EN	3 Days	Projects	87
September 18-22	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	101
October 02-04	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
October 02-06	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg..	EN	5 Days	Finance & Accounting	43
October 02-06	CIPD Level 5	EN	5 Days	CIPD	66
October 09-13	Financial Statement Analysis	EN	5 Days	Finance & Accounting	47
October 23-27	CIPD Level 5	EN	5 Days	CIPD	66
November 06-10	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
November 06-10	Certificate in Cash and Liquidity Management	EN	5 Days	Finance & Accounting	42
November 13-17	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	97
November 13-17	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
November 13-17	Certified Operational Risk Professional	EN	5 Days	Risk Management	98
November 20-23	Certified Internal Auditor® - Part 1 & 2	EN	4 Days	Audit, Governance & Compliance	23
November 21-24	Certified Product Manager	EN	4 Days	Sales & Marketing	103
December 04-08	Certified PMO Professional	EN	5 Days	Projects	85
December 04-08	CIPD Level 5	EN	5 Days	CIPD	66
December 04-08	Masterclass in Internal Audit	EN	5 Days	Audit, Governance & Compliance	27
December 04-08	Strategic International Project Manager	EN	5 Days	Projects	89
December 12-15	Certified Brand Manager®	EN	4 Days	Sales & Marketing	103

Jeddah, KSA

Date	Course Name	Lg.	Days	Industry P.
August 21-25	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations 109
August 21-25	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations 108

Jubail, KSA

Date	Course Name	Lg.	Days	Industry P.
December 04-08	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance 29

“Leoron is the best training Institute I was seen in my life. Professional team, instructor and amazing prepare for international professional certificate.”

Khaled Al Assaf

Contracts and Agreements Manager,
Legal Department - Ministry of Defense



Khobar, KSA

Date	Course Name	Lg.	Days	Industry	P.
January 16-20	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
June 26-30	Certified PMO Professional	EN	5 Days	Projects	85
August 07-11	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
October 16-20	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
October 23-27	Certificate in Maintenance Planning and Scheduling	EN	5 Days	Engineering & Maintenance	31
October 23-27	Certified PMO Professional	EN	5 Days	Projects	85

London, UK

Date	Course Name	Lg.	Days	Industry	P.
August 14-18	Certified Facility Manager® - Review Course	EN	5 Days	Facility Management	37

Vienna, Austria

Date	Course Name	Lg.	Days	Industry	P.
August 08-11	Certified Private Equity Specialist	EN	4 Days	Financial Services	53



Barcelona, Spain

Date	Course Name	Lg.	Days	Industry	P.
August 14-18	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
August 14-18	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
August 14-18	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111

Muscat, Oman

Date	Course Name	Lg.	Days	Industry P.
May 16-19	Certified Product Manager	EN	4 Days	Sales & Marketing 103
June 12-16	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 79
June 12-16	Human Resources Master	EN	5 Days	Human Resources 68
July 17-20	Certified Fraud Examiner – Exam Review Course	EN	4 Days	Audit, Governance & Compliance 25
July 17-21	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 79
July 24-28	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations 109
July 24-28	Certificate in Physical Asset Management	EN	5 Days	Engineering & Maintenance 33
July 24-28	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting 46
August 21-25	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 79
August 21-25	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management 93
August 21-25	Facility Management Professional® - Review Course	EN	5 Days	Facility Management 38
August 21-25	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
September 04-08	Certified Executive Personal Assistant	EN	5 Days	Administration 19
September 11-15	Executive Mini MBA	EN	5 Days	Management & Leadership 76
September 25-26	Certificate in Value Added Tax Implementation	EN	2 Days	Finance & Accounting 44
September 25-29	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management 92

Zurich, Switzerland

Date	Course Name	Lg.	Days	Industry P.
July 25-29	Certified Operational Risk Professional	EN	5 Days	Risk Management 98

LIVE Virtual Training

Date	Course Name	Lg.	Days	Industry P.
January 09-13	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance 29
Jan 09 – Feb 03	Facility Management Professional® - Review Course	EN	20 Days	Facility Management 38
January 16-20	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations 109
January 23-27	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations 108
January 23-27	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management 92
Jan 30 – Feb 03	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting 41
Jan 30 – Feb 03	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 79
Jan 30 – Feb 03	Certified PMO Professional	EN	5 Days	Projects 85

Jan 30 – Feb 03	Certified Real Estate Financial Modeller	EN 5 Days	Financial Services	55
Jan 30 – Feb 03	CIPD Level 5	EN 5 Days	Human Resources	66
Jan 30 – Feb 10	Certified Facility Manager® - Review Course	EN 10 Days	Facility Management	37
February 06-10	Str. Procurement Master – Adv. Diploma in Str. Sourcing and Category...	EN 5 Days	Procurement & Contracts	81
February 06-10	Warehouse and Operations Management	EN 5 Days	Supply Chain & Operations	111
Feb 06 – Mar 03	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
February 13-15	Certified Supply Chain Analyst	EN 3 Days	Supply Chain & Operations	108
February 13-17	CIPD Level 5	EN 5 Days	Human Resources	66
February 13-17	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
February 20-24	APICS Certified Supply Chain Professional - Review Course	EN 5 Days	Supply Chain & Operations	108
February 20-24	Certified Enterprise Risk Specialist	EN 5 Days	Risk Management	97
February 20-24	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
February 20-24	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	Human Resources	66
Feb 27 – Mar 03	APICS Certified in Logistics Transportation and Distribution	EN 5 Days	Supply Chain & Operations	109
Feb 27 – Mar 03	Certified Executive Personal Assistant	EN 5 Days	Administration	19
March 06-10	Certified Information Systems Auditor	EN 5 Days	Audit, Governance & Compliance	24
March 06-10	Certified PMO Professional	EN 5 Days	Projects	85
March 06-10	CIPD Level 5	EN 5 Days	Human Resources	66
March 06-10	Warehouse and Operations Management	EN 5 Days	Supply Chain & Operations	111
March 07-10	Certified Product Manager®	EN 4 Days	Sales & Marketing	103
March 09-10	IFRS 9: Financial Instruments	EN 2 Days	Finance & Accounting	47
March 13-17	APICS Certified in Logistics Transportation and Distribution	EN 5 Days	Supply Chain & Operations	109
March 13-17	APICS Certified Supply Chain Professional - Review Course	EN 5 Days	Supply Chain & Operations	108
March 13-17	Certificate in Organizational Leadership	EN 5 Days	Management & Leadership	73
March 13-17	Certified Facility Manager® - Review Course	EN 5 Days	Facility Management	37
March 13-17	Certified Fraud Risk Specialist	EN 5 Days	Risk Management	101
March 13-17	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN 5 Days	Quality Management	92
March 20-22	LEED Green Associate	EN 3 Days	Facility Management	39
March 20-24	Best Practices in Maintenance and Reliability (CMRP exam)	EN 5 Days	Engineering & Maintenance	29
March 20-24	Certificate in Maintenance Planning and Scheduling	EN 5 Days	Engineering & Maintenance	31
March 20-24	Certified in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
March 20-24	Certified Operational Risk Professional	EN 5 Days	Risk Management	98
March 21-24	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
March 22-24	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	25
March 27-31	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
March 27-31	Certified Treasury Professional® - Review Course	EN 5 Days	Finance & Accounting	44
March 27-31	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	Human Resources	66
March 27-31	CIPD Level 5	EN 5 Days	Human Resources	66

March 27-31	Strategic International Project Manager	EN	5 Days	Projects	89
March 27 – April 21	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
April 03-05	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
April 03-07	Project Management Professional - Exam Preparation Course	EN	5 Days	Projects	88
April 10-14	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
April 10-14	Cost Accounting and Management	EN	5 Days	Finance & Accounting	42
April 17-21	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
April 17-21	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
April 17-21	Certified PMO Professional	EN	5 Days	Projects	85
May 08-12	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
May 08 – June 02	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
May 15-19	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
May 21-26	Certified Management Accountant - Part 2 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
May 22-26	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
May 22-26	Certificate in Cash and Liquidity Management	EN	5 Days	Finance & Accounting	42
May 22-26	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
May 22-26	CIPD Level 5	EN	5 Days	CIPD	66
May 22-26	CIPD Level 5	EN	5 Days	CIPD	66
May 22-26	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
May 29 – June 02	Certificate in Maintenance Planning and Scheduling	EN	5 Days	Engineering & Maintenance	31
May 29 – June 02	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg...	EN	5 Days	Finance & Accounting	43
May 29 – June 02	Internal Audit and Controls	EN	5 Days	Audit, Governance & Compliance	26
May 29 – June 02	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
June 05-09	Certificate in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
June 05-09	Certified in Planning and Inventory Management Part 1	EN	5 Days	Supply Chain & Operations	107
June 05-09	Executive Mini MBA	EN	5 Days	Management & Leadership	76
June 05-16	Certified Facility Manager® - Review Course	EN	10 Days	Facility Management	37
June 06-09	Certified Brand Manager®	EN	4 Days	Sales & Marketing	103
June 07-09	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	25
June 12-16	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
June 12-16	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	71
June 12-16	Certified Maintenance and Reliability Technician - Review Session	EN	5 Days	Engineering & Maintenance	30
June 12-16	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	CIPD	66
June 12-16	Risk Management Professional - Exam Preparation Course	EN	5 Days	Projects	89
June 12-16	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance	30
June 19-20	IFRS 9: Financial Instruments	EN	2 Days	Finance & Accounting	47
June 19-23	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
June 19-23	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41



June 19-23	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
June 19-23	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
June 19-23	Solar Energy Specialist	EN	5 Days	Facility Management	39
June 19 – July 28	Sustainability Facility Professional	EN	30 Days	Facility Management	39
June 26-28	Certificate in Agile Auditing	EN	3 Days	Audit, Governance & Compliance	21
June 26-28	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
June 26-30	Certificate in Physical Asset Management	EN	5 Days	Engineering & Maintenance	33
June 26-30	Certified Construction Manager	EN	5 Days	Projects	86
June 26-30	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
June 26-30	Certified Operational Risk Professional	EN	5 Days	Risk Management	98
June 26-30	Certified Risk Specialist	EN	5 Days	Risk Management	98
June 26-30	Change Management Master	EN	5 Days	Management & Leadership	72
June 26-30	CIPD Level 5	EN	5 Days	CIPD	66
June 26-30	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
June 26-30	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
June 26-30	Masterclass in Leadership Thinking: Str., Future, Design, Systemic, Anal...	EN	5 Days	Management & Leadership	76
June 27-30	Certified Product Manager	EN	4 Days	Sales & Marketing	103
July 03-05	Certified Administrative Professional	EN	3 Days	Administration	19
July 03-05	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
July 03-05	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
July 03-07	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
July 03-07	Project Management Professional - Exam Preparation Course	EN	5 Days	Projects	88
July 17-19	IFRS 17: Insurance Contracts	EN	3 Days	Finance & Accounting	47
July 17-21	Certificate in Organizational Behavior, Development & Management	EN	5 Days	Management & Leadership	73
July 17-21	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg...	EN	5 Days	Finance & Accounting	43

July 17-21	Certified PMO Professional	EN	5 Days	Projects	85
Jul 17 – Aug 10	Certified Fraud Examiner – Exam Review Course	EN	19 Days	Audit, Governance & Compliance	25
July 24-25	CIPD Level 7 Advanced Diploma in Human Resource Management	EN	2 Days	CIPD	66
July 24-28	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
July 24-28	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
July 24-28	Certificate in IPSAS – Accrual Accounting for Public Sector	EN	5 Days	Finance & Accounting	45
July 24-28	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	22
July 24-28	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
July 24-28	CIPD Level 5	EN	5 Days	CIPD	66
July 24-28	Lead Business Agility Assessor Program	EN	5 Days	Management & Leadership	74
July 24-28	Project Quality Management	EN	5 Days	Quality Management	94
Jul 31 – Aug 04	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
Jul 31 – Aug 04	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
Jul 31 – Aug 04	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
Jul 31 – Aug 04	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
Jul 31 – Aug 25	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
August 07-08	Change Management for HR	EN	2 Days	Human Resources	65
August 07-09	Cert. in Fintech and Blockchain, A Practical Guidance in Cryptocurrenci...	EN	3 Days	Financial Services	53
August 07-09	Facility Leadership Masterclass	EN	3 Days	Facility Management	37
August 07-11	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
August 07-11	Masterclass in Financ. Control – Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	48
August 07-11	Microsoft Office Specialist	EN	5 Days	Technology & Development	118
August 07-18	Certified Facility Manager® - Review Course	EN	10 Days	Facility Management	37
August 09-11	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	25
August 14-15	Audit Committee Best Practices	EN	2 Days	Audit, Governance & Compliance	21
August 14-15	Building a Strong Internal Audit Qlty. Assurance and Improvement Pro...	EN	2 Days	Audit, Governance & Compliance	27
August 14-15	Developing a Risk Based Auditing Plan	EN	2 Days	Audit, Governance & Compliance	26
August 14-15	Internal Audit Maturity Model	EN	2 Days	Audit, Governance & Compliance	22
August 14-15	Optimizing the Three Lines of Defense Model for Internal Audit	EN	2 Days	Audit, Governance & Compliance	26
August 14-15	People Analytics for HR	EN	2 Days	Human Resources	69
August 14-16	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
August 14-18	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
August 14-18	Certificate in Maintenance Planning and Scheduling	EN	5 Days	Engineering & Maintenance	31
August 14-18	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	113
August 14-18	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
August 14-18	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	25
August 14-18	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	CIPD	66
August 14-18	Human Resources Master	EN	5 Days	Human Resources	68

August 14-18	Machinery Lubrication Analysis - Level I	EN	5 Days	Engineering & Maintenance	32
August 14-18	Project Management Professional - Exam Preparation Course	EN	5 Days	Projects	88
August 14-18	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
August 21-23	Certificate in Internal Audit Leadership	EN	3 Days	Audit, Governance & Compliance	23
August 21-23	Certified Internal Auditor® - Part 3	EN	3 Days	Audit, Governance & Compliance	23
August 21-25	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
August 21-25	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
August 21-25	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	110
August 21-25	CILT International Certificate in Logistics and Transport	EN	5 Days	Supply Chain & Operations	109
August 21-25	Financial Planning and Analysis - Review Course	EN	5 Days	Finance & Accounting	47
August 21-25	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
August 21-25	Risk Management Professional - Exam Preparation Course	EN	5 Days	Projects	89
Aug 21 – Sep 01	Certified Reliability Engineer - Review Course	EN	10 Days	Engineering & Maintenance	30
Aug 28 – Sep 01	Business Continuity Management	EN	5 Days	Quality Management	91
Aug 28 – Sep 01	CIPD Level 5	EN	5 Days	CIPD	66
Aug 28 – Sep 01	Cost Accounting and Management	EN	5 Days	Finance & Accounting	42
Aug 28 – Sep 01	Data Analytics in Internal Audit	EN	5 Days	Audit, Governance & Compliance	26
Aug 28 – Sep 01	Finance for Non-Finance Managers - bootcamp	EN	5 Days	Finance & Accounting	46
Aug 28 – Sep 01	Portfolio Management Professional - Exam Preparation Course	EN	5 Days	Projects	87
Aug 28 – Sep 01	Root Cause Analysis & Corrective and Preventive Action	EN	5 Days	Quality Management	95
Aug 29 – Sep 02	Certified Six Sigma Black Belt - Certification Training	EN	5 Days	Quality Management	92
September 03-08	Certified Management Accountant - Part 1 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
September 04-06	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	39
September 04-06	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
September 04-08	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
September 04-08	Asset Management Work Processes (CAMA Exam)	EN	5 Days	Engineering & Maintenance	29
September 04-08	Certified Digital Marketing Professional	EN	5 Days	Sales & Marketing	103
September 04-08	Certified Executive Personal Assistant	EN	5 Days	Administration	19
September 04-08	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg...	EN	5 Days	Finance & Accounting	43
September 04-08	Certified PMO Professional	EN	5 Days	Projects	85
September 04-08	Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	76
September 04-29	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
September 05-08	Certified Brand Manager®	EN	4 Days	Sales & Marketing	103
September 07-08	Certified Anti-Money Laundering Specialist	EN	2 Days	Audit, Governance & Compliance	21
September 11-13	Certified Administrative Professional	EN	3 Days	Administration	19
September 11-13	LEED Green Associate	EN	3 Days	Facility Management	39
September 11-14	Certified Internal Auditor® - Part 1 & 2	EN	4 Days	Audit, Governance & Compliance	23
September 11-14	Masterclass in Fraud Investigations – Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	27



September 11-15	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
September 11-15	Certificate in Cash and Liquidity Management	EN	5 Days	Finance & Accounting	42
September 11-15	Certificate in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
September 11-15	Certificate in IFRS	EN	5 Days	Finance & Accounting	43
September 11-15	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
September 11-15	Certified Treasury Professional® - Review Course	EN	5 Days	Finance & Accounting	44
September 11-15	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
September 11-15	Executive Mini MBA	EN	5 Days	Management & Leadership	76
September 11-15	Professional in HR - International	EN	5 Days	Human Resources	68
September 11-15	Strategic International Project Manager	EN	5 Days	Projects	89
September 11-15	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
September 11-15	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance	30
September 12-15	Certified Product Manager	EN	4 Days	Sales & Marketing	103
September 18-19	Certificate in Effective Report Writing for Internal Auditors	EN	2 Days	Audit, Governance & Compliance	22
September 18-20	Certificate in Property Management	EN	3 Days	Facility Management	37
September 18-22	Certificate in Business Process Optimization & Improvement	EN	5 Days	Quality Management	91
September 18-22	Certificate in Project Finance	EN	5 Days	Financial Services	53
September 18-22	Certified Business Operations Professional	EN	5 Days	Supply Chain & Operations	107
September 18-22	Certified Ethical Hacker	EN	5 Days	Technology & Development	114
September 18-22	Certified in Corporate IT Governance	EN	5 Days	Technology & Development	114
September 18-22	Certified Information Security Manager	EN	5 Days	Technology & Development	24

September 18-22	Certified Information Systems Auditor	EN	5 Days	Technology & Development	24
September 18-22	Certified Information Systems Security Professional	EN	5 Days	Technology & Development	115
September 18-22	Certified Network Associate	EN	5 Days	Technology & Development	113
September 18-22	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
September 18-22	CIPD Level 5	EN	5 Days	CIPD	66
September 18-22	CompTIA A+	EN	5 Days	Technology & Development	115
September 18-22	CompTIA Network+ Certification	EN	5 Days	Technology & Development	115
September 18-22	CompTIA Security+	EN	5 Days	Technology & Development	116
September 18-22	CompTIA Server+ Certification	EN	5 Days	Technology & Development	116
September 18-22	Cyber Security Fundamentals	EN	5 Days	Technology & Development	116
September 18-22	Data Science Fundamentals	EN	5 Days	Technology & Development	117
September 18-22	ITIL V4 Foundation	EN	5 Days	Technology & Development	118
September 18-22	Microsoft Office Specialist	EN	5 Days	Technology & Development	118
September 18-22	Project Management Professional - Exam Preparation Course	EN	5 Days	Technology & Development	88
September 25-27	Certificate in Health and Safety	EN	3 Days	Facility Management	38
September 25-29	Certificate in IPSAS – Accrual Accounting for Public Sector	EN	5 Days	Finance & Accounting	45
September 25-29	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	71
September 25-29	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
September 25-29	Change Management Master	EN	5 Days	Management & Leadership	72
September 25-29	CIPD Level 5	EN	5 Days	CIPD	66
September 25-29	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
September 25-29	Financial Statement Analysis	EN	5 Days	Finance & Accounting	47
September 25-29	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
September 26-29	Certified Product Marketing Manager®	EN	4 Days	Sales & Marketing	103
Sep 18 – Oct 12	Certified Fraud Examiner – Exam Review Course	EN	19 Days	Audit, Governance & Compliance	25
October 02-04	Cert. in Fintech and Blockchain, A Practical Guidance in Cryptocurrenci...	EN	3 Days	Financial Services	53
October 02-04	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	108
October 02-06	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
October 02-06	Machinery Lubrication Analysis - Level I	EN	5 Days	Engineering & Maintenance	32
October 02-06	Principles of Warehousing Management	EN	5 Days	Supply Chain & Operations	110
October 02-06	Project Management Professional - Exam Preparation Course	EN	5 Days	Projects	88
October 02-27	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
October 09-11	Accounting for Non-Accountants	EN	3 Days	Finance & Accounting	41
October 09-11	Facility Leadership Masterclass	EN	3 Days	Facility Management	37
October 09-13	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
October 09-13	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	22
October 09-13	Certified Facility Manager® - Review Course	EN	5 Days	Facility Management	37
October 09-13	Certified PMO Professional	EN	5 Days	Projects	85

October 09-13	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
October 09-13	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
October 09-13	Senior Professional in HR - International	EN	5 Days	Human Resources	68
October 16-18	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	105
October 16-20	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
October 16-20	Certificate in Financial Risk Management	EN	5 Days	Risk Management	24
October 16-20	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
October 16-20	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
October 16-20	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	CIPD	66
October 16-20	Human Resources Master	EN	5 Days	Human Resources	68
October 17-20	Certified Innovation Leader	EN	4 Days	Management & Leadership	71
October 17-21	Certificate in Stress Testing and Recovery and Resolution Planning	EN	5 Days	Risk Management	99
October 23-24	Change Management for HR	EN	2 Days	Human Resources	65
October 23-27	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	113
October 23-27	Certified Digital Marketing Specialist- Strategy and Planning	EN	5 Days	Sales & Marketing	104
October 23-27	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	25
October 23-27	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
October 23-27	CIPD Level 5	EN	5 Days	CIPD	66
October 23-27	Risk Management Professional - Exam Preparation Course	EN	5 Days	Projects	89
October 23-27	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
Oct 30 – Nov 01	Certified Associate in Project Management	EN	3 Days	Projects	85
Oct 30 – Nov 01	IFRS 17: Insurance Contracts	EN	3 Days	Finance & Accounting	47
Oct 30 – Nov 02	Masterclass in Fraud Investigations – Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	27
Oct 30 – Nov 03	Certified in Planning and Inventory Management Part 1	EN	5 Days	Supply Chain & Operations	107
Oct 30 – Nov 03	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
Oct 30 – Nov 03	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
Oct 30 – Nov 03	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	79
Oct 30 – Nov 03	Program Management Professional - Exam Preparation Course	EN	5 Days	Projects	88
Oct 30 – Nov 24	Facility Management Professional® - Review Course	EN	20 Days	Facility Management	38
November 06-07	Strategic Workforce Planning - Certification Program	EN	2 Days	Human Resources	69
November 06-08	Certificate in Agile Auditing	EN	3 Days	Audit, Governance & Compliance	21
November 06-08	Supplier Relationship Management Practitioner	EN	3 Days	Procurement & Contracts	81
November 06-10	Certificate in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
November 06-10	Certificate in IPSAS – Accrual Accounting for Public Sector	EN	5 Days	Finance & Accounting	45
November 06-10	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
November 06-10	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	110
November 06-10	Financial Statement Analysis	EN	5 Days	Finance & Accounting	47
November 06-10	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76

November 06-10	Portfolio Management Professional - Exam Preparation Course	EN	5 Days	Projects	87
November 06-10	Supply Chain Operations Reference	EN	5 Days	Supply Chain & Operations	110
November 06-10	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance	30
November 06-17	Certified Facility Manager® - Review Course	EN	10 Days	Facility Management	37
November 06-17	Certified Reliability Engineer - Review Course	EN	10 Days	Engineering & Maintenance	30
Nov 06 – Dec 15	Sustainability Facility Professional	EN	30 Days	Facility Management	39
November 09-10	Contract and Commercial Management Associate	EN	2 Days	Procurement & Contracts	80
November 13-14	Audit Committee Best Practices	EN	2 Days	Audit, Governance & Compliance	21
November 13-14	Building a Strong Internal Audit Qlty. Assurance and Improvement Pro...	EN	2 Days	Audit, Governance & Compliance	27
November 13-14	Certificate in Value Added Tax Implementation	EN	2 Days	Finance & Accounting	44
November 13-14	Developing a Risk Based Auditing Plan	EN	2 Days	Audit, Governance & Compliance	26
November 13-14	Internal Audit Maturity Model	EN	2 Days	Audit, Governance & Compliance	22
November 13-14	Optimizing the Three Lines of Defense Model for Internal Audit	EN	2 Days	Audit, Governance & Compliance	26
November 13-15	Certificate in Digital Transformation	EN	3 Days	Management & Leadership	104
November 13-15	Finance for Non-Finance Managers - bootcamp	EN	3 Days	Finance & Accounting	46
November 13-16	Certified in Risk and Info Systems Controls	EN	4 Days	Technology & Development	25
November 13-16	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
November 13-17	AI in Banking with Asset Management & Risk Management	EN	5 Days	Risk Management	97
November 13-17	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	109
November 13-17	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	108
November 13-17	Best Practices in Maintenance and Reliability (CMRP exam)	EN	5 Days	Engineering & Maintenance	29
November 13-17	Certificate in Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
November 13-17	Certificate in IFRS	EN	5 Days	Finance & Accounting	43
November 13-17	Certified Maintenance and Reliability Technician - Review Session	EN	5 Days	Engineering & Maintenance	30
November 13-17	Certified PMO Professional	EN	5 Days	Projects	85
November 13-17	Certified Treasury Professional® - Review Course	EN	5 Days	Finance & Accounting	44
November 13-17	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
November 13-17	Masterclass in Leadership Thinking: Str., Future, Design, Systemic, Anal...	EN	5 Days	Management & Leadership	76
November 14-18	Certificate in Strategic Quality Management	EN	5 Days	Quality Management	95
November 14-18	Root Cause Analysis & Corrective and Preventive Action	EN	5 Days	Quality Management	95
November 19-24	Certified Management Accountant - Part 1 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
November 20-22	Certificate in Internal Audit Leadership	EN	3 Days	Audit, Governance & Compliance	23
November 20-24	Certificate in Physical Asset Management	EN	5 Days	Engineering & Maintenance	33
November 20-24	Cert. in Public Private Partnership - Contract Negotiation, Strategy & Le...	EN	5 Days	Finance & Accounting	48
November 20-24	Certified Cost Professional	EN	5 Days	Projects	85
November 20-24	Certif. Mgr. of Quality/Organizational Excellence – Certification Training	EN	5 Days	Quality Management	92
November 20-24	Certified Six Sigma Black Belt - Certification Training	EN	5 Days	Quality Management	92
November 20-24	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93

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November 20-24	CIPD Level 5	EN 5 Days	CIPD	66
November 20-24	Cost Accounting and Management	EN 5 Days	Finance & Accounting	42
November 20-24	Financial Planning and Analysis - Review Course	EN 5 Days	Finance & Accounting	47
November 20-24	Masterclass in Financ. Control – Cert. in Accounting and Financ. Control	EN 5 Days	Finance & Accounting	48
November 20-24	Strategic International Project Manager	EN 5 Days	Projects	89
November 20-25	Data Analytics in Internal Audit	EN 6 Days	Audit, Governance & Compliance	26
Nov 20 – Dec 14	Certified Fraud Examiner – Exam Review Course	EN 19 Days	Audit, Governance & Compliance	25
November 21-23	LEED AP: Building Design and Construction	EN 3 Days	Facility Management	39
November 21-24	Certified Product Marketing Manager®	EN 4 Days	Sales & Marketing	103
Nov 27 – Dec 01	Certificate in Organizational and Industrial Psychology	EN 5 Days	Management & Leadership	72
Nov 27 – Dec 01	Certificate in Organizational Behavior, Development & Management	EN 5 Days	Management & Leadership	73
Nov 27 – Dec 01	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	79
Nov 27 – Dec 01	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	CIPD	66
Nov 27 – Dec 22	Facility Management Professional® - Review Course	EN 20 Days	Facility Management	38
December 04-06	Accounting for Non-Accountants	EN 3 Days	Finance & Accounting	41
December 04-08	Behavioral Masterclass: Effective Use of Soft Skills in the Workplace	EN 5 Days	Management & Leadership	71
December 04-08	Best Practices in Maintenance and Reliability (CMRP exam)	EN 5 Days	Engineering & Maintenance	29
December 04-08	Certificate in Accounts Payable and Accounts Receivable	EN 5 Days	Finance & Accounting	41
December 04-08	Certificate in Maintenance Planning and Scheduling	EN 5 Days	Engineering & Maintenance	31
December 04-08	Certif. Budget Analyst – Adv. Tools in Budgeting, Forecasting and Repor...	EN 5 Days	Finance & Accounting	41
December 04-08	Certified Business Operations Professional	EN 5 Days	Supply Chain & Operations	107
December 04-08	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	22
December 04-08	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	103
December 04-08	Certif. Financ. Mgmt. Pro. – Adv. Financ. Analysis, Str. Plng., Capital Mg...	EN 5 Days	Finance & Accounting	43
December 04-08	Certified in Planning and Inventory Management Part 1	EN 5 Days	Supply Chain & Operations	107
December 04-08	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	79
December 04-08	Executive Mini MBA	EN 5 Days	Management & Leadership	76
December 04-08	Project Management Professional - Exam Preparation Course	EN 5 Days	Projects	88
December 05-08	Certified Brand Manager®	EN 4 Days	Sales & Marketing	103
December 06-08	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	25
December 11-12	Certificate in Value Added Tax Implementation	EN 2 Days	Finance & Accounting	44
December 11-13	Certificate in Cash and Liquidity Management	EN 3 Days	Finance & Accounting	42
December 11-13	Certified Administrative Professional	EN 3 Days	Administration	19
December 11-13	Certified Supply Chain Analyst	EN 3 Days	Supply Chain & Operations	108
December 11-13	Sales Management Certified Program	EN 3 Days	Sales & Marketing	105
December 11-15	APICS Certified in Logistics Transportation and Distribution	EN 5 Days	Supply Chain & Operations	109
December 11-15	APICS Certified Supply Chain Professional - Review Course	EN 5 Days	Supply Chain & Operations	108
December 11-15	Asset Management Work Processes (CAMA Exam)	EN 5 Days	Engineering & Maintenance	29

December 11-15	Certificate in Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	45
December 11-15	Certificate in Organizational Leadership	EN	5 Days	Management & Leadership	73
December 11-15	Certified Executive Personal Assistant	EN	5 Days	Administration	19
December 11-15	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	21
December 11-15	Certified PMO Professional	EN	5 Days	Projects	85
December 11-15	Certified Professional in Supply Management	EN	5 Days	Procurement & Contracts	79
December 11-15	Change Management Master	EN	5 Days	Management & Leadership	72
December 11-15	Human Resources Master	EN	5 Days	Human Resources	68
December 11-15	Risk Based Internal Auditor	EN	5 Days	Audit, Governance & Compliance	27
December 11-15	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	111
December 12-15	Certified Product Manager	EN	4 Days	Sales & Marketing	103
December 18-20	Strategic HR Business Partner - Certification Program	EN	3 Days	Human Resources	69
December 18-22	Certified Ethical Hacker	EN	5 Days	Technology & Development	114
December 18-22	Certified in Corporate IT Governance	EN	5 Days	Technology & Development	114
December 18-22	Certified in Planning and Inventory Management Part 2	EN	5 Days	Supply Chain & Operations	108
December 18-22	Certified Information Security Manager	EN	5 Days	Technology & Development	24
December 18-22	Certified Information Systems Auditor	EN	5 Days	Technology & Development	24
December 18-22	Certified Information Systems Security Professional	EN	5 Days	Technology & Development	115
December 18-22	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	79
December 18-22	Certified Network Associate	EN	5 Days	Technology & Development	113
December 18-22	Certified Six Sigma Green Belt - Certification Training	EN	5 Days	Quality Management	93
December 18-22	CIPD Level 5	EN	5 Days	CIPD	66
December 18-22	CompTIA A+	EN	5 Days	Technology & Development	115
December 18-22	CompTIA Network+ Certification	EN	5 Days	Technology & Development	115
December 18-22	CompTIA Security+	EN	5 Days	Technology & Development	116
December 18-22	CompTIA Server+ Certification	EN	5 Days	Technology & Development	116
December 18-22	Cyber Security Fundamentals	EN	5 Days	Technology & Development	116
December 18-22	Data Science Fundamentals	EN	5 Days	Technology & Development	117
December 18-22	Financ. Modelling Master – Adv. Diploma in Financ. Modelling using Exc...	EN	5 Days	Finance & Accounting	46
December 18-22	Infrared Thermography - CAT II	EN	5 Days	Engineering & Maintenance	31
December 18-22	ITIL V4 Foundation	EN	5 Days	Technology & Development	118
December 18-22	Microsoft Office Specialist	EN	5 Days	Technology & Development	118
December 18-22	Project Management Professional - Exam Preparation Course	EN	5 Days	Technology & Development	88
December 18-22	Strategic Procurement Master	EN	5 Days	Procurement & Contracts	81
December 24-29	Certified Management Accountant - Part 2 - Exam Preparation Course	EN	6 Days	Finance & Accounting	44
December 25-26	IFRS 9: Financial Instruments	EN	2 Days	Finance & Accounting	47

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 - 500+ internationally recognized certification programs already present in all markets
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 - Training scheduling and a comprehensive delegate registration process
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 - Systematic training practice accredited by ANSI



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