



# Training Catalog

# 2024

Radiating Knowledge

**LEORON** Institute

[leoron.com](https://leoron.com)

**L3ORON** Institute

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# Who We Are

LEORON is the leading corporate training and EdTech company in the EMEA region, with the most comprehensive learning and development solutions in all strategic corporate functions, including Corporate Finance, HR, Procurement and SCM, Technology, Quality, Operations and Engineering.

Through instructor-led sessions, in-company training, and coaching, our faculty of experts deliver over 1300+ programs annually, while 32,000+ professionals are equipped with up to date relevant education and the latest tech solutions across the EMEA region.

We help our valued clients with a wide range of services, including Training Needs Analysis, Competency Development and Assessment, and custom built e-Learning solutions that cater to specific industries and knowledge areas.

LEORON mission remains boosting competitiveness of our clients worldwide through continuous learning, while we strive to achieve our vision of becoming the top quality corporate training and EdTech provider in the EMEA and beyond.



## Mission

BOOSTING COMPETIVENESS of our clients worldwide through continuous learning.



## Vision

LEORON as the top quality corporate training and EdTech provider in the EMEA and beyond.





## Our Services

**1** Certified & Customized Training Programs



**LVT - LIVE VIRTUAL TRAINING**



**F2F - FACE-TO-FACE CLASSROOM TRAINING**



**E-LEARNING SELF-PACED**

**2** HR Development & Consulting Solutions

**4** Executive and Leadership Coaching

**3** Learning & Development Solutions

**5** Psychometric Assessment

# Face to Face Classroom Training



**Our experts have been receiving daily industry insights from the EMEA region for well over a decade.**

Along with leading global associations and academies, we've used this information to adapt our teachings to regional needs. You'll benefit from an exceptional learning experience that will boost your competencies according to the most required standards of today.

And not only that... In fact, when opting for LEORON, you're choosing 60+ attractive destinations, hundreds of premium venues and learning from prominent global experts in 15+ industries. Have a look at the future you; have a look at LEORON.

## Our training approach includes:

- Fluid lectures by authoritative global mentors
- Contemporary AV and printed learning content
- Simulated exams for each topic and exam solutions
- Learning exercises and best practices from the field

## Advantages of Public Courses



### Comprehensive

Wide range of dates and locations to accommodate your preferred schedule.



### Networking

Meet with leading names from across the industry.



### Certified

All our courses are certified by leading world academies, such as ASQ, LSBF, PMI, IIA, HRCI, APICS, ILM, IACCM and many more.



### Established by Experts

World expert trainers that engage you in participative and cooperative training.



### Attractive Destinations

Choose from one of our 60 global destinations, such as: Dubai, Abu Dhabi, London, Paris, Jonkoping, Riyadh, Almaty, Barcelona...

# Kahoot!

Enjoy gamified learning, assessment tools, and better engagement with our Kahoot! – powered content.



# LIVE Virtual Training

## Benefits

### LIVE Virtual Training



#### Simple Set-Up

Easy registration through email.



#### Interactive

Live video interaction among participants and instructors.

Built-in chat to exchange messages individually or with the group.



#### Engaging

Knowledge retention with in-session activities.



#### Live Broadcasting

Students see PowerPoint slides in a split-screen to follow along with the instructor.



#### Tech Support

Dedicated host to ensure that everything runs smoothly.



#### Course Content Sharing

Learning materials and additional reading resources, case studies and exercises available for all participants as PDF.



#### Convenience

Attendees can join training sessions from their mobile or desktop device.



**With online learning expanding throughout Academia and beyond, we have implemented our Live Virtual Training to stretch your learning experience past the boundaries of location – presentations are interactive, conducted live at a scheduled time throughout the course, mimicking our public sessions both in content and quality.**

By logging into a virtual classroom, students participate in an interactive course, using our audio-visual online training platform. Our blended learning approach combines virtual classroom methods with online activities to form an integrated instructional approach. Upon successful completion, you can earn the appropriate designation, as well as learning credits and LEORON certificate of attendance.

# In-House Courses



Fully customized according to your needs!

## Time, Venue, and Content Entirely Up To You

Our in-house programs are meant for clients who choose to train their people, in their location of choice, at their preferred schedule. We'll fly our trainers and materials to your premises, securing you a custom-made, cost-efficient learning experience. We'll even break down an in-house and let you choose further:



**Off-The-Shelf**



**Customized**



**Bespoke**

## Benefits of In-House Courses



### Lower Investment

In-house group training is a cost-effective solution and helps optimize your training budget.



### Flexibility

Training sessions are set according to your time/location preferences.



### Adaptable

Trainer is picked by the client and trainees to fit the exact proficiency level of the group.



### Custom-Made

Training is tailored to your employee's specific needs.



### Time-Effective

Onsite or offsite individual coaching sessions and monitoring of change in behavior.



### Significant

Well-adjusted to latest global industry standards and business requirements.

# Self-Paced eLearning Solutions



## On-Demand Training for Your Staff

### Utilize Ready-Made eLearning Infrastructure with Our Learning Management System & App

We provide a hassle-free LMS and Web App to foster your eLearning experience. Deploy our content in your app of choice, or opt for one of our pre-made white labeled products.



#### Save Time & Money



#### Enjoy Consistency



#### Personalize the Learning



#### Measure ROI & Learner Progress



#### High Learning Retention

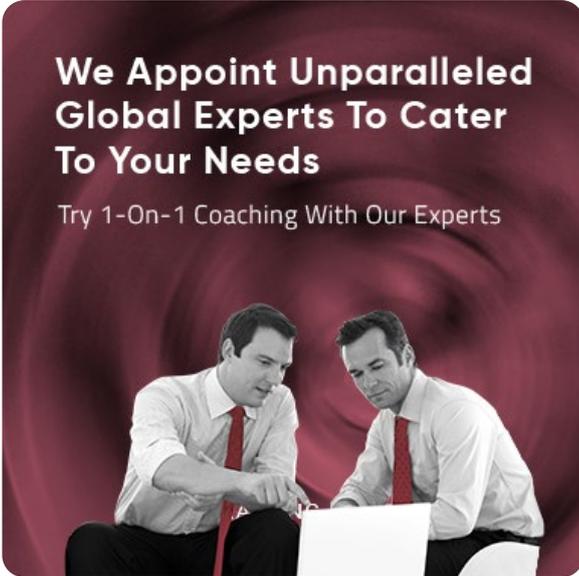


**L3ORN** online

# Leadership Coaching

**We Appoint Unparalleled Global Experts To Cater To Your Needs**

Try 1-On-1 Coaching With Our Experts



**Coaching is the most effective development tool for senior executives.**

**One of the things we do very well with our coaching programs help executives understand the need for change and taking responsibility for their personal development and transformation.**

If you are looking to improve performance of your leadership team and need assistance from our international faculty of coaches, please give us a call and we will work closely with you to design your coaching program.

## **STEPS We Use in Helping Successful Leaders Get Even More Successful**



### **Coaching Sessions with Peer Involvement**

On-site or off-site individual coaching sessions and monitoring of change in behavior.

### **Review of the Assessment Results and Determining Growth Areas**

Leaders draft development objectives based on Performance forecasts, assisted by their LEORON coach.

### **Leadership Performance Forecasting Psychometric Assessment**

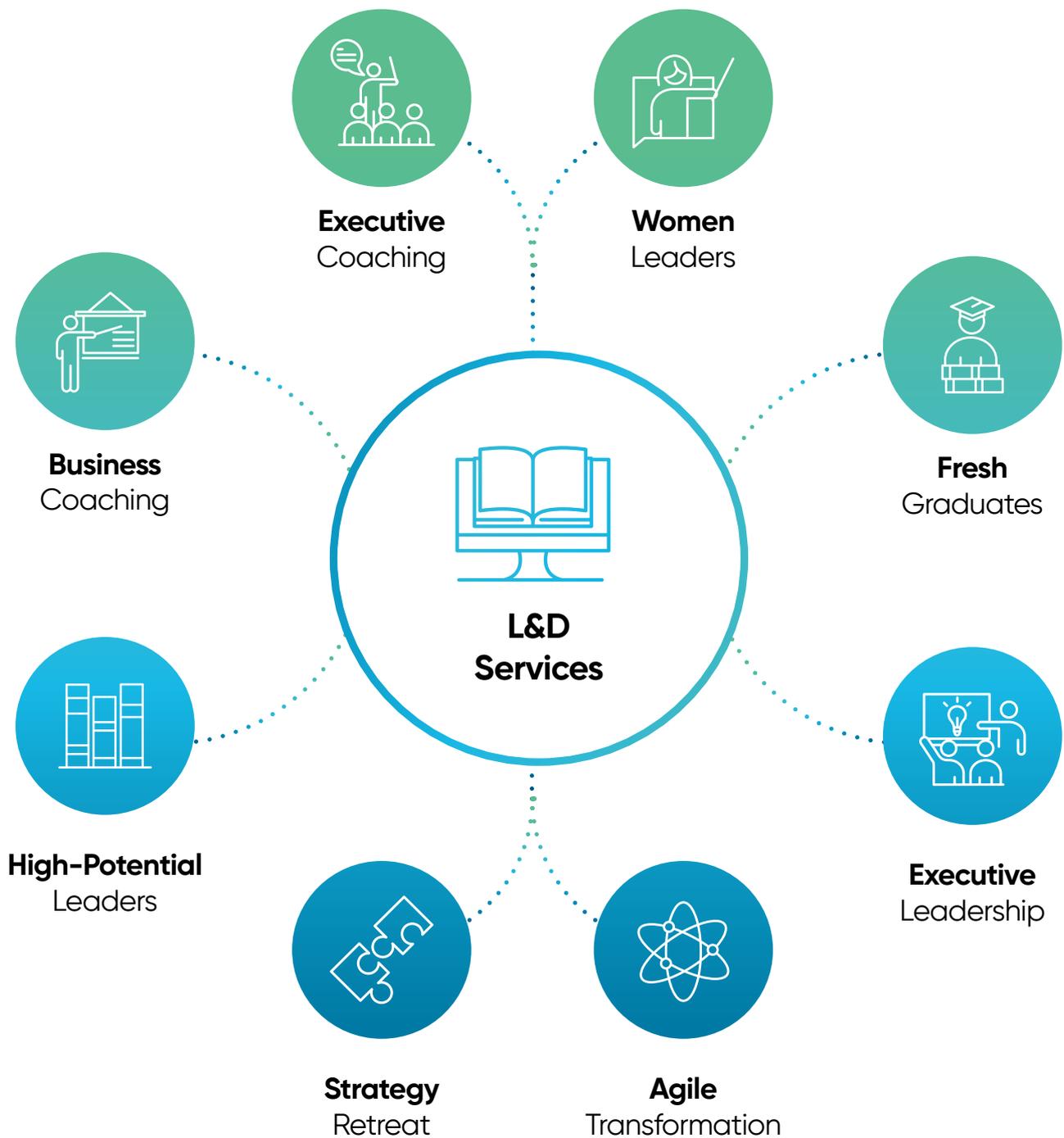
Measures Leader's Dominant Competitive Strategy, Ingrained Leadership Culture, Personal Integrity, Deep Thinking, Clear Thinking, Personality and Predictive LeaderVIEWS.

# Talent Development Solutions

Available delivery methods:

 **LIVE VIRTUAL TRAINING**

 **FACE-TO-FACE CLASSROOM TRAINING**



## What is your business need?

### Targeted to a strategic initiative

- Transformation (AI, Sustainability, Digital)
- Leadership Development
- Upskilling to drive performance
- Deepskilling for subject matter experts

## Who is it For?



## Solution

## Why Executive Education?

LEORON / edX Executive Education offers certificate learning solutions, from the world's best universities and industry-leaders, designed for all levels of the organization, designed to build essential career focused skills and organizational capabilities.



**Succession  
Planning  
Program**



**High  
Potential  
Leaders  
Program**



**Women in  
Leadership  
Program**



**Young  
Managers  
Program**

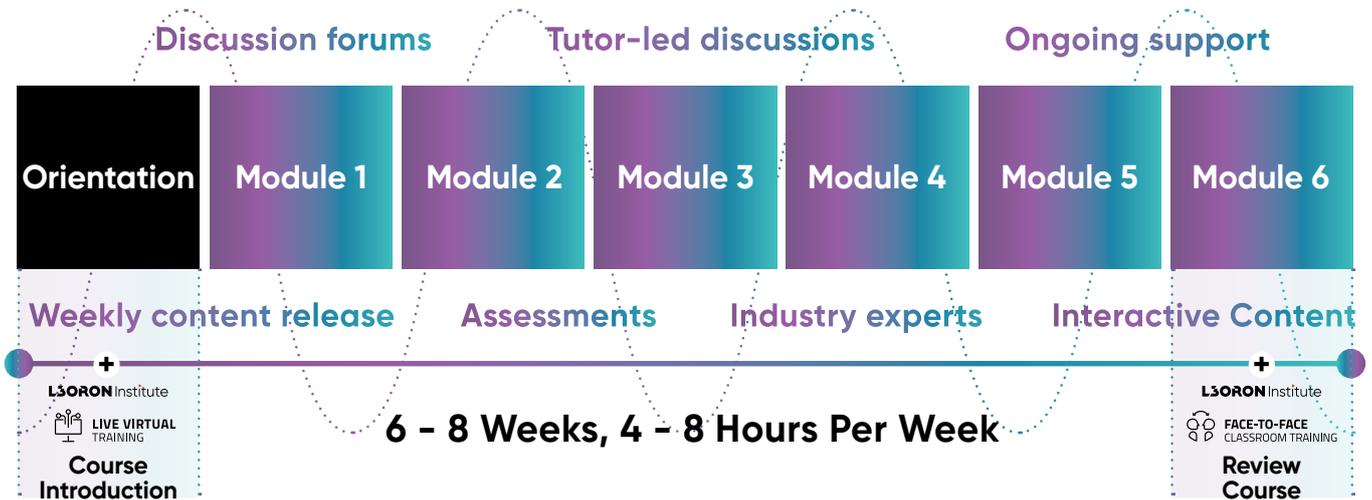


**Future  
Leaders  
with AI  
Program**



**ESG  
Leadership  
Program**

## Course Structure and Learning Experience



### Orientation

Participants introduced to a community of fellow professionals enriching the experience and growing their network

### Ongoing Assessments

Weekly assessments, focused on application of the weeks learning in their organizational context, personalized feedback provided by teaching team

### Interactive content

Interactive and assessment driven experience, anchored in learning alongside and from others, ensures regular engagement driving strong outcomes and impact

### Weekly content release

Weekly content release as the cohort progresses through the program together

### Social learning and networking

Social learning throughout the program as participants and teaching teams share their unique perspectives and experiences providing greater context to the skills being learnt

## People-supported Learning Experience

### Teaching Faculty

World renowned faculty members presenting live sessions throughout the course

- Connecting course content to real time developments in the business landscape
- Driving relevance and application of learning

### Teaching Team

Subject matter experts working in the field bringing critical industry experience and real world insights.

- Leading and facilitating forum discussions
- Providing individualised assignment feedback
- Weekly roundups

### Success Adviser

One-on-one role supporting and focused on Learners successfully completing courses

- Assignment extension requests
- Customised catch up plans
- Mediating queries between students & learning teams
- Proactive outreach to drive completion

### Global Success Team

24/7 technical and administrative support

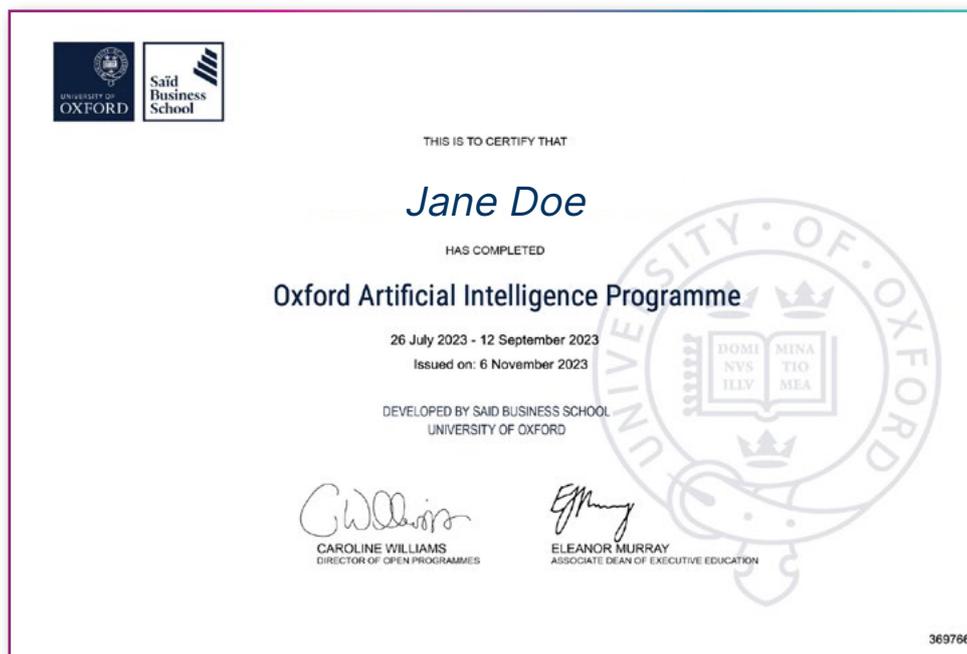
Access directly from:

- Learning platform
- Phone
- Email
- Live Chat

# Top Executive Education Programs

- **Oxford** Artificial Intelligence Programme
- **Oxford** Executive Leadership Programme
- **Oxford** Executive Strategy Programme
- **Oxford** Women's Leadership Program
- **Oxford** Executive Finance Programme
- **Oxford** Leading Strategic Projects Programme
- **Cambridge** Business Sustainability Management
- **Cambridge** Sustainable Finance
- **Cambridge** Communicating for Influence and Impact
- **LSE** MBA Essentials
- **LSE** Digital Transformation in HR
- **LSE** Data Analysis for Management
- **Harvard VPAL** Cybersecurity: Managing Risk in the Information Age
- **University of Cape Town**: Financial Modelling and Analysis

Employees earn a certificate from a top university or industry leader



90%

Completion

95%

Expectations met or surpassed

60%

Fortune 500 represented

# Predictive Psychometrics: Potential Achieved

People Assessments offers customized online psychometric tests that help accurately measure:

- Vital employee traits
- Knowledge
- Skills
- Abilities

A multitude of practices and methodologies supplement the struggles of global companies for better organizational development. Along the way, increase of workforce knowledge and effectiveness plays a key role.

## Our Psychometric Tests Bear Hundreds Of Years Of Psychometric And Talent Management Experience

We've designed each test for decision making, employment screening and employee management purposes that accurately **predict on-the-job performance and skills.**



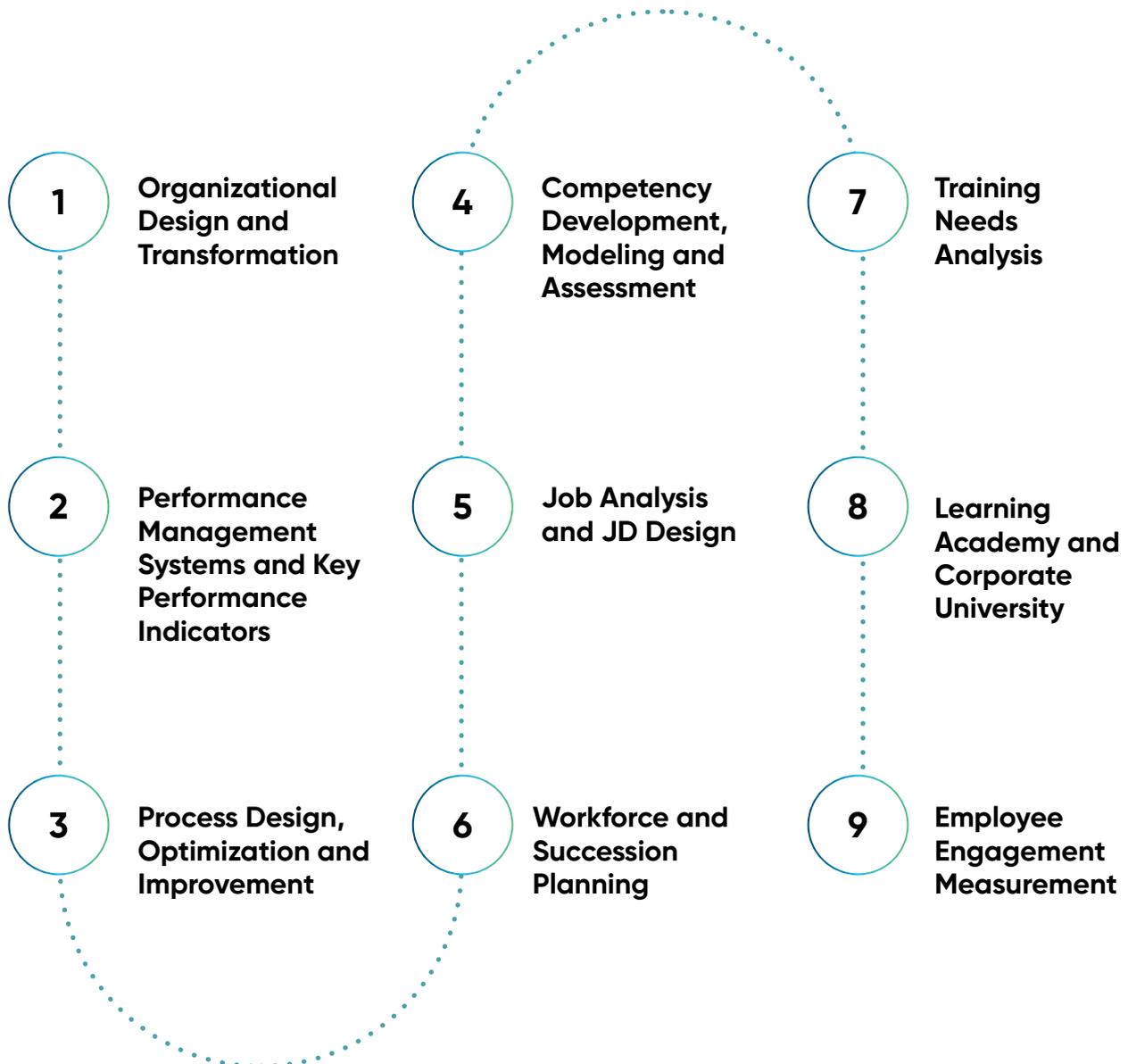
Intended to meet fair hiring practices, all tests were designed following the standards of Industrial Organizational psychology.



# HR Consulting Services



Proven Track Record of  
**Delivering Result in 9 Key  
HR Areas**



# L3RN Channel

## The **Very First TV Show** to Cover the **Learning Industry**

L3RN Channel is a LEORON Institute-backed TV project focusing exclusively on the learning industry.

More than 60 guests have been featured on the L3RN Channel to date, including executives and high-profile managers from companies such as Aramco, NAJM Company for Insurance Services, TDRA, Kahoot! and more.

The show seizes current events from the EdTech and Training spectrum across the Middle East, Europe, and the US – shedding light on some of the most common learning and development challenges of today's enterprises and their training needs.

Featured experts have commonly addressed topics related to improvements, ideas, and strategy within the industry – making L3RN Channel the number one information hub for field professionals.

The L3RN Channel has produced 56 episodes and gained the attention of more than 40,000 viewers. Head to our YouTube page to watch your favourite learning and development topic discussed by leading experts: <https://www.youtube.com/@LEORONInstitute/videos>

**L3RN**  
CHANNEL

**14**  
Seasons

**56**  
Episodes

**100+**  
Guests

**40k+**  
Viewers

\*in 2022  
alone



# Some of Our Clients



# Faculty Experts Leadership



Coaching for Success and Conflict Management

## Goran G.

Goran specializes in leadership, employee development, employee motivation and company culture building. Throughout his career, Goran held several executive roles ranging from business development and entrepreneurship in general to instructional design and consulting.



Business Communication and Writing

## Ilche E.

Ilche is a Consultant and soft skills Trainer with 10+ years of diverse managerial, supervisory, consulting and training advisory experience. He has a vast experience working in Europe as well as working in the Gulf region (UAE, Saudi Arabia, Kuwait, Oman and Qatar) During his professional career so far he has worked in the fields of Educational Management, Professional Training and Development industry, Project Management as well as Business Development Management and Sales.



Negotiation Skills and Customer Relationship

## Mohammad A.

Mohammad is an expert trainer specialized in sales, customer experience, customer service, and empowerment programs on the individual & organizational levels. With an experience more than 19 years; he pursued a successful career as a skilled trainer and coach and contributed to the human capital development, growth and bottom line of a wide number of organizations in various industries including telecommunication, banking, insurance, oil & gas, and GT services industries.



Strategic Planning and Emotional Intelligence

## Mohammed A. S.

Mohammed Al Shaer is a versatile, multi-disciplined and energetic executive who leads teams, divisions, cross-functional collaborative teams and task forces. A strategic thinker who finds creative solutions for everyday challenges that faces organizations at all levels and a seasoned negotiator, deal maker as well as an expert in sales. He has extensive experience in change management and has overseen big number of transformations.



Change & Innovation Management

## Morne M.

Dr. Morne has more than 20 years of experience as faculty, manager and consultant, holding a Ph.D. in the Management of Technology and Innovation with main areas of expertise in Leadership, Systems Thinking, Future Thinking, Strategic Thinking, Creative Innovation and Chance Thinking. His book, Systemic Leadership Learning – Leadership Development in the Era of Complexity, is prescribed at USB-ED on the Executive Development program, as well as for the M.Phil. in Coaching, and has been the main text for the International Certificate in Advanced Leadership in Dubai for the last four years.



Emotional Intelligence and Communication Skills

## Nicole S.

Nicole is an internationally experienced Corporate Trainer for Management and Leadership Development (Executive Educator); Certified Executive Coach through Marshall Goldsmith Stakeholder Centered Coaching (California, USA); Accredited Neuro Linguistic Programming Practitioner (Dubai, UAE); Registered assessor for ILM (Institute of Leadership and Management through City & Guilds (United Kingdom)).



Strategy & Leadership Programs

## Nigel T.

Head of Practice at Leoron and Non-Executive Director/ Advisor and innovation specialist with a career in international business and project management and the development of business to business services spanning 30 years.



Strategic Leadership and Systems Thinking

## Prof. Steyn H.

Prof Steyn Heckroodt holds a Moderator appointment with Harvard Business School Publishing in the UAE, and mentor and supervise Masters and PHD degree students in the region and elsewhere. He is a subject expert in Leadership, Strategy, Systems Thinking and Supply Chain Management

# Faculty Experts Technical



Reliability and Asset Management Consultant

## Christian D.

Certified Consultant in Maintenance, Reliability, and Project Management with a background in Mechanical Engineering, excels in optimizing maintenance processes and CMMS utilization across industries. An experienced training consultant, he delivers industry-specific sessions, mentors professionals, and holds certifications such as PMP and CMRP. As a Certified IBM Deployment Professional, Christian leads cross-functional teams in reliability improvement and maintenance digitalization projects. Christian holds for various certifications including PMP, CAPM, CMRP, CMRT and CAMA.



Supply Chain & Operations Management

## Bob F.

Bob is a Master Instructor for APICS and ISCEA, Consultant and Business Coach. Having started teaching soon after becoming CPIM in 1989, Bob has enjoyed helping others become successful practitioners, providing over 4000 hours of operations and supply chain management education to scores of students. He has provided supply chain and operations education to more than 1000 practitioners including 5 years as adjunct faculty teaching Manufacturing Management, helping many companies achieve competitive advantage ranging from \$10M sales to Fortune 100 firms.



Finance & Accounting

## Hesham M.

Hesham Mokhiemer is an experienced accounting and finance instructor with a strong track record. He has taught courses and workshops for leading training companies in the Middle East, delivering over 5000 hours of training to 4500+ trainees. With nearly two decades of practical financial experience in multinational organizations, Hesham brings firsthand knowledge to his teaching.



Financial Programs

## Hamed B.

An internationally renowned financial consultant and trainer over the past 18 years. With global experience in the fields of financial analysis, modeling, corporate governance, consultation and training, Hamed has been consistently acclaimed as one of the top financial consultants in many countries around the world.



Projects

## Hilmar W.

Hilmar is an experienced Program and Security Manager and renowned expert in the fields of Program Management, Project Management, Risk Management, Business Analysis, PMO and Agile. Hilmar has 20+ years of professional experience in managing military and industrial projects and programs – most notably, he's been working since 2010 in a Senior Management role in a National Security Program in the Middle East.



Procurement

## Matt H.

Matt is the lead author of the CIPP (Certified International Procurement Professional) program and has been working in Procurement related roles for 20 years. He has consistently demonstrated his ability to make a material difference to an Organization through the effective application of Strategic Procurement.



Financial Accounting & Management

## Vitor M.

Financial Executive with broad experience in all aspects of accounting, auditing, financial management and risk management. Direct experience in insurance, healthcare, pharma, tobacco, wholesale, retail, logistics and transport business. Currently working as finance teacher in a top accounting and administration Portuguese university, shareholder of a Portuguese management consulting company with clients operating in insurance, finance, healthcare, wholesale and retail business, and available to provide executive ad-hoc training programs, mostly in finance and management.



Audit and Risk Management

## Mohammad K.

Mohammad is a Certified Internal Auditor with experience in Internal Audit, Risk Management, Risk Assessment, Sarbanes Oxley, Internal Audit Capacity Building and Corporate Governance. He is an Internal Audit practitioner and is currently the Head of Internal Audit at Banque Misr Liban (BML) in Beirut, Lebanon.



Expert Trainer and IT Consultant

## Nikolaos V.

Specializing in IT Compliance and Process Optimization since 2004, boasts extensive experience in IT Governance, Security, and Business Continuity standards. With proven IT Project Management competencies, he has designed and implemented ISO-certified systems, significantly impacting the Greek market. Nikolaos delivers several hours of training in ITIL, Six Sigma, and ISO Management Systems globally, applying the Six Sigma Methodology for process optimization. With an MSc in Chemical Engineering, he brings 20 years of expertise to Agile Transformations, IT governance, compliance, and security consultancy assignments.



Quality Improvement and Leadership

## Prof. Thomas H.

Professor Thomas is leadership, business processes and quality management trainer, coach and mentor and has thirty-seven years of combined experience both as a military leader and corporate business executive.

# Administration

## Training Programs

In Partnership with:



# CAP Certified Administrative Professional – Exam Preparation Course



Exam Preparation Course

## COURSE OBJECTIVES

Demonstrate an understanding of the value of certification, specifically the CAP certification. Participants will learn about eligibility requirements, exam scheduling and fees and exam content areas (CAP domains).

Understand the six CAP Domains, including the performance outcomes for each domain. These domains constitute the content of the CAP exam.

Identify recommended resources (readings) to continue preparation to sit for the CAP exam.

Understand the specialty designations available after earning the CAP certification.

Learn about the benefits of membership in IAAP.

Date	Location	Lg.	Days
September 02-04	Dubai, UAE	EN	3 Days
September 02-04	LIVE Virtual Training	EN	3 Days
December 23-25	Dubai, UAE	EN	3 Days
December 23-25	LIVE Virtual Training	EN	3 Days

# ECSPS Effective Communication Strategies for Professional Success



## COURSE OBJECTIVES

Understanding the fundamentals of effective communication in the workplace.

Developing active listening skills to enhance understanding and rapport.

Crafting clear and concise messages tailored to specific audiences.

Mastering non-verbal communication cues to convey confidence and credibility.

Managing conflict and difficult conversations with professionalism and empathy.

Date	Location	Lg.	Days
April 03-04	LIVE Virtual Training	EN	2 Days

# CEPA™ Certified Executive Personal Assistant



Exam Preparation Course

## COURSE OBJECTIVES

Learn the secrets of supporting senior executives.

Develop your career and professionalism.

Master your behavior and emotions.

Improve your confidence and influence on others.

Offer greater service and value to your manager.

Date	Location	Lg.	Days
June 02-06	Riyadh, KSA	EN	5 Days
August 25-29	Dubai, UAE	EN	5 Days
Sep 30 – Oct 04	Abu Dhabi, UAE	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days
December 01-05	LIVE Virtual Training	EN	5 Days

# WB Writing for Business



## COURSE OBJECTIVES

Gain core skills on Planning for writing, including use of available information and the needs of the recipient.

Learn about core Report structures in order to meet standard and specific requirements (ILM and/or in-company formats).

Thorough information on the stages in communication: sender -encoding – transmission – decoding - receiver.

What is the importance of Active listening, verbal and non-verbal communication.

Develop techniques in assessing own communication skills through feedback and reflection.

request this course as an in-house

# Audit, Governance & Compliance

Training Programs

In Partnership with:



## ACBP Audit Committee Best Practices



L3ORON Institute

### COURSE OBJECTIVES

Understand Audit Committee core responsibilities and Board expectations.

Review best practices and insure flawless implementation.

Discuss different approaches based on the organization maturity.

Use a comprehensive toolkit to improve Audit Committee performance.

Date	Location	Lg.	Days
1-Dec	LIVE Virtual Training	EN	1 Days

## CCP™ Certified Compliance Professional



Exam Preparation Course

NASBA Credits

### COURSE OBJECTIVES

Taking GRC to the next level; understanding governance, ethics, risk and compliance.

Understanding the complete regulatory environment.

Managing regulatory and compliance risk for the benefit of your firm.

How to design and build world class GRC systems and controls, aligned to ISO 19600 (Compliance Systems).

Protecting your firm from the risk of money laundering, financial crime, and terrorist financing.

Date	Location	Lg.	Days
March 24-27	LIVE Virtual Training	EN	4 Days
April 23-26	Abu Dhabi, UAE	EN	4 Days
June 02-06	Riyadh, KSA	EN	5 Days
June 24-27	LIVE Virtual Training	EN	4 Days
September 09-12	Barcelona, Spain	EN	4 Days
September 09-12	LIVE Virtual Training	EN	4 Days
October 20-24	LIVE Virtual Training	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 09-12	Dubai, UAE	EN	4 Days

## AA Agile Auditing



L3ORON Institute

### COURSE OBJECTIVES

Understand what Agile Auditing is.

Understand the different stages of the Agile audit methodology.

Learn the difference between the waterfall vs. Agile methodology.

Learn how to develop the Internal Audit Plan using Agile.

Execute internal audit reviews using Agile.

Date	Location	Lg.	Days
September 15-17	LIVE Virtual Training	EN	3 Days

## CAMS Certified Anti-Money Laundering Specialist



ACAMS

Exam Preparation Course

### COURSE OBJECTIVES

Understand the vital importance and related costs fraud, money laundering and the financing of terrorism might entail an organization;

Understand in which way the use of modern data analytics technics could help an organization efficiently fight Fraud, ML and FT;

Reflect about the important role of internal control procedures on fighting risks which affect organization risk assessment;

Understand at what level can an organization be affected by the lack of an excellent Compliance program;

Evaluate the relation between the compliance program and the fraud prevention and fighting prevention program in an financial institution;

Date	Location	Lg.	Days
September 18-19	LIVE Virtual Training	EN	2 Days

## ERWIA Effective Report Writing for Internal Auditors



L3ORON Institute



NASBA Credits

### COURSE OBJECTIVES

Understand key elements of the audit report.

Learn executive summaries approaches.

Write reports with impact and concision.

Produce effective reporting supporting the official report.

Prepare an efficient follow-up process with the organization.

Date	Location	Lg.	Days
October 06-08	LIVE Virtual Training	EN	3 Days

## CFE Certified Fraud Examiner

Exam Preparation Course



### COURSE OBJECTIVES

Certified Fraud Examiners possess unique expertise in preventing and detecting fraud, and are highly-valued and sought after by organizations spanning all industries, sectors and sizes.

The CFE credential denotes proven expertise in fraud prevention, detection and deterrence.

CFEs are trained to identify the warning signs that indicate evidence of fraud and fraud risk. They protect the global economy by uncovering fraud and implementing processes to prevent fraud from occurring in the first place.

CFEs have a unique set of skills not found in any other career field or discipline. They combine knowledge of complex financial transactions with an understanding of investigative techniques, legal issues and the ability to resolve allegations of fraud. Careers in the anti-fraud profession continue to grow as organizations seek individuals with this unique skill set.

CFEs possess expertise in preventing, detecting and investigating fraud, and this proactive approach reduces the duration and median loss of a fraud.

Date	Location	Lg.	Days
Jan 28 - Feb 21	LIVE Virtual Training	EN	19 Days
February 19-22	Dubai, UAE	EN	4 Days
May 06-09	Dubai, UAE	EN	4 Days
June 23 - July 17	LIVE Virtual Training	EN	19 Days
July 01-04	Dubai, UAE	EN	4 Days
Sep 22 - Oct 16	LIVE Virtual Training	EN	19 Days

## CGRC™ Certified in Governance, Risk & Compliance

Exam Preparation Course



NASBA Credits

### COURSE OBJECTIVES

A better understanding of board dynamics.

Key learning points pertaining to Governance, Risk & Compliance.

Focus on the importance of strategy & performance as key oversight tool.

Linking remuneration practices & fraud prevention.

Understanding out the Board of Directors influence culture.

Enable directors to understand the importance of informed decision making.

Obtaining a better understanding of director roles & responsibilities.

Date	Location	Lg.	Days
January 15-17	London, UK	EN	3 Days
March 31 - April 03	LIVE Virtual Training	EN	4 Days
May 05-09	Riyadh, KSA	EN	5 Days
July 15-18	Dubai, UAE	EN	4 Days
August 05-08	London, UK	EN	4 Days
September 02-05	Abu Dhabi, UAE	EN	4 Days
September 09-12	Barcelona, Spain	EN	4 Days
September 09-12	Kuwait City, Kuwait	EN	4 Days
September 09-12	LIVE Virtual Training	EN	4 Days
September 22-25	Manama, Bahrain	EN	4 Days
October 20-24	LIVE Virtual Training	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days
November 11-14	Amsterdam, Netherlands	EN	4 Days
November 11-14	LIVE Virtual Training	EN	4 Days
December 02-05	Abu Dhabi, UAE	EN	4 Days
December 08-11	Manama, Bahrain	EN	4 Days
December 15-18	Kuwait City, Kuwait	EN	4 Days
December 23-26	Dubai, UAE	EN	4 Days
December 23-26	LIVE Virtual Training	EN	4 Days

## CIA<sup>®</sup> 1&2 Certified Internal Auditor - Part 1&2

Exam Preparation Course



### COURSE OBJECTIVES

Build a solid foundation.

Increase your earning potential by as much as 40%.

Significant opportunity in career growth.

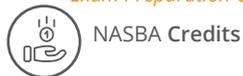
Improve your internal audit skills and knowledge.

Build confidence in your knowledge of the profession.

Date	Location	Lg.	Days
August 11-15	Riyadh, KSA	EN	5 Days
September 09-13	London, UK	EN	5 Days
November 03-07	Muscat, Oman	EN	5 Days
December 15-19	Dubai, UAE	EN	5 Days

## CIA<sup>®</sup> 2 Certified Internal Auditor - Part 2

Exam Preparation Course



### COURSE OBJECTIVES

Apply a variety of audit techniques tailored to different audit objectives and environments.

Develop the skills to manage all phases of the audit process from planning through reporting.

Enhance your analytical skills to assess audit findings critically. You will learn to interpret the results, identify patterns or discrepancies, and evaluate the implications of findings within the context of the audit objectives.

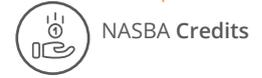
Acquire the ability to formulate practical, evidence-based recommendations for improving organizational processes and controls.

Prepare reports that effectively communicate findings, implications, and recommendations to stakeholders, ensuring that your audits lead to meaningful changes.

Date	Location	Lg.	Days
Oct 06 - Nov 06	LIVE Virtual Training	EN	24 Days

## CIA<sup>®</sup> 3 Certified Internal Auditor - Part 3

Exam Preparation Course



### COURSE OBJECTIVES

Outline key issues in global regulation, compliance, and financial crime.

Understand both the macro and micro pressures associated with GRC.

Build and manage regulatory and compliance risk for the benefit of your firm.

Build ethical corporate structure for proactive business benefit.

Design and build world-class GRC systems and controls, aligned to ISO 19600 (Compliance Systems).

Date	Location	Lg.	Days
December 02-05	Dubai, UAE	EN	4 Days

## IAL Internal Audit Leadership



### COURSE OBJECTIVES

Providing a strategic perspective to the Internal Audit Functions and review of Corporate Governance, Risk Management & Compliance.

Enabling the Internal Audit Leadership to further its role in enhancing the organizations ability to identify fraud risks.

Enabling the Internal Audit Leadership to further enhance the existing Quality Assurance & Improvement program.

Writing more effective and strategic Audit Committee reports

Identifying traits of successful and toxic internal audit leaders.

request this course as an in-house

# CLCP Certified Legal Compliance Professional

Exam Preparation Course



## COURSE OBJECTIVES

Recognizing the principal regulatory environments, domestically and internationally, that generate legal compliance issues for firms.

Understanding the key categories of legal compliance risks that firms may face, including bribery and corruption, cybercrime and cybersecurity, internal and external fraud, money laundering and terrorist financing and sanctions.

Recognizing and understanding the scope and application of key provisions of laws and regulations generating those risks.

Identifying approaches and techniques for evaluating existing legal compliance programs within firms.

Improving and proving effectiveness in firms' legal compliance programs and measures.

Date	Location	Lg.	Days
May 27-29	LIVE Virtual Training	EN	3 Days
September 16-18	Riyadh, KSA	EN	3 Days
December 09-11	Dubai, UAE	EN	3 Days

# CRISC Certified in Risk and Info Systems Controls

Exam Preparation Course



## COURSE OBJECTIVES

Denotes a prestigious, lifelong symbol of knowledge and expertise as a risk professional.

Increases your value to your organization as it seeks to manage IT risk.

Gives you a competitive advantage over peers when seeking job growth.

Gives you access to ISACA's global community of knowledge and the most up-to-date thinking on IT risk management.

Helps you achieve a high professional standard through ISACA's requirements for continuing education and ethical conduct.

Date	Location	Lg.	Days
September 16-20	Dubai, UAE	EN	5 Days
September 16-20	LIVE Virtual Training	EN	5 Days
December 16-20	Dubai, UAE	EN	5 Days
December 16-20	LIVE Virtual Training	EN	5 Days

# COBIT 5 COBIT 5

Exam Preparation Course



## COURSE OBJECTIVES

Discuss how IT management issues affect organizations.

Understand the principles the governance of enterprise IT and explain the differences between governance and management.

Assess how the COBIT® 5 processes help guide the creation of the five basic principles and the seven governance and management enablers.

Discuss the COBIT® 5: Enabling Processes guide, including the goals cascade and the process reference model.

Describe the basics of how to implement COBIT® 5 and explain the benefits of using COBIT® 5.

request this course as an in-house

# CFC Combating Financial Crime



## COURSE OBJECTIVES

Understand the history and evolution of money laundering and terrorist financing, looking at the criminal history and global development of white collar crime.

Look into global, regional, and local frameworks that have been adopted to better understand how various jurisdictions battle the threat of financial crime, corruption, and fraud.

Assess current trends, including sanctions and trade-based money laundering, and what the Risk-Based Approach means for you, as well as potential future developments.

Build an awareness and understanding of how financial crime and Fraud Prevention fit into your broader Compliance Framework, and the skills and knowledge required to achieve sustainability.

Understand international regulatory regimes, the growing interconnectedness of governmental bodies, and the changing nature of evolving financial crime threats.

request this course as an in-house

# DAIA Data Analytics in Internal Audit

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

**Analytics Proficiency:** Understand and choose the right analytics methods for internal audit, recognizing their benefits and limitations.

**Data Visualization Mastery:** Effectively create and present data visualizations to influence decision-making with evidence.

**Relationship Discovery Skills:** Identify meaningful relationships in data and business processes using correlation and causation analysis.

**Practical Analytics Application:** Apply analytics tools to real-world scenarios, including payroll and purchasing analytics, enhancing audit processes.

**Fraud Detection Competence:** Design and execute fraud detection routines, detecting potential fraudulent activities within organizations.

Date	Location	Lg.	Days
December 15-19	LIVE Virtual Training	EN	5 Days

# PG Public Governance



L3ORON Institute

## COURSE OBJECTIVES

Understanding the difference between Corporate & Public Governance.

Identify the values and enablers of sound public governance.

Understand the challenges in policy formulation and design.

Identify the key elements of a well-designed public procurement system.

Identify techniques relating to the monitoring and evaluation of the public governance framework.

request this course as an in-house



## DRBIAP Developing a Risk Based Auditing Plan



L3ORON Institute

### COURSE OBJECTIVES

A better knowledge of the risk based internal audit planning.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to discuss and exchange with other CAE on the matter.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
2-Dec	LIVE Virtual Training	EN	1 Days

## IAMM Internal Audit Maturity Model



L3ORON Institute

### COURSE OBJECTIVES

Internal Audit Maturity Model.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the model into practice.

A comprehensive toolkit to implement the model.

Date	Location	Lg.	Days
3-Dec	LIVE Virtual Training	EN	1 Days

## IAC Internal Audit and Controls



L3ORON Institute



NASBA Credits

### COURSE OBJECTIVES

Learn how to compare and contrast the COSO Internal Control and ERM frameworks.

Develop the level of knowledge of the COSO Internal Control Framework needed to carry out internal audit roles and responsibilities.

Develop the skills needed to use COSO principles and practices to perform the work on audit engagements.

Learn how to demonstrate the use of COSO principles and practices in overall and audit engagement planning

Date	Location	Lg.	Days
May 13-16	Dubai, UAE	EN	4 Days
September 02-05	Dubai, UAE	EN	4 Days
October 27-31	Riyadh, KSA	EN	5 Days

## MFI™ Masterclass in Fraud Investigations - Advanced Forensics and AML program

Exam Preparation Course



NASBA Credits

### COURSE OBJECTIVES

To be able to return to work and immediately identify key characteristics of fraud and corruption risk

To be updated on Current Fraud Trends, and the latest investigation techniques and technologies

A comprehensive Fraud Policy for implementation at your organization

To involve Corporate Investigators in Fraud Risk Management and Investigations

An update on Blockchain and Bitcoin Fraud risk

Date	Location	Lg.	Days
July 08-11	LIVE Virtual Training	EN	4 Days
December 09-12	Dubai, UAE	EN	4 Days
December 09-12	LIVE Virtual Training	EN	4 Days

# MIA Masterclass in Internal Audit

Exam Preparation Course



**L3ORON**Institute

## COURSE OBJECTIVES

A better knowledge of strategic audit planning.

A thorough understanding of the internal audit maturity model.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to discuss and exchange with other auditors on IA matter.

A comprehensive toolkit to implement the program.

request this course as an in-house

# QAIP Building a Strong Internal Audit Quality Assurance and Improvement Program



**L3ORON**Institute

## COURSE OBJECTIVES

A better knowledge of the Quality Assurance and Improvement Program.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the program into practice.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
5-Dec	LIVE Virtual Training	EN	1 Days

# OTLDMIA Optimizing the Three Lines of Model for Internal Audit



**L3ORON**Institute

## COURSE OBJECTIVES

A better knowledge of the Three Line of Defense Model.

A thorough understanding of the standards and conformance requirements.

A list of key best practices to put in place to insure flawless implementation.

An opportunity to put the program into practice.

A comprehensive toolkit to implement the program.

Date	Location	Lg.	Days
4-Dec	LIVE Virtual Training	EN	1 Days

# RBIA Risk Based Internal Auditor - Advanced Diploma Program

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

Implement risk management principles and differentiate between the various risk management frameworks

Identify the highest risks to their organization meeting its objectives

Gain a mastery of the Risk-Based Internal Audit Framework and how to apply it at their organization

Develop a truly risk-based internal audit plan, not just risk rank an audit uni-verse based on something other than organizational objectives

Apply a risk-based approach at the audit engagement level

Date	Location	Lg.	Days
September 02-05	London, UK	EN	4 Days
November 11-14	Riyadh, KSA	EN	4 Days
November 24-28	LIVE Virtual Training	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days
December 09-12	Muscat, Oman	EN	4 Days

# Engineering & Maintenance

Training Programs

In Partnership with:

C-MORE



# AMWP Asset Management Work Processes - CAMA exam preparation course

Exam Preparation Course



## COURSE OBJECTIVES

Recognize the key principles of asset management processes

Evaluate asset management processes and identify areas for improvement.

Analyze asset data to make informed decisions regarding asset maintenance and replacement.

Implement asset management processes to optimize asset performance and reduce downtime.

Apply risk management techniques to prioritize asset maintenance and replacement activities.

Date	Location	Lg.	Days
August 11-15	Khobar, KSA	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days
November 03-07	Khobar, KSA	EN	5 Days
November 03-07	LIVE Virtual Training	EN	5 Days

# BPMR Best Practices in Maintenance and Reliability - SMRP Body of Knowledge Training



## COURSE OBJECTIVES

Explanation and Discussion of Best Practices in Maintenance Strategy Development, Modification and the PF Curve.

Known Best Practices in Maintenance and Reliability" from around the world will be explained and discussed.

Understand the inputs to developing comprehensive asset management strategy.

Understand how to develop an effective maintenance strategies using the RCM proces.

Understand the key proactive elements to improving asset availability and reliability.

Date	Location	Lg.	Days
May 19-23	Khobar, KSA	EN	5 Days
September 01-05	LIVE Virtual Training	EN	5 Days
September 09-13	London, UK	EN	5 Days
October 13-17	Jubail, KSA	EN	5 Days
Oct 28 - Nov 01	Abu Dhabi, UAE	EN	5 Days
Oct 28 - Nov 01	Barcelona, Spain	EN	5 Days
November 17-21	Muscat, Oman	EN	5 Days
December 09-13	Khobar, KSA	EN	5 Days
December 15-19	Jubail, KSA	EN	5 Days

# RCM3 I Reliability Centered Maintenance - Introductory Course



## COURSE OBJECTIVES

Greater motivation of individuals.

Better team work.

Greater maintenance cost effectiveness.

Improved availability, reliability and operating performance.

Greater safety and environmental integrity.

request this course as an in-house

# ECEE Electricity, Circuits and Electronics for Engineers



## COURSE OBJECTIVES

Analyze circuits using the node method, superposition, and the Thevenin method.

Construct simple digital gates using MOSFET transistors.

Identify how to use intuition to solve circuits.

Identify the various safety features of Electrical equipment.

Recognize the various aspects of maintaining and operating electrical equipment, such as the proper installation, operation, and maintenance of terminals and wires.

request this course as an in-house

# BPMRT Best Practices for Maintenance and Reliability Technicians - SMRP Body of Knowledge Training



## COURSE OBJECTIVES

Maintenance Practices Maintenance activities related to safe and effective performance of maintenance activities.

Preventive and Predictive Maintenance Best practices in PM, condition monitoring, and lubrication with special focus condition monitoring technology capabilities.

Troubleshooting and Analysis Best practices for performing troubleshooting activities related to breakdowns and continuing equipment issues.

Corrective Maintenance Best practices for performing corrective maintenance activities.

Restore equipment to full function with special emphasis on precision maintenance and installation practices.

Date	Location	Lg.	Days
November 10-14	LIVE Virtual Training	EN	5 Days

# CAT II Vibration Analysis Category II

Exam Preparation Course



## COURSE OBJECTIVES

We teach you to test machines correctly, how to diagnose faults accurately, perform additional diagnostic tests for verification, how to set vibration alarm limits, and how to correct certain types of faults.

You will learn what your analyzer settings mean so that you can take the best measurements. And you will learn why the vibration signatures change the way they do and how to use time waveform analysis and phase analysis to verify the fault condition.

You will learn how to analyze vibration spectra, time waveforms, envelope (demodulation), and phase measurements

You will learn how to diagnose: unbalance, eccentricity, misalignment, bent shaft, cocked bearing, looseness, rolling element bearings faults, journal bearing faults, gearbox faults, resonance, and other conditions

You will learn how to balance and align a machine, and correct a resonance condition

Date	Location	Lg.	Days
October 27-31	Khobar, KSA	EN	5 Days
December 15-19	Khobar, KSA	EN	5 Days

# CRE Certified Reliability Engineer

Exam Preparation Course



## COURSE OBJECTIVES

Demonstrate an understanding of the concepts of reliability engineering.

Measure model times to failure using the appropriate probability distribution.

Demonstrate an understanding of the relationship between the time to failure distribution, the reliability function, and the hazard rate.

Determine a life test, estimate reliability values from the test data, and set confidence limits on the results.

Use the design tools necessary to ensure a reliable product including prediction, allocation, and FMEA.

Date	Location	Lg.	Days
November 10-14	LIVE Virtual Training	EN	5 Days
November 24-28	Khobar, KSA	EN	5 Days

# MPS Maintenance Planning and Scheduling - Enhancing Operational Excellence: Mastering Maintenance Planning and Scheduling for Optimal Asset Performance



## COURSE OBJECTIVES

Planning role as part of Operational Excellence Organization.

Maintenance work order work flow and main steps.

Planning work process and dependencies.

Plant Outage Management techniques.

Maintenance Performance Measurement tools.

Date	Location	Lg.	Days
Jul 28 - Aug 01	Khobar, KSA	EN	5 Days
September 22-26	Muscat, Oman	EN	5 Days
December 15-19	Khobar, KSA	EN	5 Days

# MP&M Manufacturing Planning and Management



**MIT** Massachusetts Institute of Technology

## COURSE OBJECTIVES

Analyze the physical principles underlying machining, injection molding, casting, thermoforming, sheet metal forming, 3D printing, and electronics assembly.

Evaluate the design for manufacturing principles and the impact on rate, quality, cost, flexibility, and sustainability in the mass production of products.

Synthesize a multi-step manufacturing process plan that balances rate, quality, cost, flexibility, and sustainability.

Apply cost estimation techniques to make accurate predictions of cost and throughput in the manufacturing process.

Evaluate the life-cycle considerations and trade-offs in the manufacturing process, including important constraints and sustainability factors.

request this course as an in-house

# MLT I Level I Machinery Lubrication Technician



**Machinery Diagnostics Institute**

Certification Exam by:



## COURSE OBJECTIVES

Manage a route for machinery re-lubrication and/or inspection.

Properly change and/or top the oil in mechanical equipment found in common industrial sites.

Employ basic oil analysis techniques to identify and troubleshoot abnormal lubricant degradation conditions, and use simple techniques to adjust the lubricant specification accordingly.

Properly maintain automatic lubrication systems (autogrease, mist systems, etc.).

Use simple techniques to select lubricants with the proper base oil and additive system for machinery commonly found in industrial settings.

request this course as an in-house

# MLA I Machinery Lubrication Analysis - Level I



**Machinery Diagnostics Institute**

Certification Exam by:



## COURSE OBJECTIVES

Explain lubrication fundamentals and their applications in machinery maintenance.

Organize lubrication handling, storage, and management systems efficiently.

Mitigate lubrication contamination through effective contamination control techniques.

Implement best practices in oil analysis for machinery health monitoring.

Assess lubrication reliability and its financial impacts on operations.

Date	Location	Lg.	Days
September 15-19	Khobar, KSA	EN	5 Days

# PAM Certificate in Physical Asset Management



**C-MORE**  
Center for Maintenance Operations & Reliability Engineering



NASBA Credits

## COURSE OBJECTIVES

Assessing your organization's asset management maturity level, setting goals, analyzing gap, and develop road map to close the gap

Developing right and optimum maintenance, reliability, and asset management strategies most suitable for your organization

Learn how to manage and optimize your spare parts costs

Calculate economic life of your expensive assets

Find the right inspection and PM intervals for your critical equipment

request this course as an in-house

# Facility Management

Training Programs

In Partnership with:



# CFM<sup>®</sup> Certified Facility Manager<sup>®</sup> - Review Course

Exam Preparation Course



## COURSE OBJECTIVES

Assure professional excellence.

Establish standards for global professional practice.

Meet the demands of global employers.

Promote the added value of the profession.

Influence the future direction of the profession.

Date	Location	Lg.	Days
April 29 – May 03	Dubai, UAE	EN	5 Days
May 19-23	Riyadh, KSA	EN	5 Days
May 27-31	Dubai, UAE	EN	5 Days
July 14-25	LIVE Virtual Training	EN	10 Days
August 12-16	Barcelona, Spain	EN	5 Days
September 08-12	Salalah, Oman	EN	5 Days
September 16-20	Dubai, UAE	EN	5 Days
October 07-11	Abu Dhabi, UAE	EN	5 Days
October 13-17	Kuwait City, Kuwait	EN	5 Days
October 13-24	LIVE Virtual Training	EN	10 Days
October 27-31	Manama, Bahrain	EN	5 Days
November 24-28	Riyadh, KSA	EN	5 Days
December 02-06	London, UK	EN	5 Days
December 15-19	Muscat, Oman	EN	5 Days

# FLM Facility Leadership Masterclass



## COURSE OBJECTIVES

Understanding your role as a strategic leader in the organization.

Organizational design and communication strategies for excellence.

Stakeholder management.

Creating successful projects & programs.

Monitoring & managing financial resources.

request this course as an in-house

# H&S Health and Safety



## COURSE OBJECTIVES

The broader context of the key areas of health and safety regulation which apply to your organisation.

Existing health and safety practice and guidance how to shape and implement an effective health and safety policy.

What they should do and the procedures to support it.

Potential areas of risk in the workplace – and how to take action to minimise the threat to staff safety.

How sound health and safety processes can contribute to business performance.

Date	Location	Lg.	Days
October 20-22	LIVE Virtual Training	EN	3 Days
November 11-13	Riyadh, KSA	EN	3 Days

# MREI&PM Mastering Real Estate Investment and Property Management



## COURSE OBJECTIVES

Explain the roles and responsibilities of a property manager, the legal framework and the different types of properties managed.

Develop effective communication and customer service skills to address tenant complaints and manage expectations.

Analyze financial reports and accounting methods, manage expenses, forecast and budget for different types of properties.

Identify potential risks and liabilities, manage emergency situations, and create contingency plans.

Understand the latest technology advancements and how they can improve property management processes.

request this course as an in-house

# FMP<sup>®</sup> Facility Management Professional

Exam Preparation Course



## COURSE OBJECTIVES

Build a solid foundation.

Meet the demands of global employers.

Take a step toward acquiring Certified Facility Manager<sup>®</sup> (CFM<sup>®</sup>) credential.

Set yourself apart from the competition.

Establish your professional network.

Date	Location	Lg.	Days
Feb 11 – Mar 07	LIVE Virtual Training	EN	20 Days
Feb 26 – Mar 01	Dubai, UAE	EN	5 Days
April 29 – May 03	Dubai, UAE	EN	5 Days
May 12-16	Riyadh, KSA	EN	5 Days
May 20-24	Abu Dhabi, UAE	EN	5 Days
Jul 07 – Aug 01	LIVE Virtual Training	EN	20 Days
August 05-09	Barcelona, Spain	EN	5 Days
August 11-15	Salalah, Oman	EN	5 Days
August 25-29	Riyadh, KSA	EN	5 Days
September 02-06	Dubai, UAE	EN	5 Days
September 09-13	Vienna, Austria	EN	5 Days
Sep 22 – Oct 17	LIVE Virtual Training	EN	20 Days
October 13-17	Riyadh, KSA	EN	5 Days
October 27-31	Jeddah, KSA	EN	5 Days
November 11-15	Amsterdam, Netherlands	EN	5 Days
November 17-21	Khobar, KSA	EN	5 Days
Nov 17 – Dec 12	LIVE Virtual Training	EN	20 Days
November 17-21	Muscat, Oman	EN	5 Days
December 16-20	Dubai, UAE	EN	5 Days

“FMP training is my first time with Leoron and have found their standards quite high with exceptional facility and trainer on board.”

Shahzada Muhammad Musa

“Aside from above comments, thought the course was presented in the best way possible for the amount of time we had. Organization, communication, and professionalism on part of Leoron staff was excellent.”

Galen Daniel Roue

# PMNG Property Management



Leoron Institute

## COURSE OBJECTIVES

Understand the main principles of Property Management and the users.

Implementation of Operations and Maintenance techniques in Property Management.

Property Management Strategies for optimisation.

Asset management methods and how to implement them.

How to apply and oversee Service Management plans.

Date	Location	Lg.	Days
October 27-29	LIVE Virtual Training	EN	3 Days
November 18-20	Dubai, UAE	EN	3 Days

# LAP LEED AP: Building Design and Construction

Exam Preparation Course



Leoron Institute

## COURSE OBJECTIVES

The built environment is the biggest role player in combatting climate change, and LEED professionals are an important part in the reduction in building emissions and energy consumption.

LEED professionals will benefit from an increase in demand for sustainable products as the environmental sustainability movement experiences growth.

Because LEED is global, Accredited professionals have skills that are in demand and are internationally recognized.

The work opportunities for LEED professionals globally is potentially unlimited.

LEED is not a trend, is the way everything will be designed and built in the future.

Date	Location	Lg.	Days
October 13-15	LIVE Virtual Training	EN	3 Days
December 02-04	Riyadh, KSA	EN	3 Days



**COURSE OBJECTIVES**

Integrated execution of tasks and certification process in a LEED project.

Integrated execution of tasks and certification process in a LEED project.

Operational efficiency, improved performance and costs effectiveness related to the use of water and energy in a building.

Sustainable building materials and resources

Quality of the interior environment for superior occupants' productivity and performance

Date	Location	Lg.	Days
September 08-10	LIVE Virtual Training	EN	3 Days
December 09-11	Dubai, UAE	EN	3 Days



**COURSE OBJECTIVES**

Learn how key sustainability initiatives and tasks can be identified.

Learn how sustainability tactics can be integrated and aligned with organizational values and strategies.

Learn how sustainability initiatives can be evaluated, tracked and reported.

Learn how facility operations and maintenance can contribute to a facility's environmental and corporate social sustainability goals.

Prepare for the SFP exam.

Date	Location	Lg.	Days
May 27-31	Dubai, UAE	EN	5 Days
September 08-12	Riyadh, KSA	EN	5 Days
December 09-13	Barcelona, Spain	EN	5 Days
December 09-13	Dubai, UAE	EN	5 Days

#MyLeoron



# Finance & Accounting

## Training Programs

In Partnership with:



# AccNA Accounting for Non-Accountants



L3ORON Institute

## COURSE OBJECTIVES

Participants will analyze and record business transactions using double-entry bookkeeping, understanding their financial impact.

Learners will reconcile financial documents, correcting discrepancies to ensure record accuracy.

Participants will prepare financial statements from trial balances, demonstrating their ability to synthesize financial data.

Applying analysis techniques, learners will interpret financial statements to make informed decisions.

Learners will strategize cash flow management, using forecasts to improve financial health.

Date	Location	Lg.	Days
October 06-08	LIVE Virtual Training	EN	3 Days

# CAM Cost Accounting and Management



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Discuss costing methods and their results.

Compare and contrast activity-based costing with traditional marginal and absorption costing methods.

Apply standard costing methods including the reconciliation of budgeted and actual profit margins, distinguishing between planning and operational variances.

Discuss the role of quality costing as part of total quality management (TQM) system.

Explain the role of environmental costing.

Date	Location	Lg.	Days
November 17-21	LIVE Virtual Training	EN	5 Days

# APAR Accounts Payable and Accounts Receivable



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Identifying accounts payable, accounts receivable and credit risk management processes.

How to summarize the impact in working capital Accounts receivable & Accounts payable.

Interpreting the legal and institutional corporate governance framework in Accounts Payable, Accounts Receivable and Credit Risk Management.

Categorize Accounts Payable, Accounts Receivable and Credit Risk Management integrated management.

Apply the effective mechanisms and practices of effective corporate governance in publicly listed companies, with special focus on most relevant stock markets (Europe, USA and Asia).

Date	Location	Lg.	Days
August 18-22	Riyadh, KSA	EN	5 Days
November 24-28	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# CBA™ Certified Budget Analyst - Advanced Tools in Budgeting, Forecasting and Reporting



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

Master advanced Excel tips in building dynamic financial models.

Apply the various forecasting and smoothing techniques.

Create dynamic and professional budgets in Excel and use the consolidate command.

Start using the Monte Carlo Simulation in Excel.

Change your data handling to the extremely powerful Pivot Tables.

Date	Location	Lg.	Days
June 02-06	LIVE Virtual Training	EN	5 Days
September 08-12	LIVE Virtual Training	EN	5 Days
October 20-24	Dubai, UAE	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days
December 16-20	London, UK	EN	5 Days

# CFMP Certified Financial Management Professional

Exam Preparation Course



COLUMBIA UNIVERSITY  
IN THE CITY OF NEW YORK



NASBA Credits

## COURSE OBJECTIVES

Understand Financial Statements and how they present key financial management information (referencing IAS 1)

Understand how key ratios can be extracted from financials and where KPIs are used to monitor, manage and track performance

Address the overlapping issues between key roles, financial manager, CFO, Treasurer as they co-jointly manage their functions

Examine capital investment decisions, along with evaluation tools (DCF, IRR, MIRR)

Review current and traditional sources of financing that all fall directly under financial management

Date	Location	Lg.	Days
September 08-12	Manama, Bahrain	EN	5 Days
September 23-27	Abu Dhabi, UAE	EN	5 Days
Sep 29 – Oct 03	Riyadh, KSA	EN	5 Days
November 17-21	Dubai, UAE	EN	5 Days
December 01-05	LIVE Virtual Training	EN	5 Days
December 02-06	Barcelona, Spain	EN	5 Days

“ CFMP Course was significantly worthy and enjoyable for the candidates, it including several types of study methodologies especially case study, group work, Financial statement analysis, Advance Ratios analysis and cash flow. The course is really add value for whom seeking to advance their financial management skills. Thanks LEORON ”

**Majed Basham, MBA, BAcc, CFMP**  
Senior Budgeting Officer  
Bank AlBilad, KSA

# CFOM CFO Masterclass - Advanced Executive Program

Exam Preparation Course



BABSON  
COLLEGE



NASBA Credits

## COURSE OBJECTIVES

Effective strategy formation and implementation enabling a company to be well positioned for the future.

Pragmatic use of well-known business models / concepts in strategic positioning, formation and monitoring co the corporate strategy.

Tools for persuasive board / senior executive presentations on company performance.

Improved working knowledge for making effective investment decisions with or without leverage.

Creating workable financial solutions in times of financial difficulty.

Date	Location	Lg.	Days
June 10-13	Dubai, UAE	EN	4 Days
October 06-09	Riyadh, KSA	EN	4 Days
November 10-13	LIVE Virtual Training	EN	4 Days
December 16-19	London, UK	EN	4 Days

# C&LM Cash and Liquidity Management - Mastering Cash Management: Navigating Working Capital Dynamics and Forecasting Cash Flows



LEORON Institute



NASBA Credits

## COURSE OBJECTIVES

Describe the sources of short-term finance and methods of short-term cash investment available to an entity.

Analyze trade receivables, trade payables and inventory ratios.

Discuss policies of the management of the total level if investment in working capital and for the individual elements of working capital.

Discuss approaches to the financing of working capital investment levels.

Discuss measures to manage the short-term cash position of an entity.

Date	Location	Lg.	Days
September 08-12	LIVE Virtual Training	EN	5 Days
October 06-10	Dubai, UAE	EN	5 Days
November 10-14	Riyadh, KSA	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

## RPBI Data Analysis & Reporting using Power BI



L3ORON Institute



NASBA Credits

### COURSE OBJECTIVES

Work with huge separate databases.

Combine data from different sources.

Use DAX to create calculated fields for slicing and dicing data.

Create visually appealing analytical models.

Publish dahshboards through Power BI.

Date	Location	Lg.	Days
March 24-28	LIVE Virtual Training	EN	5 Days
June 02-06	LIVE Virtual Training	EN	5 Days
June 09-13	Muscat, Oman	EN	5 Days
July 14-18	Dubai, UAE	EN	5 Days
September 08-12	Salalah, Oman	EN	5 Days
September 15-19	Riyadh, KSA	EN	5 Days
October 13-17	Dubai, UAE	EN	5 Days
October 27-31	LIVE Virtual Training	EN	5 Days
November 04-08	London, UK	EN	5 Days
November 17-21	Muscat, Oman	EN	5 Days
December 08-12	Riyadh, KSA	EN	5 Days

## VATI Value Added Tax Implementation



L3ORON Institute



NASBA Credits

### COURSE OBJECTIVES

Understand the basic concepts and calculation of tax base and rate.

Discuss some advantages and disadvantages of the VAT.

Describe VAT mechanism, particularly in respect of output tax and input tax, in such a way that it remains neutral in its application by businesses.

Identify how VAT applies to international transactions of both goods and services.

Explain the impact of exemption in VAT and how tax is calculated by businesses that deal in exempt supplies.

Date	Location	Lg.	Days
October 06-08	Dubai, UAE	EN	3 Days
November 17-19	Riyadh, KSA	EN	3 Days
December 08-10	LIVE Virtual Training	EN	3 Days

## CIPSAS Certificate in International Public Sector Accounting Standards (IPSAS) - Accrual Accounting for Public Sector



ACCA Think Ahead



NASBA Credits

### COURSE OBJECTIVES

Understand the principles and concepts underlying IPSAS and their importance in public sector financial reporting.

Gain knowledge of the key IPSAS standards and their practical application.

Learn how to prepare financial statements in accordance with IPSAS.

Understand the requirements for accounting policies, estimates, and disclosures under IPSAS.

Acquire practical skills to analyze and interpret financial information prepared under IPSAS.

Date	Location	Lg.	Days
September 22-26	Dubai, UAE	EN	5 Days
November 03-07	LIVE Virtual Training	EN	5 Days

## PPP Public Private Partnership - Contract Negotiation, Strategy & Legal Agreements



L3ORON Institute



NASBA Credits

### COURSE OBJECTIVES

The Essential Role of Good Contract Management - from beginning to end.

Analyze and evaluate project proposals to decide whether they are suitable for PPP.

Apply best practice in procurement, promoting transparency and fairness.

Practice where contractual disputes are most likely to arise, and how to deal with them.

Decide how best to respond to problems and how to rescue a PPP through discussions on the dynamics of PPPs.

Date	Location	Lg.	Days
September 01-05	Riyadh, KSA	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# CMA Part 1 Certified Management Accountant - Part 1

Exam Preparation Course



ima

The Association for Accountants and Financial Professionals in Business



NASBA Credits

## COURSE OBJECTIVES

Prepare you to pass Part 1 of the Certified Management Accounting (CMA) exam.

Increase your career potential and earnings; Based on Institute of Management Accountants 2015 annual salary survey, professionals who hold the CMA credential earn 63% more than non-certified professionals.

Place you among an elite group of global professionals; the skills and topics covered in the review course are in demand by organizations around the world.

Learn from an instructor who has helped hundreds of people pass the CMA examination.

Develop a peer network while learning in a group environment.

Date	Location	Lg.	Days
October 19-24	Dubai, UAE	EN	6 Days
November 23-28	Riyadh, KSA	EN	6 Days
Nov 30 - Dec 05	LIVE Virtual Training	EN	6 Days

# CTP<sup>®</sup> Certified Treasury Professional

Exam Preparation Course



ASSOCIATION FOR FINANCIAL PROFESSIONALS



NASBA Credits

## COURSE OBJECTIVES

Acquire an understanding of all key topics covered on the CTP exam, and critical to career success of a treasury or corporate finance professional.

Identify specific opportunities to increase the strategic value offered by the treasury function at your company.

Define actions to improve your relationships with banks, treasury technology and services providers, colleagues and peers.

Align people, process and right-size the technology to deliver the treasury services that your company needs to support strategic flexibility and company growth.

Identify & engage colleagues and peers that can impact your career success.

Date	Location	Lg.	Days
May 26-30	Dubai, UAE	EN	5 Days
August 11-15	Muscat, Oman	EN	5 Days
October 20-24	Dubai, UAE	EN	5 Days
November 10-14	LIVE Virtual Training	EN	5 Days
December 08-12	Riyadh, KSA	EN	5 Days
December 15-19	Muscat, Oman	EN	5 Days

# CMA Part 2 Certified Management Accountant - Part 2

Exam Preparation Course



ima

The Association for Accountants and Financial Professionals in Business



NASBA Credits

## COURSE OBJECTIVES

Prepare you to pass Part 2 of the Certified Management Accounting (CMA) exam.

Increase your career potential and earnings; Based on Institute of Management Accountants 2015 annual salary survey, professionals who hold the CMA credential earn 63% more than non-certified professionals.

Place you among an elite group of global professionals; the skills and topics covered in the review course are in demand by organizations around the world.

Learn from an instructor who has helped hundreds of people pass the CMA examination.

Develop a peer network while learning in a group environment.

Date	Location	Lg.	Days
November 24-29	Dubai, UAE	EN	6 Days
December 21-26	LIVE Virtual Training	EN	6 Days

# FP&A Financial Planning and Analysis

Exam Preparation Course



ASSOCIATION FOR FINANCIAL PROFESSIONALS



NASBA Credits

## COURSE OBJECTIVES

Discover the knowledge and gain the confidence you need to pass AFP's Certified Corporate FP&A Professional exam.

Learn specific techniques to leverage in answering the exam questions correctly.

Identify specific opportunities to increase the strategic value offered by the FP&A function at your company.

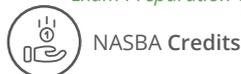
Align people, process and right-size the technology to deliver the FP&A services that your company needs to support strategic flexibility and company growth.

Define actions to improve your relationships with technology and services providers, colleagues and peers.

Date	Location	Lg.	Days
May 19-23	Dubai, UAE	EN	5 Days
September 08-12	LIVE Virtual Training	EN	5 Days
November 17-21	Riyadh, KSA	EN	5 Days
December 08-12	Dubai, UAE	EN	5 Days

# FMM Financial Modelling Master - Advanced Diploma in Financial Modelling Using Excel and VBA

Exam Preparation Course



## COURSE OBJECTIVES

Develop a thorough understanding of excel and vba software(s) for financial modelling purposes.

Learn the needed tools to build models that are less time and effort consuming.

Gain the best practice in modelling forecasted financial statements (BalanceSheet, Income Statement and Cash Flow Statement).

Work with over 1 million rows of data in seconds with Power Pivot Data MAsup and Data Exploration.

See the way how to get from the basics of VBA to building a loan amortization table using a VBA macro.

Date	Location	Lg.	Days
June 09-13	Muscat, Oman	EN	5 Days
July 22-26	Barcelona, Spain	EN	5 Days
August 04-08	LIVE Virtual Training	EN	5 Days
August 25-29	Riyadh, KSA	EN	5 Days
September 01-05	Salalah, Oman	EN	5 Days
September 22-26	LIVE Virtual Training	EN	5 Days
October 06-10	Dubai, UAE	EN	5 Days
November 10-14	London, UK	EN	5 Days
November 17-21	Muscat, Oman	EN	5 Days
November 24-28	Dubai, UAE	EN	5 Days
December 15-19	Riyadh, KSA	EN	5 Days

“ It was a privileged to attend Financial Modeling Master tutored by Hamed Behairy, CFA. For a long time, I’ve struggled to find a course that combines professional financial and Excel modeling skills. The course in all aspects is highly rated. I believe it’s worth much more than I paid and feel lucky to have taken your amazing course! I enjoyed how completion of a section/module was followed by exercises and more focus. “  
Merci Monsieur!

**Akmal Bazli Dahari**  
Research Analyst  
Employees Provident Fund

# FMNFP Financial Management for Non Financial Professionals



## COURSE OBJECTIVES

Understand financial terminology: Have the ability to read and understand financial statements, and use the correct terminology in their discussions with finance professionals and management.

Analyze financial statements: Apply financial analysis techniques to interpret financial statements and evaluate a company's financial performance and health using appropriate key performance indicators (KPIs) with relevant focus on profitability, efficiency, liquidity and solvency.

Forecast and budget: Employ forecasting techniques and budgeting processes to predict future financial outcomes, develop budgets, and analyze variances between actual and projected figures.

Make better business decisions: Use the knowledge gained from a better understanding of finance and forecasting to improve their decision making with a full knowledge of the impact on various aspects of the business.

Determine the value of investments: Assess the feasibility of investment projects using various capital budgeting techniques including net present value (NPV) and internal rate of return (IRR), to improve strategic investment decisions.

Date	Location	Lg.	Days
March 03-06	LIVE Virtual Training	EN	4 Days
October 06-09	Riyadh, KSA	EN	4 Days
October 16-19	Abu Dhabi, UAE	EN	4 Days
October 21-24	Manama, Bahrain	EN	4 Days
October 28-31	Kuwait City, Kuwait	EN	4 Days
November 10-13	Dubai, UAE	EN	4 Days
November 24-27	LIVE Virtual Training	EN	4 Days
Nov 30 - Dec 03	Barcelona, Spain	EN	4 Days



# FSA Financial Statement Analysis



## COURSE OBJECTIVES

**Interpret Financial Statements:** Understand and interpret financial statements for comprehensive insights into a company's financial health.

**Apply Ratio Analysis:** Calculate and use financial ratios to assess a company's financial performance and make informed decisions.

**Analyze Revenue and Expenses:** Evaluate revenue recognition and expense methods to assess profitability effectively.

**Assess Asset Valuation:** Determine the value of assets, considering factors like depreciation and fair value.

**Master Cash Flow Analysis:** Analyze cash flow statements, calculate free cash flow, and use it for sound financial analysis and decision-making.

Date	Location	Lg.	Days
October 06-10	Riyadh, KSA	EN	5 Days
October 14-18	Barcelona, Spain	EN	5 Days
December 08-12	Dubai, UAE	EN	5 Days

# IFRS9 IFRS9: Financial Instruments



## COURSE OBJECTIVES

Improved knowledge of the IFRS 9 as the new accounting standard for financial instruments.

Understanding the IFRS 9 impact on International banks and financial institutions worldwide.

Identifying practical implementation issues together with solutions.

Recent developments in hedge accounting pointing out how the rules can be implemented in practice.

How the standard can be implemented in practice in a simplified and effective manner.

Date	Location	Lg.	Days
December 15-16	LIVE Virtual Training	EN	2 Days

# CIFRS Certificate in International Financial Reporting



ACCA Think Ahead



NASBA Credits

## COURSE OBJECTIVES

Understand the structure and role of the IASB and its conceptual framework, explaining how IFRS standards are developed and maintained.

Apply IFRS standards to various financial scenarios, including the recognition, measurement, presentation, and disclosure of financial information.

Analyze and interpret financial statements prepared under IFRS, identifying key components and their implications for business decisions.

Evaluate the impact of recent changes and updates to IFRS on financial reporting and business performance.

Create comprehensive financial reports that comply with IFRS standards, ensuring accurate and transparent financial communication.

Date	Location	Lg.	Days
August 11-15	LIVE Virtual Training	EN	5 Days
September 08-12	Dubai, UAE	EN	5 Days
October 27-31	Riyadh, KSA	EN	5 Days
November 03-07	Dubai, UAE	EN	5 Days
November 10-14	LIVE Virtual Training	EN	5 Days
November 25-29	London, UK	EN	5 Days
December 15-19	Muscat, Oman	EN	5 Days

# IFRS17 IFRS17: Insurance Contracts



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Improved knowledge of the IFRS 9 as the new accounting standard for financial instruments.

Understanding the IFRS 9 impact on International banks and financial institutions worldwide.

Identifying practical implementation issues together with solutions.

Recent developments in hedge accounting pointing out how the rules can be implemented in practice.

How the standard can be implemented in practice in a simplified and effective manner.

Date	Location	Lg.	Days
October 28-30	Dubai, UAE	EN	3 Days

# MFC Masterclass in Financial Control - Certificate in Accounting and Financial Control



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

Take-away toolbox of the “how to do” techniques in effective cost control.

Getting the right level of working capital coupled with effective monitoring and controlling this critical component of a company's resources.

Application of advanced ratios to identify problems in an early stage and how to take effective action.

Mechanisms to link long-term corporate goals to short-term target-setting.

Getting the buy-in of staff: mastering the link between corporate culture and effective controls.

The course is supported by a series of case studies led by a course director with years of experience. His examples are thought provoking and elicit a significant amount of group discussion, so delegates learn the “how to”. This is not an academic course.

Date	Location	Lg.	Days
July 21-25	Dubai, UAE	EN	5 Days
September 01-05	Riyadh, KSA	EN	5 Days
November 17-21	LIVE Virtual Training	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days

# SFCC Strategic Finance: Changes and Challenges for a World Class Finance Organization



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Participants attending this workshop will gain a comprehensive understanding of the implications of change for the finance function and the need to develop a strategic response.

In particular, participants will:

- Develop a strategic vision for finance in the future
- Learn Agile approaches for financial transformation
- Challenge current practices and develop an appetite for World Class Finance
- Understand the requirements of sustainable finance

Date	Location	Lg.	Days
September 08-10	LIVE Virtual Training	EN	3 Days
November 10-12	Dubai, UAE	EN	3 Days
December 09-11	London, UK	EN	3 Days

# TMCFF Treasury Management and Cash Flow Forecast



L3ORON Institute

## COURSE OBJECTIVES

Understand the role and responsibilities of treasury management and its importance in organizational success.

Develop effective cash management strategies and optimize cash flow for improved liquidity.

Identify and assess financial risks and implement appropriate risk management techniques in treasury operations.

Analyze debt and capital management options and make informed decisions regarding financing and investment.

Apply best practices in treasury reporting, controls, and performance measurement to enhance overall treasury management effectiveness.

Date	Location	Lg.	Days
Jan 28 – Feb 01	Muscat, Oman	EN	5 Days

# UAECIT UAE Corporate Income Tax - Mastering the UAE's New Corporate Income Tax Landscape: Regulations, Strategies, and Compliance



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Analyze the UAE's New Corporate Income Tax system, including the tax rate, effective date, taxable persons, and corporate tax base, to identify the impact on various entities and businesses.

Evaluate the tax implications for free zone businesses, calculate taxable income, and apply tax reliefs, incorporating knowledge of qualifying free zone persons, exempt income, small business relief, and deductible and non-deductible expenses.

Assess transactions with related parties, applying the arm's length principle and managing tax losses, by understanding tax loss relief, transfer of tax losses, and limitations on tax loss carried forward.

Synthesize information on tax groups, their formation and cessation, and taxable income within a tax group, while calculating corporate tax payable, withholding tax, foreign tax credit, and implementing general anti-abuse rules.

Demonstrate proficiency in tax registration and deregistration, preparing and submitting tax returns and clarifications, maintaining accurate record keeping, and navigating penalties and international agreements such as Pillar 1 and Pillar 2, while adhering to transitional rules.

request this course as an in-house

# Financial Services

## Training Programs

In Partnership with:



# ATCPF Advanced Training Course in Project Finance



## COURSE OBJECTIVES

**Understanding Concepts:** Acquire a solid understanding of project finance principles, including key terminology and the project finance process.

**Effective Structuring:** Master the art of structuring project finance deals, selecting appropriate models, structures, and financing techniques.

**Financial Analysis Proficiency:** Develop the ability to analyze financial statements, create cash flow projections, and conduct sensitivity analyses for project evaluation.

**Risk Management Expertise:** Gain proficiency in identifying, assessing, and mitigating risks in project finance, employing effective risk management strategies.

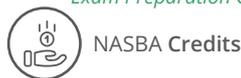
**Real-world Application:** Apply acquired knowledge to evaluate real case studies in project finance, drawing insights and lessons for practical decision-making.

Date	Location	Lg.	Days
September 16-19	Barcelona, Spain	EN	4 Days
September 16-19	LIVE Virtual Training	EN	4 Days
December 16-19	Dubai, UAE	EN	4 Days

# CCVM Certified Company Valuation Modeller



Exam Preparation Course



## COURSE OBJECTIVES

Understand all inputs into the various valuation models.

Build your own sensitivity analysis within your models.

Evaluate the outcome of different valuation techniques.

Discover the difference in treatment between valuing companies, properties and patents.

Structure your models according to your specifications and work through the 25 Excel exercises and 5 case studies.

Date	Location	Lg.	Days
October 06-10	Dubai, UAE	EN	5 Days
October 06-10	LIVE Virtual Training	EN	5 Days

# CBTM Certified Banking Treasury Manager



Exam Preparation Course

## COURSE OBJECTIVES

Explain why foreign exchange is important to commercial banks and bank customers and outline the present system of floating exchange rates and describe how it evolved.

Calculate spot, cross currency, forward and spot rates and understand the development of the international money markets and describe the ways in which money market instruments and securities are priced and dealt.

Understand the various types of derivative instruments, including futures, FRAs, swaps, options, etc.

Understand how banks manage short-term and long term liquidity.

Describe the various types of risks that arise in a bank's treasury and the ways in which such risks can be managed.

Understand how changes in regulatory capital requirements, anti-money laundering legislation and compliance issues impact bank treasury operations, including those in the GCC countries.

Date	Location	Lg.	Days
October 21-24	Dubai, UAE	EN	4 Days
October 21-24	LIVE Virtual Training	EN	4 Days

# CBchM Certified Branch Manager



Exam Preparation Course

## COURSE OBJECTIVES

Learn how to "think finance" and translate performance into financial terms.

Communicate organizational goals that get results.

Apply delegation strategies to increase productivity and motivation.

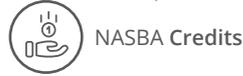
Use effective coaching techniques to maximize your team's performance.

Get a firm grasp of the numbers side of your job.

Date	Location	Lg.	Days
November 18-19	LIVE Virtual Training	EN	2 Days

# CCREAI Certified Commercial Real Estate Analysis and Investments

Exam Preparation Course



## COURSE OBJECTIVES

Understand Commercial real estate as an integrated analysis of corporate finance and investments within a solid financial economics framework.

Bridge "Wall Street to Main Street," - this course combines academic rigor with practical relevance for real estate decision-making.

Develop a holistic approach to the commercial real estate decision-making process using principles of financial and urban economics.

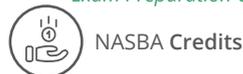
Develop and communicate a coherent body of knowledge to address real estate and mortgage valuation and investment issues at a basic and macro level.

Recognize that real estate assets trade in generally well-functioning markets and hence understand the framework that applies the fundamental economic principles of market equilibrium and opportunity cost to real estate investment analysis.

Date	Location	Lg.	Days
August 05-08	LIVE Virtual Training	EN	4 Days
November 11-14	Dubai, UAE	EN	4 Days
November 11-14	LIVE Virtual Training	EN	4 Days

# CPES Certified Private Equity Specialist

Exam Preparation Course



## COURSE OBJECTIVES

Formulating and implementing the optimal business strategy to make a private equity investment succeed.

Cultivating management traits endowing the skills and expertise to run the business successfully.

Evaluating the best options using appropriate decision making criteria including financial tools, such as appraisal techniques, relevant models, tax considerations, deal execution and value creation.

Utilizing optimal methods of negotiating investment opportunities, deal structures and exit strategies.

Constructing and funding an optimal private equity portfolio, considering investment allocation, returns and benchmarking.

Date	Location	Lg.	Days
October 14-17	LIVE Virtual Training	EN	4 Days
October 14-17	London, UK	EN	4 Days

# C&LM Cash and Liquidity Management - Mastering Cash Management: Navigating Working Capital Dynamics and Forecasting Cash Flows



## COURSE OBJECTIVES

Understand the impact of accounting transactions on profits and cash resources.

Understand what is working capital and its impact on funding requirements.

Analyze liquidity and working capital efficiency.

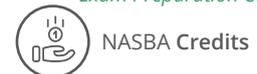
Quantify the impact of various financing options on current and future cash flows.

Analyze liquidity and solvency of an entity.

Date	Location	Lg.	Days
September 08-12	LIVE Virtual Training	EN	5 Days
October 06-10	Dubai, UAE	EN	5 Days
November 10-14	Riyadh, KSA	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# CREFM Certified Real Estate Financial Modeller

Exam Preparation Course



## COURSE OBJECTIVES

How to conduct Risk analysis, simulation and real options pricing.

How to calculate the difference between value, price and worth in the context of property investment.

How to use debt in a real estate investment context and project cash flows.

How to calculate capitalizations rates in valuing properties.

How to use commercial property valuations as part of the decision-making investment activities.

Date	Location	Lg.	Days
December 09-12	Dubai, UAE	EN	4 Days
December 09-12	LIVE Virtual Training	EN	4 Days

# DAM LSE Data Analysis for Management

Exam Preparation Course



## COURSE OBJECTIVES

Equip your organization with an understanding of how data-driven models can enhance decision-making in a fast-paced and uncertain environment, and the ability to use modeling to predict future trends.

Develop Tableau data visualization and reporting skills within your team to clearly communicate findings and business needs.

Showcase your team's capability to analyze, summarize, visualize, and report on insights extracted from datasets through a comprehensive capstone project.

Date	Location	Lg.	Days
22-Sep	LIVE Virtual Training	EN	1 Days
December 02-05	London, UK	EN	4 Days

# EFP Oxford Executive Finance Programme

Exam Preparation Course



## COURSE OBJECTIVES

Equip your team with a contemporary executive finance toolkit to enable more informed and strategic financial decision-making.

Support the ability within your organization to confidently engage in financial discussions and effectively communicate decisions to stakeholders.

An overview of evolving topics influencing financial practices, including corporate governance and environmental, social, and governance (ESG) investing.

Your leaders will gain insights into critical business decisions through research from leading academics, field experts, and business practitioners, and leverage a global network of like-minded professionals.

Date	Location	Lg.	Days
13-Oct	LIVE Virtual Training	EN	1 Days
December 09-12	London, UK	EN	4 Days

# DTFS Digital Transformation in Financial Services



LEORON Institute



NASBA Credits

## COURSE OBJECTIVES

Understand the way that Financial Services has been changed and re-shaped by technology.

Gain the skills necessary to adopt fintech functionality and technologies in a way that builds efficiency and promotes the success of the strategic initiatives.

Will learn to understand the disruption that is transforming banking and finance and develop your own strategy to put fintech solutions to work in your organisation.

Date	Location	Lg.	Days
September 03-05	Dubai, UAE	EN	3 Days
September 03-05	LIVE Virtual Training	EN	3 Days



# ICWIM International Certificate in Wealth and Investment Management



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

Learn about the function of the financial services industry in the economy: transferring funds between individuals, businesses and government; risk management.

Recognize the role of the main institutions/ organizations: retail banks; investment banks; pension funds; fund managers; stockbrokers; custodians; global custodians.

Understand the roles of the following: wealth managers; private banks; platforms.

Know how national income is determined, composed and measured in both an open and closed economy: Gross Domestic Product, Gross National Product etc.

Understand the composition of the balance of payments and the factors behind and benefits of international trade and capital flows: current account; imports; exports; effect of low opportunity cost producers.

Date	Location	Lg.	Days
October 06-10	LIVE Virtual Training	EN	5 Days
October 06-10	Riyadh, KSA	EN	5 Days
December 09-13	Abu Dhabi, UAE	EN	5 Days
December 15-19	Kuwait City, Kuwait	EN	5 Days
December 22-26	Manama, Bahrain	EN	5 Days

“ I really enjoyed sitting in the class for full five days and it was really worth taking off for the same from office. The value addition it has created was such strong and I would love to recommend anybody to attend this knowledge packed class. I should commend you and Ana for the proper coordination and support extended to me and my classmates in order to ensure the smooth functioning of the classes. The classmates were all very cooperative and showing wonderful team spirit. I really would like to commend on the product knowledge, positive attitude, patience and dedication of our trainer Mr.Hamed who is the main pillar and strength of inspiration behind the success of the wonderful programme ICWIM.

I am waiting for the certificate from US and once again thank you all for helping me to make it a reality.



**Pramod K.Leela**

Head - Life & Investment Division

# FB Fintech and Blockchain - A Practical Guidance in Cryptocurrencies, Bitcoins and Global Markets



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Analysis of Various Digital Asset technologies.

Experience Bitcoin, Cryptocurrency, and distributed ledger in action.

Link your industry to the FinTech revolution.

Leverage blockchain technology to further enhance your knowledge, skills, and technical abilities.

Network, problem-solve, and develop an innovative solution in a mock FinTech project.

Date	Location	Lg.	Days
October 13-15	LIVE Virtual Training	EN	3 Days

# FMA University of Cape Town Financial Modelling and Analysis

Exam Preparation Course



UNIVERSITY OF CAPE TOWN  
UNIVERSITEIT VAN KAPSTAD

## COURSE OBJECTIVES

Equip your team with highly practical and in-demand financial modeling skills.

Enhance your organization's capability to augment financial models for a variety of business types.

Empower your team with a certificate of completion from Africa's leading university.

Date	Location	Lg.	Days
15-Aug	LIVE Virtual Training	EN	1 Days
10-Oct	LIVE Virtual Training	EN	1 Days
October 28-31	London, UK	EN	4 Days
December 16-19	London, UK	EN	4 Days

#radiatingknowledge



# Healthcare

## Training Programs

In Partnership with:



## CFSO Certified Facility Safety Officer



### COURSE OBJECTIVES

Implement different strategies to safeguard the safety of healthcare workers.

Learn the various entities involved in the management of facilities.

Understand the requirements of international organizations for the safe handling of medical devices.

Explain healthcare facility manager's duties.

[request this course as an in-house](#)

## CPHHA Certified Professional in Health and Hospital Administration



### COURSE OBJECTIVES

Understand the facets of a hospital system, including its internal operations and technology utilization.

Learn how the use of various tools and techniques, hospitals can improve their operations and provide better patient care.

Implement the skills to administrate hospitals.

Learn how to develop a strategy for a healthcare facility.

[request this course as an in-house](#)

## CHQ Certified in Healthcare Quality



### COURSE OBJECTIVES

Enhance abilities to sustain and improve healthcare quality.

Learn the principles and organizational skills for a quality management/ Performance Improvement system in HCO's.

Perform quantitative analysis of quality projects using tools and techniques commonly used in healthcare quality.

Understand the basic techniques and methods of identifying quality deficient areas and ways to correct them.

[request this course as an in-house](#)

## CHFM Certified in Healthcare Financial Management



### COURSE OBJECTIVES

Learn professional skills to manage financial programs.

Understand how to protect organizations from financial loss.

Implement prudent financial management practices and methods to identify gaps in managing accounts.

[request this course as an in-house](#)

## CHPI Certified in Healthcare Performance Improvement



### COURSE OBJECTIVES

Develop skills necessary to manage human resources programs.

Learn how to protect healthcare employees from various employment issues.

Implement effective healthcare quality initiatives and measures.

Introduce various tools and methods used in the field of healthcare quality.

request this course as an in-house

## CHS Certified Hospital Surveyor



### COURSE OBJECTIVES

Learn the various phases of a hospital's survey.

Understand the international patient safety goals.

Identify ways and mechanisms to achieve the patient safety goals based on international standards.

Learn methods for evaluating performance of HCO's through such mechanisms as accreditation, certifications and licensure.

request this course as an in-house

## CHIA Certified in Healthcare Insurance Administration



### COURSE OBJECTIVES

Learn the various factors that affect the quality and cost of healthcare services.

Learn the different types of insurance in healthcare.

Understand the various schemes and methods used by healthcare organizations to improve their operations.

request this course as an in-house

## CHRM Certified in Healthcare Risk Management



### COURSE OBJECTIVES

Identify and manage risks associated with healthcare facilities and services.

Develop skills to effectively implement and maintain an enterprise-wide risk management system.

Master the skills needed to acquire data from different data sources, configure risk environment, develop appropriate risk factor models, and perform risk analysis.

request this course as an in-house

## CMSO Certified Medication Safety Officer



### COURSE OBJECTIVES

Develop the necessary skills and tools to improve their organization's management of risks associated with the use of medication.

Learn the principles and methods of medication safety.

Understand the visibility and effectiveness of the reporting of adverse drug events (ADEs).

[request this course as an in-house](#)

## CPIC Certified Professional in Infection Control



### COURSE OBJECTIVES

Provide a solid foundation in infection control measures in a healthcare setting.

Provide an overview of the various roles and responsibilities of an IC professional in a healthcare facility.

Learn how to respond to outbreaks of infectious diseases.

Develop a strategy and implement an infection control program for a healthcare facility.

[request this course as an in-house](#)

## CPSO Certified Patient Safety Officer



### COURSE OBJECTIVES

Improve skills and knowledge in the areas of patient safety, healthcare quality, and risk management.

Provide an overview of the various international and national patient safety goals and regulations.

Learn the tools necessary to develop an intervention strategy that is based on the patient's risk and the institution's goals.

[request this course as an in-house](#)

## CPQPS Certified Professional in Quality and Patient Safety



### COURSE OBJECTIVES

Understand the concepts and principles related to patient safety and quality.

Learn to use quantitative analysis methods to analyze the projects.

Learn the steps involved in identifying and addressing quality issues.

[request this course as an in-house](#)

## CPHRM Certified Professional in Human Resources Management



### COURSE OBJECTIVES

Provide necessary skills to manage and protect the employees of a healthcare organization.

Learn to identify and plan for the effective recruitment and retention of employees.

Understand how to develop and implement effective HR policies and procedures.

[request this course as an in-house](#)

## CPX Certified Patient Experience Officer



### COURSE OBJECTIVES

Develop an effective and efficient patient safety program within their healthcare organizations.

Learn the various international and national patient safety goals and regulations.

Learn how to develop own programs geared towards improving the safety of patients.

request this course as an in-house

## FAIHQ American Institute of Healthcare Quality Fellowship (FAIHQ)



### COURSE OBJECTIVES

Develop the necessary skills to manage financial programs and operations for healthcare entities.

Learn the various financial terms and procedures related to healthcare organizations.

Fully understand the areas of expenses and revenues in healthcare organizations.

request this course as an in-house

## CLSSGB Certified in Lean Six Sigma - Green Belt (Healthcare)



### COURSE OBJECTIVES

Learn the Lean Six Sigma principles.

Understand the process improvement methodologies.

Learn to use the Quality Management and Lean Six Sigma associated tools.

Understand how to reduce total defects and cycle times.

request this course as an in-house

## Lean Healthcare Certificate in Lean Healthcare Management



### COURSE OBJECTIVES

Explain Lean principles, systems, and tools and discuss how, when, and why they apply to healthcare environments.

Explain how implementing lean thinking is intended to create sustainable organizational culture change.

Describe the features and attributes of a lean culture and the Lean Transformation Model.

Apply Lean principles and methodologies to improve work processes and systems.

Analyze the application of lean principles, systems, and tools for organizational improvement in healthcare environments.

request this course as an in-house



#MyLeoron

## LHC Leadership in Healthcare



**L3ORON** Institute

### COURSE OBJECTIVES

Define leadership, leadership styles and the difference between leading and managing.

Focus on the bigger, more holistic picture.

Improve your leadership skills needed to enhance the organization performance.

Effectively manage people and organizational resources in the healthcare industry.

Demonstrate personal and professional ethical responsibility in the managerial and organizational decision making process.

request this course as an in-house

## QM Healthcare Advanced QM Workshop



**L3ORON** Institute

### COURSE OBJECTIVES

Learn about Adaptive Leadership, Culture, and Governance in order to make continuous, data-driven and sustained quality improvements within a health system.

Apply relevant analytics as healthcare organization in order to determine if the resulting change was an actual improvement.

Learn about Evidence-and consensus-based best practices and automated ways to measure how consistently the best practices are being used and their impact on outcomes in healthcare organizations.

Apply correlation of best practice to outcomes and continuous delivery of quality, affordable care.

Financial Alignment: Health system financial incentives and payment models.

request this course as an in-house

# Human Resources

## Training Programs

In Partnership with:



# APTD Associate Professional in Talent Development - Certification Preparation Bootcamp

Exam Preparation Course



## COURSE OBJECTIVES

Master core content from the TDBoK TM that aligns to exam specifications.

Close the knowledge gaps in your areas of weakness and leave with confidence to pass the APTD exam.

Learn how to apply strategies to reduce test-taking anxiety.

Receive continued access to the TDBoK to support your review of the concepts tested.

Gain access to fully prepared study process templates to minimize the guess work in preparing for the exam.

Date	Location	Lg.	Days
Jul 01 – Aug 12	Riyadh, KSA	EN	13 Days
Sep 22 – Nov 07	Riyadh, KSA	EN	13 Days
Dec 15 – Jan 30	Riyadh, KSA	EN	13 Days

# AIHR Artificial Intelligence (AI) for HR - CIPD Training Course



## COURSE OBJECTIVES

Explain the difference between AI and Gen AI.

Explain how AI and GenAI can be applied across HR.

Evaluate what responsible AI is and the steps to take when shaping an AI policy.

Identify the mindset, culture and skills required for the successful implementation of AI and GenAI.

Explain what prompt engineering is, identify the elements of a good prompt, and practice using a GenAI tool.

Date	Location	Lg.	Days
November 26-27	LIVE Virtual Training	EN	2 Days

# aPHRi Associate Professional in Human Resources – International

Exam Preparation Course



## COURSE OBJECTIVES

Use HR metrics and prepare reports to analyze HR issues.

Collect information about employees' work experiences by conducting final exit interviews before employees leave the organization, and conduct surveys about employee attitudes, work conditions, or diversity issues.

Develop basic training programs.

Provide information about an employee's compensation package, company benefits and coordinate activities to support employee remuneration programs.

Support managers in developing job descriptions and keep records of job requirements and provide contact between recruiters and hiring managers.

Date	Location	Lg.	Days
December 08-12	Riyadh, KSA	EN	5 Days



# ATD MTP ATD Master Trainer Program

Exam Preparation Course



**atd** Association for Talent Development

## COURSE OBJECTIVES

Diagnose your current ability in training delivery with the ATD Master Trainer self-assessment tool, the Learning Prioritization Inventory.

Demonstrate the ATD essential skills in training delivery, including preparing, creating a positive learning climate, facilitating learning, managing challenges, and evaluating learning.

Select questions to use when conducting a needs assessment to determine the need for training.

Apply adult learning principles and cognitive learning theory.

Describe various models of instructional design (ID).

Date	Location	Lg.	Days
Sep 08 – Oct 31	Riyadh, KSA	EN	4 Days
Nov 03 – Dec 22	Dubai, UAE	EN	4 Days

# C&RM Compensation and Reward Management - CIPD Training Course



**CIPD** | Learning

## COURSE OBJECTIVES

Develop appropriate reward strategies, taking into account key business, organisational and people issues as well as contemporary external influences.

Understand the motivational impact of reward and how it drives engagement, performance, contribution and retention.

Recognise the significance of non-financial reward in the employee value proposition.

Evaluate incentive schemes and the different approaches to individual and group incentives.

Understand reward management design principles underpinning grading, pay structures, pay progression methods and employee benefits.

Appreciate the principles of executive remuneration

Date	Location	Lg.	Days
October 01-03	LIVE Virtual Training	EN	3 Days

# CPTD Certified Professional in Talent Development - Certification Preparation Bootcamp

Exam Preparation Course



**atd** Association for Talent Development

## COURSE OBJECTIVES

Master the Talent Development Capability Model concepts covered in the exam.

Close knowledge gaps in areas of weakness and leave with the confidence to pass the CPTD exam.

Receive a fully prepared study process to minimize the guesswork in preparing for the exam.

Apply strategies to reduce test-taking anxieties.

Have practice in answering both types of CPTD exam questions.

Receive continued access to the TDBoK TM .

Date	Location	Lg.	Days
May 19 – Aug 07	Riyadh, KSA	EN	15 Days
Oct 14 – Dec 26	Dubai, UAE	EN	15 Days

# DTHR LSE Digital Transformation in HR



**LSE** THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE

## COURSE OBJECTIVES

Enhance your team's ability to use data and technology to make informed talent and business decisions.

Provide tools to identify and solve digital HRM challenges across various organizational contexts.

Develop adoption, change, and risk management skills to implement solutions that transform the digital cultural landscape of your organization.

Gain insights from key practitioners and industry leaders, leveraging the latest research.

Date	Location	Lg.	Days
13-Oct	LIVE Virtual Training	EN	1 Days

# EPSLM Essential People Skills for Line Managers



## COURSE OBJECTIVES

**Effective Leadership and Management:** Understand the role of a manager and leader, and how to apply different management styles to inspire and guide teams effectively.

**Delegation and Planning:** Learn how to delegate tasks effectively, prioritize responsibilities, and align team activities with the organization's vision and strategy.

**Employee Lifecycle Management:** Gain insights into the employee lifecycle, including recruitment, induction, development, and retention, and how to support team members at each stage.

**Performance Management:** Develop the skills to set SMART objectives, manage performance through effective feedback, and understand behavior drivers that influence team productivity.

**Change Management:** Understand the change process, manage emotional responses to change, and lead teams through transitions smoothly and effectively.

Date	Location	Lg.	Days
November 04-06	Manchester, UK	EN	3 Days

# ESG&SCF ESG & Sustainable Corporate Finance



## COURSE OBJECTIVES

Recall and explain key ESG concepts, including environmental, social, and governance factors, and how these impact corporate financing and investment decisions.

Apply ESG criteria to assess the sustainability performance of companies and investments using established tools and frameworks.

Critically analyze corporate ESG reports and sustainability-linked financial instruments to identify their strengths and weaknesses.

Assess the effectiveness of ESG strategies for risk management and value enhancement, making informed decisions based on ESG data and trends.

Design innovative ESG strategies and sustainable financing solutions for businesses, addressing sustainability challenges with creative solutions.

Date	Location	Lg.	Days
Sep 29 - Oct 03	LIVE Virtual Training	EN	5 Days
Sep 29 - Oct 03	Riyadh, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 08-12	Riyadh, KSA	EN	5 Days



# CIPD Level 3 CIPD Level 3 Foundation Certificate in People Practice



CIPD Accredited Provider:  
**OAKWOOD**  
INTERNATIONAL

## COURSE OBJECTIVES

Increase your knowledge and ability relating to HR/L&D and business issues

Developing yourself as an effective HR Practitioner.

Understanding organizations and the role of HR.

Recording, analyzing and using HR information.

Gain practical knowledge to deal with issues like employee relations, performance and reward management.

Date	Location	Mod.	Lg.	Days
January 07-11	Riyadh, KSA	3	EN	5 Days
March 03-07	Riyadh, KSA	1	EN	5 Days
May 05-09	Riyadh, KSA	2	EN	5 Days
June 23-27	LIVE Virtual Training	1	EN	5 Days
June 23-27	Riyadh, KSA	3	EN	5 Days
July 07-11	Riyadh, KSA	1	EN	5 Days
Jul 28 - Aug 01	LIVE Virtual Training	1	EN	5 Days
August 04-08	LIVE Virtual Training	2	EN	5 Days
August 11-15	Dubai, UAE	1	EN	5 Days
August 25-29	Riyadh, KSA	2	EN	5 Days
September 15-19	LIVE Virtual Training	3	EN	5 Days
September 15-19	LIVE Virtual Training	2	EN	5 Days
September 22-26	Dubai, UAE	2	EN	5 Days
October 06-10	Riyadh, KSA	1	EN	5 Days
October 13-17	Riyadh, KSA	3	EN	5 Days
October 27-31	Dubai, UAE	3	EN	5 Days
October 27-31	LIVE Virtual Training	1	EN	5 Days
November 03-07	LIVE Virtual Training	3	EN	5 Days
November 24-28	LIVE Virtual Training	1	EN	5 Days
November 24-28	Riyadh, KSA	1	EN	5 Days
November 24-28	Riyadh, KSA	2	EN	5 Days
December 15-19	LIVE Virtual Training	2	EN	5 Days

# CIPD Level 5 L&D CIPD Level 5 Associate Diploma in Organizational Learning & Development



CIPD Accredited Provider:  
**OAKWOOD**  
INTERNATIONAL

## COURSE OBJECTIVES

Shape your organisation's working environment with an evidence-based Learning and Development System.

Learn to measure your company's performance and culture to operate within your role more effectively.

Plan different forms of learning across your organisation and boost people's confidence to supercharge their development.

Conduct competency-based training and development needs analysis and identify best development solutions for present competency gaps.

Perform a break down business analysis from an L&D perspective and identify opportunities and actionable outcomes.

Date	Location	Mod.	Lg.	Days
May 19-23	LIVE Virtual Training	1	EN	5 Days
July 07-11	LIVE Virtual Training	2	EN	5 Days
August 11-15	LIVE Virtual Training	1	EN	5 Days
August 25-29	LIVE Virtual Training	3	EN	5 Days
Sep 29 - Oct 03	LIVE Virtual Training	2	EN	5 Days
November 17-21	LIVE Virtual Training	3	EN	5 Days
December 01-05	LIVE Virtual Training	1	EN	5 Days

# CCT Coaching Certificate

*Exam Preparation Course*



**atd** Association for  
Talent Development

## COURSE OBJECTIVES

Discuss the purpose of coaching and how it can be applied for individuals, teams, and organizations.

Identify the factors that influence your own approach to coaching.

Apply a trusted framework to coaching conversations.

Use a variety of coaching skills and tools to facilitate coaching conversations.

Articulate the importance of ethics and demonstrate ethical practices in coaching.

Apply the six phases of the ATD Coaching Model in initiating, working through, measuring, and ending coaching relationships.

Date	Location	Lg.	Days
October 07-09	Dubai, UAE	EN	3 Days

# CIPD Level 5 PM CIPD

## Level 5 Associate Diploma in People Management



CIPD Accredited Provider:  
**OAKWOOD**  
 INTERNATIONAL

### COURSE OBJECTIVES

Increase your knowledge and ability relating to people management and business issues.

Encourage breadth of thinking, including new ideas and considerations focused at strategic level.

Enhance your organisational awareness - aligning people practice to organisational evolving need.

Deliver the guidance needed to see you through to qualification achievement.

Ultimately increase your overall development as people professionals operating at management level, enabling you to add value to your organisations and enhance your career prospects.



Date	Location	Mod.	Lg.	Days
January 21-25	Jeddah, KSA	3	EN	5 Days
January 21-25	LIVE Virtual Training	1	EN	5 Days
January 21-25	Riyadh, KSA	3	EN	5 Days
Jan 28 - Feb 01	Riyadh, KSA	2	EN	5 Days
February 25-29	LIVE Virtual Training	1	EN	5 Days
February 25-29	Riyadh, KSA	1	EN	5 Days
March 03-07	LIVE Virtual Training	2	EN	5 Days
March 03-07	Riyadh, KSA	3	EN	5 Days
April 14-18	LIVE Virtual Training	2	EN	5 Days
April 14-18	Riyadh, KSA	2	EN	5 Days
April 28 - May 02	LIVE Virtual Training	1	EN	5 Days
May 05-09	LIVE Virtual Training	3	EN	5 Days
May 26-30	Riyadh, KSA	1	EN	5 Days
June 02-06	LIVE Virtual Training	3	EN	5 Days
June 02-06	Riyadh, KSA	3	EN	5 Days
June 23-27	LIVE Virtual Training	2	EN	5 Days
June 30 - July 04	LIVE Virtual Training	1	EN	5 Days
July 14-18	Riyadh, KSA	2	EN	5 Days
July 21-25	LIVE Virtual Training	1	EN	5 Days
August 04-08	LIVE Virtual Training	3	EN	5 Days
August 11-15	LIVE Virtual Training	2	EN	5 Days
August 11-15	Riyadh, KSA	1	EN	5 Days
August 25-29	Dubai, UAE	1	EN	5 Days
August 25-29	LIVE Virtual Training	1	EN	5 Days
September 01-04	Khobar, KSA	1	EN	4 Days
September 01-05	Riyadh, KSA	3	EN	5 Days
September 08-12	LIVE Virtual Training	2	EN	5 Days
September 16-20	Abu Dhabi, UAE	1	EN	5 Days
Sep 29 - Oct 03	LIVE Virtual Training	1	EN	5 Days
Sep 29 - Oct 03	LIVE Virtual Training	3	EN	5 Days
Sep 29 - Oct 03	Riyadh, KSA	2	EN	5 Days
October 13-17	Dubai, UAE	2	EN	5 Days
October 13-17	Khobar, KSA	2	EN	5 Days
October 13-17	LIVE Virtual Training	2	EN	5 Days
October 20-24	Jeddah, KSA	1	EN	5 Days
October 27-31	LIVE Virtual Training	1	EN	5 Days
October 27-31	LIVE Virtual Training	3	EN	5 Days
October 27-31	Riyadh, KSA	1	EN	5 Days
November 04-08	Abu Dhabi, UAE	1	EN	5 Days
November 17-21	LIVE Virtual Training	2	EN	5 Days
November 17-21	Riyadh, KSA	3	EN	5 Days
November 24-28	Dubai, UAE	3	EN	5 Days
November 24-28	Khobar, KSA	3	EN	5 Days
November 24-28	LIVE Virtual Training	1	EN	5 Days
December 01-05	Jeddah, KSA	2	EN	5 Days
December 01-05	LIVE Virtual Training	3	EN	5 Days
December 08-12	Riyadh, KSA	1	EN	5 Days
December 15-19	LIVE Virtual Training	1	EN	5 Days
December 15-19	LIVE Virtual Training	2	EN	5 Days
December 15-19	Riyadh, KSA	2	EN	5 Days

# CIPD Level 7 CIPD Level 7 Advanced Diploma in Strategic People Management

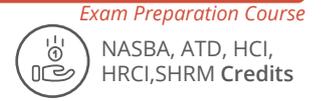


## COURSE OBJECTIVES

- Develop essential HR skills.
- Developing yourself as an effective HR Practitioner.
- Understanding organizations and the role of HR.
- Recording, analyzing and using HR information.
- Gain practical knowledge to deal with issues like employee relations, performance and reward management.

Date	Location	Mod.	Lg.	Days
6-Jan	LIVE Virtual Training	5	EN	3 Days
2-Mar	LIVE Virtual Training	6	EN	3 Days
20-Apr	LIVE Virtual Training	7	EN	3 Days
21-Sep	LIVE Virtual Training	9	EN	3 Days

# CMHR Change Management for HR



## COURSE OBJECTIVES

- Explain HR's role in change management.
- Describe how the partnership between business and HR can lead to success.
- Distinguish among the three different roles that HR can play and when each is necessary.
- Consider how to use these roles in your own organization.
- Develop an action plan for the next change initiative.

Date	Location	Lg.	Days
September 18-19	Dubai, UAE	EN	2 Days
September 18-19	LIVE Virtual Training	EN	2 Days
December 16-17	LIVE Virtual Training	EN	2 Days

# HPIC Human Performance Improvement Certificate

*Exam Preparation Course*



## COURSE OBJECTIVES

- Describe the three principles that underlie HPI.
- Explain the relationship between the steps in the HPI process.
- Apply analysis models to determine performance gaps and their root causes.
- Describe and apply evaluation approaches to measure the impact of solutions.
- Integrate mindsets to guide performance improvement and change management success in performance consulting projects.
- Design and develop a performance improvement solution for addressing the root causes of performance gaps.

Date	Location	Lg.	Days
October 21-22	Dubai, UAE	EN	2 Days

# EE Employee Experience - CIPD Training Course



## COURSE OBJECTIVES

- The concept of Employee Experience, including the link with Employee Engagement.
- The benefits of having a strong Employee Experience.
- The needs and motivation of employees.
- How to map the employee journey
- The different elements that make up Employee Experience.
- The importance of culture and trust.
- How to design and implement Employee Experience.
- Tools for measuring Employee Experience.

Date	Location	Lg.	Days
Sep 30 - Oct 02	London, UK	EN	3 Days
December 09-11	London, UK	EN	3 Days

# CLDP Creating Leadership Development Programs Certificate



**atd** Association for Talent Development

## COURSE OBJECTIVES

Use the ATD Leadership Development Model to create a leadership development program.

Ensure alignment of a leadership development program to an organization's culture, vision, mission, and goals, as well as competencies, customer requirements, and business needs.

List content and competencies that must be included in a leadership development program.

Discuss a hierarchy of competencies and content for employees at the entry, mid-level, and executive levels.

Measure and link the value of a leadership development program to an organization's bottom line.

Date	Location	Lg.	Days
September 17-18	Dubai, UAE	EN	2 Days
November 25-26	London, UK	EN	2 Days

# HRBP HR as a Business Partner - CIPD Training Course



**CIPD | Learning**

## COURSE OBJECTIVES

Appreciate the trends of the future of work.

Understand the 4 foundations of business-savvy.

Identify the role of the HR Business Partner superstar.

Generate insight from data for an insight-led approach.

Speak the language of business.

Identify stakeholders and influence with impact.

Apply different coaching/mentoring approaches

Become a trusted advisor to your organisation

Date	Location	Lg.	Days
September 08-10	Doha, Qatar	EN	3 Days
September 09-11	Dubai, UAE	EN	3 Days
September 23-25	London, UK	EN	3 Days
September 25-27	Abu Dhabi, UAE	EN	3 Days
December 15-17	Doha, Qatar	EN	3 Days

# HRM Human Resources Master - Advanced Diploma Program



**ANAB** ACCREDITED



NASBA, HRCI, SHRM Credits

## COURSE OBJECTIVES

Learners will improve key skills in business and HR functional knowledge critical for increasing HR's strategic partnership with the business.

Learners will be able to break down any business situation from a strategic talent perspective, identify hurdles opportunities, hot issues, and constraints for actionable outcomes.

Learners will be able to identify how to impact an organization's bottom line by attracting, managing, and engaging talent in today's business environment.

Learners will be able to demonstrate consulting and analytical skills by using tools to ask the right questions, clarify needs, identify underlying business drivers, and propose actionable options.

Learners will be able to effectively communicate and contract with stakeholders to secure commitment for HR recommendations through a blend of facilitative and expert role influence.

Date	Location	Lg.	Days
August 25-29	Dubai, UAE	EN	5 Days
October 14-18	Barcelona, Spain	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days
November 24-28	Riyadh, KSA	EN	5 Days
December 15-19	Dubai, UAE	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# IDC Instructional Design Certificate

*Exam Preparation Course*



**atd** Association for Talent Development

## COURSE OBJECTIVES

Apply learning theories and models, the ADDIE model, and the needs assessment process to training initiatives.

Identify behavioral outcomes and create learning objectives.

Apply the elements of the course design process to design, develop, and curate content for your learning experience.

Identify design thinking and rapid prototyping techniques for course design activities.

Apply a variety of course and process evaluation methods to course design activities.

Determine your level of future readiness in instructional design and develop a plan for continued learning.

Date	Location	Lg.	Days
August 11-13	Riyadh, KSA	EN	3 Days
November 18-20	Dubai, UAE	EN	3 Days

## KSALL KSA Labor and Employment Law - CIPD Training Course



### COURSE OBJECTIVES

Gain a thorough understanding of the latest changes and updates announced in November 2021.

Understand the impact of employment law at the start of the employment relationship, including: • the context within which the employment relationship operates and the impact of different jurisdictions and legal systems in KSA • different types of contracts including permanent, temporary, fixed-term and casual • employment status and how it affects the employment relationship

Recognise the main rights that the employee has during the employment relationship, including: • an overview of the regulations for salary, allowances, tax, holidays, working hours, rest periods and night working • discrimination - impact of discrimination law on the employment relationship; an overview of the areas covered by the KSA law • impact of legislation on policies and procedures

Identify the issues to address at the termination of the employment relationship, including: • handling dismissals fairly • discipline and grievance procedures • redundancy - consultation, selection and the process of handling redundancies

Date	Location	Lg.	Days
June 05-06	LIVE Virtual Training	EN	2 Days
September 16-17	LIVE Virtual Training	EN	2 Days

## CECE Crafting Exceptional Customer Experiences - Mastering Service Excellence



### COURSE OBJECTIVES

Understanding the fundamentals of customer experience management.

Identifying opportunities to personalize and tailor customer interactions.

Recognize the Importance of Internal Customer Service Reflection in External Interactions.

Implementing effective communication techniques to enhance customer satisfaction.

Gain mastery in fostering a customer-centric organizational culture, empowering teams to collaboratively champion service excellence and consistently deliver memorable experiences that differentiate your brand in the marketplace.

request this course as an in-house

## ODGCC Organisation Design in the GCC - CIPD Training Course



### COURSE OBJECTIVES

Demonstrate an understanding of systems thinking and models to benefit your organisation.

Appreciate organisation design and its relationship to organisation development and change management.

Make informed decisions in relation to the organisation or business issue and articulate the case for change.

Diagnose whether Organisation Design is the optimal response to a change in business circumstances.

Apply the learning to your organisation to help it deliver on its strategy.

Describe and plan an organisation design programme confidently.

Date	Location	Lg.	Days
February 26-28	Riyadh, KSA	EN	3 Days
September 11-13	Abu Dhabi, UAE	EN	3 Days
December 02-04	Riyadh, KSA	EN	3 Days
December 08-10	Doha, Qatar	EN	3 Days
December 08-10	Manama, Bahrain	EN	3 Days
December 10-12	Muscat, Oman	EN	3 Days

## LHRAD Leveraging HR Analytics and Data - CIPD Training Course



### COURSE OBJECTIVES

Link HR data to business outcomes.

Present HR data and analytics for impact, influence and credibility.

Build the business case for analytics.

Demonstrate the credibility and value added by HR through analytics.

Leverage analytics insights to improve HR & the leadership decision-making process.

Define the right data analytics approach for your business

Date	Location	Lg.	Days
March 04-05	LIVE Virtual Training	EN	2 Days
June 03-04	LIVE Virtual Training	EN	2 Days
November 04-05	LIVE Virtual Training	EN	2 Days

# PHRI Professional in HR International

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

Use HR metrics and prepare reports to analyze HR issues

Collect information about employees' work experiences by conducting final exit interviews before employees leave the organization, and conduct surveys about employee attitudes, work conditions, or diversity issues

Develop basic training programs

Provide information about an employee's compensation package, company benefits and coordinate activities to support employee remuneration programs

Support managers in developing job descriptions and keep records of job requirements and provide contact between recruiters and hiring managers

Date	Location	Lg.	Days
October 20-24	Dubai, UAE	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days

# SPHRI Senior Professional in HR International

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

Use HR metrics and prepare reports to analyze HR issues.

Collect information about employees' work experiences by conducting final exit interviews before employees leave the organization, and conduct surveys about employee attitudes, work conditions, or diversity issues.

Develop basic training programs.

Provide information about an employee's compensation package, company benefits and coordinate activities to support employee remuneration programs.

Support managers in developing job descriptions and keep records of job requirements and provide contact between recruiters and hiring managers.

Date	Location	Lg.	Days
September 01-05	Dubai, UAE	EN	5 Days
September 01-05	LIVE Virtual Training	EN	5 Days
September 08-12	Kuwait City, Kuwait	EN	5 Days
October 13-17	Dubai, UAE	EN	5 Days
October 13-17	Kuwait City, Kuwait	EN	5 Days
October 13-17	LIVE Virtual Training	EN	5 Days

# TMSTDP Talent Management Strategies that Drive Performance - CIPD Training Course



CIPD | Learning

## COURSE OBJECTIVES

Define your drivers and make a clear business case for talent management.

Choose the right talent tools, techniques and technologies.

Develop leadership skills at all levels.

Evaluate talent development initiatives and demonstrate ROI and ROE.

Date	Location	Lg.	Days
September 02-04	Muscat, Oman	EN	3 Days
October 15-17	Muscat, Oman	EN	3 Days
October 23-25	Riyadh, KSA	EN	3 Days
December 16-18	Barcelona, Spain	EN	3 Days
December 22-24	Doha, Qatar	EN	3 Days

# SWP CIPD Strategic Workforce Planning - CIPD Training Course



CIPD | Learning

## COURSE OBJECTIVES

Understand the relationship between business and people strategy.

Assess and anticipate external market factors to mitigate people risks.

Use the techniques and tactics applicable to workforce planning.

Reflect on global best practice case studies across private and public sectors.

Develop action plans to identify critical roles to improve recruitment and retention.

Implement robust workforce plans.

Date	Location	Lg.	Days
November 11-13	Dubai, UAE	EN	3 Days
December 10-12	Riyadh, KSA	EN	3 Days

## PAHR People Analytics for HR



**HCI** Human Capital Institute



Exam Preparation Course

NASBA, ATD, HCI, HRCI, SHRM Credits

### COURSE OBJECTIVES

- Consult with stakeholders to define organizational issues
- Develop hypotheses about what might be happening
- Assemble the metrics and expertise to test hypotheses
- Analyze people and organizational data
- Develop evidence-based recommendations
- Communicate the context of findings and recommendations

Date	Location	Lg.	Days
November 20-21	LIVE Virtual Training	EN	2 Days
November 20-21	Riyadh, KSA	EN	2 Days

## RSRT Recruitment, Selection and Resourcing Talent - CIPD Training Course



**CIPD** Learning

### COURSE OBJECTIVES

- Explain the factors that affect an organisation's talent planning, recruitment, and selection policy.
- Understand how to align talent acquisition practices with organisational strategy.
- Recognise how to utilise workforce planning to identify gaps for talent planning.
- Identify appropriate recruitment and selection methods.
- Describe the steps to take to mitigate unconscious bias and indirect discrimination.
- Explore ways to attract a diverse applicant base.
- Contribute to the recruitment and selection interviewing process for a job role.
- Demonstrate an understanding of the importance of effective induction.
- Evaluate the effectiveness of the recruitment process.

Date	Location	Lg.	Days
May 28-30	Riyadh, KSA	EN	3 Days
September 03-05	Muscat, Oman	EN	3 Days
November 18-20	Dubai, UAE	EN	3 Days
December 09-11	Barcelona, Spain	EN	3 Days
December 09-11	Riyadh, KSA	EN	3 Days

## sHRBP Strategic HR Business Partner



**HCI** Human Capital Institute



Exam Preparation Course

NASBA, ATD, HCI, HRCI, SHRM Credits

### COURSE OBJECTIVES

- Understand the changing role of HR in organizations
- Comprehend the value HR can bring to organizations
- Determine your strengths and weaknesses against HR core competencies
- Identify actions you can take to build trust and credibility with your stakeholders
- Align your HR activities to the needs of your business

Date	Location	Lg.	Days
August 26-28	Dubai, UAE	EN	3 Days
November 04-06	Abu Dhabi, UAE	EN	3 Days
November 10-12	Manama, Bahrain	EN	3 Days
November 11-13	Muscat, Oman	EN	3 Days
November 24-26	Kuwait City, Kuwait	EN	3 Days
December 15-17	Kuwait City, Kuwait	EN	3 Days
December 18-20	Dubai, UAE	EN	3 Days
December 18-20	LIVE Virtual Training	EN	3 Days

## UAELL UAE Labour & Employment Law - CIPD Training Course



**CIPD** Learning

### COURSE OBJECTIVES

- Gain a thorough understanding of the latest changes and updates announced in November 2021.
- Ensure business continuity while serving all stakeholders.
- Understand the impact of employment law at the start of the employment relationship.
- Recognise the main rights that the employee has during the employment period.
- Identify the issues to address at the termination of the employment.

Date	Location	Lg.	Days
October 02-03	LIVE Virtual Training	EN	2 Days

# STA Strategic Talent Acquisition

Exam Preparation Course



**HCI** Human Capital Institute



NASBA, ATD, HCI, HRCI, SHRM Credits

## COURSE OBJECTIVES

This two-day course moves beyond the trans-transactional elements of making the right hire and provides you with deep expertise in the five pillars of Talent Acquisition strategy: Align, Segment, Brand, Pipeline, and Assess & Select.

**ALIGN:** Define and implement Talent Acquisition strategies to meet business goals and support organizational culture.

**SEGMENT:** Determine organizational gaps in critical roles to more quickly impact the bottom line.

**BRAND:** Define an Employee Value Proposition that attracts highly qualified candidates.

**PIPELINE:** Develop a channel management strategy to fill gaps with the right people at the right time.

**ASSESS & SELECT:** Identify, develop, and measure candidate potential for success.

You'll participate in a strategic business simulation to practice assessing an organization's current situation, working with teams, and making decisions based on business challenges. You'll also create a customized action plan that supports on-the-job implementation, complete with tools based on proven methodologies.

Date	Location	Lg.	Days
September 15-16	Kuwait City, Kuwait	EN	2 Days
September 23-24	Dubai, UAE	EN	2 Days
September 23-24	LIVE Virtual Training	EN	2 Days
October 13-14	Manama, Bahrain	EN	2 Days
October 21-22	Abu Dhabi, UAE	EN	2 Days
October 28-29	Manama, Bahrain	EN	2 Days
November 18-19	LIVE Virtual Training	EN	2 Days
November 18-19	Riyadh, KSA	EN	2 Days
December 18-19	Kuwait City, Kuwait	EN	2 Days

# PEF Providing Effective Feedback



**L3ORON** Institute

## COURSE OBJECTIVES

Discover the different types of feedback.

Learn how to formulate effective feedback.

Recognize the significance of your tone, body-language, and emotions in giving and receiving feedback.

Learn how to avoid common pitfalls in delivering feedback.

Give feedback to others (manager, peers, and subordinates) in an effective way.

request this course as an in-house

# SWP HCI Strategic Workforce Planning

Exam Preparation Course



**HCI** Human Capital Institute



NASBA, ATD, HCI, HRCI, SHRM Credits

## COURSE OBJECTIVES

Identify and execute against specific workforce, management and leadership gaps.

Adapt to global and local labor trends.

Imagine and prepare for multiple economic, market or competitive scenarios.

Skills required to integrate quantitative measures such as headcount planning and workforce analytics into a qualitative decision framework that can inform and transform organizational strategy.

Keen understanding of workforce planning methodology, bolstered by in-depth case studies from organizations like GE, Google and Procter & Gamble.

Date	Location	Lg.	Days
September 16-17	Dubai, UAE	EN	2 Days
September 16-17	LIVE Virtual Training	EN	2 Days
September 24-26	Doha, Qatar	EN	3 Days
October 14-15	Muscat, Oman	EN	2 Days
October 27-29	Kuwait City, Kuwait	EN	3 Days
November 24-26	Doha, Qatar	EN	3 Days
November 25-26	Riyadh, KSA	EN	2 Days
December 03-05	LIVE Virtual Training	EN	3 Days
December 16-18	Abu Dhabi, UAE	EN	3 Days

# TFC Training & Facilitation Certificate

Exam Preparation Course



**atd** Association for Talent Development

## COURSE OBJECTIVES

Select the appropriate mix of learning modalities to support specific contexts, learners, and learning objectives in both formal and informal learning settings.

Identify the logistical tasks necessary to create a classroom environment that is conducive to effective face-to-face learning.

Create facilitation plans that prepare you for a successful learner-centered event.

Apply brain science to delivery strategies that address various learner preferences and cognitive needs in the learning environment.

Select learning methods to support a variety of learning preferences to reach the desired learning outcomes.

Date	Location	Lg.	Days
August 04-06	Riyadh, KSA	EN	3 Days
November 25-27	Dubai, UAE	EN	3 Days

# Management & Leadership

## Training Programs

In Partnership with:



## AIL AI for Leaders



### COURSE OBJECTIVES

Detailed understanding of the types of AI that will impact your workforce/workplace.

Concrete research, methods and tools to make most effective use of AI in the workplace

Understanding of how AI will change organization and HR operating models.

An approach to define and implement "future skills" learning programmes for AI.

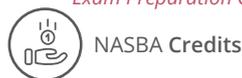
Action & change plan to prepare the workforce to effectively harness AI.

Date	Location	Lg.	Days
September 22-26	London, UK	EN	5 Days
September 22-26	Riyadh, KSA	EN	5 Days

## BMM Behavioral Management Masterclass - Effective Use of Soft Skills in the Workplace



Exam Preparation Course



### COURSE OBJECTIVES

Fully understand the meaning and value of soft skills and how these skills are used to build relationships and achieve results.

Be better able to influence without need to use authority, put forward arguments and engage in relationship-focused principled negotiation.

Advance as leaders and know how and why to use mentoring and coaching approaches and associated competences such as the levels of listening.

Understand conflict, take the conflict mode test and developed competences in acting as a mediator to resolve conflicts.

Have developed spoken and written communication and the ability to use communication for positive relationships and results.

Date	Location	Lg.	Days
July 14-18	Dubai, UAE	EN	5 Days
December 08-12	Riyadh, KSA	EN	5 Days

## CBSM Cambridge Business Sustainability Management



### COURSE OBJECTIVES

Develop a practical sustainability action plan to overcome barriers and capitalize on opportunities for creating a sustainable business.

Gain insight into the potential of disruptive innovative design and technology to enhance business sustainability and support sustainable development.

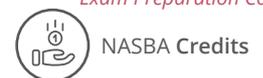
Equip your organization with an understanding of international regulations on environmental best practices, emphasizing the importance of sustainability in production and consumption and its impact on your operations.

Date	Location	Lg.	Days
13-Oct	LIVE Virtual Training	EN	1 Days
December 16-19	London, UK	EN	4 Days

## CBSC Certificate in Strategy Management and the Balanced Scorecard



Exam Preparation Course



### COURSE OBJECTIVES

Learn how to build strategic thinking and awareness for executives and managers

Understand how to apply the latest techniques used by the business gurus

Detecting the critical issues facing your own strategy development and deployment

Learn to better understand the role of the performance measurement in strategic planning

Developing and using balanced scorecards

Date	Location	Lg.	Days
May 26-30	Dubai, UAE	EN	5 Days
September 08-12	LIVE Virtual Training	EN	5 Days
September 09-13	Barcelona, Spain	EN	5 Days
September 23-27	London, UK	EN	5 Days
November 11-15	Amsterdam, Netherlands	EN	5 Days
November 11-15	London, UK	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days
December 16-20	Barcelona, Spain	EN	5 Days

## CIL Certified Innovation Leader

Exam Preparation Course



### COURSE OBJECTIVES

Demonstrate competence in the principles and practices of industry-standard innovation practices

Certification offers financial benefits — it positively impacts your salary — and helps you stand out and better market yourself to prospective employers

Increase your team's skill sets and effectiveness

Ensure planning efforts are geared towards profitability and the voice of the customer

Provides employees with a widely -respected credential and is an invaluable mark for successful selection and hiring of innovation leader candidates

Date	Location	Lg.	Days
July 15-18	Riyadh, KSA	EN	4 Days
October 14-17	LIVE Virtual Training	EN	4 Days
October 14-17	London, UK	EN	4 Days

## CKPIPP Certified KPI Professional & Practitioner

Exam Preparation Course



### COURSE OBJECTIVES

Experience the real business applicability of theoretical concepts regarding KPIs.

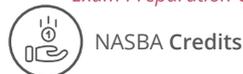
Improve the performance of your company by practicing a sound framework for KPI measurement.

Obtain better business results by selecting the right KPIs for your company.

Date	Location	Lg.	Days
August 04-08	Riyadh, KSA	AR	5 Days
October 06-10	Riyadh, KSA	AR	5 Days
December 15-19	Riyadh, KSA	AR	5 Days

## CII Cambridge Communicating for Influence and Impact

Exam Preparation Course



### COURSE OBJECTIVES

Equip your team with the tools to effectively and persuasively communicate with various stakeholders in your network.

Develop an Organizational Impact Plan to achieve meaningful change within and beyond your business.

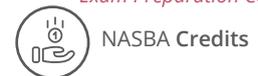
Skills to inspire and motivate others, driving innovation and sustainability at a systems level.

Your leaders will gain access to a global network of professionals through membership in the CISL alumni community.

Date	Location	Lg.	Days
29-Sep	LIVE Virtual Training	EN	1 Days
December 16-19	London, UK	EN	4 Days

## CMM Change Management Master – Advanced Diploma Program

Exam Preparation Course



### COURSE OBJECTIVES

Learners will be able to Build and deliver a detailed Change Management Process.

Learners will be able to implement the key principles of effective Change Management for driving the business improvements defined by their strategic corporate policy.

Learners will be able to develop change objectives and the realization of benefits.

Learners will be able to adapt the organization to meet ever changing and demanding stakeholder expectations.

Learners will be able to apply essential change management qualities in the leadership roles.

Date	Location	Lg.	Days
October 27-31	Dubai, UAE	EN	5 Days
October 27-31	LIVE Virtual Training	EN	5 Days
December 08-12	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# COBDM Certificate in Organizational Behavior, Development & Management



London School of Business & Finance  
EXECUTIVE EDUCATION



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

What defines organizations and management

How the management challenges of ethics, change, performance and globalization interact with Organizational Behavior

The nature and impact of individuality on work activities

The ways in which groups form and interact whilst undertaking work within organizations

The influence of technology on work within the organization

Date	Location	Lg.	Days
Sep 30 – Oct 04	Dubai, UAE	EN	5 Days
November 18-22	Barcelona, Spain	EN	5 Days
November 24-28	LIVE Virtual Training	EN	5 Days

# C-OKR Certified OKRs Professional



THE KPI INSTITUTE

Exam Preparation Course

## COURSE OBJECTIVES

Differentiate between objectives, KPIs and initiatives;

Recognize different types of OKRs;

Acknowledge the benefits of stretched goals;

Understand OKR setting in different contexts;

Apply best practice techniques to align OKRs across the organization;

Date	Location	Lg.	Days
October 13-15	Riyadh, KSA	AR	3 Days
December 08-10	Riyadh, KSA	AR	3 Days

# EPSDM Effective Problem Solving and Decision Making



## COURSE OBJECTIVES

Identify the key elements of effective public speaking and presentation skills.

Explain the principles of audience engagement and message structuring.

Demonstrate techniques to manage nervousness and enhance speaker presence.

Evaluate different presentation styles and determine their effectiveness for various audiences.

Design and deliver a compelling presentation using learned strategies and visual aids.

Date	Location	Lg.	Days
October 21-23	Riyadh, KSA	EN	3 Days
December 18-20	Paris, France	EN	3 Days

# ISECS Interpersonal Skills and Effective Communication Strategies



Exam Preparation Course

## COURSE OBJECTIVES

Understanding the fundamentals of effective communication in the workplace.

Developing active listening skills to enhance understanding and rapport.

Crafting clear and concise messages tailored to specific audiences.

Participants will be able to recognize and assess their own communication styles as well as those of others, understanding the strengths and weaknesses associated with each style.

Mastering non-verbal communication cues to convey confidence and credibility.

Date	Location	Lg.	Days
October 21-23	Riyadh, KSA	EN	3 Days
December 16-18	Amsterdam, Netherlands	EN	3 Days

# ICALS™ International Certificate in Advanced Leadership Skills

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

Recognize the value of great leadership to the success of your career, your team and your business.

Develop and demonstrate your personal leadership ethos and style.

Develop the drive and energy to achieve exceptional results.

Leverage relationships to generate individual, team business achievement.

Drive continuous improvement by raising performance standards of those around you.

Develop an action plan that will drive, change, and improve your leadership effectiveness.

Date	Location	Lg.	Days
February 25-29	Dubai, UAE	EN	5 Days
June 24-28	Barcelona, Spain	EN	5 Days
August 05-09	Amsterdam, Netherlands	EN	5 Days
September 08-12	Muscat, Oman	EN	5 Days
September 16-20	Paris, France	EN	5 Days
October 06-10	Riyadh, KSA	EN	5 Days
Oct 28 - Nov 01	Paris, France	EN	5 Days
November 11-15	London, UK	EN	5 Days
November 17-21	LIVE Virtual Training	EN	5 Days
November 25-29	Rome, Italy	EN	5 Days
December 02-06	Istanbul, Turkey	EN	5 Days
December 16-20	London, UK	EN	5 Days

# OELP Oxford Executive Leadership Programme



## COURSE OBJECTIVES

Equip your leadership team with the skills to lead with impact within your business context.

Develop a refined understanding of your organization's leadership purpose and align it with the overall mission and vision.

Provide your leaders with the frameworks and skills necessary to overcome modern workplace challenges and manage teams effectively.

Implement strategies for driving change and preparing your organization for future challenges and opportunities.

Date	Location	Lg.	Days
13-Oct	LIVE Virtual Training	EN	1 Days
December 16-19	London, UK	EN	4 Days

# Mini MBA Executive Mini MBA

Exam Preparation Course



London School of Business & Finance  
EXECUTIVE EDUCATION



NASBA Credits

## COURSE OBJECTIVES

To be fully conversant with the technicalities, terminology and academic models associated with MBA study and their application in the modern business environment.

To be able to apply such knowledge for the success of their organization.

To be able to design, implement and develop innovative business strategies and structures.

To be equipped to understand the demands of complex business operations and the environment within which they operate.

To understand the leader's role in today's increasingly competitive business environment.

Date	Location	Lg.	Days
June 03-07	Barcelona, Spain	EN	5 Days
August 04-08	Dubai, UAE	EN	5 Days
November 25-29	Barcelona, Spain	EN	5 Days
December 15-19	Dubai, UAE	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# LSE MBA Essentials



LSE THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE

## COURSE OBJECTIVES

Strengthen your team's understanding of the three core pillars of business: the strategic environment, financial toolkit, and human element, to enhance your organization's strategic competitive advantage.

Develop technical business and finance skills within your team to better understand, analyze, and optimize business operations.

Gain insights into human behavior and influence to expand your organization's impact both internally and externally.

Enhance managerial competency and confidence across your team, empowering them to transition into strategic, influential business leadership roles, supported by tools for professional career development.

Date	Location	Lg.	Days
15-Sep	LIVE Virtual Training	EN	1 Days
December 09-12	London, UK	EN	4 Days

## MPSPS Mastering Presentation Skills and Public Speaking



### COURSE OBJECTIVES

Identify the key elements of effective public speaking and presentation skills.

Explain the principles of audience engagement and message structuring.

Demonstrate techniques to manage nervousness and enhance speaker presence.

Evaluate different presentation styles and determine their effectiveness for various audiences.

Design and deliver a compelling presentation using learned strategies and visual aids.

Date	Location	Lg.	Days
November 03-07	Riyadh, KSA	EN	5 Days
December 01-05	Barcelona, Spain	EN	5 Days

## OAIP Oxford Artificial Intelligence Programme



### COURSE OBJECTIVES

Empower your organization to evaluate the impact and potential of AI within your industry and develop a compelling business case for its adoption.

Establish a robust framework for your team to critically analyze the social and ethical considerations of AI implementation.

Enhance your team's conceptual understanding of machine learning, deep learning, neural networks, and algorithms to drive innovation.

Benefit from expert guidance provided by leading professionals and University of Oxford faculty, grounded in pioneering research on AI applications across various industries.

Gain unlimited access to exclusive resources and events through the official Oxford Executive Education Alumni group on LinkedIn and edX's Career Engagement Network, supporting your team's professional development and driving business growth.

Date	Location	Lg.	Days
18-Aug	LIVE Virtual Training	EN	1 Days
October 14-17	London, UK	EN	4 Days
27-Oct	LIVE Virtual Training	EN	1 Days
December 16-19	London, UK	EN	4 Days

## MLTh Masterclass in Leadership Thinking - Strategic, Future, Design, Systemic, Analytical, Innovation & Creative Thinking



Exam Preparation Course

NASBA Credits

### COURSE OBJECTIVES

Improved ability to solve complex problems

Enhanced skills in thinking creatively for competitive advantage

Clear models and tools on strategy for use in the workplace

Accelerated innovation through new thinking models

Tools for anticipating future trends and responding innovatively

Date	Location	Lg.	Days
January 07-11	Dubai, UAE	EN	5 Days
May 12-16	LIVE Virtual Training	EN	5 Days
August 26-30	London, UK	EN	5 Days
September 01-05	LIVE Virtual Training	EN	5 Days
September 09-13	Amsterdam, Netherlands	EN	5 Days
September 23-27	London, UK	EN	5 Days
October 13-17	Doha, Qatar	EN	5 Days
November 04-08	Dubai, UAE	EN	5 Days
November 18-22	Dubai, UAE	EN	5 Days
December 02-06	Abu Dhabi, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 09-13	London, UK	EN	5 Days
December 16-20	London, UK	EN	5 Days
December 22-26	Kuwait City, Kuwait	EN	5 Days

## OESP Oxford Executive Strategy Programme



### COURSE OBJECTIVES

Equip your leadership team with the skills to lead with impact within your business context.

Develop a refined understanding of your organization's leadership purpose and align it with the overall mission and vision.

Provide your leaders with the frameworks and skills necessary to overcome modern workplace challenges and manage teams effectively.

Implement strategies for driving change and preparing your organization for future challenges and opportunities.

Date	Location	Lg.	Days
15-Sep	LIVE Virtual Training	EN	1 Days
November 18-21	London, UK	EN	4 Days

## OWLP Oxford Women's Leadership Programme



### COURSE OBJECTIVES

Develop comprehensive personal development plans and enhance core leadership skills and resources to support confident growth among your leaders.

Provide tools to help navigate workplace challenges faced by women, addressing cultural and gender assumptions effectively.

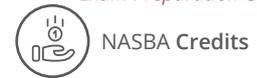
Cultivate an understanding of unique leadership styles, strengths, and limiting behaviors within your team, empowering leaders to recognize their own agency.

Benefit from the guidance of leading industry experts and Oxford Saïd faculty, with the opportunity to learn alongside fellow women leaders from around the world.

Date	Location	Lg.	Days
25-Aug	LIVE Virtual Training	EN	1 Days
October 21-24	London, UK	EN	4 Days
27-Oct	LIVE Virtual Training	EN	1 Days
December 16-19	Dubai, UAE	EN	4 Days

## PCLC Professional Certificate in Leadership & Communication

Exam Preparation Course



### COURSE OBJECTIVES

Learn how to develop and maintain effective working relationships by following principles of leadership development and effective communication techniques.

Understand the importance of communication and trust in developing effective leadership and teamwork to more easily align the team's efforts with organizational strategic goals through improved communicative practices.

Learn motivational factors that influence a team performance and the role of the leader in support and development of team and its members.

When and how to employ a variety of communication styles in writing and speaking.

How to understand the role of formal and informal authority and maintain effective interpersonal communication skills in both.

Date	Location	Lg.	Days
January 07-11	Barcelona, Spain	EN	5 Days
May 06-10	London, UK	EN	5 Days
June 24-28	Paris, France	EN	5 Days
July 15-19	Barcelona, Spain	EN	5 Days
September 09-13	Barcelona, Spain	EN	5 Days
September 23-27	Barcelona, Spain	EN	5 Days
Sep 29 - Oct 03	Riyadh, KSA	EN	5 Days
October 07-11	Dubai, UAE	EN	5 Days
October 13-17	LIVE Virtual Training	EN	5 Days
October 21-25	Abu Dhabi, UAE	EN	5 Days
October 21-25	Dubai, UAE	EN	5 Days
October 27-31	Riyadh, KSA	EN	5 Days
November 04-08	London, UK	EN	5 Days
November 11-15	Barcelona, Spain	EN	5 Days
November 18-22	Dubai, UAE	EN	5 Days
November 24-28	Doha, Qatar	EN	5 Days
November 24-28	Kuwait City, Kuwait	EN	5 Days
November 24-28	Manama, Bahrain	EN	5 Days
November 25-29	Rome, Italy	EN	5 Days
December 02-06	Abu Dhabi, UAE	EN	5 Days
December 02-06	Istanbul, Turkey	EN	5 Days
December 09-13	Madrid, Spain	EN	5 Days
December 16-20	Barcelona, Spain	EN	5 Days
December 16-20	Manama, Bahrain	EN	5 Days

# PCIE Professional Certificate in Innovation & Entrepreneurship

Exam Preparation Course



UNIVERSITY SYSTEM  
of MARYLAND

## COURSE OBJECTIVES

Understand fundamental user innovation concepts such as lead user, sticky information, peer-to-peer diffusion, diffusion via the market, and low-cost innovation niche.

Apply the concept of lead user to identifying numerous opportunities for entrepreneurial innovation.

Learn the concept of “solution/ need co-forming” and apply it to conceiving a viable and feasible solution to the problem that you seek to solve.

Learn the tools and strategies of entrepreneurial bootstrapping, and apply them to designing the strategy for diffusing your user innovation.

Explore the trends and forces driving the democratization of innovation and apply the insights to uplifting the potential of your entrepreneurial contribution to society.

Date	Location	Lg.	Days
September 09-13	Dubai, UAE	EN	5 Days
October 20-24	Doha, Qatar	EN	5 Days
October 27-31	Manama, Bahrain	EN	5 Days
November 10-14	Kuwait City, Kuwait	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days
December 02-06	Abu Dhabi, UAE	EN	5 Days

# PEI The Power of Emotional Intelligence (EQ) - Unlocking Workplace Success



L3ORON Institute

## COURSE OBJECTIVES

Understanding the fundamentals of Emotional Intelligence and its relevance in the workplace.

Developing self-awareness and self-regulation to effectively manage emotions.

Enhancing interpersonal skills and building stronger relationships with colleagues and clients.

Applying emotional intelligence to conflict resolution and problem-solving.

Cultivating empathy and understanding to lead with compassion and authenticity.

Date	Location	Lg.	Days
October 16-17	LIVE Virtual Training	EN	2 Days



# Procurement & Contracts

## Training Programs

In Partnership with:



# CCMA™ Contract and Commercial Management Associate

Exam Preparation Course



World Commerce & Contracting

## COURSE OBJECTIVES

Understand and manage discussions about contracts in a commercial context.

Contribute to pre-contract signature activities, increasing the chances of successful contract outcomes.

Understand how to manage both risk and opportunity in contracts.

Know enough about contract law to avoid basic errors and when to involve experts.

Be aware of the steps required to support contract implementation.

request this course as an in-house

# CIPS Level 4 CIPS Level 4 Diploma in Procurement and Supply

Exam Preparation Course



CIPS  
Chartered Institute of Procurement & Supply

## COURSE OBJECTIVES

Evaluate the importance of planning and forecasting for future demand in supply chain management.

Analyze the process of forward planning for contract development and identify key considerations for successful implementation.

Assess the role of negotiating volumes, margins, and standards in creating mutually beneficial contracts with suppliers.

Create effective strategies for creating and controlling specifications to ensure quality and consistency in supply chain management.

Develop skills in contract management, conflict resolution, and performance review to maintain successful relationships with suppliers and optimize supply chain operations.

Date	Location	Lg.	Days
Mar 03 – Oct 24	LIVE Virtual Training	EN	50 Days

# CIPS Level 2 CIPS Level 2 Certificate in Procurement and Supply Operations

Exam Preparation Course



CIPS  
Chartered Institute of Procurement & Supply

## COURSE OBJECTIVES

Specialize: CIPS Level 2 is the first of CIPS entry level qualifications and allows learners to specialize in a specific occupation, occupational area, or technical role.

Develop: The course prepares learners for work by developing sector-specific knowledge, technical and practical skills, and the ability to apply these skills in work-related environments.

Transfer: The CIPS Level 2 Certificate in Procurement and Supply Operations is designed to develop transferable workplace skills, such as good communication and the ability to work in a team.

Identify: Employers have identified these transferable skills as essential for gaining employment in the sector and for progression in the profession.

Apply: Learners will have the opportunity to apply their developed skills in work-related environments, preparing them for successful employment in their chosen field.

Date	Location	Lg.	Days
Jul 14 – Aug 22	LIVE Virtual Training	EN	20 Days
Nov 17 – Dec 26	LIVE Virtual Training	EN	20 Days

# CPSM Certified Professional in Supply Management

Exam Preparation Course



ISM  
INSTITUTE FOR SUPPLY MANAGEMENT

## COURSE OBJECTIVES

Improve Contracting and negotiation

Enhance skills in Supplier relationship management and forecasting

Understand better Materials and inventory management

New techniques in Organization and department assessment  
Product and service development

Improve your Leadership skills

Date	Location	Lg.	Days
September 08-12	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# CCMP™ Contract and Commercial Management Practitioner

Exam Preparation Course



## COURSE OBJECTIVES

Understand and embrace best practices in contracting and contract management

Deliver greater value to the enterprise

Manage risk with greater effectiveness

Accelerate the contracting and contract management process

Minimize disputes and reputation damage related to ineffective contracts

Date	Location	Lg.	Days
April 21-25	Dubai, UAE	EN	5 Days
May 19-23	Riyadh, KSA	EN	5 Days
July 22-26	Amsterdam, Netherlands	EN	5 Days
August 18-22	LIVE Virtual Training	EN	5 Days
September 02-06	Barcelona, Spain	EN	5 Days
September 15-19	Riyadh, KSA	EN	5 Days
Sep 29 – Oct 03	LIVE Virtual Training	EN	5 Days
October 07-11	London, UK	EN	5 Days
October 13-17	LIVE Virtual Training	EN	5 Days
November 04-08	Dubai, UAE	EN	5 Days
November 17-21	Riyadh, KSA	EN	5 Days
November 25-29	Geneva, Switzerland	EN	5 Days
December 03-07	Muscat, Oman	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 15-19	Dubai, UAE	EN	5 Days

# CIPP Certified International Procurement Professional

Exam Preparation Course



## COURSE OBJECTIVES

Understand and implement Best in Class Procurement

Embrace the Modern Trends in Supply Chain Management

Improve the process of selecting, developing and managing the Supplier

Master the Contract Management process in Procurement

The ability to use the designation CIPP™ on your business card and resume

Date	Location	Lg.	Days
February 04-08	LIVE Virtual Training	EN	5 Days
May 19-23	LIVE Virtual Training	EN	5 Days
May 19-23	Riyadh, KSA	EN	5 Days
June 09-13	Dubai, UAE	EN	5 Days
August 11-15	LIVE Virtual Training	EN	5 Days
September 02-06	Barcelona, Spain	EN	5 Days
September 15-19	Riyadh, KSA	EN	5 Days
Sep 29 – Oct 03	LIVE Virtual Training	EN	5 Days
October 07-11	London, UK	EN	5 Days
November 10-14	LIVE Virtual Training	EN	5 Days
November 10-14	Muscat, Oman	EN	5 Days
November 18-22	Dubai, UAE	EN	5 Days
December 01-05	Jeddah, KSA	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days
December 15-19	Riyadh, KSA	EN	5 Days



# SPM™ Strategic Procurement Master – Advanced Diploma in Strategic Sourcing and Category Management

Exam Preparation Course



## COURSE OBJECTIVES

What is Strategic Procurement Management (SPM) – The new tool guiding success for the new professional

Why SPM Needs to be Utilized – Today's world competitive atmosphere requires application of new and better approaches

How to Plan, Employ and Achieve SPM Results – This full spectrum of process understanding will provide confidence and the path to accomplishment

Understanding and Applying Tools like Lean Thinking and Value Analysis – Will provide the capabilities to ensure success

Knowing the elements will enhance and ensure the employment of processes

Date	Location	Lg.	Days
February 04-08	LIVE Virtual Training	EN	5 Days
Feb 26 – Mar 01	Dubai, UAE	EN	5 Days
May 19-23	LIVE Virtual Training	EN	5 Days
July 21-25	LIVE Virtual Training	EN	5 Days
September 08-12	LIVE Virtual Training	EN	5 Days
September 15-19	Dubai, UAE	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days
November 17-21	Riyadh, KSA	EN	5 Days
November 25-29	London, UK	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days
December 16-20	Dubai, UAE	EN	5 Days

# VM Vendor Management



## COURSE OBJECTIVES

Learning how to align business priorities with key vendor relationships

Knowing the various types of risks associated with vendor contracts

Building strong relationships with the vendor to promote mutual commitment and open communication

To gain an understanding of key concepts and terminology

request this course as an in-house

# SRMP™ Supplier Relationship Management Practitioner

Exam Preparation Course



## COURSE OBJECTIVES

Understand your supply chain and how to measure and manage different supplier segments.

Learn methodologies to improve stakeholder engagement and deliver great communications.

Be able to implement tools that bring effective governance to your organization.

Deliver effective exit processes for underperforming suppliers.

Understand the contract lifecycle and how relationship management fits within it.

Date	Location	Lg.	Days
January 22-24	LIVE Virtual Training	EN	3 Days
November 10-12	LIVE Virtual Training	EN	3 Days
November 11-13	Dubai, UAE	EN	3 Days

# FIDIC FIDIC – Understanding and Using the FIDIC Conditions of Contract



## COURSE OBJECTIVES

Understand the claim and dispute resolution procedures under FIDIC Conditions of Contract.

Understand FIDIC contract related documents.

Understand the responsibilities of main parties.

Understand what completion is and what the liabilities applicable are after.

Recognize practical issues encountered on projects as to claims and disputes, and how to address those.

Summarize recent FIDIC case law and other authorities as to claims and dispute matters.

Demonstrate the necessary knowledge, advice and insights in order to navigate through the FIDIC claim and dispute provisions on their projects.

request this course as an in-house

# Projects

## Training Programs

In Partnership with:



# AACE CCP Certified Cost Professional

Exam Preparation Course



**AACE** INTERNATIONAL  
In partnership with:  
**SYNCHRONY**



PDU Credits

## COURSE OBJECTIVES

Explain common methodologies applied to prepare cost estimates of the various classifications.

Learn to set goals and objectives that planned endeavors must meet.

Understand what makes up cost meaning the basic resources such as material, labor, etc. that are needed to perform an activity or create an asset.

Learn how to utilize schedules to monitor, control, and report work progress.

Become skilled in using earned value to report on past performance and predict future performance.

Learn to analyze labor cost performance using earned value, unit rates, and variance analysis.

Learn to calculate simple and compound interest rates, as well as solve interest problems using basic single payments, uniform series, and gradient formulas.

Understand the basic steps of a risk management process and describe risk mitigation options.

Date	Location	Lg.	Days
October 19-23	LIVE Virtual Training	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days

# PfMP Portfolio Management Professional

Exam Preparation Course



**PMI** Project Management Institute.



PDU Credits

## COURSE OBJECTIVES

What are Portfolios, what is Portfolio Management and The five Portfolio Management knowledge areas.

The interaction between Portfolio Management, Program / Project Management and Organization Strategy.

The Role of the Portfolio Manager and other key roles in Portfolio Management.

How to design, Prioritize, build the portfolio and manage the portfolio component relationships.

The Three Portfolio Management Process Groups and the interactions among them.

Date	Location	Lg.	Days
September 09-13	Barcelona, Spain	EN	5 Days
November 02-06	Riyadh, KSA	EN	5 Days

# PgMP<sup>®</sup> Program Management Professional

Exam Preparation Course



**PMI** Project Management Institute.



PDU Credits

## COURSE OBJECTIVES

Deeper understanding of the hard and soft factors relating to program management

Prepare for the certification for PgMP and be part of a small elite club of program managers (less 1'500 world-wide)

The confidence of understanding how best to setup and run successful programs

Confidence of business success through the selection and running of programs

Take yourself to the next level of understanding and be seen as a mentor and leader in the field of programs and projects

Date	Location	Lg.	Days
October 20-24	Riyadh, KSA	EN	5 Days

# CAPM Certified Associate in Project Management

Exam Preparation Course



**PMI** Project Management Institute.



PDU Credits

## COURSE OBJECTIVES

Gain the essential project management skills and knowledge.

Introduce Project management Institute vision, mission, services, roles and responsibilities.

Understand the purpose, structure, and contents of the Project Management Body of Knowledge PMBOK<sup>®</sup> Guide.

Understand the project, project characteristics, context and environment.

Understand the project manager competencies, roles and responsibilities.

Understand the organizational influence on project management.

Understand the characteristics, flow, and processes of the project management process groups.

Understand the processes, activities, tools, techniques and deliverables of the nine project management knowledge areas.

Prepare the student to pass the CAPM<sup>®</sup> exam

Date	Location	Lg.	Days
October 20-22	Riyadh, KSA	EN	3 Days
November 10-12	Jubail, KSA	EN	3 Days
November 10-12	LIVE Virtual Training	EN	3 Days

# PMP<sup>®</sup> Project Management Professional



**Project Management Institute**



PDU Credits

*Exam Preparation Course*

## COURSE OBJECTIVES

Understand how projects fits into programs and their relationships with portfolio management

Navigate the process groups and knowledge areas of the PMBOK<sup>®</sup> Guide - Fifth Edition

Analyze PMBOK<sup>®</sup> Guide tools and techniques essential for PMP exam success

Understand project scenarios, and discover tricks to pass the exam

Create a personalized plan for self- study to focus your efforts after the course

Date	Location	Lg.	Days
February 19-23	Abu Dhabi, UAE	EN	5 Days
May 13-17	Dubai, UAE	EN	5 Days
May 13-17	LIVE Virtual Training	EN	5 Days
June 09-13	LIVE Virtual Training	EN	5 Days
August 04-08	Khobar, KSA	EN	5 Days
August 26-30	Dubai, UAE	EN	5 Days
September 01-05	LIVE Virtual Training	EN	5 Days
October 20-24	Muscat, Oman	EN	5 Days
November 03-07	Kuwait City, Kuwait	EN	5 Days
November 11-15	Abu Dhabi, UAE	EN	5 Days
November 17-21	Riyadh, KSA	EN	5 Days
November 24-28	Manama, Bahrain	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# PBA<sup>®</sup> Professional in Business Analysis



**Project Management Institute**



PDU Credits

*Exam Preparation Course*

## COURSE OBJECTIVES

Get a thorough understanding of the concept of business process analysis

Produce needed models to initiate, plan, execute, business analysis projects in real life

Demonstrate content and structure familiarity of PMI<sup>®</sup>'s Business Analysis for Practitioners: A Practice Guide

State the importance of the five business analysis domains in the project life cycle

Assess readiness for taking the PMI-PBA<sup>®</sup> and Prepare effectively for the exam

request this course as an in-house

# RMP<sup>®</sup> Risk Management Professional



**Project Management Institute**



PDU Credits

*Exam Preparation Course*

## COURSE OBJECTIVES

Prepare for obtaining the PMI Risk Management Professional certification

Understand risk management principles, concepts, processes, tools and techniques

Identify the challenges of the risk management approach in project management

Learn how to identify, analyze, respond and monitor the key project risks

Implement a solid risk management methodology

Date	Location	Lg.	Days
May 26-30	Riyadh, KSA	EN	5 Days
October 13-17	Dubai, UAE	EN	5 Days
November 03-07	LIVE Virtual Training	EN	5 Days

# SIPM Strategic International Project Manager



**ASIPM** Association of Senior International Project Managers



PDU Credits

## COURSE OBJECTIVES

Be able to use project management to leverage best in class results for your organisation.

Be a strategic thinker in how Project Management should be used

Understand a benefit delivery model for projects and programs

Focus on what it takes to use project management to deliver organisational efficiency

Be able to use project management to deliver projects of the future

Date	Location	Lg.	Days
October 27-31	Riyadh, KSA	EN	5 Days
November 11-15	Dubai, UAE	EN	5 Days

# C-PMO-P Certified PMO Professional

Exam Preparation Course



## COURSE OBJECTIVES

Participants will learn how to design and implement a PMO structure that aligns with organizational objectives, understanding the strategic role of PMOs in project success.

Learners will gain advanced techniques in managing project portfolios, optimizing resource allocation, and effectively balancing project demand with organizational capacity.

Attendees will develop the ability to establish robust governance frameworks, ensure compliance with legal and ethical standards, and apply quality management principles to improve project outcomes.

Participants will enhance their leadership skills, learn strategies for conflict resolution, and understand how to build and sustain high-performing project teams.

Learners will be equipped with strategies for managing and leading change within their organizations, incorporating innovation into PMO practices, and preparing for future challenges in project management.

Date	Location	Lg.	Days
May 19-23	Khobar, KSA	EN	5 Days
October 13-17	Riyadh, KSA	EN	5 Days
October 20-24	Khobar, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# CCM Certified Construction Manager

Exam Preparation Course



## COURSE OBJECTIVES

Be able to define key industry terms and make clear distinction between project and program management.

Learn how project delivery systems impact Construction Management services.

Gain an understanding of the advantages/ disadvantages of the type of contract administered by studying: delivery methods, procurement methods, types of payment contract terms.

Identify tasks by phase and provide leadership to achieve a project's goals and requirements.

Describe the methods for developing the project and construction estimates and budget.

request this course as an in-house

# LSPP Oxford Leading Strategic Projects Programme



## COURSE OBJECTIVES

Equip your leaders with personalized leadership skills to guide teams through uncertainty and ensure successful project delivery.

Provide tools to manage potential project risks, capitalize on opportunities, and achieve organizational objectives.

Enhance your team's ability to navigate complexities involving people, power, and politics effectively.

Date	Location	Lg.	Days
27-Oct	LIVE Virtual Training	EN	1 Days
December 16-19	London, UK	EN	4 Days

# PSP Planning and Scheduling Professional

Exam Preparation Course



## COURSE OBJECTIVES

Deeper understanding of the hard and soft factors relating to program management

Prepare for the certification for PgMP and be part of a small elite club of program managers (less 1'500 world-wide)

The confidence of understanding how best to setup and run successful programs

Confidence of business success through the selection and running of programs

Take yourself to the next level of understanding and be seen as a mentor and leader in the field of programs and projects

request this course as an in-house

# Quality Management

Training Programs

In Partnership with:



# BCM Business Continuity Management - Crisis Management and Sustainability Under Adverse Conditions

Exam Preparation Course



COLUMBIA UNIVERSITY  
IN THE CITY OF NEW YORK

## COURSE OBJECTIVES

Capture current business processes and create suitable documentation to ensure good practices and standardized work.

Implement requirements for an audit system of the BCM program to comply with legislation's, regulations, and standards.

Understand the components for an effective Business Analysis that is able to meet strategic, tactical and operational requirements of an organization.

The ability to constantly review and iterate the approach towards the strategic plan.

Determine the root cause of problems and put in place solutions that permanently resolve the business continuity plan.

Date	Location	Lg.	Days
October 20-24	Dubai, UAE	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days

# BPOI Business Process Optimization & Improvement



L3ORON Institute

## COURSE OBJECTIVES

Understand how to define and document workflows for complex business process structures that expand across the entire business enterprise.

Enable and support future Project Opportunity Selection, Prioritization, Process Performance Evaluation and Continuous Improvement efforts.

Decrease costs and an increase overall company efficiency with creating competitive advantage by improving organizational agility.

Understand how to identify and manage drivers of Key Performance Indicators (KPIs) that enable more proactive management of individual processes, as well as total system flow.

Re-engineer processes to deliver outcomes that are more process dependent and less people dependent (includes mistake proofing).

Date	Location	Lg.	Days
September 22-24	Riyadh, KSA	EN	3 Days
December 02-04	Dubai, UAE	EN	3 Days

# CMQ/OE Certified Manager of Quality/Organizational Excellence – Certification Training

Exam Preparation Course



Registered Service Provider  
The Global Voice of Quality™

## COURSE OBJECTIVES

Create a culture of learning and continuous improvement

Establish benchmarks for advancement

Provide value to peers, colleagues and subordinates

Think like an advisor/consultant – be authority figure

The benefit is the journey, not necessarily just the destination

Date	Location	Lg.	Days
March 17-21	LIVE Virtual Training	EN	5 Days
May 05-09	Dubai, UAE	EN	5 Days
August 05-09	Barcelona, Spain	EN	5 Days
September 08-12	Dubai, UAE	EN	5 Days
September 08-12	LIVE Virtual Training	EN	5 Days
September 15-19	Muscat, Oman	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days
October 20-24	Riyadh, KSA	EN	5 Days
November 18-22	Amsterdam, Netherlands	EN	5 Days
December 15-19	Dubai, UAE	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# CQE Certified Quality Engineer

Exam Preparation Course



Registered Service Provider  
The Global Voice of Quality™

## COURSE OBJECTIVES

ASQ Certification is an investment in the future of the organization and in the career of the person holding the designation.

Receiving CQE will help you obtain skills that you can apply immediately in your current job.

Quality Engineer who holds a CQE designation can expect to make more than one who doesn't.

CQE Certification will give you a competitive edge among your peers internally and when applying for a Lead/Manager role.

Get equipped with skills and techniques to answer multiple choice questions and case study questions.

request this course as an in-house

# CSSGB Certified Six Sigma Green Belt

Exam Preparation Course



## COURSE OBJECTIVES

Understand Six Sigma Approaches and Methodologies (DMAIC)

Learn to apply a wide range of Quality Management Tools & Techniques

Provide competitor differentiation in the market & get a world class standard

Achieve reduced total defects and cycle times and be able to Drive productivity and growth

Understand how to get Improved Quality And Efficiency throughout the whole organization

Date	Location	Lg.	Days
May 19-23	Dubai, UAE	EN	5 Days
June 09-13	Riyadh, KSA	EN	5 Days
Sep 29 – Oct 03	Barcelona, Spain	EN	5 Days
October 06-10	LIVE Virtual Training	EN	5 Days
October 06-10	Riyadh, KSA	EN	5 Days
November 18-22	Amsterdam, Netherlands	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days
December 01-05	Kuwait City, Kuwait	EN	5 Days
December 01-05	LIVE Virtual Training	EN	5 Days
December 09-13	Abu Dhabi, UAE	EN	5 Days
December 22-26	Manama, Bahrain	EN	5 Days

# ISO 9001:2015 ISO 9001:2015 Certified Lead Auditor

Exam Preparation Course



## COURSE OBJECTIVES

Explain the fundamental concepts and principles of a quality management system (QMS) based on ISO 9001.

Interpret the ISO 9001 requirements for a QMS from the perspective of an auditor.

Evaluate the QMS conformity to ISO 9001 requirements, in accordance with the fundamental audit concepts and principles.

Plan, conduct, and close an ISO 9001 compliance audit, in accordance with ISO/IEC 17021-1 requirements, ISO 19011 guidelines, and other best practices of auditing.

Manage an ISO 9001 audit program.

Date	Location	Lg.	Days
August 18-22	Salalah, Oman	EN	5 Days
October 13-17	Dubai, UAE	EN	5 Days

# CSSBB Certified Six Sigma Black Belt

Exam Preparation Course



## COURSE OBJECTIVES

Apply the Six Sigma Black Belt project responsibilities and team roles for deploying Six Sigma within the organization for improving project results.

Select appropriate project management and quality tools to manage Six Sigma projects.

Develop a business case (project charter and team performance) for Six Sigma project success in a specific process related to the participant's company.

Implement a data gathering procedure based upon the business case for the project.

Analyze the Six Sigma project results in a strategic business perspective and communicate these results appropriately to all levels of an organization.

Date	Location	Lg.	Days
October 21-25	Dubai, UAE	EN	5 Days
December 16-20	Dubai, UAE	EN	5 Days

# PQM Project Quality Management

Exam Preparation Course



## COURSE OBJECTIVES

Demonstrate deep understanding of project quality management principles, including their relationship to project success and the components of a quality management plan.

Summarize and interpret the complex roles and responsibilities of project stakeholders in quality management.

Employ critical thinking and advanced quality tools to analyze intricate project quality problems.

Utilize a variety of sophisticated quality tools and techniques to solve complex real-world quality issues.

Design innovative strategies for continuous quality improvement and craft compelling presentations to communicate the importance of quality management to stakeholders.

Date	Location	Lg.	Days
October 21-25	Dubai, UAE	EN	5 Days

# RCA Root Cause Analysis



Registered Service Provider  
The Global Voice of Quality™

## COURSE OBJECTIVES

Understand RCA terminology, goals, benefits, and stakeholders.

Investigate root causes with cause-and-effect analysis, 5 Whys, FMEA, and other analytical tools.

Assess and work with various data collection plans and methods, as well as data charts and control charts.

Define problem-solving models used for root cause analysis, including 8D, PDCA, and DMAIC. Implement problem-solving techniques (poka-yoke, multi-voting, etc.) and plan, manage, and verify change.

Build and manage RCA project teams successfully.

Date	Location	Lg.	Days
November 04-05	Dubai, UAE	EN	2 Days

# SQM Strategic Quality Management – Crafting Organizational Excellence



Leoron Institute

## COURSE OBJECTIVES

Participants will be better prepared to maximize the value of a quality management system to any organization

Organizational structures which prevent siloed functions will be examined. Aligning all departments to achieve strategic business objectives through fact based decision making is a characteristic of world-class companies

Understanding risk at the strategic level, as well as the operational level can prepare senior leaders for market, consumer, and technological changes without interrupting operations

The future generation of employees will bring more intellectual capital to organizations than manual labor. For this reason, it is important for current leaders to develop & promote a culture of developing future leaders and retaining employees

The importance of developing and sustaining an organizational culture which applied risk-based thinking within a quality management system to support continued success in an increasingly competitive market will be a primary result for leaders completing this program

[request this course as an in-house](#)



# QTS Quality in Tourism Services



WAGENINGEN UNIVERSITY & RESEARCH

## COURSE OBJECTIVES

Recognize the importance of quality in tourism services and identify key stakeholders involved in ensuring quality standards are met.

Apply quality management tools and techniques to measure and improve service quality in a tourism context, such as customer satisfaction surveys and service design thinking.

Analyze and evaluate the effectiveness of different quality management frameworks and standards, such as ISO 9001.

Develop and implement a comprehensive quality management plan for a tourism business, incorporating key quality control and assurance measures to ensure customer satisfaction and loyalty.

Create a service quality improvement plan for a tourism business, utilizing continuous improvement methodologies to optimize service delivery and enhance customer experience.

[request this course as an in-house](#)

# Risk Management

## Training Programs

In Partnership with:



# AIRM

## AI in Banking with Asset Management & Risk Management – Mastering AI Adoption: Navigating Barriers and Leveraging Effective Risk Management in Regulated Firms



### COURSE OBJECTIVES

Understanding in digitalization, Artificial Intelligence, Big Data in areas of application in Banking.

AI in Asset Management.

AI in Risk Management: Market Risk.

AI in Risk Management: Credit risk.

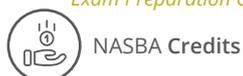
AI in Risk Management: Operational Risk.

Date	Location	Lg.	Days
November 04-08	Abu Dhabi, UAE	EN	5 Days

# CCRP

## Certified Credit Risk Professional

Exam Preparation Course



### COURSE OBJECTIVES

Basel II and Basel III fully explained

Understand the key drivers for credit loss in corporate portfolios

Look at Counterparty Risk requirements of the trading book

Model Loss Given Default, Exposure at Default and Probability of Default

Understand how to model concentration risk

Learn about sovereign risk and country risk

Best Practice Approaches for credit risk restructures

Date	Location	Lg.	Days
May 20-23	Dubai, UAE	EN	4 Days
November 04-07	LIVE Virtual Training	EN	4 Days
November 04-07	London, UK	EN	4 Days

# ATFSFRL

## Advanced Training in Finance Strategic Financial Risk and Liquidity

Exam Preparation Course



### COURSE OBJECTIVES

Identify and define various types of financial risks, including market risk, credit risk, and operational risk.

Explain the significance of financial risk and liquidity management in the context of business operations and financial stability.

Apply risk mitigation strategies to real-world scenarios, considering the specific risks and challenges organizations face.

Evaluate the impact of different financial risks on organizational decision-making and financial performance.

Develop comprehensive risk management plans that address a range of financial risks within an organization.

Date	Location	Lg.	Days
December 08-12	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# CFRS

## Certified Fraud Risk Specialist

Exam Preparation Course



### COURSE OBJECTIVES

Understand the importance of effective governance in the establishment of a solid Fraud Risk Management Framework.

Identify Fraud Risks at the Board of Directors Level.

Identify Fraud Risks at the Executive Management Levels.

Identify the different types of fraud schemes that may impact your organization.

Enable participants to proactively communicate with the Board of Directors on the importance of establishing a Fraud Risk Management Framework within the organization.

Date	Location	Lg.	Days
December 15-19	Dubai, UAE	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# CERS Certified Enterprise Risk Specialist

Exam Preparation Course



NASBA Credits

## COURSE OBJECTIVES

Setting up and operating a comprehensive and resilient ERM framework.

Developing and maintaining a strong and effective risk culture throughout the organization.

Utilizing and monitoring relevant and accurate KRIs and RCSAs.

Running successful stress tests and scenario analyses.

Designing a dynamic business continuity plan.

Date	Location	Lg.	Days
August 19-22	London, UK	EN	4 Days
October 13-17	LIVE Virtual Training	EN	5 Days
October 13-17	Riyadh, KSA	EN	5 Days
November 25-28	Amsterdam, Netherlands	EN	4 Days
December 01-05	Muscat, Oman	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days
December 16-19	Dubai, UAE	EN	4 Days

# CRM Certified Risk Modeler

Exam Preparation Course



## COURSE OBJECTIVES

Modeling Decisions in Low Uncertainty Settings.

VaR & VaR Limits, Back Testing.

Portfolio credit risk models.

Traditional view of counterparty exposure.

Date	Location	Lg.	Days
December 15-19	Dubai, UAE	EN	5 Days
December 15-19	LIVE Virtual Training	EN	5 Days

# CRS Risk Specialist Masterclass

Exam Preparation Course



## COURSE OBJECTIVES

Recall key risk management concepts and types of risks.

Explain why risk management is vital across industries and its impact on organizations.

Apply risk identification techniques and prioritize risks in practical situations.

Analyze risk mitigation strategies, including avoidance, reduction, and transfer, for specific scenarios and evaluate financial risk factors and propose effective mitigation strategies.

Construct an enterprise risk management framework aligned with organizational strategy and CRO roles.

Date	Location	Lg.	Days
August 26-29	London, UK	EN	4 Days
November 04-07	LIVE Virtual Training	EN	4 Days
November 04-07	London, UK	EN	4 Days
December 16-19	Dubai, UAE	EN	4 Days
December 16-19	LIVE Virtual Training	EN	4 Days

# STRRP Stress Testing and Recovery and Resolution Planning



L3ORON Institute

## COURSE OBJECTIVES

Stress testing and scenario analysis practical tools.

RRP supervisory landscape including recent developments and top priorities.

Best practice for establishing core elements of an RRP.

Embedding RRP into business and the early stage of the decision making process.

Why the bail-in tool is the most innovative tool available.

Date	Location	Lg.	Days
June 03-04	LIVE Virtual Training	EN	2 Days
December 04-06	Dubai, UAE	EN	3 Days
December 04-06	LIVE Virtual Training	EN	3 Days

# RMLP Risk Management Leadership Program - Navigating Uncertainty: A Program for Board Directors & C-Suite on Strategic Risk Management



L3ORON Institute



NASBA Credits

## COURSE OBJECTIVES

Identify the essential components of effective risk governance.

Understanding Black Swans & Grey Rhinos.

Leveraging Risk Management framework to enhance risk management practices in the organization.

Understanding the different types of risk reports that need to be reviewed at the Risk Committee / Board Level.

Date	Location	Lg.	Days
May 19-21	Dubai, UAE	EN	3 Days
December 01-03	Dubai, UAE	EN	3 Days
December 01-03	LIVE Virtual Training	EN	3 Days

# CMLRP Certified Market and Liquidity Risk Professional



NASBA Credits

## COURSE OBJECTIVES

Review liquidity management lessons learned from the crisis.

Assess liquidity risk management, asset and liability management and funding strategy in a structured manner.

Forecast, control and stress-test liquidity sources and uses (on and off balance sheet).

Build a contingency funding plan to address stress cash outflows.

Evaluate changing regulations and supervisory guidance on the management of bank liquidity.

request this course as an in-house

# CORP Certified Operational Risk Professional



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

Understand how to build a robust framework for Operational Risk management.

Build a culture for good risk management.

Understand how to drive value out of Operational Risk management.

Understand Risk Appetite and build robust Key Risk Indicator frameworks.

Create value-adding Operational Risk management reports.

Date	Location	Lg.	Days
Jan 29 - Feb 01	Dubai, UAE	EN	4 Days
May 27-30	Barcelona, Spain	EN	4 Days
August 12-15	London, UK	EN	4 Days
October 06-10	LIVE Virtual Training	EN	5 Days
October 06-10	Riyadh, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 08-12	Muscat, Oman	EN	5 Days
December 09-12	Dubai, UAE	EN	4 Days

# SFRLM Strategic Financial Risk and Liquidity Masterclass



Exam Preparation Course

NASBA Credits

## COURSE OBJECTIVES

Identify and define various types of financial risks, including market risk, credit risk, and operational risk.

Explain the significance of financial risk and liquidity management in the context of business operations and financial stability.

Apply risk mitigation strategies to real-world scenarios, considering the specific risks and challenges organizations face.

Evaluate the impact of different financial risks on organizational decision-making and financial performance.

Develop comprehensive risk management plans that address a range of financial risks within an organization.

request this course as an in-house

# Sales & Marketing

Training Programs

In Partnership with:



## CBM<sup>®</sup> Certified Brand Manager<sup>®</sup>

Exam Preparation Course



### COURSE OBJECTIVES

Rebuilding and effectively managing your brands for continuous growth of your business

Internationally launching your local brand and being ready for global competition

Rethinking brands in the era of social media and digital influence

Pursuing a career bath as an international brand manager

Being familiar with numerous practical insights to assist you in your day to day and long term brand decisions

Date	Location	Lg.	Days
May 20-23	LIVE Virtual Training	EN	4 Days
August 19-22	Riyadh, KSA	EN	4 Days
November 10-14	London, UK	EN	5 Days
December 09-12	Riyadh, KSA	EN	4 Days
December 23-26	LIVE Virtual Training	EN	4 Days

## CDMSS&P Certified Digital Marketing Specialist- Strategy and Planning

Exam Preparation Course



### COURSE OBJECTIVES

Use the key strategy components to develop an effective digital strategy for your business.

Execute a marketing campaign and evaluate its effectiveness in terms of brand performance.

Create a budget for a digital strategy and resource it effectively.

Date	Location	Lg.	Days
September 22-26	Dubai, UAE	EN	5 Days
September 22-26	LIVE Virtual Training	EN	5 Days
October 20-24	Dubai, UAE	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days
December 22-26	Dubai, UAE	EN	5 Days
December 22-26	LIVE Virtual Training	EN	5 Days

## CDMP Certified Digital Marketing Professional<sup>®</sup>

Exam Preparation Course



### COURSE OBJECTIVES

Increase your website's visibility through Search Engine Optimization (SEO) techniques.

Drive qualified traffic to your website through Pay-Per-Click (PPC) advertising.

Execute digital display campaigns.

Capture, segment and manage subscribers to plan and execute a successful email marketing campaign.

Use suitable social media channels to grow and engage an audience.

Measure and optimize social media campaigns.

Leverage mobile marketing for its micro-targeting advantages.

Analyze and optimize your overall digital marketing activity.

Create a formal digital marketing plan for your business.

Date	Location	Lg.	Days
September 01-05	Dubai, UAE	EN	5 Days
September 01-05	LIVE Virtual Training	EN	5 Days
December 08-12	Dubai, UAE	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

## CSM Certificate in Social Media



### COURSE OBJECTIVES

Knowing how to deliver value, excitement and surprise for your existing and potential customers

Knowing the essentials to make your brand popular by truly engaging with your customers on Facebook, Twitter and many other Social media platforms

Gaining the essential knowledge to perform effective promotion strategies using the Social media arena

Getting familiar with the up to date Social media marketing features and how to use it to crowd source ideas for your business continuous growth

Acquiring in-depth knowledge of different types of Social media activities and understand how they can be used to strengthen the brand-consumer relationship

request this course as an in-house

# CPM Certified Product Manager®

Exam Preparation Course



## COURSE OBJECTIVES

Identify and communicate the strategy for existing products and their evolution.

Clearly communicate a comprehensive business model for your existing business, as well as for new lines of business you want to explore.

Determine the most effective process and methods for effectively managing products based on market and customer insights.

Manage your product team effectively, when you lack direct authority, and even when it doesn't feel like a team.

Speaking the language of senior management, so you can get your ideas implemented by the appropriate decision-makers.

Date	Location	Lg.	Days
March 18-21	LIVE Virtual Training	EN	4 Days
August 19-22	Riyadh, KSA	EN	4 Days
August 26-29	Salalah, Oman	EN	4 Days
October 07-10	Riyadh, KSA	EN	4 Days
November 25-28	London, UK	EN	4 Days
November 25-28	Riyadh, KSA	EN	4 Days
December 16-19	LIVE Virtual Training	EN	4 Days

# CSMMS Certified Social Media Marketing Specialist

Exam Preparation Course



## COURSE OBJECTIVES

Learn how to use the latest social media marketing techniques to create effective campaigns and strategies that will help make your brand stand out.

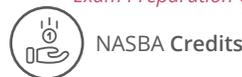
Understand how to effectively use social media to reach out to millions of people. In addition to being able to learn effective tactics and strategies, this course will also provide you with a variety of thought leadership skills.

Create effective social media content that will help you connect with the people who matter most to you. Additionally, to be able to use analytical tools to improve the efficiency of your marketing efforts.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days

# CPMM Certified Product Marketing Manager®

Exam Preparation Course



## COURSE OBJECTIVES

Optimize commercialization.

Develop strategic marketing functions throughout the product lifecycle.

Create & execute the marketing plan & budget.

Manage deliverables & campaigns.

Date	Location	Lg.	Days
September 16-19	LIVE Virtual Training	EN	4 Days
September 16-19	Riyadh, KSA	EN	4 Days
November 18-21	LIVE Virtual Training	EN	4 Days



# CSMS Certified Search Marketing Specialist

Exam Preparation Course



## COURSE OBJECTIVES

Learn how to rise in search rankings and become the authority or brand that you want to be. Through a combination of theory and practical skills.

Understand how to optimize a website for business purposes.

Identify how to measure and improve the effectiveness of marketing efforts.

Analyze how to create a smooth and effective consumer journey.

Date	Location	Lg.	Days
Sep 29 – Oct 03	Dubai, UAE	EN	5 Days
Sep 29 – Oct 03	LIVE Virtual Training	EN	5 Days
November 17-21	LIVE Virtual Training	EN	5 Days

# DTS Digital Transformation Strategy

Exam Preparation Course



## COURSE OBJECTIVES

Upon completion of this program, participants will be able to:

- Explain the current and potential impact of digitalization in the industries.
- Understand the collision between traditional and digital business models and how to reinvent your business for future success.
- Understand and clarify various technologies used in the progressive and creative industries.
- Identify opportunities for Digital Technology usage in various E&P industry activities.
- Analyze the impact of digitization and technology on business operations.
- Propose new ways to perform efficiently in the workplace (upskilling talents for moving up the value chain) in line with latest technological breakthroughs.
- Learn to assemble the team to experiment with new ideas, re-examine your core beliefs, and reinvent your business rulebook for the digital future.

Date	Location	Lg.	Days
June 30 – July 04	Riyadh, KSA	EN	5 Days
September 23-27	Abu Dhabi, UAE	EN	5 Days
October 27-31	Kuwait City, Kuwait	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days

# SMCP Sales Management Certified Program

Exam Preparation Course



## COURSE OBJECTIVES

You are identified as a highly competent sales manager who has demonstrated and met the standards for experience, knowledge, attitude and skills set by the CPSA Sales Institute

You improve your career growth opportunities, advancement, and earning potential

Employers know you have solid selling skills and the credentials to prove it

Customers know that you meet a set of rigorous standards for excellence and adhere to a strict Code of Ethics

You are committed to personal career development and lifelong learning

Date	Location	Lg.	Days
September 16-18	Dubai, UAE	EN	3 Days
September 16-18	LIVE Virtual Training	EN	3 Days
December 09-11	LIVE Virtual Training	EN	3 Days

# SSCP Strategic Sales Certified Program

Exam Preparation Course



## COURSE OBJECTIVES

Reinforce QUOTA Sales Competencies.

Improve your Business Acumen.

How to analyze your CUSTOMER's business environment.

Link your CUSTOMER's business issues to product/services solutions.

Using CALL SHEET to focus your attention and listening on CUSTOMER's train of thought.

Tracking of Key Performance Indicators (KPI) for selfanalysis.

Call preparation and ACCOUNT MANAGEMENT practices.

Date	Location	Lg.	Days
Sep 30 – Oct 02	LIVE Virtual Training	EN	3 Days
Sep 30 – Oct 02	Riyadh, KSA	EN	3 Days
October 14-16	Dubai, UAE	EN	3 Days
October 14-16	LIVE Virtual Training	EN	3 Days

# Supply Chain & Operations

Training Programs

In Partnership with:



# CBOP™ Business Operations Professional



## COURSE OBJECTIVES

Develop a comprehensive understanding of vital business topics, important concepts and proven strategies used by the most successful companies around the globe.

Gain insights into the economy and its impact on your business.

Become abreast of the latest thinking and trends in Leadership and Management.

Master the language of business and communicate effectively on matters covering the core functions of the business.

Develop an effective organization and successfully manage people.

Date	Location	Lg.	Days
June 30 – July 04	LIVE Virtual Training	EN	5 Days
Sep 29 – Oct 03	Riyadh, KSA	EN	5 Days
October 20-24	LIVE Virtual Training	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days

“ The CBOP training course was extremely valuable and helped me to look deeply at what makes me more lean and efficient in order to add value to my company’s bottom line and secure long-term success. My knowledge was re-mapped with more information and theories learned through the training which excited my desire to dive deeper and see the business issues from different and wider angles. Thanks for the trainer who created a highly positive and interactive environment for all of us throughout the training which resulted in enrichment of our knowledge about the different industries we belong to. Thanks for Leoron for organizing excellently such valuable training course which is a further step towards achieving our career excellence. ”

**Magdy Hassanein**

Regional Manager Marketing Hub of Daiichi Sankyo Europe GmbH, MPC

# CFDP Certified Forecaster and Demand Planner

Exam Preparation Course



## COURSE OBJECTIVES

Understand the main forecasting tools, techniques and concepts.

Learn how to reach forecast consensus while maintaining demand plans aligned with strategic objectives.

Understand the key concepts of Sales and Operations Planning.

Learn how to improve forecasting using POS data, machine learning and data sensing.

Understand the importance of continuous improvement.

Date	Location	Lg.	Days
May 05-07	Muscat, Oman	EN	3 Days
November 17-21	Dubai, UAE	EN	5 Days

# CILT-ICLT CILT International Certificate in Logistics and Transport

Exam Preparation Course



## COURSE OBJECTIVES

General Objectives:

- The courses aim at equipping participants with the knowledge and skills to manage logistics, transport and general supply chain operations in their respective organizations.

Specific Objectives:

- Among other objectives, the participants will be able to:
  - Professionally manage inventories and warehouse operations
  - Evaluate financing options for transport acquisition and operations
  - Effectively handle goods and services distribution

Appreciate the strategic role of Logistics and Transport in the organizations' operations

Date	Location	Lg.	Days
November 03-07	LIVE Virtual Training	EN	5 Days

# CLTD APICS Certified in Logistics Transportation and Distribution

Exam Preparation Course



## COURSE OBJECTIVES

Gain an understanding for developing effective strategies for logistics managers to improve corporate performance while simultaneously increasing customer service and improving corporate performance

Understand the key differences between domestic and international logistics and how these difference affect logistics practices and performance

Simulating and optimizing network processes commonly encountered in logistics and supply chain management

To gain an understanding of: the functions comprising logistics, how these functions interact, and how logistics can be managed as a system to reduce total cost

Forecasting and determining inventory requirements for dependent and independent inventory systems and across multiple echelons of supply

Date	Location	Lg.	Days
July 21-25	LIVE Virtual Training	EN	5 Days
November 24-28	Riyadh, KSA	EN	5 Days
December 01-05	Dubai, UAE	EN	5 Days
December 01-05	LIVE Virtual Training	EN	5 Days
December 08-12	Muscat, Oman	EN	5 Days

“ One of the best training courses I’ve ever had. The trainer was very professional, helpful and dynamic. LEORON’s team was highly qualified and well organized as well as good in creating stunning atmosphere. I will definitely consider LEORON to be my future Training Provider. ”

**Suliman AlOmaid**

Bank AlBilad  
Kingdom of Saudi Arabia

# CILT-IICLT CILT International Introductory Certificate in Logistics and Transport

Exam Preparation Course



## COURSE OBJECTIVES

General Objectives:

- The courses aim at introducing participants with the knowledge and skills to manage logistics, transport, and general supply chain operations in their respective organisations.

Specific Objectives:

Among other objectives, the participants will be able to:

- Describe the best practices to manage inventories and warehouse operations.
- Identify financing options for transport acquisition and operations.
- Recognize how to effectively handle goods and services distribution.
- Explain the strategic role of Logistics and Transport in the organizations' operations

Date	Location	Lg.	Days
November 03-07	LIVE Virtual Training	EN	5 Days

# CPIM Certified in Planning and Inventory Management

Exam Preparation Course



## COURSE OBJECTIVES

Analyze the relationship between supply chain strategies and business objectives.

Plan and control demand through effective sales and operations planning.

Evaluate the principles of supply management and the balance between supply and demand.

Develop and manage detailed schedules and inventory levels to improve production and distribution processes.

Apply quality management, technology, and continuous improvement techniques to achieve operational excellence in production and inventory management.

Date	Location	Lg.	Days
February 04-08	Dubai, UAE	EN	5 Days
May 20-24	Dubai, UAE	EN	5 Days
May 26-30	LIVE Virtual Training	EN	5 Days
October 06-10	LIVE Virtual Training	EN	5 Days
October 27-31	Jeddah, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 09-13	Dubai, UAE	EN	5 Days
December 15-19	Muscat, Oman	EN	5 Days

# CSCA Certified Supply Chain Analyst

Exam Preparation Course



## COURSE OBJECTIVES

Provide attendee preliminary coverage of the knowledge, skills and abilities needed for success regarding the supply chain.

Provide attendee exposure to tools and techniques for solution to common supply chain problems.

Preliminary knowledge, skills and abilities regarding the supply chain.

Preliminary knowledge of tools and techniques for the solution to common supply chain problems.

Date	Location	Lg.	Days
March 17-19	LIVE Virtual Training	EN	3 Days
Sep 29 – Oct 01	LIVE Virtual Training	EN	3 Days
November 10-12	LIVE Virtual Training	EN	3 Days
November 11-13	Barcelona, Spain	EN	3 Days
December 16-18	Dubai, UAE	EN	3 Days

# CSSC Certified Stores and Stock Controller

Exam Preparation Course



## COURSE OBJECTIVES

Understand the role and importance of efficient stores & stock management.

Know the logistical best practices in receiving, handling, and storage.

Be able to select the right safety stock level.

Know how to manage inventory.

Understand how to maintain the optimum amount of stock to runs the business without putting it in jeopardy.

Date	Location	Lg.	Days
September 08-12	LIVE Virtual Training	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days

# CSCP APICS Certified Supply Chain Professional - Review Course

Exam Preparation Course



## COURSE OBJECTIVES

Manage horizontal flows in their businesses when companies are organized vertically

Understand the importance of aligning the company's corporate strategy with their supply chain strategy

Understand the importance of using the right technology to enable the supply chain

The core of supply chain management is excellent supplier and customer relationship management

Continuous improvement, flexibility and agility of their supply chains will be rewarded with ongoing success and ROI

Date	Location	Lg.	Days
March 10-14	LIVE Virtual Training	EN	5 Days
May 20-24	Dubai, UAE	EN	5 Days
July 14-18	LIVE Virtual Training	EN	5 Days
August 25-29	Riyadh, KSA	EN	5 Days
September 15-19	LIVE Virtual Training	EN	5 Days
October 14-18	Dubai, UAE	EN	5 Days
November 10-14	LIVE Virtual Training	EN	5 Days
November 10-14	Riyadh, KSA	EN	5 Days
November 11-15	London, UK	EN	5 Days
November 17-21	Muscat, Oman	EN	5 Days
November 24-28	Jeddah, KSA	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 16-20	Dubai, UAE	EN	5 Days

“ Professional and well run course. Looking forward to the additional insights gained pre exam studies. “  
Thanks David!

**Mark Heald**

Head of Supply Chain,  
Al Ghurair Foods

# CTSC Certified In Transformation for Supply Chain

Exam Preparation Course



## COURSE OBJECTIVES

Acquire the latest Technical and digital transformation skills, which are among the top five critical skills to success as a supply chain professional.

Be able to meet the ever-increasing challenges in the modern-day supply chain to play a key role in the responsive and proactive transformation efforts driven by demand and environmental factors.

Be prepared in mitigating risk and maximizing knowledge transferability among team members, resulting in increased ROI and efficiency.

Provide proof of learning and ability through a high-stakes certification program based on industry-validated expectations.

Be able to assess the current supply chain state and conceptualize the Future-State Supply Chain Operating Model.

Date	Location	Lg.	Days
Sep 29 – Oct 03	Dubai, UAE	EN	5 Days
November 03-07	LIVE Virtual Training	EN	5 Days

# PWM Principles of Warehousing Management - Strategic Warehouse Management: Navigating Operations, Inventory, and Continuous Improvement for Competitive Edge



**L3ORON** Institute

## COURSE OBJECTIVES

Gain recognition in the field as a warehouse management expert.

Build credibility and set yourself apart from peers.

Learn latest trends in warehouse management.

Impact your organization's bottom line.

Demonstrate mastery of knowledge.

Date	Location	Lg.	Days
October 27-31	LIVE Virtual Training	EN	5 Days

# SCD Supply Chain Dynamics

Exam Preparation Course



## COURSE OBJECTIVES

Use supply chain strategies and be able to implement these strategies in a variety of global business environments.

Utilize sophisticated methodologies to improve or optimize operations across a wide range of industries.

Execute advanced tasks associated with process design and improvement, transportation management, inventory management, and purchasing management.

Review actual supply chain management practices.

Gain functional knowledge of production and inventory management.

Able to manage global supply chain activities in effective way.

Date	Location	Lg.	Days
August 11-15	Doha, Qatar	EN	5 Days
September 22-26	Manama, Bahrain	EN	5 Days
November 03-07	LIVE Virtual Training	EN	5 Days
November 10-14	Doha, Qatar	EN	5 Days
December 15-19	Manama, Bahrain	EN	5 Days

# SCRM Supply Chain Risk Management

Exam Preparation Course



## COURSE OBJECTIVES

Understand risks brought about by market uncertainties, complexity and risk

Learn new and emerging tools, techniques and tactics and take home that knowledge to effectively identify, assess, mitigate and manage supply chain risk

Measure your SCRM effectiveness and progress by learning the new KRI's, Key Risk Indicators

Maximize your profitability and MINIMIZE your risk by learning about flexible supply chains

Develop an effective Supply Chain Risk Management strategy to address daily business challenges

Date	Location	Lg.	Days
September 01-05	LIVE Virtual Training	EN	5 Days
October 21-25	Dubai, UAE	EN	5 Days
December 02-06	Barcelona, Spain	EN	5 Days
December 08-12	Riyadh, KSA	EN	5 Days

# SCOR-P Supply Chain Operations Reference

Exam Preparation Course



## COURSE OBJECTIVES

To be able to understand and create level 1, 2, and 3 process models using the SCOR sourcebook

Familiarize delegates with the creation and management of a SCOR improvement program.

To create process thread diagrams, work-flow diagrams, and creating a basic SCORcard

Identifying best practices and benchmarking them, developing metrics using SCOR, and managing detailed improvement projects.

The course is a critical step in the pursuit of attaining APICS SCOR Endorsement recognition

[request this course as an in-house](#)

# WOM Warehouse and Operations Management



## COURSE OBJECTIVES

Discover the role and importance of efficient warehouse management.

Apply the logistical best practices in receiving, handling, and storage.

Categorize how to maintain control of the volume and movement of various inventories.

Evaluate the latest trends on warehouse IT systems and how they facilitate work.

Recognize the best quality, environmental, health, and safety practices in the warehouse.

[request this course as an in-house](#)

## #MyLeoron



# Technology & Development

Training Programs

In Partnership with:



# ADS&ML Applied Data Science & Machine Learning



## COURSE OBJECTIVES

Develop advanced data wrangling skills using dplyr and tidyr in R, preparing complex data sets for analysis by addressing missing data and outliers.

Construct and interpret multiple linear regression models to analyze variable relationships and derive actionable insights.

Evaluate machine learning models using supervised and unsupervised techniques, assessing their effectiveness and accuracy.

Implement model training, evaluation, and tuning using the caret package in R, optimizing performance through hyperparameter tuning.

Synthesize learned concepts in a capstone project, integrating data acquisition, cleaning, analysis, and model evaluation to create a comprehensive data science solution.

Date	Location	Lg.	Days
October 06-10	Riyadh, KSA	EN	5 Days
November 24-28	Riyadh, KSA	EN	5 Days

# CAIP Certified Artificial Intelligence (AI) Practitioner

Exam Preparation Course



## COURSE OBJECTIVES

Train and tune a machine learning model.

Build linear regression models, classification models and clustering models.

Build support-vector machines (SVMs).

Build artificial neural networks.

Promote data privacy and ethical practices within AI and ML projects.

Date	Location	Lg.	Days
September 09-13	Dubai, UAE	EN	5 Days
December 09-13	Barcelona, Spain	EN	5 Days
December 09-13	LIVE Virtual Training	EN	5 Days

# CCDS Core Concepts in Data Science



## COURSE OBJECTIVES

Understand and explain the fundamental concepts and methodologies of data science, demonstrating a thorough grasp of the subject.

Apply R programming techniques to handle, manipulate, and analyze diverse data sets, ensuring data integrity.

Create detailed data visualizations using ggplot2 in R, effectively communicating complex data insights to various audiences.

Analyze data using probability concepts and statistical inference techniques, making informed decisions through hypothesis testing and regression analysis.

Utilize productivity tools like Git, GitHub, and RStudio to efficiently manage data science projects, ensuring reproducibility and collaboration.

Date	Location	Lg.	Days
September 15-19	Riyadh, KSA	EN	5 Days
November 03-07	Riyadh, KSA	EN	5 Days

# CFAI Certificate in Fundamentals of AI

Exam Preparation Course



## COURSE OBJECTIVES

Understand the concepts related to AI.

Describe the Artificial Intelligence applications.

Analyze and conclude the impact of Artificial Intelligence.

Describe the current state of AI and the future trends.

Discuss about applications of AI (Natural Language Processing, Robotics/Vision).

Date	Location	Lg.	Days
September 01-05	Manama, Bahrain	EN	5 Days
September 09-13	Abu Dhabi, UAE	EN	5 Days
September 22-26	Kuwait City, Kuwait	EN	5 Days

## EH Ethical Hacker

Exam Preparation Course



L3ORON Institute

### COURSE OBJECTIVES

Key issues plaguing the information security world, incident management process, and penetration testing.

Various types of foot printing, foot printing tools, and countermeasures.

Different types of webserver attacks, attack methodology, and countermeasures.

Different types of web application attacks, web application hacking methodology, and countermeasures.

Performing vulnerability analysis to identify security loopholes in the target organization's network, communication infrastructure, and end systems.

Date	Location	Lg.	Days
December 09-12	LIVE Virtual Training	EN	4 Days

## NTA Network Associate

Exam Preparation Course



L3ORON Institute

### COURSE OBJECTIVES

Describe multisite deployment issues and solutions and describe and configure required dial plan elements.

Implement call-processing resiliency in remote sites by using Cisco Unified SRST and MGCP fallback.

Implement bandwidth management and CAC to prevent oversubscription of the IP WAN.

Implement Device Mobility, Cisco Extension Mobility, and Cisco Unified Mobility.

Implement Cisco VCS Control and Cisco Expressway Series.

Describe and implement CCD and ILS.

Date	Location	Lg.	Days
October 06-10	LIVE Virtual Training	EN	5 Days
December 23-26	LIVE Virtual Training	EN	4 Days

## HC Harvard Cybersecurity



HARVARD UNIVERSITY

### COURSE OBJECTIVES

Empower your team to recommend comprehensive cybersecurity leadership plans.

Equip your organization with the skills needed to develop effective cyber risk mitigation strategies.

Support a practical, holistic understanding of cybersecurity and its value within your business.

Date	Location	Lg.	Days
15-Sep	LIVE Virtual Training	EN	1 Days
November 25-28	London, UK	EN	4 Days

## CGEIT Certified in the Governance of Enterprise IT

Exam Preparation Course



ISACA

### COURSE OBJECTIVES

Define, establish, and manage a framework for the governance of enterprise IT.

Enable and support the achievement of enterprise objectives.

Ensure that IT-enabled investments are managed to deliver optimized business benefits.

Establish an IT risk management framework to identify, analyze, mitigate, manage, monitor, and communicate IT-related business risk.

Optimize IT resources.

Date	Location	Lg.	Days
May 27-31	Dubai, UAE	EN	5 Days
November 11-15	LIVE Virtual Training	EN	5 Days
November 11-15	London, UK	EN	5 Days
December 08-12	LIVE Virtual Training	EN	5 Days
December 09-13	Dubai, UAE	EN	5 Days

# CompTIA A+ CompTIA A+

Exam Preparation Course



## COURSE OBJECTIVES

Identify, use, and connect hardware components and devices.

Explain types of networks and connections including TCP/IP, WIFI and SOHO.

Install and support Windows OS including command line & client support. Understand Mac OS, Linux and mobile OS.

Compare & contrast cloud computing concepts & set up client-side virtualization.

Identify and protect against security vulnerabilities for devices and their network connections.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days

# ISSP Information Systems Security for Professionals

Exam Preparation Course



## COURSE OBJECTIVES

Discover the key concepts covered in this course.

Describe the (ISC)2 code of ethics and its importance to a CISSP candidate.

Outline the CISSP CAT and linear exam information.

Define the CISSP exam weights across various domains.

Summarize the key concepts covered in this course.

Date	Location	Lg.	Days
September 22-26	Riyadh, KSA	EN	5 Days
November 04-08	London, UK	EN	5 Days
December 15-20	LIVE Virtual Training	EN	6 Days
December 16-20	Dubai, UAE	EN	5 Days

# CISA Certified Information System Audit

Exam Preparation Course



## COURSE OBJECTIVES

A different look at IT as a "business enabler", and how to converge it with business goals and objectives.

Trainees will become aware about set of topics and knowledge areas in IT governance and its operational management.

Realise the key roles and responsibilities in managing IT in the organization, and became able to design the needed structures for successful and secured IT.

Integrate contemporary managerial concepts and theories to the continuous improvement in IT function at organisation level.

Learn how to prioritise and launch IT projects, and integrate it to the business strategy successful.

Date	Location	Lg.	Days
April 28 - May 02	Riyadh, KSA	EN	5 Days
September 08-12	Kuwait City, Kuwait	EN	5 Days
September 22-26	Manama, Bahrain	EN	5 Days
Sep 29 - Oct 03	LIVE Virtual Training	EN	5 Days
Sep 29 - Oct 03	Riyadh, KSA	EN	5 Days
November 04-08	LIVE Virtual Training	EN	5 Days
November 04-08	London, UK	EN	5 Days
December 15-20	LIVE Virtual Training	EN	6 Days
December 16-20	Dubai, UAE	EN	5 Days

# COBIT 19 COBIT 19

Exam Preparation Course



## COURSE OBJECTIVES

Identify key concepts and terminology in cybersecurity.

Define the key concepts, roles and domains of cybersecurity.

Specify the key components of securing networks, systems and applications and data.

Recognize an incident and outline the phases of incident response.

Recognize new and emerging information technology and information security technologies.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days
November 24-28	Riyadh, KSA	EN	5 Days
December 23-27	Dubai, UAE	EN	5 Days
December 24-28	LIVE Virtual Training	EN	5 Days

# CompTIA S+C CompTIA Server+ Certification

Exam Preparation Course



## COURSE OBJECTIVES

Server Hardware Installation & Management - Install and maintain physical hardware and storage.

Server Administration - Manage and maintain servers, including OS configuration, access control and virtualization.

Security & Disaster Recovery - Apply physical and network data security techniques and Understand disaster recovery and implement backup techniques.

Troubleshooting - Diagnose and resolve system hardware, software, connectivity, storage and security issues.

request this course as an in-house

# DSF Data Science Fundamentals

Exam Preparation Course



## COURSE OBJECTIVES

Identify key concepts and terminology in data sciences.

Define the key concepts, roles and domains of data sciences.

Explain legal, regulatory and ethical considerations regarding use of data.

Explain activities performed to prepare data for analysis, categorization and modeling.

Distinguish among types of visualization and reporting tools.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days

# CSF Cyber Security Fundamentals

Exam Preparation Course



## COURSE OBJECTIVES

Identify key concepts and terminology in cybersecurity.

Define the key concepts, roles and domains of cybersecurity.

Specify the key components of securing networks, systems and applications and data.

Recognize an incident and outline the phases of incident response.

Recognize new and emerging information technology and information security technologies.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days
November 25-29	Dubai, UAE	EN	5 Days

# ITIL 4F&ITIL 4SDP ITIL4 Foundation & ITIL4 Strategist

Exam Preparation Course



## COURSE OBJECTIVES

Understanding ITIL and its position as a Best Practice.

Improve everyday practice in the IT Service area.

Understanding the "language" of the IT and improve communication between various IT roles (e.g. developers, support agents, architects, designers, etc.)

Date	Location	Lg.	Days
September 16-20	Dubai, UAE	EN	5 Days
September 16-20	LIVE Virtual Training	EN	5 Days
December 15-20	LIVE Virtual Training	EN	6 Days
December 16-20	Dubai, UAE	EN	5 Days



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# CISM Certified Information Security Manager

Exam Preparation Course



## COURSE OBJECTIVES

How to design, establish and monitor an Information Security Program.

How to measure effectiveness and efficiency of your Information Security.

How to obtain management commitment for Information Security.

How to create allies for Information Security in your organization.

How to pass the CISM exam and get an internationally recognized certificate.

Date	Location	Lg.	Days
September 16-20	LIVE Virtual Training	EN	5 Days
September 16-20	London, UK	EN	5 Days

# GF Google Forms



L3ORON Institute

## COURSE OBJECTIVES

Understand the problems in collecting data manually.

Learn about Google Forms and understand the difference between it and Microsoft Forms.

Generate reports and share them with other employees and coworkers.

Create forms that support filling from the phone in an easy and simple way in addition to creating QR Codes.

request this course as an in-house

# MOS Microsoft Office Specialist

Exam Preparation Course



## COURSE OBJECTIVES

The participants will learn how to work more collaboratively and more effectively using a suite of productivity-enhancing applications.

Create and maintain professional-looking reports, multi-column newsletters, résumés, and business correspondence.

Create a spreadsheet, work with formulas and functions, make your spreadsheets look professional, and print a spreadsheet.

The participants will learn how to create, save, and present a basic presentation; apply the basics of formatting; and add multimedia to a presentation.

Date	Location	Lg.	Days
November 24-28	LIVE Virtual Training	EN	5 Days

# GS Google Sheets



L3ORON Institute

## COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft Excel.

Understand the advantages of using Google Sheets.

Create online links for the spreadsheet and share the link instead of sharing the spreadsheet itself.

Share the spreadsheet with other collaborators to edit the spreadsheet at the same time.

request this course as an in-house

## GSL Google Slides



**L3ORON**Institute

### COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft PowerPoint.

Understand the advantages of using Google Slides.

Create online links for the presentation and share the link instead of sharing the presentation itself.

Share the presentation with other collaborators to edit the presentation at the same time.

request this course as an in-house

## GD Google Docs



**L3ORON**Institute

### COURSE OBJECTIVES

Understand the problems that we face in the Microsoft Office program and especially Microsoft Word.

Understand the advantages of using Google Docs.

Create online links for the documents and share the link instead of sharing the document itself.

Share the document with other collaborators to edit the file at the same time.

request this course as an in-house

## MSPTT Microsoft PowerPoint



**L3ORON**Institute

### COURSE OBJECTIVES

Become familiar with the Microsoft PowerPoint software.

Be advised how to prevent the 10 most common mistakes in a presentation.

Learn how to use all advanced features in PowerPoint.

Create their own PowerPoint presentation and present it in class.

request this course as an in-house

## MSW Microsoft Word



**L3ORON**Institute

### COURSE OBJECTIVES

Understand the importance of Microsoft Word.

Be capable of creating professional documents.

Solve their daily problems when working with documents.

Ensure the capability of creating their own templates.

Learn how to create professional proposals in Microsoft Word.

request this course as an in-house

## MSO Microsoft Outlook



**L3ORON**Institute

### COURSE OBJECTIVES

Introduce to the participants the benefits of being organized using Outlook.

Allow the participants to acquire the necessary skills to prioritize their work using outlook.

Let the students get in the right state of mind.

Allow the participants to successfully Manage their time with Outlook 2016.

request this course as an in-house

# Educational Partners

APPROVED BY

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والتنمية البشرية  
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وزارة التعليم العالي  
والبحث العلمي والابتكار  
No. 1772910



The ANSI accreditation is an internationally recognized mark of quality that assures employers can have confidence that certificate holder has completed the prescribed course of study. The accreditation process follows ISO/IEC 17011, the International Standard that defines quality third-party accreditation practices.

**skillsoft**

Skillsoft is an American educational technology company that produces learning management system software and content. With 180000 courses, videos and books with the largest catalog in IT, Business and Leadership skills, and Compliance training, SkillSoft helps democratize learning with powerful cloud-based tools and unmatched enterprise-wide smarts and skills. Like the business customers, SkillSoft is always evolving – making sure individuals, teams, and enterprises have exactly what they need to unleash their edge.



Every individual has the potential to create change, whether in their life, their community, or the world. The transformative power of education is what unlocks that potential. Yet, access to high-quality education has been a privilege of the few. Back in 2012, edX realized it was a time for a seismic shift in learning. From the tried and true to the leading edge. From “for some” to “for all.” By opening the classroom through online learning, edX empowers millions of learners to unlock their potential and become changemakers.



The Association for Talent Development (ATD) is the world’s largest association dedicated to empowering professionals to develop the talent in their organizations. With a commitment to fostering the growth of managers, trainers, instructional designers, performance consultants, workplace learning professionals, and more, the ATD empowers professionals in the field of talent development. Through their extensive network and resources, members gain access to personalized training, valuable educational materials, and opportunities to acquire in-demand skills.



ACCA is a global accounting body offering top qualifications to individuals aiming for careers in accountancy, finance, and management. Established in 1904, it upholds values of inclusion, integrity, and innovation, and is dedicated to opening the profession to diverse backgrounds. Recognized by a UK Royal Charter in 1974 for its high-quality qualification, ACCA has over 233,000 members and 536,000 future members across 178 countries. It focuses on maintaining professional ethics, promoting regulation, and conducting research to enhance the field’s reputation and influence.



The Association for Financial Professionals (AFP) is the professional society committed to advancing the success of its members and their organizations. AFP established and administers the Certified Treasury Professional and Certified Corporate FP&A Professional credentials, which set standards of excellence in finance. Each year, AFP hosts the largest networking conference worldwide for over 6,500 corporate finance professionals.



The Association of International Product Marketing and Management (AIPMM), founded in 1998, promotes worldwide excellence in product management education and provides value to its individual members, corporate members, strategic partners and sponsors through valuable content, training, education, certification and professional networking opportunities.



From education and certification to benchmarking and best practices in Supply Chain Management, ASCM (previously known as APICS) sets the industry standard. ASCM develops people, people improve supply chains, supply chains improve companies and the whole world economy benefits.



A worldwide Professional Management organization with members in several countries, hosting certification training and offering our exclusive board certification designations to candidates who meet the high standards in the field of Procurement, Purchasing, Supply Chain Management and Operations.



The Association of Senior International Project Managers™ is a worldwide Professional Management organization with members in many countries hosting and organizing certification training worldwide and offering our exclusive board certification designations to candidates who meet the high standards in the field of Project Management.



With individual and organizational members around the world, ASQ has the reputation and reach to bring together the diverse quality champions who are transforming the world’s corporations, organizations and communities to meet tomorrow’s critical challenges. ASQ provides the quality community with training, professional certifications, and knowledge to a vast network of members of the global quality community.



AIHQ is a proven leader in healthcare education, training and consulting services for health professionals. AIHQ works to improve healthcare quality by educating healthcare professionals about healthcare best practices. Along with its partner - American Gulf International Consulting, AIHQ has found international success in building and improving quality healthcare facilities.



AAACE International will enhance your skills and knowledge to improve the predictability of cost and schedule performance across the entire life cycle of your assets, programs, and projects. We provide technical guidance, educational products, events and eight professional certifications to address the diverse needs of our members and customers.



CIPS is the world's largest professional body serving procurement and supply; a not-for-profit organisation that exists for the public. They have the largest membership of procurement and supply professionals in the world, covering all industries, sectors and job activities and have a global community of over 115,000 in 150 countries. Throughout the world, CIPS qualifications are recognised as the drivers of leading-edge thinking and professionalism in procurement and supply.



CertNexus is a vendor-neutral certification body, providing emerging technology certifications and micro-credentials for business, data, developer, IT, and security professionals. CertNexus' mission is to assist closing the emerging tech global skills gap while providing individuals with a path towards rewarding careers in Cybersecurity, Data Science, Internet of Things, and Artificial Intelligence (AI)/Machine Learning. Successful CertNexus certification candidates come from representative organizations such as Ahold Delhaize, Barclays, Canon, Cisco, Ingram, Intel, Kaspersky, Optum, Starbucks, U.S. Air Force, U.S. Army, Verizon, Xerox, Zappos, and universities spanning over fifty countries.



The Chartered Institute for Securities & Investment is the leading professional body for securities, investment, wealth and financial planning professionals. Formed in 1992 by London Stock Exchange practitioners, we have a global community of circa 40,000 members in 116 countries and last year more than 40,000 CISI exams were sat in 80 countries, 15,000 taken outside the UK.



We're the professional body for experts in people at work. For more than 100 years, we've been championing better work and working lives by setting professional standards for HR and people development, as well as driving positive change in the world of work. With hubs in the UK, Ireland, Middle East and Asia, we're the career partner of choice for over 200,000 members around the world. We're the only body in the world that can award Chartered status to individual HR and L&D professionals, and our independent research and insights make us trusted advisers to governments and employers.



The Centre for Maintenance Optimization and Reliability Engineering is directed by Professor Mike Kim, with the support of Associate Director Neil Montgomery and Founding Director, Professor Andrew K. S. Jardine, the internationally recognized maintenance optimization expert. C-MORE operates within the Department of Mechanical and Industrial Engineering at the University of Toronto.



LEORON Professional Development Institute DMCC is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.NASBARegistry.org](http://www.NASBARegistry.org)



The Digital Marketing Institute is the world's leading digital marketing and selling professional certification body with a growing network of over 80 education partners in 100 countries. A global standard in the digital marketing & social selling education, DMI has over 20,000 graduated professionals worldwide. Offices located in Dublin Ireland, Dallas USA and Brisbane Australia.



HCI delivers live and virtual educational content to human resource teams, talent management leaders, and business executives around the world to help them plan, build, and develop the workforce of the future. HCI focuses on innovations that help organizations get the maximum impact out of their most valuable asset: their people.



Established in 1941, The Institute of Internal Auditors (IIA) is the internal audit profession's global voice, recognized authority, acknowledged leader, chief advocate, and principal educator.



IAAP (International Association of Administrative Professionals) is a registered not-for-profit professional association for administrative professionals. IAAP strives to ensure individuals working in office and administrative professions can connect, learn, lead, and excel. IAAP focuses on preparing members for what matters now and what's ahead.



Founded in 1980, IFMA is the world's largest and most widely recognized international association for facility management professionals, supporting 24,000 members in 104 countries.



The Institute of Industrial and Systems Engineers (1948), world's largest professional society dedicated solely to the support of the profession, is an international, nonprofit association that provides leadership for the application, education, training, research, and development of industrial and systems engineering.



Through extensive expertise in Financial Management, Risk, HR, Operations, Business and Strategy, IABFM ensures that our management certificates impact the career of professionals and help companies to improve their operations and increase their overall profitability.



The Information Systems Audit and Control Association (ISACA) is a dedicated professional membership organization fostering the advancement of digital trust. With over 50 years of global leadership in IS/IT, they empower IS/IT professionals to enhance their expertise in audit, cybersecurity, emerging technologies, and beyond.



The International Supply Chain Education Alliance's (ISCEA) mission is to be a single source for Total Supply Chain Knowledge through Education, Certification, and Recognition. ISCEA is the developer of internationally recognized certification programs of Certified Supply Chain Manager (CSCM), Certified Supply Chain Analyst (CSCA), Certified Lean Master (CLM), and Certified RFID Master (RFIDSCM).



The Association for Accountants and Financial Professionals in Business

The Institute of Management Accountants (IMA) is a professional membership organization headquartered in Montvale, New Jersey, United States. Present in Zurich, Switzerland; Dubai, UAE; Shanghai and Beijing, China, and Singapore, with a network of more than 90,000 professionals, IMA provides certification for internal financial management responsibilities, including planning, budgeting, business reporting, decision analysis and risk management.



LSBF has grown from a single college focused on professional qualifications to an international network delivering a wide range of degrees in partnership with a variety of schools and associations. The college has campuses all over the world including the UK, Singapore, and Canada. It is a member of Global University Systems (GUS), a growing network of 20 institutions and academic partners providing education to over 40,000 students worldwide.



The Professional Evaluation and Certification Board (PECB) is a globally recognized certification body offering education, certification, and certificate programs across diverse disciplines. Operating in over 150 countries, PECB facilitates professionals in showcasing their expertise through valuable evaluations and certifications against internationally recognized standards.



The Society for Human Resource Management (SHRM) is the world's largest HR professional society, representing 300,000 members in more than 165 countries. For nearly seven decades, the Society has been the leading provider of resources serving the needs of HR professionals and advancing the practice of human resource management.



Founded in 1969, PMI delivers value for more than 2.9 million professionals working in nearly every country in the world through global advocacy, collaboration, education and research.



SME has a rich and evolving heritage spanning more than 80 years. It serves the manufacturing industry as a nonprofit by promoting advanced manufacturing technology and developing a skilled workforce. SME works closely with manufacturers to share knowledge and resources that generate solutions meeting industry demands.



The Aladon Network

Since 1986, the Aladon Network has helped companies worldwide optimize their assets, reduce operating costs and improve sustainable reliability.



Machinery Diagnostics Institute are worldwide professionals giving machinery advisory and providing on-site & remote machinery diagnostics services. One of the world largest trusted advisors to the most of leading organizations, which help organizations manage and monitor machinery conditions for maintaining optimum reliability and safety. Premium providers for Condition Monitoring & Asset Reliability Technical Trainings, helping maintenance teams to improve site performance through delivering the technical knowledge and guiding them to drive down cost. We have single focus of helping industry improve machinery reliability and achieve maintenance goals, though tools of industry 4.0 and Inspection 2.0 world class strategies.

## THE KPI INSTITUTE

The KPI Institute is a leading global research institute specialized in business performance. It operates research programs in 12 practice domains, ranging from strategy and KPIs to employee performance and from customer service to innovation performance. Insights are disseminated through a variety of publications, subscriptions services and through a knowledge platform available to registered members. Support in deploying these insights in practice is offered globally through training and advisory services.



IACCM Training & Certification programs help you achieve the best possible outcomes from your trading relationships and maintain your competitive edge in the field of Contracting and Supplier Relationship Management. IACCM brings together over 40,000 members from more than 160 countries, across 16,000 organizations.



Mobius courses are unique in the world of vibration analysis training. Uptime Digital Solutions (UPDS) is an Authorized training partner in Middle East with a huge experience in the field of training with more than one accredited instructor in the field of condition monitoring and Asset Management. When you register for a Mobius Institute course through UPDS, you are also provided unlimited access to the Mobius Learning Zone.

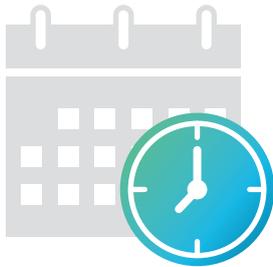


The U.S. Green Building Council is committed to a sustainable, prosperous future through LEED, the leading program for green buildings and communities worldwide. Our vision is that buildings and communities will regenerate and sustain the health and vitality of all life within a generation. Mission is to transform the way buildings and communities are designed, built, and operated, enabling an environmentally and socially responsible, healthy, and prosperous environment that improves the quality of life.



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# Calendar by Month



## What date suits you best?

Wide range of dates allowing you to choose according to Your schedule.

## JANUARY

Date	Location	Course Name	Lg. Days	Industry	P.
January 06	LIVE Virtual Training	CIPD Level 7 Adv. Diploma in Strategic People Mgmt.	EN 3 Days	Human Resources	66
January 07-11	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
January 07-11	Dubai, UAE	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
January 07-11	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
January 15-17	London, UK	Certified in Governance, Risk & Compliance	EN 3 Days	Audit, Governance & Compliance	26
January 21-25	Jeddah, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
January 21-25	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
January 21-25	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
January 22-24	LIVE Virtual Training	Supplier Relationship Management Practitioner	EN 3 Days	Procurement & Contracts	83
Jan 28 – Feb 01	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
Jan 28 – Feb 01	Muscat, OMA	Treasury Management and Cash Flow Forecast	EN 5 Days	Finance & Accounting	47
Jan 28 – Feb 21	LIVE Virtual Training	Certified Fraud Examiner	EN 19 Days	Audit, Governance & Compliance	26
Jan 29 – Feb 01	Dubai, UAE	Certified Operational Risk Professional	EN 4 Days	Risk Management	95

## FEBRUARY

Date	Location	Course Name	Lg. Days	Industry	P.
February 04-08	Dubai, UAE	Certified in Planning and Inventory Management	EN 5 Days	Supply Chain & Operations	102
February 04-08	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
February 04-08	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83
Feb 11 - Mar 07	LIVE Virtual Training	Facility Management Professional	EN 20 Days	Facility Management	38
February 19-22	Dubai, UAE	Certified Fraud Examiner	EN 4 Days	Audit, Governance & Compliance	26
February 19-23	Abu Dhabi, UAE	Project Management Professional	EN 5 Days	Projects	86
February 25-29	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
February 25-29	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
February 25-29	Dubai, UAE	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
February 26-28	Riyadh, KSA	Organisation Design in the GCC - CIPD Training Crse.	EN 3 Days	Human Resources	68
Feb 26 - Mar 01	Dubai, UAE	Facility Management Professional	EN 5 Days	Facility Management	38
Feb 26 - Mar 01	Dubai, UAE	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83



## MARCH

Date	Location	Course Name	Lg. Days	Industry	P.
March 02	LIVE Virtual Training	CIPD Level 7 Adv. Diploma in Strategic People Mgmt.	EN 3 Days	Human Resources	66
March 03-06	LIVE Virtual Training	Financial Mgmt. for Non Financial Professionals	EN 4 Days	Finance & Accounting	45
March 03-07	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
March 03-07	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
March 03-07	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
March 04-05	LIVE Virtual Training	Leveraging HR Analytics and Data - CIPD Training Cr...	EN 2 Days	Human Resources	68

March 10-14	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	103
March 17-19	LIVE Virtual Training	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
March 17-21	LIVE Virtual Training	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
March 18-21	LIVE Virtual Training	Certified Product Manager	EN	4 Days	Sales & Marketing	98
March 24-27	LIVE Virtual Training	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
March 24-28	LIVE Virtual Training	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
March 31 – April 03	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
Mar 03 – Oct 24	LIVE Virtual Training	CIPS Level 4 Diploma in Procurement and Supply	EN	50 Days	Procurement & Contracts	81

## APRIL

Date	Location	Course Name	Lg.	Days	Industry	P.
April 03-04	LIVE Virtual Training	Effective Communication Strategies for Pro. Success	EN	2 Days	Human Resources	23
April 14-18	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
April 14-18	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
April 20	LIVE Virtual Training	CIPD Level 7 Adv. Diploma in Strategic People Mgmt.	EN	3 Days	Human Resources	66
April 21-25	Dubai, UAE	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
April 23-26	Abu Dhabi, UAE	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
April 28 – May 02	Riyadh, KSA	Certified Information System Audit	EN	5 Days	Technology & Development	109
April 28 – May 02	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
April 29 – May 03	Dubai, UAE	Certified Facility Manager	EN	5 Days	Facility Management	37
April 29 – May 03	Dubai, UAE	Facility Management Professional	EN	5 Days	Facility Management	38

## MAY

Date	Location	Course Name	Lg.	Days	Industry	P.
May 05-07	Muscat, OMA	Certified Forecaster and Demand Planner	EN	3 Days	Supply Chain & Operations	101
May 05-09	Riyadh, KSA	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	26
May 05-09	Dubai, UAE	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
May 05-09	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
May 05-09	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
May 06-09	Dubai, UAE	Certified Fraud Examiner	EN	4 Days	Audit, Governance & Compliance	26
May 06-10	London, UK	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
May 12-16	Riyadh, KSA	Facility Management Professional	EN	5 Days	Facility Management	38
May 12-16	LIVE Virtual Training	Masterclass in Leadership Thinking - Str., Future, De...	EN	5 Days	Management & Leadership	77
May 13-16	Dubai, UAE	Internal Audit and Controls	EN	4 Days	Audit, Governance & Compliance	30
May 13-17	Dubai, UAE	Project Management Professional	EN	5 Days	Projects	86
May 13-17	LIVE Virtual Training	Project Management Professional	EN	5 Days	Projects	86
May 19-21	Dubai, UAE	Risk Mgmt. Leadership Program - Navigating Uncert...	EN	3 Days	Risk Management	95
May 19-23	Khobar, KSA	Best Practices in Maintenance and Reliability - SMR...	EN	5 Days	Engineering & Maintenance	33
May 19-23	Riyadh, KSA	Certified Facility Manager	EN	5 Days	Facility Management	37
May 19-23	Riyadh, KSA	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
May 19-23	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
May 19-23	Khobar, KSA	Certified PMO Professional	EN	5 Days	Projects	87
May 19-23	Dubai, UAE	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90

May 19-23	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN	5 Days	Human Resources	64
May 19-23	Riyadh, KSA	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
May 19-23	Dubai, UAE	Financial Planning and Analysis	EN	5 Days	Finance & Accounting	44
May 19-23	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN	5 Days	Procurement & Contracts	83
May 19 - Aug 07	Riyadh, KSA	Certif. Pro. in Talent Development - Certification Pre...	EN	15 Days	Human Resources	62
May 20-23	LIVE Virtual Training	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
May 20-23	Dubai, UAE	Certified Credit Risk Professional	EN	4 Days	Risk Management	93
May 20-24	Dubai, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	Supply Chain & Operations	103
May 20-24	Dubai, UAE	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
May 20-24	Abu Dhabi, UAE	Facility Management Professional	EN	5 Days	Facility Management	38
May 26-30	Dubai, UAE	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
May 26-30	LIVE Virtual Training	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
May 26-30	Dubai, UAE	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
May 26-30	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
May 26-30	Riyadh, KSA	Risk Management Professional	EN	5 Days	Projects	86
May 27-29	LIVE Virtual Training	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	28
May 27-30	Barcelona, ESP	Certified Operational Risk Professional	EN	4 Days	Risk Management	95
May 27-31	Dubai, UAE	Certified Facility Manager	EN	5 Days	Facility Management	37
May 27-31	Dubai, UAE	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
May 27-31	Dubai, UAE	Sustainability Facility Professional	EN	5 Days	Facility Management	39
May 28-30	Riyadh, KSA	Recruitment, Selection and Resourcing Talent - CIP...	EN	3 Days	Human Resources	70

## JUNE

Date	Location	Course Name	Lg.	Days	Industry	P.
June 02-06	LIVE Virtual Training	Certif. Budget Analyst - Adv. Tools in Budgeting, For...	EN	5 Days	Finance & Accounting	41
June 02-06	Riyadh, KSA	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	25
June 02-06	Riyadh, KSA	Certified Executive Personal Assistant	EN	5 Days	Administration	23
June 02-06	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
June 02-06	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
June 02-06	LIVE Virtual Training	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
June 03-04	LIVE Virtual Training	Leveraging HR Analytics and Data - CIPD Training Cr...	EN	2 Days	Human Resources	68
June 03-04	LIVE Virtual Training	Stress Testing and Recovery and Resolution Planning	EN	2 Days	Risk Management	94
June 03-07	Barcelona, ESP	Executive Mini MBA	EN	5 Days	Management & Leadership	76
June 05-06	LIVE Virtual Training	KSA Labor and Employment Law - CIPD Training Crse.	EN	2 Days	Human Resources	68
June 09-13	Dubai, UAE	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
June 09-13	Riyadh, KSA	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
June 09-13	Muscat, OMA	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
June 09-13	Muscat, OMA	Financ. Modelling Master - Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	45
June 09-13	LIVE Virtual Training	Project Management Professional	EN	5 Days	Projects	86
June 10-13	Dubai, UAE	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
June 23-27	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
June 23-27	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64

June 23-27	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
June 23 – July 17	LIVE Virtual Training	Certified Fraud Examiner	EN 19 Days	Audit, Governance & Compliance	26
June 24-27	LIVE Virtual Training	Certified Compliance Professional	EN 4 Days	Audit, Governance & Compliance	25
June 24-28	Barcelona, ESP	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
June 24-28	Paris, FRA	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
June 30 – July 04	LIVE Virtual Training	Business Operations Professional	EN 5 Days	Supply Chain & Operations	101
June 30 – July 04	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
June 30 – July 04	Riyadh, KSA	Digital Transformation Strategy	EN 5 Days	Sales & Marketing	99

## JULY

Date	Location	Course Name	Lg. Days	Industry	P.
July 01-04	Dubai, UAE	Certified Fraud Examiner	EN 4 Days	Audit, Governance & Compliance	26
Jul 01 – Aug 12	Riyadh, KSA	Associate Pro. in Talent Development - Certification...	EN 13 Days	Human Resources	61
July 07-11	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
July 07-11	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN 5 Days	Human Resources	64
Jul 07 – Aug 01	LIVE Virtual Training	Facility Management Professional	EN 20 Days	Facility Management	38
July 08-11	LIVE Virtual Training	Masterclass in Fraud Investigations - Adv. Forensics...	EN 4 Days	Audit, Governance & Compliance	30
July 14-18	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
July 14-18	Dubai, UAE	Behavioral Mgmt. Masterclass - Effective Use of Soft...	EN 5 Days	Management & Leadership	73
July 14-18	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
July 14-18	Dubai, UAE	Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	43
July 14-25	LIVE Virtual Training	Certified Facility Manager	EN 10 Days	Facility Management	37
Jul 14 – Aug 22	LIVE Virtual Training	CIPS Level 2 Cert. in Procurement and Supply Ops.	EN 20 Days	Procurement & Contracts	81
July 15-18	Dubai, UAE	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
July 15-18	Riyadh, KSA	Certified Innovation Leader	EN 4 Days	Management & Leadership	74
July 15-19	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
July 21-25	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	102
July 21-25	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
July 21-25	Dubai, UAE	Masterclass in Financ. Control - Cert. in Accounting...	EN 5 Days	Finance & Accounting	47
July 21-25	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83
July 22-26	Amsterdam, NED	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
July 22-26	Barcelona, ESP	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
Jul 28 – Aug 01	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
Jul 28 – Aug 01	Khobar, KSA	Maintenance Plng. and Scheduling - Enhancing Ope...	EN 5 Days	Engineering & Maintenance	34

“ Let me express my appreciation to LEORON’s team for the very professional and cooperative attitude. The course was very beneficial and Rich, as an instructor is very professional and experienced. Thanks”

**Fadi Al-Hanafi**

GCCF BU Supply Chain Manager, KSA

# AUGUST

Date	Location	Course Name	Lg. Days	Industry	P.
August 04-06	Riyadh, KSA	Training & Facilitation Certificate	EN 3 Days	Human Resources	71
August 04-08	Riyadh, KSA	Certified KPI Professional & Practitioner	AR 5 Days	Management & Leadership	74
August 04-08	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
August 04-08	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
August 04-08	Dubai, UAE	Executive Mini MBA	EN 5 Days	Management & Leadership	76
August 04-08	LIVE Virtual Training	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
August 04-08	Khobar, KSA	Project Management Professional	EN 5 Days	Projects	86
August 05-08	LIVE Virtual Training	Certif. Commercial Real Estate Analysis and Investm...	EN 4 Days	Financial Services	50
August 05-08	London, UK	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
August 05-09	Barcelona, ESP	Certif. Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
August 05-09	Barcelona, ESP	Facility Management Professional	EN 5 Days	Facility Management	38
August 05-09	Amsterdam, NED	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
August 11-13	Riyadh, KSA	Instructional Design Certificate	EN 3 Days	Human Resources	67
August 11-15	Khobar, KSA	Asset Mgmt. Work Processes - CAMA exam prepara...	EN 5 Days	Engineering & Maintenance	33
August 11-15	LIVE Virtual Training	Certificate in International Financial Reporting	EN 5 Days	Finance & Accounting	46
August 11-15	Riyadh, KSA	Certified Internal Auditor - Part 1&2	EN 5 Days	Audit, Governance & Compliance	27
August 11-15	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
August 11-15	Muscat, OMA	Certified Treasury Professional	EN 5 Days	Finance & Accounting	44
August 11-15	Dubai, UAE	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
August 11-15	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN 5 Days	Human Resources	64
August 11-15	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
August 11-15	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
August 11-15	Salalah, OMA	Facility Management Professional	EN 5 Days	Facility Management	38
August 11-15	Doha, QAT	Supply Chain Dynamics	EN 5 Days	Supply Chain & Operations	104
August 12-15	London, UK	Certified Operational Risk Professional	EN 4 Days	Risk Management	95
August 12-16	Barcelona, ESP	Certified Facility Manager	EN 5 Days	Facility Management	37
August 15	LIVE Virtual Training	University of Cape Town Financ. Modelling and Anal...	EN 1 Day	Financial Services	52
August 18	LIVE Virtual Training	Oxford Artificial Intelligence Programme	EN 1 Day	Management & Leadership	77
August 18-22	Riyadh, KSA	Accounts Payable and Accounts Receivable	EN 5 Days	Finance & Accounting	41
August 18-22	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
August 18-22	Salalah, OMA	ISO 9001:2015 Certified Lead Auditor	EN 5 Days	Quality Management	90
August 19-22	Riyadh, KSA	Certified Brand Manager	EN 4 Days	Sales & Marketing	97
August 19-22	London, UK	Certified Enterprise Risk Specialist	EN 4 Days	Risk Management	94
August 19-22	Riyadh, KSA	Certified Product Manager	EN 4 Days	Sales & Marketing	98
August 25	LIVE Virtual Training	Oxford Women's Leadership Programme	EN 1 Day	Management & Leadership	78
August 25-29	Riyadh, KSA	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
August 25-29	Dubai, UAE	Certified Executive Personal Assistant	EN 5 Days	Administration	23
August 25-29	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
August 25-29	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN 5 Days	Human Resources	64
August 25-29	Dubai, UAE	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65



August 25-29	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
August 25-29	Riyadh, KSA	Facility Management Professional	EN 5 Days	Facility Management	38
August 25-29	Riyadh, KSA	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
August 25-29	Dubai, UAE	Human Resources Master - Adv. Diploma Program	EN 5 Days	Human Resources	67
August 26-28	Dubai, UAE	Strategic HR Business Partner	EN 3 Days	Human Resources	70
August 26-29	Salalah, OMA	Certified Product Manager	EN 4 Days	Sales & Marketing	98
August 26-29	London, UK	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
August 26-30	London, UK	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
August 26-30	Dubai, UAE	Project Management Professional	EN 5 Days	Projects	86

## SEPTEMBER

Date	Location	Course Name	Lg. Days	Industry	P.
September 01-04	Khobar, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 4 Days	Human Resources	65
September 01-05	LIVE Virtual Training	Best Practices in Maintenance and Reliability - SMR...	EN 5 Days	Engineering & Maintenance	33
September 01-05	Manama, BRN	Certificate in Fundamentals of AI	EN 5 Days	Technology & Development	107
September 01-05	Dubai, UAE	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	97
September 01-05	LIVE Virtual Training	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	97
September 01-05	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
September 01-05	Salalah, OMA	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
September 01-05	Riyadh, KSA	Masterclass in Financ. Control - Cert. in Accounting...	EN 5 Days	Finance & Accounting	47
September 01-05	LIVE Virtual Training	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
September 01-05	LIVE Virtual Training	Project Management Professional	EN 5 Days	Projects	86
September 01-05	Riyadh, KSA	Public Private Partnership - Contract Negotiation, St...	EN 5 Days	Finance & Accounting	43
September 01-05	Dubai, UAE	Senior Professional in HR International	EN 5 Days	Human Resources	69
September 01-05	LIVE Virtual Training	Senior Professional in HR International	EN 5 Days	Human Resources	69

September 01-05	LIVE Virtual Training	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
September 02-04	Dubai, UAE	Certified Administrative Professional	EN	3 Days	Administration	23
September 02-04	LIVE Virtual Training	Certified Administrative Professional	EN	3 Days	Administration	23
September 02-04	Muscat, OMA	Talent Mgmt. Strategies that Drive Performance - Cl...	EN	3 Days	Human Resources	69
September 02-05	Abu Dhabi, UAE	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 02-05	Dubai, UAE	Internal Audit and Controls	EN	4 Days	Audit, Governance & Compliance	30
September 02-05	London, UK	Risk Based Internal Aud - Adv. Diploma Program	EN	4 Days	Audit, Governance & Compliance	31
September 02-06	Barcelona, ESP	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
September 02-06	Barcelona, ESP	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
September 02-06	Dubai, UAE	Facility Management Professional	EN	5 Days	Facility Management	38
September 03-05	Dubai, UAE	Digital Transformation in Financial Services	EN	3 Days	Financial Services	51
September 03-05	LIVE Virtual Training	Digital Transformation in Financial Services	EN	3 Days	Financial Services	51
September 03-05	Muscat, OMA	Recruitment, Selection and Resourcing Talent - CIP...	EN	3 Days	Human Resources	70
September 08-10	LIVE Virtual Training	GA Green Associate	EN	3 Days	Facility Management	39
September 08-10	Doha, QAT	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
September 08-10	LIVE Virtual Training	Str. Fin.: Changes and Challenges for a World Class...	EN	3 Days	Finance & Accounting	47
September 08-12	LIVE Virtual Training	Cash and Liquidity Mgmt. - Mastering Cash Mgmt....	EN	5 Days	Finance & Accounting	42
September 08-12	Dubai, UAE	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
September 08-12	LIVE Virtual Training	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
September 08-12	LIVE Virtual Training	Certif. Budget Analyst - Adv. Tools in Budgeting, For...	EN	5 Days	Finance & Accounting	41
September 08-12	Salalah, OMA	Certified Facility Manager	EN	5 Days	Facility Management	37
September 08-12	Manama, BRN	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
September 08-12	Kuwait City, KUW	Certified Information System Audit	EN	5 Days	Technology & Development	109
September 08-12	Dubai, UAE	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
September 08-12	LIVE Virtual Training	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
September 08-12	Dubai, UAE	Certified Professional in Supply Management	EN	5 Days	Procurement & Contracts	81
September 08-12	LIVE Virtual Training	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	103
September 08-12	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
September 08-12	Salalah, OMA	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
September 08-12	LIVE Virtual Training	Financial Planning and Analysis	EN	5 Days	Finance & Accounting	44
September 08-12	Muscat, OMA	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
September 08-12	Kuwait City, KUW	Senior Professional in HR International	EN	5 Days	Human Resources	69
September 08-12	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN	5 Days	Procurement & Contracts	83
September 08-12	Riyadh, KSA	Sustainability Facility Professional	EN	5 Days	Facility Management	39
September 09-11	Dubai, UAE	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
September 09-12	Barcelona, ESP	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
September 09-12	LIVE Virtual Training	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
September 09-12	Kuwait City, KUW	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 09-12	Barcelona, ESP	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 09-12	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 09-13	London, UK	Best Practices in Maintenance and Reliability - SMR...	EN	5 Days	Engineering & Maintenance	33
September 09-13	Abu Dhabi, UAE	Certificate in Fundamentals of AI	EN	5 Days	Technology & Development	107

September 09-13	Barcelona, ESP	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
September 09-13	Dubai, UAE	Certified Artificial Intelligence (AI) Practitioner	EN 5 Days	Technology & Development	107
September 09-13	London, UK	Certified Internal Auditor - Part 1&2	EN 5 Days	Audit, Governance & Compliance	27
September 09-13	Vienna, AUT	Facility Management Professional	EN 5 Days	Facility Management	38
September 09-13	Amsterdam, NED	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
September 09-13	Barcelona, ESP	Portfolio Management Professional	EN 5 Days	Projects	85
September 09-13	Dubai, UAE	Pro. Certificate in Innovation & Entrepreneurship	EN 5 Days	Management & Leadership	79
September 09-13	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
September 11-13	Abu Dhabi, UAE	Organisation Design in the GCC - CIPD Training Crse.	EN 3 Days	Human Resources	68
September 15	LIVE Virtual Training	Harvard Cybersecurity	EN 1 Day	Technology & Development	108
September 15	LIVE Virtual Training	LSE MBA Essentials	EN 1 Day	Management & Leadership	76
September 15	LIVE Virtual Training	Oxford Executive Strategy Programme	EN 1 Day	Management & Leadership	78
September 15-16	Kuwait City, KUW	Strategic Talent Acquisition	EN 2 Days	Human Resources	71
September 15-17	LIVE Virtual Training	Agile Auditing	EN 3 Days	Audit, Governance & Compliance	25
September 15-19	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
September 15-19	Riyadh, KSA	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
September 15-19	Muscat, OMA	Certif. Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
September 15-19	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
September 15-19	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
September 15-19	Riyadh, KSA	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
September 15-19	Riyadh, KSA	Core Concepts in Data Science	EN 5 Days	Technology & Development	107
September 15-19	Riyadh, KSA	Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	43
September 15-19	Khobar, KSA	Machinery Lubrication Analysis - Level I	EN 5 Days	Engineering & Maintenance	35
September 15-19	Dubai, UAE	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83
September 16-17	LIVE Virtual Training	KSA Labor and Employment Law - CIPD Training Crse.	EN 2 Days	Human Resources	68
September 16-17	Dubai, UAE	Strategic Workforce Planning	EN 2 Days	Human Resources	71
September 16-17	LIVE Virtual Training	Strategic Workforce Planning	EN 2 Days	Human Resources	71
September 16-18	Riyadh, KSA	Certified Legal Compliance Professional	EN 3 Days	Audit, Governance & Compliance	28
September 16-18	Dubai, UAE	Sales Management Certified Program	EN 3 Days	Sales & Marketing	99
September 16-18	LIVE Virtual Training	Sales Management Certified Program	EN 3 Days	Sales & Marketing	99
September 16-19	Barcelona, ESP	Advanced Training Course in Project Finance	EN 4 Days	Financial Services	49
September 16-19	LIVE Virtual Training	Advanced Training Course in Project Finance	EN 4 Days	Financial Services	49
September 16-19	Riyadh, KSA	Certified Product Marketing Manager	EN 4 Days	Sales & Marketing	98
September 16-19	LIVE Virtual Training	Certified Product Marketing Manager	EN 4 Days	Sales & Marketing	98
September 16-20	Dubai, UAE	Certified Facility Manager	EN 5 Days	Facility Management	37
September 16-20	Dubai, UAE	Certified in Risk and Info Systems Controls	EN 5 Days	Technology & Development	28
September 16-20	LIVE Virtual Training	Certified in Risk and Info Systems Controls	EN 5 Days	Technology & Development	28
September 16-20	London, UK	Certified Information Security Manager	EN 5 Days	Technology & Development	112
September 16-20	LIVE Virtual Training	Certified Information Security Manager	EN 5 Days	Technology & Development	112
September 16-20	Abu Dhabi, UAE	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
September 16-20	Paris, FRA	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
September 16-20	Dubai, UAE	ITIL4 Foundation & ITIL4 Strategist	EN 5 Days	Technology & Development	110
September 16-20	LIVE Virtual Training	ITIL4 Foundation & ITIL4 Strategist	EN 5 Days	Technology & Development	110



September 17-18	Dubai, UAE	Creating Leadership Development Programs Cert.	EN	2 Days	Human Resources	67
September 18-19	LIVE Virtual Training	Certified Anti-Money Laundering Specialist	EN	2 Days	Audit, Governance & Compliance	25
September 18-19	Dubai, UAE	Change Management for HR	EN	2 Days	Human Resources	66
September 18-19	LIVE Virtual Training	Change Management for HR	EN	2 Days	Human Resources	66
September 21	LIVE Virtual Training	CIPD Level 7 Adv. Diploma in Strategic People Mgmt.	EN	3 Days	Human Resources	66
September 22	LIVE Virtual Training	LSE Data Analysis for Management	EN	1 Day	Financial Services	51
September 22-24	Riyadh, KSA	Business Process Optimization & Improvement	EN	3 Days	Quality Management	89
September 22-25	Manama, BRN	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 22-26	Riyadh, KSA	AI for Leaders	EN	5 Days	Management & Leadership	73
September 22-26	London, UK	AI for Leaders	EN	5 Days	Management & Leadership	73
September 22-26	Kuwait City, KUW	Certificate in Fundamentals of AI	EN	5 Days	Technology & Development	107
September 22-26	Dubai, UAE	Cert. in Intl. Public Sector Accounting Standards (IP...	EN	5 Days	Finance & Accounting	43
September 22-26	Dubai, UAE	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
September 22-26	LIVE Virtual Training	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
September 22-26	Manama, BRN	Certified Information System Audit	EN	5 Days	Technology & Development	109
September 22-26	Dubai, UAE	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
September 22-26	LIVE Virtual Training	Financ. Modelling Master - Adv. Diploma in Financ....	EN	5 Days	Finance & Accounting	45
September 22-26	Riyadh, KSA	Information Systems Security for Professionals	EN	5 Days	Technology & Development	109
September 22-26	Muscat, OMA	Maintenance Plng. and Scheduling - Enhancing Ope...	EN	5 Days	Engineering & Maintenance	34
September 22-26	Manama, BRN	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations	104
September 23-24	Dubai, UAE	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
September 23-24	LIVE Virtual Training	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
September 23-25	London, UK	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
September 23-27	London, UK	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
September 23-27	Abu Dhabi, UAE	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
September 23-27	Abu Dhabi, UAE	Digital Transformation Strategy	EN	5 Days	Sales & Marketing	99

September 23-27	London, UK	Masterclass in Leadership Thinking - Str., Future, De...	EN	5 Days	Management & Leadership	77
September 23-27	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
September 24-26	Doha, QAT	Strategic Workforce Planning	EN	3 Days	Human Resources	71
September 25-27	Abu Dhabi, UAE	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
September 29	LIVE Virtual Training	Cambridge Communicating for Influence and Impact	EN	1 Day	Management & Leadership	74
Sep 08 – Oct 31	Riyadh, KSA	ATD Master Trainer Program	EN	4 Days	Human Resources	62
Sep 22 – Oct 16	LIVE Virtual Training	Certified Fraud Examiner	EN	19 Days	Audit, Governance & Compliance	26
Sep 22 – Oct 17	LIVE Virtual Training	Facility Management Professional	EN	20 Days	Facility Management	38
Sep 22 – Nov 07	Riyadh, KSA	Associate Pro. in Talent Development - Certification...	EN	13 Days	Human Resources	61
Sep 29 – Oct 01	LIVE Virtual Training	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
Sep 29 – Oct 03	Riyadh, KSA	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101
Sep 29 – Oct 03	Riyadh, KSA	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
Sep 29 – Oct 03	Dubai, UAE	Certified In Transformation for Supply Chain	EN	5 Days	Supply Chain & Operations	104
Sep 29 – Oct 03	Riyadh, KSA	Certified Information System Audit	EN	5 Days	Technology & Development	109
Sep 29 – Oct 03	LIVE Virtual Training	Certified Information System Audit	EN	5 Days	Technology & Development	109
Sep 29 – Oct 03	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
Sep 29 – Oct 03	Dubai, UAE	Certified Search Marketing Specialist	EN	5 Days	Sales & Marketing	99
Sep 29 – Oct 03	LIVE Virtual Training	Certified Search Marketing Specialist	EN	5 Days	Sales & Marketing	99
Sep 29 – Oct 03	Barcelona, ESP	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
Sep 29 – Oct 03	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN	5 Days	Human Resources	64
Sep 29 – Oct 03	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
Sep 29 – Oct 03	Riyadh, KSA	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
Sep 29 – Oct 03	LIVE Virtual Training	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
Sep 29 – Oct 03	Riyadh, KSA	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
Sep 30 – Oct 02	London, UK	Employee Experience - CIPD Training Course	EN	3 Days	Human Resources	66
Sep 30 – Oct 02	Riyadh, KSA	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
Sep 30 – Oct 02	LIVE Virtual Training	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
Sep 30 – Oct 04	Dubai, UAE	Cert. in Organizational Behavior, Development & M...	EN	5 Days	Management & Leadership	75
Sep 30 – Oct 04	Abu Dhabi, UAE	Certified Executive Personal Assistant	EN	5 Days	Administration	23

## OCTOBER

Date	Location	Course Name	Lg.	Days	Industry	P.
October 01-03	LIVE Virtual Training	Compensation and Reward Mgmt. - CIPD Training C...	EN	3 Days	Human Resources	62
October 02-03	LIVE Virtual Training	UAE Labour & Employment Law - CIPD Training Crse.	EN	2 Days	Human Resources	70
October 06-08	LIVE Virtual Training	Accounting for Non-Accountants	EN	3 Days	Finance & Accounting	41
October 06-08	LIVE Virtual Training	Effective Report Writing for Internal Auditors	EN	3 Days	Audit, Governance & Compliance	26
October 06-08	Dubai, UAE	Value Added Tax Implementation	EN	3 Days	Finance & Accounting	43
October 06-09	Riyadh, KSA	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
October 06-09	Riyadh, KSA	Financial Mgmt. for Non Financial Professionals	EN	4 Days	Finance & Accounting	45

October 06-10	Riyadh, KSA	Applied Data Science & Machine Learning	EN 5 Days	Technology & Development	107
October 06-10	Dubai, UAE	Cash and Liquidity Mgmt. - Mastering Cash Mgmt....	EN 5 Days	Finance & Accounting	42
October 06-10	Dubai, UAE	Certified Company Valuation Modeller	EN 5 Days	Financial Services	49
October 06-10	LIVE Virtual Training	Certified Company Valuation Modeller	EN 5 Days	Financial Services	49
October 06-10	LIVE Virtual Training	Certified in Planning and Inventory Management	EN 5 Days	Supply Chain & Operations	102
October 06-10	Riyadh, KSA	Certified KPI Professional & Practitioner	AR 5 Days	Management & Leadership	74
October 06-10	Riyadh, KSA	Certified Operational Risk Professional	EN 5 Days	Risk Management	95
October 06-10	LIVE Virtual Training	Certified Operational Risk Professional	EN 5 Days	Risk Management	95
October 06-10	Riyadh, KSA	Certified Six Sigma Green Belt	EN 5 Days	Quality Management	90
October 06-10	LIVE Virtual Training	Certified Six Sigma Green Belt	EN 5 Days	Quality Management	90
October 06-10	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
October 06-10	Dubai, UAE	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
October 06-10	Riyadh, KSA	Financial Statement Analysis	EN 5 Days	Finance & Accounting	46
October 06-10	Riyadh, KSA	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
October 06-10	Riyadh, KSA	International Cert. in Wealth and Investment Mgmt.	EN 5 Days	Financial Services	52
October 06-10	LIVE Virtual Training	International Cert. in Wealth and Investment Mgmt.	EN 5 Days	Financial Services	52
October 06-10	LIVE Virtual Training	Network Associate	EN 5 Days	Technology & Development	108
Oct 06 - Nov 06	LIVE Virtual Training	Certified Internal Auditor - Part 2	EN 24 Days	Audit, Governance & Compliance	27
October 07-09	Dubai, UAE	Coaching Certificate	EN 3 Days	Human Resources	64
October 07-10	Riyadh, KSA	Certified Product Manager	EN 4 Days	Sales & Marketing	98
October 07-11	Abu Dhabi, UAE	Certified Facility Manager	EN 5 Days	Facility Management	37
October 07-11	London, UK	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
October 07-11	London, UK	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
October 07-11	Dubai, UAE	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78



October 10	LIVE Virtual Training	University of Cape Town Financ. Modelling and Anal...	EN	1 Day	Financial Services	52
October 13	LIVE Virtual Training	Cambridge Business Sustainability Management	EN	1 Day	Management & Leadership	73
October 13	LIVE Virtual Training	LSE Digital Transformation in HR	EN	1 Day	Human Resources	62
October 13	LIVE Virtual Training	Oxford Executive Finance Programme	EN	1 Day	Financial Services	51
October 13	LIVE Virtual Training	Oxford Executive Leadership Programme	EN	1 Day	Management & Leadership	76
October 13-14	Manama, BRN	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
October 13-15	Riyadh, KSA	Certified OKRs Professional	AR	3 Days	Management & Leadership	75
October 13-15	LIVE Virtual Training	Fintech and Blockchain - A Practical Guidance in Cry...	EN	3 Days	Financial Services	52
October 13-15	LIVE Virtual Training	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	38
October 13-17	Jubail, KSA	Best Practices in Maintenance and Reliability - SMR...	EN	5 Days	Engineering & Maintenance	33
October 13-17	Riyadh, KSA	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
October 13-17	LIVE Virtual Training	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
October 13-17	Kuwait City, KUW	Certified Facility Manager	EN	5 Days	Facility Management	37
October 13-17	Riyadh, KSA	Certified PMO Professional	EN	5 Days	Projects	87
October 13-17	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
October 13-17	Khobar, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 13-17	Dubai, UAE	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 13-17	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 13-17	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
October 13-17	Dubai, UAE	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
October 13-17	Riyadh, KSA	Facility Management Professional	EN	5 Days	Facility Management	38
October 13-17	Dubai, UAE	ISO 9001:2015 Certified Lead Auditor	EN	5 Days	Quality Management	90



October 13-17	Doha, QAT	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
October 13-17	LIVE Virtual Training	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
October 13-17	Dubai, UAE	Risk Management Professional	EN 5 Days	Projects	86
October 13-17	Kuwait City, KUW	Senior Professional in HR International	EN 5 Days	Human Resources	69
October 13-17	Dubai, UAE	Senior Professional in HR International	EN 5 Days	Human Resources	69
October 13-17	LIVE Virtual Training	Senior Professional in HR International	EN 5 Days	Human Resources	69
October 13-24	LIVE Virtual Training	Certified Facility Manager	EN 10 Days	Facility Management	37
October 14-15	Muscat, OMA	Strategic Workforce Planning	EN 2 Days	Human Resources	71
October 14-16	Dubai, UAE	Strategic Sales Certified Program	EN 3 Days	Sales & Marketing	99
October 14-16	LIVE Virtual Training	Strategic Sales Certified Program	EN 3 Days	Sales & Marketing	99
October 14-17	London, UK	Certified Innovation Leader	EN 4 Days	Management & Leadership	74
October 14-17	LIVE Virtual Training	Certified Innovation Leader	EN 4 Days	Management & Leadership	74
October 14-17	London, UK	Certified Private Equity Specialist	EN 4 Days	Financial Services	50
October 14-17	LIVE Virtual Training	Certified Private Equity Specialist	EN 4 Days	Financial Services	50
October 14-17	London, UK	Oxford Artificial Intelligence Programme	EN 4 Days	Management & Leadership	77
October 14-18	Dubai, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
October 14-18	Barcelona, ESP	Financial Statement Analysis	EN 5 Days	Finance & Accounting	46
October 14-18	Barcelona, ESP	Human Resources Master - Adv. Diploma Program	EN 5 Days	Human Resources	67
Oct 14 - Dec 26	Dubai, UAE	Certif. Pro. in Talent Development - Certification Pre...	EN 15 Days	Human Resources	62
October 15-17	Muscat, OMA	Talent Mgmt. Strategies that Drive Performance - Cl...	EN 3 Days	Human Resources	69
October 16-17	LIVE Virtual Training	The Power of Emotional Intelligence (EQ) - Unlockin...	EN 2 Days	Management & Leadership	79
October 16-19	Abu Dhabi, UAE	Financial Mgmt. for Non Financial Professionals	EN 4 Days	Finance & Accounting	45
October 19-23	LIVE Virtual Training	Certified Cost Professional	EN 5 Days	Projects	85
October 19-24	Dubai, UAE	Certified Management Accountant - Part 1	EN 6 Days	Finance & Accounting	44
October 20-22	Riyadh, KSA	Certified Associate in Project Management	EN 3 Days	Projects	85
October 20-22	LIVE Virtual Training	Health and Safety	EN 3 Days	Facility Management	37
October 20-24	Riyadh, KSA	Asset Mgmt. Work Processes - CAMA exam prepara...	EN 5 Days	Engineering & Maintenance	33
October 20-24	Dubai, UAE	Bus. Continuity Mgmt. - Crisis Mgmt. and Sustainabi...	EN 5 Days	Quality Management	89
October 20-24	LIVE Virtual Training	Bus. Continuity Mgmt. - Crisis Mgmt. and Sustainabi...	EN 5 Days	Quality Management	89
October 20-24	LIVE Virtual Training	Business Operations Professional	EN 5 Days	Supply Chain & Operations	101
October 20-24	Riyadh, KSA	Certif. Budget Analyst - Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
October 20-24	Dubai, UAE	Certif. Budget Analyst - Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
October 20-24	Riyadh, KSA	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	25
October 20-24	LIVE Virtual Training	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	25
October 20-24	Riyadh, KSA	Certified Cost Professional	EN 5 Days	Projects	85
October 20-24	Dubai, UAE	Certified Digital Marketing Specialist	EN 5 Days	Sales & Marketing	97
October 20-24	LIVE Virtual Training	Certified Digital Marketing Specialist	EN 5 Days	Sales & Marketing	97
October 20-24	Riyadh, KSA	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	26
October 20-24	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 5 Days	Audit, Governance & Compliance	26
October 20-24	Riyadh, KSA	Certif. Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
October 20-24	LIVE Virtual Training	Certif. Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
October 20-24	Khobar, KSA	Certified PMO Professional	EN 5 Days	Projects	87
October 20-24	Dubai, UAE	Certified Treasury Professional	EN 5 Days	Finance & Accounting	44

October 20-24	Jeddah, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 20-24	LIVE Virtual Training	Human Resources Master - Adv. Diploma Program	EN	5 Days	Human Resources	67
October 20-24	Doha, QAT	Pro. Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	79
October 20-24	Dubai, UAE	Professional in HR International	EN	5 Days	Human Resources	69
October 20-24	LIVE Virtual Training	Professional in HR International	EN	5 Days	Human Resources	69
October 20-24	Riyadh, KSA	Program Management Professional	EN	5 Days	Projects	85
October 20-24	Muscat, OMA	Project Management Professional	EN	5 Days	Projects	86
October 20-24	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN	5 Days	Procurement & Contracts	83
October 21-22	Dubai, UAE	Human Performance Improvement Certificate	EN	2 Days	Human Resources	66
October 21-22	Abu Dhabi, UAE	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
October 21-23	Riyadh, KSA	Effective Problem Solving and Decision Making	EN	3 Days	Management & Leadership	75
October 21-23	Riyadh, KSA	Interpersonal Skills and Effective Communication St...	EN	3 Days	Management & Leadership	75
October 21-24	Dubai, UAE	Certified Banking Treasury Manager	EN	4 Days	Financial Services	49
October 21-24	LIVE Virtual Training	Certified Banking Treasury Manager	EN	4 Days	Financial Services	49
October 21-24	Manama, BRN	Financial Mgmt. for Non Financial Professionals	EN	4 Days	Finance & Accounting	45
October 21-24	London, UK	Oxford Women's Leadership Programme	EN	4 Days	Management & Leadership	78
October 21-25	Dubai, UAE	Certified Six Sigma Black Belt	EN	5 Days	Quality Management	90
October 21-25	Abu Dhabi, UAE	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 21-25	Dubai, UAE	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 21-25	Dubai, UAE	Project Quality Management	EN	5 Days	Quality Management	90
October 21-25	Dubai, UAE	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
October 23-25	Riyadh, KSA	Talent Mgmt. Strategies that Drive Performance - Cl...	EN	3 Days	Human Resources	69
October 27	LIVE Virtual Training	Oxford Artificial Intelligence Programme	EN	1 Day	Management & Leadership	77
October 27	LIVE Virtual Training	Oxford Leading Strategic Projects Programme	EN	1 Day	Projects	87
October 27	LIVE Virtual Training	Oxford Women's Leadership Programme	EN	1 Day	Management & Leadership	78
October 27-29	LIVE Virtual Training	Property Management	EN	3 Days	Facility Management	38
October 27-29	Kuwait City, KUW	Strategic Workforce Planning	EN	3 Days	Human Resources	71
October 27-31	Riyadh, KSA	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
October 27-31	Manama, BRN	Certified Facility Manager	EN	5 Days	Facility Management	37
October 27-31	Jeddah, KSA	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
October 27-31	Dubai, UAE	Change Management Master	EN	5 Days	Management & Leadership	74
October 27-31	LIVE Virtual Training	Change Management Master	EN	5 Days	Management & Leadership	74
October 27-31	Dubai, UAE	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
October 27-31	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
October 27-31	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 27-31	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 27-31	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
October 27-31	LIVE Virtual Training	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
October 27-31	Kuwait City, KUW	Digital Transformation Strategy	EN	5 Days	Sales & Marketing	99
October 27-31	Jeddah, KSA	Facility Management Professional	EN	5 Days	Facility Management	38
October 27-31	Riyadh, KSA	Internal Audit and Controls	EN	5 Days	Audit, Governance & Compliance	30
October 27-31	LIVE Virtual Training	Principles of Warehousing Mgmt. - Str. Warehouse...	EN	5 Days	Supply Chain & Operations	104

October 27-31	Manama, BRN	Pro. Certificate in Innovation & Entrepreneurship	EN 5 Days	Management & Leadership	79
October 27-31	Riyadh, KSA	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
October 27-31	Riyadh, KSA	Strategic International Project Manager	EN 5 Days	Projects	86
October 27-31	Khobar, KSA	Vibration Analysis Category II	EN 5 Days	Engineering & Maintenance	34
October 28-29	Manama, BRN	Strategic Talent Acquisition	EN 2 Days	Human Resources	71
October 28-30	Dubai, UAE	IFRS17: Insurance Contracts	EN 3 Days	Finance & Accounting	46
October 28-31	Kuwait City, KUW	Financial Mgmt. for Non Financial Professionals	EN 4 Days	Finance & Accounting	45
October 28-31	London, UK	University of Cape Town Financ. Modelling and Anal...	EN 4 Days	Financial Services	52
Oct 28 – Nov 01	Barcelona, ESP	Best Practices in Maintenance and Reliability - SMR...	EN 5 Days	Engineering & Maintenance	33
Oct 28 – Nov 01	Abu Dhabi, UAE	Best Practices in Maintenance and Reliability - SMR...	EN 5 Days	Engineering & Maintenance	33
Oct 28 – Nov 01	Paris, FRA	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76

## NOVEMBER

Date	Location	Course Name	Lg. Days	Industry	P.
November 02-06	Riyadh, KSA	Portfolio Management Professional	EN 5 Days	Projects	85
November 03-07	Khobar, KSA	Asset Mgmt. Work Processes - CAMA exam prepara...	EN 5 Days	Engineering & Maintenance	33
November 03-07	LIVE Virtual Training	Asset Mgmt. Work Processes - CAMA exam prepara...	EN 5 Days	Engineering & Maintenance	33
November 03-07	Dubai, UAE	Certificate in International Financial Reporting	EN 5 Days	Finance & Accounting	46
November 03-07	LIVE Virtual Training	Cert. in Intl. Public Sector Accounting Standards (IP...	EN 5 Days	Finance & Accounting	43
November 03-07	LIVE Virtual Training	Certified In Transformation for Supply Chain	EN 5 Days	Supply Chain & Operations	104
November 03-07	Muscat, OMA	Certified Internal Auditor - Part 1&2	EN 5 Days	Audit, Governance & Compliance	27
November 03-07	LIVE Virtual Training	CILT International Cert. in Logistics and Transport	EN 5 Days	Supply Chain & Operations	101
November 03-07	LIVE Virtual Training	CILT Intl. Introductory Cert. in Logistics and Transport	EN 5 Days	Supply Chain & Operations	102
November 03-07	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
November 03-07	Riyadh, KSA	Core Concepts in Data Science	EN 5 Days	Technology & Development	107
November 03-07	Riyadh, KSA	Mastering Presentation Skills and Public Speaking	EN 5 Days	Management & Leadership	77
November 03-07	Kuwait City, KUW	Project Management Professional	EN 5 Days	Projects	86
November 03-07	LIVE Virtual Training	Risk Management Professional	EN 5 Days	Projects	86
November 03-07	LIVE Virtual Training	Supply Chain Dynamics	EN 5 Days	Supply Chain & Operations	104
Nov 03 – Dec 22	Dubai, UAE	ATD Master Trainer Program	EN 4 Days	Human Resources	62
November 04-05	LIVE Virtual Training	Leveraging HR Analytics and Data - CIPD Training Cr...	EN 2 Days	Human Resources	68
November 04-05	Dubai, UAE	Root Cause Analysis	EN 2 Days	Quality Management	91
November 04-06	Manchester, UK	Essential People Skills for Line Managers	EN 3 Days	Human Resources	63
November 04-06	Abu Dhabi, UAE	Strategic HR Business Partner	EN 3 Days	Human Resources	70
November 04-07	London, UK	Certified Credit Risk Professional	EN 4 Days	Risk Management	93
November 04-07	LIVE Virtual Training	Certified Credit Risk Professional	EN 4 Days	Risk Management	93
November 04-07	London, UK	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
November 04-07	LIVE Virtual Training	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
November 04-08	Abu Dhabi, UAE	AI in Banking with Asset Mgmt. & Risk Mgmt. - Mast...	EN 5 Days	Risk Management	93
November 04-08	London, UK	Certified Information System Audit	EN 5 Days	Technology & Development	109
November 04-08	LIVE Virtual Training	Certified Information System Audit	EN 5 Days	Technology & Development	109
November 04-08	Abu Dhabi, UAE	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 04-08	Dubai, UAE	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82



November 04-08	London, UK	Data Analysis & Reporting using Power BI	EN 5 Days	<i>Finance &amp; Accounting</i>	43
November 04-08	London, UK	Information Systems Security for Professionals	EN 5 Days	<i>Technology &amp; Development</i>	109
November 04-08	Dubai, UAE	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	<i>Management &amp; Leadership</i>	77
November 04-08	London, UK	Pro. Certificate in Leadership & Communication	EN 5 Days	<i>Management &amp; Leadership</i>	78
November 10-12	Jubail, KSA	Certified Associate in Project Management	EN 3 Days	<i>Projects</i>	85
November 10-12	LIVE Virtual Training	Certified Associate in Project Management	EN 3 Days	<i>Projects</i>	85
November 10-12	LIVE Virtual Training	Certified Supply Chain Analyst	EN 3 Days	<i>Supply Chain &amp; Operations</i>	103
November 10-12	Dubai, UAE	Str. Fin.: Changes and Challenges for a World Class...	EN 3 Days	<i>Finance &amp; Accounting</i>	47
November 10-12	Manama, BRN	Strategic HR Business Partner	EN 3 Days	<i>Human Resources</i>	70
November 10-12	LIVE Virtual Training	Supplier Relationship Management Practitioner	EN 3 Days	<i>Procurement &amp; Contracts</i>	83
November 10-13	LIVE Virtual Training	CFO Masterclass - Advanced Executive Program	EN 4 Days	<i>Finance &amp; Accounting</i>	42
November 10-13	Dubai, UAE	Financial Mgmt. for Non Financial Professionals	EN 4 Days	<i>Finance &amp; Accounting</i>	45
November 10-14	Riyadh, KSA	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	<i>Supply Chain &amp; Operations</i>	103
November 10-14	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	<i>Supply Chain &amp; Operations</i>	103
November 10-14	LIVE Virtual Training	Best Practices for Maintenance and Reliability Tech...	EN 5 Days	<i>Engineering &amp; Maintenance</i>	34
November 10-14	Riyadh, KSA	Cash and Liquidity Mgmt. - Mastering Cash Mgmt. ....	EN 5 Days	<i>Finance &amp; Accounting</i>	42
November 10-14	LIVE Virtual Training	Certificate in International Financial Reporting	EN 5 Days	<i>Finance &amp; Accounting</i>	46
November 10-14	London, UK	Certified Brand Manager	EN 5 Days	<i>Sales &amp; Marketing</i>	97
November 10-14	Muscat, OMA	Certified International Procurement Professional	EN 5 Days	<i>Procurement &amp; Contracts</i>	82
November 10-14	LIVE Virtual Training	Certified International Procurement Professional	EN 5 Days	<i>Procurement &amp; Contracts</i>	82
November 10-14	LIVE Virtual Training	Certified Reliability Engineer	EN 5 Days	<i>Engineering &amp; Maintenance</i>	34
November 10-14	LIVE Virtual Training	Certified Treasury Professional	EN 5 Days	<i>Finance &amp; Accounting</i>	44
November 10-14	London, UK	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	<i>Finance &amp; Accounting</i>	45
November 10-14	Kuwait City, KUW	Pro. Certificate in Innovation & Entrepreneurship	EN 5 Days	<i>Management &amp; Leadership</i>	79
November 10-14	Doha, QAT	Supply Chain Dynamics	EN 5 Days	<i>Supply Chain &amp; Operations</i>	104
November 11-13	Barcelona, ESP	Certified Supply Chain Analyst	EN 3 Days	<i>Supply Chain &amp; Operations</i>	103
November 11-13	Riyadh, KSA	Health and Safety	EN 3 Days	<i>Facility Management</i>	37
November 11-13	Muscat, OMA	Strategic HR Business Partner	EN 3 Days	<i>Human Resources</i>	70

November 11-13	Dubai, UAE	Strategic Workforce Planning - CIPD Training Course	EN 3 Days	Human Resources	69
November 11-13	Dubai, UAE	Supplier Relationship Management Practitioner	EN 3 Days	Procurement & Contracts	83
November 11-14	Dubai, UAE	Certif. Commercial Real Estate Analysis and Investm...	EN 4 Days	Financial Services	50
November 11-14	LIVE Virtual Training	Certif. Commercial Real Estate Analysis and Investm...	EN 4 Days	Financial Services	50
November 11-14	Amsterdam, NED	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
November 11-14	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
November 11-14	Riyadh, KSA	Risk Based Internal Aud - Adv. Diploma Program	EN 4 Days	Audit, Governance & Compliance	31
November 11-15	London, UK	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
November 11-15	Amsterdam, NED	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
November 11-15	London, UK	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
November 11-15	London, UK	Certified in the Governance of Enterprise IT	EN 5 Days	Technology & Development	108
November 11-15	LIVE Virtual Training	Certified in the Governance of Enterprise IT	EN 5 Days	Technology & Development	108
November 11-15	Amsterdam, NED	Facility Management Professional	EN 5 Days	Facility Management	38
November 11-15	London, UK	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
November 11-15	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 11-15	Abu Dhabi, UAE	Project Management Professional	EN 5 Days	Projects	86
November 11-15	Dubai, UAE	Strategic International Project Manager	EN 5 Days	Projects	86
November 17-19	Riyadh, KSA	Value Added Tax Implementation	EN 3 Days	Finance & Accounting	43
November 17-21	Muscat, OMA	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
November 17-21	Muscat, OMA	Best Practices in Maintenance and Reliability - SMR...	EN 5 Days	Engineering & Maintenance	33
November 17-21	Dubai, UAE	Certified Financial Management Professional	EN 5 Days	Finance & Accounting	42
November 17-21	Dubai, UAE	Certified Forecaster and Demand Planner	EN 5 Days	Supply Chain & Operations	101
November 17-21	LIVE Virtual Training	Certified Search Marketing Specialist	EN 5 Days	Sales & Marketing	99
November 17-21	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN 5 Days	Human Resources	64
November 17-21	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 17-21	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 17-21	Riyadh, KSA	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
November 17-21	LIVE Virtual Training	Cost Accounting and Management	EN 5 Days	Finance & Accounting	41
November 17-21	Muscat, OMA	Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	43
November 17-21	Khobar, KSA	Facility Management Professional	EN 5 Days	Facility Management	38
November 17-21	Muscat, OMA	Facility Management Professional	EN 5 Days	Facility Management	38
November 17-21	Muscat, OMA	Financ. Modelling Master - Adv. Diploma in Financ...	EN 5 Days	Finance & Accounting	45
November 17-21	Riyadh, KSA	Financial Planning and Analysis	EN 5 Days	Finance & Accounting	44
November 17-21	LIVE Virtual Training	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
November 17-21	LIVE Virtual Training	Masterclass in Financ. Control - Cert. in Accounting...	EN 5 Days	Finance & Accounting	47
November 17-21	Riyadh, KSA	Project Management Professional	EN 5 Days	Projects	86
November 17-21	Riyadh, KSA	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83
Nov 17 - Dec 12	LIVE Virtual Training	Facility Management Professional	EN 20 Days	Facility Management	38
Nov 17 - Dec 26	LIVE Virtual Training	CIPS Level 2 Cert. in Procurement and Supply Ops.	EN 20 Days	Procurement & Contracts	81
November 18-19	LIVE Virtual Training	Certified Branch Manager	EN 2 Days	Financial Services	49
November 18-19	Riyadh, KSA	Strategic Talent Acquisition	EN 2 Days	Human Resources	71
November 18-19	LIVE Virtual Training	Strategic Talent Acquisition	EN 2 Days	Human Resources	71

November 18-20	Dubai, UAE	Instructional Design Certificate	EN 3 Days	Human Resources	67
November 18-20	Dubai, UAE	Property Management	EN 3 Days	Facility Management	38
November 18-20	Dubai, UAE	Recruitment, Selection and Resourcing Talent - CIP...	EN 3 Days	Human Resources	70
November 18-21	LIVE Virtual Training	Certified Product Marketing Manager	EN 4 Days	Sales & Marketing	98
November 18-21	London, UK	Oxford Executive Strategy Programme	EN 4 Days	Management & Leadership	78
November 18-22	Barcelona, ESP	Cert. in Organizational Behavior, Development & M...	EN 5 Days	Management & Leadership	75
November 18-22	Dubai, UAE	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
November 18-22	Amsterdam, NED	Certif. Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
November 18-22	Amsterdam, NED	Certified Six Sigma Green Belt	EN 5 Days	Quality Management	90
November 18-22	Dubai, UAE	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
November 18-22	Dubai, UAE	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 20-21	Riyadh, KSA	People Analytics for HR	EN 2 Days	Human Resources	70
November 20-21	LIVE Virtual Training	People Analytics for HR	EN 2 Days	Human Resources	70
November 23-28	Riyadh, KSA	Certified Management Accountant - Part 1	EN 6 Days	Finance & Accounting	44
November 24-26	Kuwait City, KUW	Strategic HR Business Partner	EN 3 Days	Human Resources	70
November 24-26	Doha, QAT	Strategic Workforce Planning	EN 3 Days	Human Resources	71
November 24-27	LIVE Virtual Training	Financial Mgmt. for Non Financial Professionals	EN 4 Days	Finance & Accounting	45
November 24-28	Dubai, UAE	Accounts Payable and Accounts Receivable	EN 5 Days	Finance & Accounting	41
November 24-28	Riyadh, KSA	APICS Certif. in Logistics Transportation and Distrib...	EN 5 Days	Supply Chain & Operations	102
November 24-28	Jeddah, KSA	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
November 24-28	Riyadh, KSA	Applied Data Science & Machine Learning	EN 5 Days	Technology & Development	107
November 24-28	LIVE Virtual Training	Cert. in Organizational Behavior, Development & M...	EN 5 Days	Management & Leadership	75
November 24-28	Riyadh, KSA	Certified Facility Manager	EN 5 Days	Facility Management	37
November 24-28	Khobar, KSA	Certified Reliability Engineer	EN 5 Days	Engineering & Maintenance	34
November 24-28	LIVE Virtual Training	Certified Social Media Marketing Specialist	EN 5 Days	Sales & Marketing	98
November 24-28	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
November 24-28	Riyadh, KSA	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
November 24-28	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN 5 Days	Human Resources	64
November 24-28	Khobar, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 24-28	Dubai, UAE	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 24-28	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN 5 Days	Human Resources	65
November 24-28	Riyadh, KSA	COBIT 19	EN 5 Days	Technology & Development	109
November 24-28	LIVE Virtual Training	COBIT 19	EN 5 Days	Technology & Development	109
November 24-28	LIVE Virtual Training	CompTIA A+	EN 5 Days	Technology & Development	109
November 24-28	LIVE Virtual Training	Cyber Security Fundamentals	EN 5 Days	Technology & Development	110
November 24-28	LIVE Virtual Training	Data Science Fundamentals	EN 5 Days	Technology & Development	110
November 24-28	Dubai, UAE	Financ. Modelling Master - Adv. Diploma in Financ....	EN 5 Days	Finance & Accounting	45
November 24-28	Riyadh, KSA	Human Resources Master - Adv. Diploma Program	EN 5 Days	Human Resources	67
November 24-28	LIVE Virtual Training	Microsoft Office Specialist	EN 5 Days	Technology & Development	112
November 24-28	Manama, BRN	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 24-28	Kuwait City, KUW	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 24-28	Doha, QAT	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 24-28	Manama, BRN	Project Management Professional	EN 5 Days	Projects	86



November 24-28	LIVE Virtual Training	Risk Based Internal Aud - Adv. Diploma Program	EN	5 Days	Audit, Governance & Compliance	31
November 24-29	Dubai, UAE	Certified Management Accountant - Part 2	EN	6 Days	Finance & Accounting	44
November 25-26	London, UK	Creating Leadership Development Programs Cert.	EN	2 Days	Human Resources	67
November 25-26	Riyadh, KSA	Strategic Workforce Planning	EN	2 Days	Human Resources	71
November 25-27	Dubai, UAE	Training & Facilitation Certificate	EN	3 Days	Human Resources	71
November 25-28	Amsterdam, NED	Certified Enterprise Risk Specialist	EN	4 Days	Risk Management	94
November 25-28	Riyadh, KSA	Certified Product Manager	EN	4 Days	Sales & Marketing	98
November 25-28	London, UK	Certified Product Manager	EN	4 Days	Sales & Marketing	98
November 25-28	London, UK	Harvard Cybersecurity	EN	4 Days	Technology & Development	108
November 25-29	London, UK	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
November 25-29	Dubai, UAE	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
November 25-29	Dubai, UAE	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	103
November 25-29	Geneva, SUI	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
November 25-29	Dubai, UAE	Cyber Security Fundamentals	EN	5 Days	Technology & Development	110
November 25-29	Dubai, UAE	Data Science Fundamentals	EN	5 Days	Technology & Development	110
November 25-29	Barcelona, ESP	Executive Mini MBA	EN	5 Days	Management & Leadership	76
November 25-29	Rome, ITA	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
November 25-29	Dubai, UAE	Pro. Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	79
November 25-29	Rome, ITA	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
November 25-29	Dubai, UAE	Risk Based Internal Aud - Adv. Diploma Program	EN	5 Days	Audit, Governance & Compliance	31
November 25-29	London, UK	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN	5 Days	Procurement & Contracts	83
November 26-27	LIVE Virtual Training	Artificial Intelligence (AI) for HR - CIPD Training C...	EN	2 Days	Human Resources	61
Nov 30 - Dec 03	Barcelona, ESP	Financial Mgmt. for Non Financial Professionals	EN	4 Days	Finance & Accounting	45
Nov 30 - Dec 05	LIVE Virtual Training	Certified Management Accountant - Part 1	EN	6 Days	Finance & Accounting	44

# DECEMBER

Date	Location	Course Name	Lg.	Days	Industry	P.
Dec 15 – Jan 30	Riyadh, KSA	Associate Pro. in Talent Development - Certification...	EN	13 Days	Human Resources	61
December 01	LIVE Virtual Training	Audit Committee Best Practices	EN	1 Day	Audit, Governance & Compliance	25
December 01-03	Dubai, UAE	Risk Mgmt. Leadership Program - Navigating Uncert...	EN	3 Days	Risk Management	95
December 01-03	LIVE Virtual Training	Risk Mgmt. Leadership Program - Navigating Uncert...	EN	3 Days	Risk Management	95
December 01-05	Dubai, UAE	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	102
December 01-05	LIVE Virtual Training	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	Supply Chain & Operations	102
December 01-05	Dubai, UAE	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101
December 01-05	Muscat, OMA	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
December 01-05	Dubai, UAE	Certified Executive Personal Assistant	EN	5 Days	Administration	23
December 01-05	LIVE Virtual Training	Certified Executive Personal Assistant	EN	5 Days	Administration	23
December 01-05	LIVE Virtual Training	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
December 01-05	Jeddah, KSA	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
December 01-05	Kuwait City, KUW	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
December 01-05	Dubai, UAE	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
December 01-05	LIVE Virtual Training	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
December 01-05	LIVE Virtual Training	CIPD Level 5 Associate Diploma in Organizational L...	EN	5 Days	Human Resources	64
December 01-05	Jeddah, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
December 01-05	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
December 01-05	Dubai, UAE	Masterclass in Financ. Control - Cert. in Accounting...	EN	5 Days	Finance & Accounting	47
December 01-05	Barcelona, ESP	Mastering Presentation Skills and Public Speaking	EN	5 Days	Management & Leadership	77
December 01-05	Dubai, UAE	Public Private Partnership - Contract Negotiation, St...	EN	5 Days	Finance & Accounting	43
December 02	LIVE Virtual Training	Developing a Risk Based Auditing Plan	EN	1 Day	Audit, Governance & Compliance	30
December 02-04	Dubai, UAE	Business Process Optimization & Improvement	EN	3 Days	Quality Management	89
December 02-04	Riyadh, KSA	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	38
December 02-04	Riyadh, KSA	Organisation Design in the GCC - CIPD Training Crse.	EN	3 Days	Human Resources	68
December 02-05	Abu Dhabi, UAE	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
December 02-05	Dubai, UAE	Certified Internal Auditor - Part 3	EN	4 Days	Audit, Governance & Compliance	27
December 02-05	London, UK	LSE Data Analysis for Management	EN	4 Days	Financial Services	51
December 02-06	London, UK	Certified Facility Manager	EN	5 Days	Facility Management	37
December 02-06	Barcelona, ESP	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
December 02-06	Istanbul, TUR	International Cert. in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
December 02-06	Abu Dhabi, UAE	Masterclass in Leadership Thinking - Str., Future, De...	EN	5 Days	Management & Leadership	77
December 02-06	Abu Dhabi, UAE	Pro. Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	79
December 02-06	Istanbul, TUR	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
December 02-06	Abu Dhabi, UAE	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
December 02-06	Barcelona, ESP	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
December 03	LIVE Virtual Training	Internal Audit Maturity Model	EN	1 Day	Audit, Governance & Compliance	30
December 03-05	LIVE Virtual Training	Strategic Workforce Planning	EN	3 Days	Human Resources	71
December 03-07	Muscat, OMA	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
December 04	LIVE Virtual Training	Optimizing the Three Lines of Model for Internal Au...	EN	1 Day	Audit, Governance & Compliance	31

December 04-06	Dubai, UAE	Stress Testing and Recovery and Resolution Planning	EN	3 Days	<i>Risk Management</i>	94
December 04-06	LIVE Virtual Training	Stress Testing and Recovery and Resolution Planning	EN	3 Days	<i>Risk Management</i>	94
December 05	LIVE Virtual Training	Building a Strong Internal Audit Qlty. Assurance and...	EN	1 Day	<i>Audit, Governance &amp; Compliance</i>	31
December 08-10	Riyadh, KSA	Certified OKRs Professional	AR	3 Days	<i>Management &amp; Leadership</i>	75
December 08-10	Manama, BRN	Organisation Design in the GCC - CIPD Training Crse.	EN	3 Days	<i>Human Resources</i>	68
December 08-10	Doha, QAT	Organisation Design in the GCC - CIPD Training Crse.	EN	3 Days	<i>Human Resources</i>	68
December 08-10	LIVE Virtual Training	Value Added Tax Implementation	EN	3 Days	<i>Finance &amp; Accounting</i>	43
December 08-11	Manama, BRN	Certified in Governance, Risk & Compliance	EN	4 Days	<i>Audit, Governance &amp; Compliance</i>	26
December 08-12	LIVE Virtual Training	Accounts Payable and Accounts Receivable	EN	5 Days	<i>Finance &amp; Accounting</i>	41
December 08-12	Dubai, UAE	Adv. Training in Finance Str. Financ. Risk and Liquidity	EN	5 Days	<i>Risk Management</i>	93
December 08-12	LIVE Virtual Training	Adv. Training in Finance Str. Financ. Risk and Liquidity	EN	5 Days	<i>Risk Management</i>	93
December 08-12	Muscat, OMA	APICS Certif. in Logistics Transportation and Distrib...	EN	5 Days	<i>Supply Chain &amp; Operations</i>	102
December 08-12	LIVE Virtual Training	APICS Certif. Supply Chain Pro. - Review Course	EN	5 Days	<i>Supply Chain &amp; Operations</i>	103
December 08-12	Riyadh, KSA	Associate Pro. in Human Resources – International	EN	5 Days	<i>Human Resources</i>	61
December 08-12	Riyadh, KSA	Behavioral Mgmt. Masterclass - Effective Use of Soft...	EN	5 Days	<i>Management &amp; Leadership</i>	73
December 08-12	LIVE Virtual Training	Certified Compliance Professional	EN	5 Days	<i>Audit, Governance &amp; Compliance</i>	25
December 08-12	Dubai, UAE	Certified Digital Marketing Professional	EN	5 Days	<i>Sales &amp; Marketing</i>	97
December 08-12	LIVE Virtual Training	Certified Digital Marketing Professional	EN	5 Days	<i>Sales &amp; Marketing</i>	97
December 08-12	LIVE Virtual Training	Certified in Planning and Inventory Management	EN	5 Days	<i>Supply Chain &amp; Operations</i>	102
December 08-12	LIVE Virtual Training	Certified in the Governance of Enterprise IT	EN	5 Days	<i>Technology &amp; Development</i>	108
December 08-12	Muscat, OMA	Certified Operational Risk Professional	EN	5 Days	<i>Risk Management</i>	95
December 08-12	LIVE Virtual Training	Certified Operational Risk Professional	EN	5 Days	<i>Risk Management</i>	95
December 08-12	LIVE Virtual Training	Certified PMO Professional	EN	5 Days	<i>Projects</i>	87
December 08-12	LIVE Virtual Training	Certified Professional in Supply Management	EN	5 Days	<i>Procurement &amp; Contracts</i>	81
December 08-12	Riyadh, KSA	Certified Treasury Professional	EN	5 Days	<i>Finance &amp; Accounting</i>	44
December 08-12	Dubai, UAE	Change Management Master	EN	5 Days	<i>Management &amp; Leadership</i>	74
December 08-12	LIVE Virtual Training	Change Management Master	EN	5 Days	<i>Management &amp; Leadership</i>	74
December 08-12	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	<i>Human Resources</i>	65
December 08-12	LIVE Virtual Training	Contract and Commercial Management Practitioner	EN	5 Days	<i>Procurement &amp; Contracts</i>	82
December 08-12	Riyadh, KSA	Data Analysis & Reporting using Power BI	EN	5 Days	<i>Finance &amp; Accounting</i>	43
December 08-12	LIVE Virtual Training	Digital Transformation Strategy	EN	5 Days	<i>Sales &amp; Marketing</i>	99
December 08-12	Riyadh, KSA	ESG & Sustainable Corporate Finance	EN	5 Days	<i>Financial Services</i>	63
December 08-12	LIVE Virtual Training	ESG & Sustainable Corporate Finance	EN	5 Days	<i>Financial Services</i>	63
December 08-12	Dubai, UAE	Financial Planning and Analysis	EN	5 Days	<i>Finance &amp; Accounting</i>	44



No thief, however skillful, can rob one of knowledge, and that is why knowledge is the best and safest treasure to acquire.

L. Frank Baum #spm its now official that I am a Strategic Procurement Master™ and a proud holder of an Advanced Diploma in Strategic Sourcing and Category Management cc LEORON Institute thanks Stephen Wills, FCIPS MBA.



**Justus Wambua Musyimi**

Head of Procurement at Toyota Kenya Ltd.  
Kenya

December 08-12	Dubai, UAE	Financial Statement Analysis	EN	5 Days	Finance & Accounting	46
December 08-12	LIVE Virtual Training	Masterclass in Leadership Thinking - Str., Future, De...	EN	5 Days	Management & Leadership	77
December 08-12	LIVE Virtual Training	Project Management Professional	EN	5 Days	Projects	86
December 08-12	LIVE Virtual Training	Public Private Partnership - Contract Negotiation, St...	EN	5 Days	Finance & Accounting	43
December 08-12	Riyadh, KSA	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
December 09-11	Dubai, UAE	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	28
December 09-11	London, UK	Employee Experience - CIPD Training Course	EN	3 Days	Human Resources	66
December 09-11	Dubai, UAE	GA Green Associate	EN	3 Days	Facility Management	39
December 09-11	Riyadh, KSA	Recruitment, Selection and Resourcing Talent - CIP...	EN	3 Days	Human Resources	70
December 09-11	Barcelona, ESP	Recruitment, Selection and Resourcing Talent - CIP...	EN	3 Days	Human Resources	70
December 09-11	LIVE Virtual Training	Sales Management Certified Program	EN	3 Days	Sales & Marketing	99
December 09-11	London, UK	Str. Fin.: Changes and Challenges for a World Class...	EN	3 Days	Finance & Accounting	47
December 09-12	Riyadh, KSA	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
December 09-12	Dubai, UAE	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
December 09-12	Dubai, UAE	Certified Operational Risk Professional	EN	4 Days	Risk Management	95
December 09-12	Dubai, UAE	Certified Real Estate Financial Modeller	EN	4 Days	Financial Services	50
December 09-12	LIVE Virtual Training	Certified Real Estate Financial Modeller	EN	4 Days	Financial Services	50
December 09-12	LIVE Virtual Training	Ethical Hacker	EN	4 Days	Technology & Development	108
December 09-12	London, UK	LSE MBA Essentials	EN	4 Days	Management & Leadership	76
December 09-12	Dubai, UAE	Masterclass in Fraud Investigations - Adv. Forensics...	EN	4 Days	Audit, Governance & Compliance	30
December 09-12	LIVE Virtual Training	Masterclass in Fraud Investigations - Adv. Forensics...	EN	4 Days	Audit, Governance & Compliance	30
December 09-12	London, UK	Oxford Executive Finance Programme	EN	4 Days	Financial Services	51
December 09-12	Muscat, OMA	Risk Based Internal Aud - Adv. Diploma Program	EN	4 Days	Audit, Governance & Compliance	31
December 09-13	Khobar, KSA	Best Practices in Maintenance and Reliability - SMR...	EN	5 Days	Engineering & Maintenance	33
December 09-13	Barcelona, ESP	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	107
December 09-13	LIVE Virtual Training	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	107
December 09-13	Dubai, UAE	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
December 09-13	Dubai, UAE	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
December 09-13	Abu Dhabi, UAE	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
December 09-13	Abu Dhabi, UAE	International Cert. in Wealth and Investment Mgmt.	EN	5 Days	Financial Services	52
December 09-13	London, UK	Masterclass in Leadership Thinking - Str., Future, De...	EN	5 Days	Management & Leadership	77
December 09-13	Madrid, ESP	Pro. Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
December 09-13	Barcelona, ESP	Sustainability Facility Professional	EN	5 Days	Facility Management	39
December 09-13	Dubai, UAE	Sustainability Facility Professional	EN	5 Days	Facility Management	39
December 10-12	Muscat, OMA	Organisation Design in the GCC - CIPD Training Crse.	EN	3 Days	Human Resources	68
December 10-12	Riyadh, KSA	Strategic Workforce Planning - CIPD Training Course	EN	3 Days	Human Resources	69

“ A rich, very dense, but very useful and fruitful course. Every aspect is considered an experience, from the discussions to the materials, definitely sharing with both colleagues & friends. ”

**Sultan AlAlayan**

Manager, Logistic  
Dunia Alaswaf Trading LLC. KSA

December 15-16	LIVE Virtual Training	IFRS9: Financial Instruments	EN	2 Days	Finance & Accounting	46
December 15-17	Doha, QAT	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
December 15-17	Kuwait City, KUW	Strategic HR Business Partner	EN	3 Days	Human Resources	70
December 15-18	Kuwait City, KUW	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
December 15-19	Jubail, KSA	Best Practices in Maintenance and Reliability - SMR...	EN	5 Days	Engineering & Maintenance	33
December 15-19	LIVE Virtual Training	Cash and Liquidity Mgmt. - Mastering Cash Mgmt....	EN	5 Days	Finance & Accounting	42
December 15-19	Muscat, OMA	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
December 15-19	LIVE Virtual Training	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
December 15-19	Muscat, OMA	Certified Facility Manager	EN	5 Days	Facility Management	37
December 15-19	Dubai, UAE	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	93
December 15-19	LIVE Virtual Training	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	93
December 15-19	Muscat, OMA	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
December 15-19	Dubai, UAE	Certified Internal Auditor - Part 1&2	EN	5 Days	Audit, Governance & Compliance	27
December 15-19	Riyadh, KSA	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
December 15-19	LIVE Virtual Training	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
December 15-19	Riyadh, KSA	Certified KPI Professional & Practitioner	AR	5 Days	Management & Leadership	74
December 15-19	Dubai, UAE	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
December 15-19	LIVE Virtual Training	Certif. Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
December 15-19	Dubai, UAE	Certified Risk Modeler	EN	5 Days	Risk Management	94
December 15-19	LIVE Virtual Training	Certified Risk Modeler	EN	5 Days	Risk Management	94
December 15-19	Muscat, OMA	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
December 15-19	LIVE Virtual Training	CIPD Level 3 Foundation Cert. in People Practice	EN	5 Days	Human Resources	64
December 15-19	Riyadh, KSA	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
December 15-19	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
December 15-19	LIVE Virtual Training	CIPD Level 5 Associate Diploma in People Mgmt.	EN	5 Days	Human Resources	65
December 15-19	Dubai, UAE	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82



December 15-19	LIVE Virtual Training	Data Analytics in Internal Audit	EN	5 Days	Audit, Governance & Compliance	29
December 15-19	Dubai, UAE	Executive Mini MBA	EN	5 Days	Management & Leadership	76
December 15-19	LIVE Virtual Training	Executive Mini MBA	EN	5 Days	Management & Leadership	76
December 15-19	Riyadh, KSA	Financ. Modelling Master - Adv. Diploma in Financ...	EN	5 Days	Finance & Accounting	45
December 15-19	Dubai, UAE	Human Resources Master - Adv. Diploma Program	EN	5 Days	Human Resources	67
December 15-19	LIVE Virtual Training	Human Resources Master - Adv. Diploma Program	EN	5 Days	Human Resources	67
December 15-19	Kuwait City, KUW	International Cert. in Wealth and Investment Mgmt.	EN	5 Days	Financial Services	52
December 15-19	Khobar, KSA	Maintenance Plng. and Scheduling - Enhancing Ope...	EN	5 Days	Engineering & Maintenance	34
December 15-19	LIVE Virtual Training	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN	5 Days	Procurement & Contracts	83
December 15-19	Manama, BRN	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations	104
December 15-19	Khobar, KSA	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance	34
December 15-20	LIVE Virtual Training	Certified Information System Audit	EN	6 Days	Technology & Development	109
December 15-20	LIVE Virtual Training	Information Systems Security for Professionals	EN	6 Days	Technology & Development	109
December 15-20	LIVE Virtual Training	ITIL4 Foundation & ITIL4 Strategist	EN	6 Days	Technology & Development	110
December 16-17	LIVE Virtual Training	Change Management for HR	EN	2 Days	Human Resources	66
December 16-18	Dubai, UAE	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
December 16-18	Amsterdam, NED	Interpersonal Skills and Effective Communication St...	EN	3 Days	Management & Leadership	75
December 16-18	Abu Dhabi, UAE	Strategic Workforce Planning	EN	3 Days	Human Resources	71
December 16-18	Barcelona, ESP	Talent Mgmt. Strategies that Drive Performance - Cl...	EN	3 Days	Human Resources	69
December 16-19	Dubai, UAE	Advanced Training Course in Project Finance	EN	4 Days	Financial Services	49
December 16-19	London, UK	Cambridge Business Sustainability Management	EN	4 Days	Management & Leadership	73
December 16-19	London, UK	Cambridge Communicating for Influence and Impact	EN	4 Days	Management & Leadership	74
December 16-19	Dubai, UAE	Certified Enterprise Risk Specialist	EN	4 Days	Risk Management	94
December 16-19	LIVE Virtual Training	Certified Product Manager	EN	4 Days	Sales & Marketing	98



December 16-19	London, UK	CFO Masterclass - Advanced Executive Program	EN 4 Days	Finance & Accounting	42
December 16-19	London, UK	Oxford Artificial Intelligence Programme	EN 4 Days	Management & Leadership	77
December 16-19	London, UK	Oxford Executive Leadership Programme	EN 4 Days	Management & Leadership	76
December 16-19	London, UK	Oxford Leading Strategic Projects Programme	EN 4 Days	Projects	87
December 16-19	Dubai, UAE	Oxford Women's Leadership Programme	EN 4 Days	Management & Leadership	78
December 16-19	Dubai, UAE	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
December 16-19	LIVE Virtual Training	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
December 16-19	London, UK	University of Cape Town Financ. Modelling and Anal...	EN 4 Days	Financial Services	52
December 16-20	Dubai, UAE	APICS Certif. Supply Chain Pro. - Review Course	EN 5 Days	Supply Chain & Operations	103
December 16-20	Barcelona, ESP	Cert. in Strategy Mgmt. and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
December 16-20	London, UK	Certif. Budget Analyst - Adv. Tools in Budgeting, For...	EN 5 Days	Finance & Accounting	41
December 16-20	Dubai, UAE	Certified in Risk and Info Systems Controls	EN 5 Days	Technology & Development	28
December 16-20	LIVE Virtual Training	Certified in Risk and Info Systems Controls	EN 5 Days	Technology & Development	28
December 16-20	Dubai, UAE	Certified Information System Audit	EN 5 Days	Technology & Development	109
December 16-20	Dubai, UAE	Certified Six Sigma Black Belt	EN 5 Days	Quality Management	90
December 16-20	Dubai, UAE	Facility Management Professional	EN 5 Days	Facility Management	38
December 16-20	Dubai, UAE	Information Systems Security for Professionals	EN 5 Days	Technology & Development	109
December 16-20	London, UK	International Cert. in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
December 16-20	Dubai, UAE	ITIL4 Foundation & ITIL4 Strategist	EN 5 Days	Technology & Development	110
December 16-20	London, UK	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
December 16-20	Manama, BRN	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
December 16-20	Barcelona, ESP	Pro. Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
December 16-20	Dubai, UAE	Str. Procurement Master - Adv. Diploma in Str. Sour...	EN 5 Days	Procurement & Contracts	83
December 18-19	Kuwait City, KUW	Strategic Talent Acquisition	EN 2 Days	Human Resources	71
December 18-20	Paris, FRA	Effective Problem Solving and Decision Making	EN 3 Days	Management & Leadership	75
December 18-20	Dubai, UAE	Strategic HR Business Partner	EN 3 Days	Human Resources	70
December 18-20	LIVE Virtual Training	Strategic HR Business Partner	EN 3 Days	Human Resources	70
December 21-26	LIVE Virtual Training	Certified Management Accountant - Part 2	EN 6 Days	Finance & Accounting	44
December 22-24	Doha, QAT	Talent Mgmt. Strategies that Drive Performance - Cl...	EN 3 Days	Human Resources	69
December 22-26	Dubai, UAE	Certified Digital Marketing Specialist	EN 5 Days	Sales & Marketing	97
December 22-26	LIVE Virtual Training	Certified Digital Marketing Specialist	EN 5 Days	Sales & Marketing	97
December 22-26	Manama, BRN	Certified Six Sigma Green Belt	EN 5 Days	Quality Management	90
December 22-26	Manama, BRN	International Cert. in Wealth and Investment Mgmt.	EN 5 Days	Financial Services	52
December 22-26	Kuwait City, KUW	Masterclass in Leadership Thinking - Str., Future, De...	EN 5 Days	Management & Leadership	77
December 23-25	Dubai, UAE	Certified Administrative Professional	EN 3 Days	Administration	23
December 23-25	LIVE Virtual Training	Certified Administrative Professional	EN 3 Days	Administration	23
December 23-26	LIVE Virtual Training	Certified Brand Manager	EN 4 Days	Sales & Marketing	97
December 23-26	Dubai, UAE	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
December 23-26	LIVE Virtual Training	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26
December 23-26	LIVE Virtual Training	Network Associate	EN 4 Days	Technology & Development	108
December 23-27	Dubai, UAE	COBIT 19	EN 5 Days	Technology & Development	109
December 24-28	LIVE Virtual Training	COBIT 19	EN 5 Days	Technology & Development	109

# Calendar by Location



## Attractive Destinations

Choose from one of our 60 global destinations, such as Dubai, Riyadh, London, Paris, Istanbul, Tbilisi, Almaty, Barcelona and more



## Dubai, UAE

Date	Course Name	Lg.	Days	Industry P.
January 07-11	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77
Jan 29 - Feb 01	Certified Operational Risk Professional	EN	4 Days	Risk Management 95
February 04-08	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations 102
February 19-22	Certified Fraud Examiner	EN	4 Days	Audit, Governance & Compliance 26
February 25-29	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
Feb 26 - Mar 01	Facility Management Professional	EN	5 Days	Facility Management 38
Feb 26 - Mar 01	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts 83
April 21-25	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 82
April 29 - May 03	Certified Facility Manager	EN	5 Days	Facility Management 37
April 29 - May 03	Facility Management Professional	EN	5 Days	Facility Management 38
May 05-09	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management 89

May 06-09	Certified Fraud Examiner	EN	4 Days	Audit, Governance & Compliance	26
May 13-16	Internal Audit and Controls	EN	4 Days	Audit, Governance & Compliance	30
May 13-17	Project Management Professional	EN	5 Days	Projects	86
May 19-21	Risk Mgmt. Leadership Program - Navigating Uncertainty: A Program fo...	EN	3 Days	Risk Management	95
May 19-23	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
May 19-23	Financial Planning and Analysis	EN	5 Days	Finance & Accounting	44
May 20-23	Certified Credit Risk Professional	EN	4 Days	Risk Management	93
May 20-24	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
May 20-24	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
May 26-30	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
May 26-30	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
May 27-31	Certified Facility Manager	EN	5 Days	Facility Management	37
May 27-31	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
May 27-31	Sustainability Facility Professional	EN	5 Days	Facility Management	39
June 09-13	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
June 10-13	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
July 01-04	Certified Fraud Examiner	EN	4 Days	Audit, Governance & Compliance	26
July 14-18	Behavioral Mgmt. Masterclass - Effective Use of Soft Skills in the Workp...	EN	5 Days	Management & Leadership	73
July 14-18	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
July 15-18	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
July 21-25	Masterclass in Financ. Control - Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	47
August 04-08	Executive Mini MBA	EN	5 Days	Management & Leadership	76
August 11-15	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
August 25-29	Certified Executive Personal Assistant	EN	5 Days	Administration	23
August 25-29	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
August 25-29	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources	67
August 26-28	Strategic HR Business Partner	EN	3 Days	Human Resources	70
August 26-30	Project Management Professional	EN	5 Days	Projects	86
September 01-05	Certified Digital Marketing Professional	EN	5 Days	Sales & Marketing	97
September 01-05	Senior Professional in HR International	EN	5 Days	Human Resources	69
September 02-04	Certified Administrative Professional	EN	3 Days	Administration	23
September 02-05	Internal Audit and Controls	EN	4 Days	Audit, Governance & Compliance	30
September 02-06	Facility Management Professional	EN	5 Days	Facility Management	38
September 03-05	Digital Transformation in Financial Services	EN	3 Days	Financial Services	51
September 08-12	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
September 08-12	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
September 08-12	Certified Professional in Supply Management	EN	5 Days	Procurement & Contracts	81
September 09-11	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
September 09-13	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	107

September 09-13	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	79
September 15-19	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
September 16-17	Strategic Workforce Planning	EN	2 Days	Human Resources	71
September 16-18	Sales Management Certified Program	EN	3 Days	Sales & Marketing	99
September 16-20	Certified Facility Manager	EN	5 Days	Facility Management	37
September 16-20	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	28
September 16-20	ITIL4 Foundation & ITIL4 Strategist	EN	5 Days	Technology & Development	110
September 17-18	Creating Leadership Development Programs Certificate	EN	2 Days	Human Resources	67
September 18-19	Change Management for HR	EN	2 Days	Human Resources	66
September 22-26	Cert. in Intl. Public Sector Accounting Standards (IPSAS) - Accrual Acco...	EN	5 Days	Finance & Accounting	43
September 22-26	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
September 22-26	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
September 23-24	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
Sep 29 – Oct 03	Certified In Transformation for Supply Chain	EN	5 Days	Supply Chain & Operations	104
Sep 29 – Oct 03	Certified Search Marketing Specialist	EN	5 Days	Sales & Marketing	99
Sep 30 – Oct 04	Certificate in Organizational Behavior, Development & Management	EN	5 Days	Management & Leadership	75
October 06-08	Value Added Tax Implementation	EN	3 Days	Finance & Accounting	43
October 06-10	Cash and Liquidity Mgmt. - Mastering Cash Mgmt.: Navigating Working...	EN	5 Days	Finance & Accounting	42
October 06-10	Certified Company Valuation Modeller	EN	5 Days	Financial Services	49
October 06-10	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
October 07-09	Coaching Certificate	EN	3 Days	Human Resources	64
October 07-11	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 13-17	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
October 13-17	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
October 13-17	ISO 9001:2015 Certified Lead Auditor	EN	5 Days	Quality Management	90
October 13-17	Risk Management Professional	EN	5 Days	Projects	86
October 13-17	Senior Professional in HR International	EN	5 Days	Human Resources	69
October 14-16	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
October 14-18	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
Oct 14 – Dec 26	Certif. Pro. in Talent Development - Certification Preparation Bootcamp	EN	15 Days	Human Resources	62
October 19-24	Certified Management Accountant - Part 1	EN	6 Days	Finance & Accounting	44
October 20-24	Bus. Continuity Mgmt. - Crisis Mgmt. and Sustainability Under Adverse...	EN	5 Days	Quality Management	89
October 20-24	Certif. Budget Analyst - Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
October 20-24	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
October 20-24	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
October 20-24	Professional in HR International	EN	5 Days	Human Resources	69
October 21-22	Human Performance Improvement Certificate	EN	2 Days	Human Resources	66
October 21-24	Certified Banking Treasury Manager	EN	4 Days	Financial Services	49
October 21-25	Certified Six Sigma Black Belt	EN	5 Days	Quality Management	90

October 21-25	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 21-25	Project Quality Management	EN	5 Days	Quality Management	90
October 21-25	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
October 27-31	Change Management Master	EN	5 Days	Management & Leadership	74
October 27-31	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
October 28-30	IFRS17: Insurance Contracts	EN	3 Days	Finance & Accounting	46
November 03-07	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
Nov 03 – Dec 22	ATD Master Trainer Program	EN	4 Days	Human Resources	62
November 04-05	Root Cause Analysis	EN	2 Days	Quality Management	91
November 04-08	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
November 04-08	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership	77
November 10-12	Str. Fin.: Changes and Challenges for a World Class Fin. Organization	EN	3 Days	Finance & Accounting	47
November 10-13	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting	45
November 11-13	Strategic Workforce Planning - CIPD Training Course	EN	3 Days	Human Resources	69
November 11-13	Supplier Relationship Management Practitioner	EN	3 Days	Procurement & Contracts	83
November 11-14	Certified Commercial Real Estate Analysis and Investments	EN	4 Days	Financial Services	50
November 11-15	Strategic International Project Manager	EN	5 Days	Projects	86
November 17-21	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
November 17-21	Certified Forecaster and Demand Planner	EN	5 Days	Supply Chain & Operations	101
November 18-20	Instructional Design Certificate	EN	3 Days	Human Resources	67
November 18-20	Property Management	EN	3 Days	Facility Management	38
November 18-20	Recruitment, Selection and Resourcing Talent - CIPD Training Course	EN	3 Days	Human Resources	70
November 18-22	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
November 18-22	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership	77
November 18-22	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
November 24-28	Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
November 24-28	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
November 24-28	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
November 24-29	Certified Management Accountant - Part 2	EN	6 Days	Finance & Accounting	44
November 25-27	Training & Facilitation Certificate	EN	3 Days	Human Resources	71
November 25-29	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
November 25-29	Certified Stores and Stock Controller	EN	5 Days	Supply Chain & Operations	103
November 25-29	Cyber Security Fundamentals	EN	5 Days	Technology & Development	110
November 25-29	Data Science Fundamentals	EN	5 Days	Technology & Development	110
November 25-29	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership	79
November 25-29	Risk Based Internal Auditor - Advanced Diploma Program	EN	5 Days	Audit, Governance & Compliance	31
December 01-03	Risk Mgmt. Leadership Program - Navigating Uncertainty: A Program fo...	EN	3 Days	Risk Management	95
December 01-05	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	102
December 01-05	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101

December 01-05	Certified Executive Personal Assistant	EN	5 Days	Administration	23
December 01-05	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
December 01-05	Masterclass in Financ. Control - Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	47
December 01-05	Public Private Partnership - Contract Negotiation, Strategy & Legal Agr...	EN	5 Days	Finance & Accounting	43
December 02-04	Business Process Optimization & Improvement	EN	3 Days	Quality Management	89
December 02-05	Certified Internal Auditor - Part 3	EN	4 Days	Audit, Governance & Compliance	27
December 04-06	Stress Testing and Recovery and Resolution Planning	EN	3 Days	Risk Management	94
December 08-12	Advanced Training in Finance Strategic Financial Risk and Liquidity	EN	5 Days	Risk Management	93
December 08-12	Certified Digital Marketing Professional	EN	5 Days	Sales & Marketing	97
December 08-12	Change Management Master	EN	5 Days	Management & Leadership	74
December 08-12	Financial Planning and Analysis	EN	5 Days	Finance & Accounting	44
December 08-12	Financial Statement Analysis	EN	5 Days	Finance & Accounting	46
December 09-11	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	28
December 09-11	GA Green Associate	EN	3 Days	Facility Management	39
December 09-12	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
December 09-12	Certified Operational Risk Professional	EN	4 Days	Risk Management	95
December 09-12	Certified Real Estate Financial Modeller	EN	4 Days	Financial Services	50
December 09-12	Masterclass in Fraud Investigations - Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	30
December 09-13	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
December 09-13	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
December 09-13	Sustainability Facility Professional	EN	5 Days	Facility Management	39
December 15-19	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	93
December 15-19	Certified Internal Auditor - Part 1&2	EN	5 Days	Audit, Governance & Compliance	27
December 15-19	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
December 15-19	Certified Risk Modeler	EN	5 Days	Risk Management	94
December 15-19	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
December 15-19	Executive Mini MBA	EN	5 Days	Management & Leadership	76
December 15-19	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources	67
December 16-18	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
December 16-19	Advanced Training Course in Project Finance	EN	4 Days	Financial Services	49
December 16-19	Certified Enterprise Risk Specialist	EN	4 Days	Risk Management	94
December 16-19	Oxford Women's Leadership Programme	EN	4 Days	Management & Leadership	78
December 16-19	Risk Specialist Masterclass	EN	4 Days	Risk Management	94
December 16-20	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
December 16-20	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	28
December 16-20	Certified Information System Audit	EN	5 Days	Technology & Development	109
December 16-20	Certified Six Sigma Black Belt	EN	5 Days	Quality Management	90
December 16-20	Facility Management Professional	EN	5 Days	Facility Management	38
December 16-20	Information Systems Security for Professionals	EN	5 Days	Technology & Development	109

December 16-20	ITIL4 Foundation & ITIL4 Strategist	EN	5 Days	Technology & Development	110
December 16-20	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
December 18-20	Strategic HR Business Partner	EN	3 Days	Human Resources	70
December 22-26	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
December 23-25	Certified Administrative Professional	EN	3 Days	Administration	23
December 23-26	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
December 23-27	COBIT 19	EN	5 Days	Technology & Development	109



Date	Course Name	Lg.	Days	Industry P.	
February 19-23	Project Management Professional	EN	5 Days	Projects	86
April 23-26	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
May 20-24	Facility Management Professional	EN	5 Days	Facility Management	38
September 02-05	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
September 09-13	Certificate in Fundamentals of AI	EN	5 Days	Technology & Development	107
September 11-13	Organisation Design in the GCC - CIPD Training Course	EN	3 Days	Human Resources	68
September 16-20	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
September 23-27	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
September 23-27	Digital Transformation Strategy	EN	5 Days	Sales & Marketing	99
September 25-27	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources	67
Sep 30 - Oct 04	Certified Executive Personal Assistant	EN	5 Days	Administration	23
October 07-11	Certified Facility Manager	EN	5 Days	Facility Management	37
October 16-19	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting	45
October 21-22	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
October 21-25	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
Oct 28 - Nov 01	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance	33
November 04-06	Strategic HR Business Partner	EN	3 Days	Human Resources	70
November 04-08	AI in Banking with Asset Mgmt. & Risk Mgmt. - Mastering AI Adoption:...	EN	5 Days	Risk Management	93
November 04-08	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65

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**Khaled Al Assaf**

Contracts and Agreements Manager,  
Legal Department - Ministry of Defense

November 11-15	Project Management Professional	EN	5 Days		<i>Projects</i>	86
December 02-05	Certified in Governance, Risk & Compliance	EN	4 Days		<i>Audit, Governance &amp; Compliance</i>	26
December 02-06	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days		<i>Management &amp; Leadership</i>	77
December 02-06	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days		<i>Management &amp; Leadership</i>	79
December 02-06	Professional Certificate in Leadership & Communication	EN	5 Days		<i>Management &amp; Leadership</i>	78
December 09-13	Certified Six Sigma Green Belt	EN	5 Days		<i>Quality Management</i>	90
December 09-13	International Certificate in Wealth and Investment Management	EN	5 Days		<i>Financial Services</i>	52
December 16-18	Strategic Workforce Planning	EN	3 Days		<i>Human Resources</i>	71



Date	Course Name	Lg.	Days		Industry P.	
January 07-11	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days		<i>Human Resources</i>	64
January 21-25	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
Jan 28 – Feb 01	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
February 25-29	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
February 26-28	Organisation Design in the GCC - CIPD Training Course	EN	3 Days		<i>Human Resources</i>	68
March 03-07	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days		<i>Human Resources</i>	64
March 03-07	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
April 14-18	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
April 28 – May 02	Certified Information System Audit	EN	5 Days		<i>Technology &amp; Development</i>	109
May 05-09	Certified in Governance, Risk & Compliance	EN	5 Days		<i>Audit, Governance &amp; Compliance</i>	26
May 05-09	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days		<i>Human Resources</i>	64
May 12-16	Facility Management Professional	EN	5 Days		<i>Facility Management</i>	38
May 19-23	Certified Facility Manager	EN	5 Days		<i>Facility Management</i>	37
May 19-23	Certified International Procurement Professional	EN	5 Days		<i>Procurement &amp; Contracts</i>	82
May 19-23	Contract and Commercial Management Practitioner	EN	5 Days		<i>Procurement &amp; Contracts</i>	82
May 19 – Aug 07	Certif. Pro. in Talent Development - Certification Preparation Bootcamp	EN	15 Days		<i>Human Resources</i>	62
May 26-30	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
May 26-30	Risk Management Professional	EN	5 Days		<i>Projects</i>	86
May 28-30	Recruitment, Selection and Resourcing Talent - CIPD Training Course	EN	3 Days		<i>Human Resources</i>	70
June 02-06	Certified Compliance Professional	EN	5 Days		<i>Audit, Governance &amp; Compliance</i>	25
June 02-06	Certified Executive Personal Assistant	EN	5 Days		<i>Administration</i>	23
June 02-06	CIPD Level 5 Associate Diploma in People Management	EN	5 Days		<i>Human Resources</i>	65
June 09-13	Certified Six Sigma Green Belt	EN	5 Days		<i>Quality Management</i>	90
June 23-27	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days		<i>Human Resources</i>	64

June 30 – July 04	Digital Transformation Strategy	EN	5 Days	Sales & Marketing	99
Jul 01 – Aug 12	Associate Pro. in Talent Development - Certification Preparation Bootc...	EN	13 Days	Human Resources	61
July 07-11	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
July 14-18	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
July 15-18	Certified Innovation Leader	EN	4 Days	Management & Leadership	74
August 04-06	Training & Facilitation Certificate	EN	3 Days	Human Resources	71
August 04-08	Certified KPI Professional & Practitioner	AR	5 Days	Management & Leadership	74
August 11-13	Instructional Design Certificate	EN	3 Days	Human Resources	67
August 11-15	Certified Internal Auditor - Part 1&2	EN	5 Days	Audit, Governance & Compliance	27
August 11-15	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
August 18-22	Accounts Payable and Accounts Receivable	EN	5 Days	Finance & Accounting	41
August 19-22	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
August 19-22	Certified Product Manager	EN	4 Days	Sales & Marketing	98
August 25-29	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
August 25-29	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
August 25-29	Facility Management Professional	EN	5 Days	Facility Management	38
August 25-29	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
September 01-05	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
September 01-05	Masterclass in Financ. Control - Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	47
September 01-05	Public Private Partnership - Contract Negotiation, Strategy & Legal Agr...	EN	5 Days	Finance & Accounting	43
September 08-12	Sustainability Facility Professional	EN	5 Days	Facility Management	39
September 15-19	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
September 15-19	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
September 15-19	Core Concepts in Data Science	EN	5 Days	Technology & Development	107
September 15-19	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
September 16-18	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	28
September 16-19	Certified Product Marketing Manager	EN	4 Days	Sales & Marketing	98
September 22-24	Business Process Optimization & Improvement	EN	3 Days	Quality Management	89
September 22-26	AI for Leaders	EN	5 Days	Management & Leadership	73
September 22-26	Information Systems Security for Professionals	EN	5 Days	Technology & Development	109
Dec 15 – Jan 30	Associate Pro. in Talent Development - Certification Preparation Bootc...	EN	13 Days	Human Resources	61
Sep 08 – Oct 31	ATD Master Trainer Program	EN	4 Days	Human Resources	62
Sep 22 – Nov 07	Associate Pro. in Talent Development - Certification Preparation Bootc...	EN	13 Days	Human Resources	61
Sep 29 – Oct 03	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101
Sep 29 – Oct 03	Certified Financial Management Professional	EN	5 Days	Finance & Accounting	42
Sep 29 – Oct 03	Certified Information System Audit	EN	5 Days	Technology & Development	109
Sep 29 – Oct 03	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
Sep 29 – Oct 03	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78

Sep 30 – Oct 02	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
October 06-09	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
October 06-09	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting	45
October 06-10	Applied Data Science & Machine Learning	EN	5 Days	Technology & Development	107
October 06-10	Certified KPI Professional & Practitioner	AR	5 Days	Management & Leadership	74
October 06-10	Certified Operational Risk Professional	EN	5 Days	Risk Management	95
October 06-10	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
October 06-10	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
October 06-10	Financial Statement Analysis	EN	5 Days	Finance & Accounting	46
October 06-10	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
October 06-10	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services	52
October 07-10	Certified Product Manager	EN	4 Days	Sales & Marketing	98
October 13-15	Certified OKRs Professional	AR	3 Days	Management & Leadership	75
October 13-17	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
October 13-17	Certified PMO Professional	EN	5 Days	Projects	87
October 13-17	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
October 13-17	Facility Management Professional	EN	5 Days	Facility Management	38
October 20-22	Certified Associate in Project Management	EN	3 Days	Projects	85
October 20-24	Asset Management Work Processes - CAMA exam preparation course	EN	5 Days	Engineering & Maintenance	33
October 20-24	Certif. Budget Analyst - Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
October 20-24	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	25
October 20-24	Certified Cost Professional	EN	5 Days	Projects	85
October 20-24	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	26
October 20-24	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
October 20-24	Program Management Professional	EN	5 Days	Projects	85
October 21-23	Effective Problem Solving and Decision Making	EN	3 Days	Management & Leadership	75
October 21-23	Interpersonal Skills and Effective Communication Strategies	EN	3 Days	Management & Leadership	75
October 23-25	Talent Mgmt. Strategies that Drive Performance - CIPD Training Course	EN	3 Days	Human Resources	69
October 27-31	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
October 27-31	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
October 27-31	Internal Audit and Controls	EN	5 Days	Audit, Governance & Compliance	30
October 27-31	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 27-31	Strategic International Project Manager	EN	5 Days	Projects	86
November 02-06	Portfolio Management Professional	EN	5 Days	Projects	85
November 03-07	Core Concepts in Data Science	EN	5 Days	Technology & Development	107
November 03-07	Mastering Presentation Skills and Public Speaking	EN	5 Days	Management & Leadership	77
November 10-14	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
November 10-14	Cash and Liquidity Mgmt. - Mastering Cash Mgmt.: Navigating Working...	EN	5 Days	Finance & Accounting	42
November 11-13	Health and Safety	EN	3 Days	Facility Management	37

November 11-14	Risk Based Internal Auditor - Advanced Diploma Program	EN	4 Days	Audit, Governance & Compliance	31
November 17-19	Value Added Tax Implementation	EN	3 Days	Finance & Accounting	43
November 17-21	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
November 17-21	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
November 17-21	Financial Planning and Analysis	EN	5 Days	Finance & Accounting	44
November 17-21	Project Management Professional	EN	5 Days	Projects	86
November 17-21	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
November 18-19	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
November 20-21	People Analytics for HR	EN	2 Days	Human Resources	70
November 23-28	Certified Management Accountant - Part 1	EN	6 Days	Finance & Accounting	44
November 24-28	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	102
November 24-28	Applied Data Science & Machine Learning	EN	5 Days	Technology & Development	107
November 24-28	Certified Facility Manager	EN	5 Days	Facility Management	37
November 24-28	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
November 24-28	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
November 24-28	COBIT 19	EN	5 Days	Technology & Development	109
November 24-28	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources	67
November 25-26	Strategic Workforce Planning	EN	2 Days	Human Resources	71
November 25-28	Certified Product Manager	EN	4 Days	Sales & Marketing	98
December 02-04	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	38
December 02-04	Organisation Design in the GCC - CIPD Training Course	EN	3 Days	Human Resources	68
December 08-10	Certified OKRs Professional	AR	3 Days	Management & Leadership	75
December 08-12	Associate Professional in Human Resources – International	EN	5 Days	Human Resources	61
December 08-12	Behavioral Mgmt. Masterclass - Effective Use of Soft Skills in the Workp...	EN	5 Days	Management & Leadership	73
December 08-12	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
December 08-12	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
December 08-12	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
December 08-12	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
December 08-12	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations	104
December 09-11	Recruitment, Selection and Resourcing Talent - CIPD Training Course	EN	3 Days	Human Resources	70
December 09-12	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
December 10-12	Strategic Workforce Planning - CIPD Training Course	EN	3 Days	Human Resources	69
December 15-19	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
December 15-19	Certified KPI Professional & Practitioner	AR	5 Days	Management & Leadership	74
December 15-19	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
December 15-19	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45

# Jeddah, KSA

Date	Course Name	Lg.	Days	Industry P.
January 21-25	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65
October 20-24	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65
October 27-31	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations 102
October 27-31	Facility Management Professional	EN	5 Days	Facility Management 38
November 24-28	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations 103
December 01-05	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 82
December 01-05	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65

# Jubail, KSA

Date	Course Name	Lg.	Days	Industry P.
October 13-17	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance 33
November 10-12	Certified Associate in Project Management	EN	3 Days	Projects 85
December 15-19	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance 33



# Khobar, KSA

Date	Course Name	Lg.	Days	Industry P.
May 19-23	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance 33
May 19-23	Certified PMO Professional	EN	5 Days	Projects 87
Jul 28 – Aug 01	Maintenance Plng. and Scheduling - Enhancing Operational Excellence:...	EN	5 Days	Engineering & Maintenance 34
August 04-08	Project Management Professional	EN	5 Days	Projects 86
August 11-15	Asset Management Work Processes - CAMA exam preparation course	EN	5 Days	Engineering & Maintenance 33
September 01-04	CIPD Level 5 Associate Diploma in People Management	EN	4 Days	Human Resources 65
September 15-19	Machinery Lubrication Analysis - Level I	EN	5 Days	Engineering & Maintenance 35
October 13-17	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65
October 20-24	Certified PMO Professional	EN	5 Days	Projects 87
October 27-31	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance 34
November 03-07	Asset Management Work Processes - CAMA exam preparation course	EN	5 Days	Engineering & Maintenance 33
November 17-21	Facility Management Professional	EN	5 Days	Facility Management 38
November 24-28	Certified Reliability Engineer	EN	5 Days	Engineering & Maintenance 34

November 24-28	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
December 09-13	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance	33
December 15-19	Maintenance Plng. and Scheduling - Enhancing Operational Excellence:...	EN	5 Days	Engineering & Maintenance	34
December 15-19	Vibration Analysis Category II	EN	5 Days	Engineering & Maintenance	34

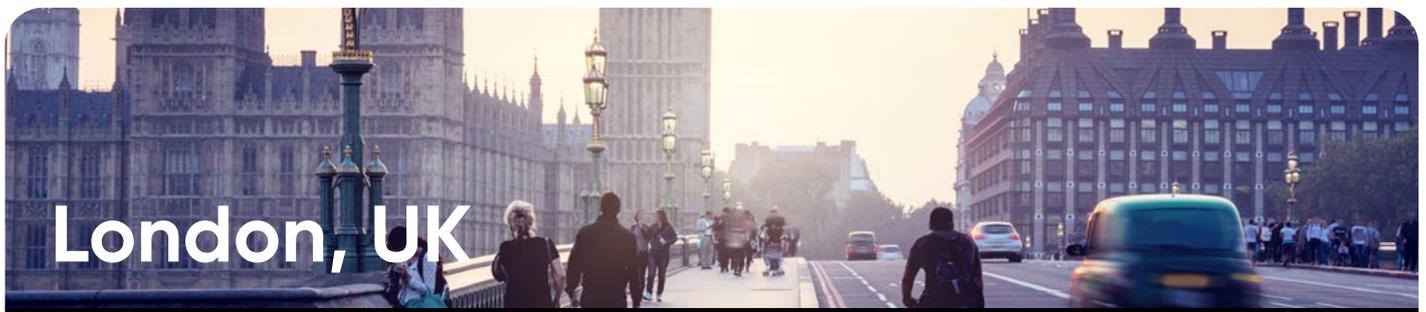


Date	Course Name	Lg.	Days	Industry P.	
Jan 28 - Feb 01	Treasury Management and Cash Flow Forecast	EN	5 Days	Finance & Accounting	47
May 05-07	Certified Forecaster and Demand Planner	EN	3 Days	Supply Chain & Operations	101
June 09-13	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
June 09-13	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
August 11-15	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
September 02-04	Talent Mgmt. Strategies that Drive Performance - CIPD Training Course	EN	3 Days	Human Resources	69
September 03-05	Recruitment, Selection and Resourcing Talent - CIPD Training Course	EN	3 Days	Human Resources	70
September 08-12	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
September 15-19	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
September 22-26	Maintenance Plng. and Scheduling - Enhancing Operational Excellence:...	EN	5 Days	Engineering & Maintenance	34
October 14-15	Strategic Workforce Planning	EN	2 Days	Human Resources	71
October 15-17	Talent Mgmt. Strategies that Drive Performance - CIPD Training Course	EN	3 Days	Human Resources	69
October 20-24	Project Management Professional	EN	5 Days	Projects	86
November 03-07	Certified Internal Auditor - Part 1&2	EN	5 Days	Audit, Governance & Compliance	27
November 10-14	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
November 11-13	Strategic HR Business Partner	EN	3 Days	Human Resources	70
November 17-21	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
November 17-21	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance	33
November 17-21	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
November 17-21	Facility Management Professional	EN	5 Days	Facility Management	38
November 17-21	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
December 01-05	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
December 03-07	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
December 08-12	APICS Certified in Logistics Transportation and Distribution	EN	5 Days	Supply Chain & Operations	102
December 08-12	Certified Operational Risk Professional	EN	5 Days	Risk Management	95
December 09-12	Risk Based Internal Auditor - Advanced Diploma Program	EN	4 Days	Audit, Governance & Compliance	31
December 10-12	Organisation Design in the GCC - CIPD Training Course	EN	3 Days	Human Resources	68
December 15-19	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46

December 15-19	Certified Facility Manager	EN	5 Days	Facility Management	37
December 15-19	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
December 15-19	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44

# Salalah, Oman

Date	Course Name	Lg.	Days	Industry P.
August 11-15	Facility Management Professional	EN	5 Days	Facility Management 38
August 18-22	ISO 9001:2015 Certified Lead Auditor	EN	5 Days	Quality Management 90
August 26-29	Certified Product Manager	EN	4 Days	Sales & Marketing 98
September 01-05	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting 45
September 08-12	Certified Facility Manager	EN	5 Days	Facility Management 37
September 08-12	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting 43



Date	Course Name	Lg.	Days	Industry P.
January 15-17	Certified in Governance, Risk & Compliance	EN	3 Days	Audit, Governance & Compliance 26
May 06-10	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
August 05-08	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
August 12-15	Certified Operational Risk Professional	EN	4 Days	Risk Management 95
August 19-22	Certified Enterprise Risk Specialist	EN	4 Days	Risk Management 94
August 26-29	Risk Specialist Masterclass	EN	4 Days	Risk Management 94
August 26-30	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77
September 02-05	Risk Based Internal Auditor - Advanced Diploma Program	EN	4 Days	Audit, Governance & Compliance 31
September 09-13	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance 33
September 09-13	Certified Internal Auditor - Part 1&2	EN	5 Days	Audit, Governance & Compliance 27
September 16-20	Certified Information Security Manager	EN	5 Days	Technology & Development 112
September 22-26	AI for Leaders	EN	5 Days	Management & Leadership 73
September 23-25	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources 67
September 23-27	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership 73
September 23-27	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77
Sep 30 - Oct 02	Employee Experience - CIPD Training Course	EN	3 Days	Human Resources 66
October 07-11	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 82
October 07-11	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 82

October 14-17	Certified Innovation Leader	EN 4 Days	Management & Leadership	74
October 14-17	Certified Private Equity Specialist	EN 4 Days	Financial Services	50
October 14-17	Oxford Artificial Intelligence Programme	EN 4 Days	Management & Leadership	77
October 21-24	Oxford Women's Leadership Programme	EN 4 Days	Management & Leadership	78
October 28-31	University of Cape Town Financial Modelling and Analysis	EN 4 Days	Financial Services	52
November 04-07	Certified Credit Risk Professional	EN 4 Days	Risk Management	93
November 04-07	Risk Specialist Masterclass	EN 4 Days	Risk Management	94
November 04-08	Certified Information System Audit	EN 5 Days	Technology & Development	109
November 04-08	Data Analysis & Reporting using Power BI	EN 5 Days	Finance & Accounting	43
November 04-08	Information Systems Security for Professionals	EN 5 Days	Technology & Development	109
November 04-08	Professional Certificate in Leadership & Communication	EN 5 Days	Management & Leadership	78
November 10-14	Certified Brand Manager	EN 5 Days	Sales & Marketing	97
November 10-14	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN 5 Days	Finance & Accounting	45
November 11-15	APICS Certified Supply Chain Professional - Review Course	EN 5 Days	Supply Chain & Operations	103
November 11-15	Certificate in Strategy Management and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
November 11-15	Certified in the Governance of Enterprise IT	EN 5 Days	Technology & Development	108
November 11-15	International Certificate in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76
November 18-21	Oxford Executive Strategy Programme	EN 4 Days	Management & Leadership	78
November 25-26	Creating Leadership Development Programs Certificate	EN 2 Days	Human Resources	67
November 25-28	Certified Product Manager	EN 4 Days	Sales & Marketing	98
November 25-28	Harvard Cybersecurity	EN 4 Days	Technology & Development	108
November 25-29	Certificate in International Financial Reporting	EN 5 Days	Finance & Accounting	46
November 25-29	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN 5 Days	Procurement & Contracts	83
December 02-05	LSE Data Analysis for Management	EN 4 Days	Financial Services	51
December 02-06	Certified Facility Manager	EN 5 Days	Facility Management	37
December 09-11	Employee Experience - CIPD Training Course	EN 3 Days	Human Resources	66
December 09-11	Str. Fin.: Changes and Challenges for a World Class Fin. Organization	EN 3 Days	Finance & Accounting	47
December 09-12	LSE MBA Essentials	EN 4 Days	Management & Leadership	76
December 09-12	Oxford Executive Finance Programme	EN 4 Days	Financial Services	51
December 09-13	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN 5 Days	Management & Leadership	77
December 16-19	Cambridge Business Sustainability Management	EN 4 Days	Management & Leadership	73
December 16-19	Cambridge Communicating for Influence and Impact	EN 4 Days	Management & Leadership	74
December 16-19	CFO Masterclass - Advanced Executive Program	EN 4 Days	Finance & Accounting	42
December 16-19	Oxford Artificial Intelligence Programme	EN 4 Days	Management & Leadership	77
December 16-19	Oxford Executive Leadership Programme	EN 4 Days	Management & Leadership	76
December 16-19	Oxford Leading Strategic Projects Programme	EN 4 Days	Projects	87
December 16-19	University of Cape Town Financial Modelling and Analysis	EN 4 Days	Financial Services	52
December 16-20	Certif. Budget Analyst - Adv. Tools in Budgeting, Forecasting and Repor...	EN 5 Days	Finance & Accounting	41
December 16-20	International Certificate in Advanced Leadership Skills	EN 5 Days	Management & Leadership	76



# Barcelona, Spain

Date	Course Name	Lg.	Days	Industry P.
January 07-11	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
May 27-30	Certified Operational Risk Professional	EN	4 Days	Risk Management 95
June 03-07	Executive Mini MBA	EN	5 Days	Management & Leadership 76
June 24-28	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
July 15-19	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
July 22-26	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting 45
August 05-09	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management 89
August 05-09	Facility Management Professional	EN	5 Days	Facility Management 38
August 12-16	Certified Facility Manager	EN	5 Days	Facility Management 37
September 02-06	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 82
September 02-06	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 82
September 09-12	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance 25
September 09-12	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
September 09-13	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership 73
September 09-13	Portfolio Management Professional	EN	5 Days	Projects 85
September 09-13	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
September 16-19	Advanced Training Course in Project Finance	EN	4 Days	Financial Services 49
September 23-27	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
Sep 29 – Oct 03	Certified Six Sigma Green Belt	EN	5 Days	Quality Management 90
October 14-18	Financial Statement Analysis	EN	5 Days	Finance & Accounting 46
October 14-18	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources 67
Oct 28 – Nov 01	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN	5 Days	Engineering & Maintenance 33
November 11-13	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations 103
November 11-15	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
November 18-22	Certificate in Organizational Behavior, Development & Management	EN	5 Days	Management & Leadership 75
November 25-29	Executive Mini MBA	EN	5 Days	Management & Leadership 76
Nov 30 – Dec 03	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting 45
December 01-05	Mastering Presentation Skills and Public Speaking	EN	5 Days	Management & Leadership 77
December 02-06	Certified Financial Management Professional	EN	5 Days	Finance & Accounting 42
December 02-06	Supply Chain Risk Management	EN	5 Days	Supply Chain & Operations 104
December 09-11	Recruitment, Selection and Resourcing Talent - CIPD Training Course	EN	3 Days	Human Resources 70

December 09-13	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	107
December 09-13	Sustainability Facility Professional	EN	5 Days	Facility Management	39
December 16-18	Talent Mgmt. Strategies that Drive Performance - CIPD Training Course	EN	3 Days	Human Resources	69
December 16-20	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership	73
December 16-20	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78

## Madrid, Spain

Date	Course Name	Lg.	Days	Industry P.
December 09-13	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78



Date	Course Name	Lg.	Days	Industry P.
July 22-26	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 82
August 05-09	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
September 09-13	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77
November 11-14	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
November 11-15	Certificate in Strategy Management and the Balanced Scorecard	EN	5 Days	Management & Leadership 73
November 11-15	Facility Management Professional	EN	5 Days	Facility Management 38
November 18-22	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management 89
November 18-22	Certified Six Sigma Green Belt	EN	5 Days	Quality Management 90
November 25-28	Certified Enterprise Risk Specialist	EN	4 Days	Risk Management 94
December 16-18	Interpersonal Skills and Effective Communication Strategies	EN	3 Days	Management & Leadership 75

## Paris, France

Date	Course Name	Lg.	Days	Industry P.
June 24-28	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
September 16-20	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
Oct 28 - Nov 01	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
December 18-20	Effective Problem Solving and Decision Making	EN	3 Days	Management & Leadership 75

# Vienna, Austria

Date	Course Name	Lg.	Days	Industry P.
September 09-13	Facility Management Professional	EN	5 Days	Facility Management 38

# Istanbul, Turkey

Date	Course Name	Lg.	Days	Industry P.
December 02-06	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
December 02-06	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78

# Manama, Bahrain

Date	Course Name	Lg.	Days	Industry P.
September 01-05	Certificate in Fundamentals of AI	EN	5 Days	Technology & Development 107
September 08-12	Certified Financial Management Professional	EN	5 Days	Finance & Accounting 42
September 22-25	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
September 22-26	Certified Information System Audit	EN	5 Days	Technology & Development 109
September 22-26	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations 104
October 13-14	Strategic Talent Acquisition	EN	2 Days	Human Resources 71
October 21-24	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting 45
October 27-31	Certified Facility Manager	EN	5 Days	Facility Management 37
October 27-31	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership 79
October 28-29	Strategic Talent Acquisition	EN	2 Days	Human Resources 71
November 10-12	Strategic HR Business Partner	EN	3 Days	Human Resources 70
November 24-28	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
November 24-28	Project Management Professional	EN	5 Days	Projects 86
December 08-10	Organisation Design in the GCC - CIPD Training Course	EN	3 Days	Human Resources 68
December 08-11	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
December 15-19	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations 104
December 16-20	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
December 22-26	Certified Six Sigma Green Belt	EN	5 Days	Quality Management 90
December 22-26	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services 52

# Kuwait City, Kuwait

Date	Course Name	Lg.	Days	Industry P.
September 08-12	Certified Information System Audit	EN	5 Days	Technology & Development 109
September 08-12	Senior Professional in HR International	EN	5 Days	Human Resources 69
September 09-12	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
September 15-16	Strategic Talent Acquisition	EN	2 Days	Human Resources 71
September 22-26	Certificate in Fundamentals of AI	EN	5 Days	Technology & Development 107
October 13-17	Certified Facility Manager	EN	5 Days	Facility Management 37
October 13-17	Senior Professional in HR International	EN	5 Days	Human Resources 69
October 27-29	Strategic Workforce Planning	EN	3 Days	Human Resources 71
October 27-31	Digital Transformation Strategy	EN	5 Days	Sales & Marketing 99
October 28-31	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting 45
November 03-07	Project Management Professional	EN	5 Days	Projects 86
November 10-14	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership 79
November 24-26	Strategic HR Business Partner	EN	3 Days	Human Resources 70
November 24-28	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
December 01-05	Certified Six Sigma Green Belt	EN	5 Days	Quality Management 90
December 15-17	Strategic HR Business Partner	EN	3 Days	Human Resources 70
December 15-18	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance 26
December 15-19	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services 52
December 18-19	Strategic Talent Acquisition	EN	2 Days	Human Resources 71
December 22-26	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77

# Doha, Qatar

Date	Course Name	Lg.	Days	Industry P.
August 11-15	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations 104
September 08-10	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources 67
September 24-26	Strategic Workforce Planning	EN	3 Days	Human Resources 71
October 13-17	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership 77
October 20-24	Professional Certificate in Innovation & Entrepreneurship	EN	5 Days	Management & Leadership 79
November 10-14	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations 104
November 24-26	Strategic Workforce Planning	EN	3 Days	Human Resources 71
November 24-28	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78
December 08-10	Organisation Design in the GCC - CIPD Training Course	EN	3 Days	Human Resources 68
December 15-17	HR as a Business Partner - CIPD Training Course	EN	3 Days	Human Resources 67
December 22-24	Talent Mgmt. Strategies that Drive Performance - CIPD Training Course	EN	3 Days	Human Resources 69

# Rome, Italy

Date	Course Name	Lg.	Days	Industry P.
November 25-29	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership 76
November 25-29	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership 78

# Geneva, Switzerland

Date	Course Name	Lg.	Days	Industry P.
November 25-29	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts 82

# Manchester, UK

Date	Course Name	Lg.	Days	Industry P.
November 04-06	Essential People Skills for Line Managers	EN	3 Days	Human Resources 63

# LIVE Virtual Training

Date	Course Name	Lg.	Days	Industry P.
January 06	CIPD Level 7 Advanced Diploma in Strategic People Management	EN	3 Days	Human Resources 66
January 21-25	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65
January 22-24	Supplier Relationship Management Practitioner	EN	3 Days	Procurement & Contracts 83
Jan 28 – Feb 21	Certified Fraud Examiner	EN	19 Days	Audit, Governance & Compliance 26
February 04-08	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts 82
February 04-08	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts 83
Feb 11 – Mar 07	Facility Management Professional	EN	20 Days	Facility Management 38
February 25-29	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65
March 02	CIPD Level 7 Advanced Diploma in Strategic People Management	EN	3 Days	Human Resources 66
March 03-06	Financial Management for Non Financial Professionals	EN	4 Days	Finance & Accounting 45
March 03-07	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources 65

“ It was a pleasure to participate in this course. Mr. Hisham was helping me out during the course, answering all of my questions repeatedly, without being tired of answering them in a different way for a better understanding of the course. He shared useful tip about the exam as well, like how to answer the questions correctly, time management tips to I can answer all questions in the time given. I learned much more than I expected. Thank you LEORON Institute and Mr. Hisham, very much appreciate this course. ”

**Zahra Aljaberi**

Senior Corporate Treasury Officer  
Image Nation Abu Dhabi, UAE

March 04-05	Leveraging HR Analytics and Data - CIPD Training Course	EN	2 Days	Human Resources	68
March 10-14	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
March 17-19	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
March 17-21	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
March 18-21	Certified Product Manager	EN	4 Days	Sales & Marketing	98
March 24-27	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
March 24-28	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
March 31 – April 03	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
April 03-04	Effective Communication Strategies for Professional Success	EN	2 Days	Human Resources	23
April 14-18	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
April 20	CIPD Level 7 Advanced Diploma in Strategic People Management	EN	3 Days	Human Resources	66
April 28 – May 02	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
May 05-09	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
May 12-16	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership	77
May 13-17	Project Management Professional	EN	5 Days	Projects	86
May 19-23	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
May 19-23	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN	5 Days	Human Resources	64
May 19-23	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
May 20-23	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
May 26-30	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
May 27-29	Certified Legal Compliance Professional	EN	3 Days	Audit, Governance & Compliance	28
June 02-06	Certif. Budget Analyst - Adv. Tools in Budgeting, Forecasting and Repor...	EN	5 Days	Finance & Accounting	41
June 02-06	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
June 02-06	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
June 03-04	Leveraging HR Analytics and Data - CIPD Training Course	EN	2 Days	Human Resources	68
June 03-04	Stress Testing and Recovery and Resolution Planning	EN	2 Days	Risk Management	94
June 05-06	KSA Labor and Employment Law - CIPD Training Course	EN	2 Days	Human Resources	68
June 09-13	Project Management Professional	EN	5 Days	Projects	86
June 23-27	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
June 23-27	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
June 23 – July 17	Certified Fraud Examiner	EN	19 Days	Audit, Governance & Compliance	26
June 24-27	Certified Compliance Professional	EN	4 Days	Audit, Governance & Compliance	25
June 30 – July 04	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101
June 30 – July 04	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
July 07-11	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN	5 Days	Human Resources	64
Jul 07 – Aug 01	Facility Management Professional	EN	20 Days	Facility Management	38
July 08-11	Masterclass in Fraud Investigations - Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	30
July 14-18	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
July 14-25	Certified Facility Manager	EN	10 Days	Facility Management	37

Jul 14 – Aug 22	CIPS Level 2 Certificate in Procurement and Supply Operations	EN 20 Days	Procurement & Contracts	81
July 21-25	APICS Certified in Logistics Transportation and Distribution	EN 5 Days	Supply Chain & Operations	102
July 21-25	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
July 21-25	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN 5 Days	Procurement & Contracts	83
Jul 28 – Aug 01	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	Human Resources	64
August 04-08	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	Human Resources	64
August 04-08	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
August 04-08	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN 5 Days	Finance & Accounting	45
August 05-08	Certified Commercial Real Estate Analysis and Investments	EN 4 Days	Financial Services	50
August 11-15	Certificate in International Financial Reporting	EN 5 Days	Finance & Accounting	46
August 11-15	Certified International Procurement Professional	EN 5 Days	Procurement & Contracts	82
August 11-15	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN 5 Days	Human Resources	64
August 11-15	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
August 15	University of Cape Town Financial Modelling and Analysis	EN 1 Day	Financial Services	52
August 18	Oxford Artificial Intelligence Programme	EN 1 Day	Management & Leadership	77
August 18-22	Contract and Commercial Management Practitioner	EN 5 Days	Procurement & Contracts	82
August 25	Oxford Women's Leadership Programme	EN 1 Day	Management & Leadership	78
August 25-29	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN 5 Days	Human Resources	64
August 25-29	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
September 01-05	Best Practices in Maintenance and Reliability - SMRP Body of Knowledg...	EN 5 Days	Engineering & Maintenance	33
September 01-05	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	97
September 01-05	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN 5 Days	Management & Leadership	77
September 01-05	Project Management Professional	EN 5 Days	Projects	86
September 01-05	Senior Professional in HR International	EN 5 Days	Human Resources	69
September 01-05	Supply Chain Risk Management	EN 5 Days	Supply Chain & Operations	104
September 02-04	Certified Administrative Professional	EN 3 Days	Administration	23
September 03-05	Digital Transformation in Financial Services	EN 3 Days	Financial Services	51
September 08-10	GA Green Associate	EN 3 Days	Facility Management	39
September 08-10	Str. Fin.: Changes and Challenges for a World Class Fin. Organization	EN 3 Days	Finance & Accounting	47
September 08-12	Cash and Liquidity Mgmt. - Mastering Cash Mgmt.: Navigating Working...	EN 5 Days	Finance & Accounting	42
September 08-12	Certificate in Strategy Management and the Balanced Scorecard	EN 5 Days	Management & Leadership	73
September 08-12	Certif. Budget Analyst - Adv. Tools in Budgeting, Forecasting and Repor...	EN 5 Days	Finance & Accounting	41
September 08-12	Certified Manager of Quality/Organizational Excellence	EN 5 Days	Quality Management	89
September 08-12	Certified Stores and Stock Controller	EN 5 Days	Supply Chain & Operations	103
September 08-12	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
September 08-12	Financial Planning and Analysis	EN 5 Days	Finance & Accounting	44
September 08-12	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN 5 Days	Procurement & Contracts	83
September 09-12	Certified Compliance Professional	EN 4 Days	Audit, Governance & Compliance	25
September 09-12	Certified in Governance, Risk & Compliance	EN 4 Days	Audit, Governance & Compliance	26

September 15	Harvard Cybersecurity	EN	1 Day	Technology & Development	108
September 15	LSE MBA Essentials	EN	1 Day	Management & Leadership	76
September 15	Oxford Executive Strategy Programme	EN	1 Day	Management & Leadership	78
September 15-17	Agile Auditing	EN	3 Days	Audit, Governance & Compliance	25
September 15-19	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
September 15-19	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
September 15-19	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
September 16-17	KSA Labor and Employment Law - CIPD Training Course	EN	2 Days	Human Resources	68
September 16-17	Strategic Workforce Planning	EN	2 Days	Human Resources	71
September 16-18	Sales Management Certified Program	EN	3 Days	Sales & Marketing	99
September 16-19	Advanced Training Course in Project Finance	EN	4 Days	Financial Services	49
September 16-19	Certified Product Marketing Manager	EN	4 Days	Sales & Marketing	98
September 16-20	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	28
September 16-20	Certified Information Security Manager	EN	5 Days	Technology & Development	112
September 16-20	ITIL4 Foundation & ITIL4 Strategist	EN	5 Days	Technology & Development	110
September 18-19	Certified Anti-Money Laundering Specialist	EN	2 Days	Audit, Governance & Compliance	25
September 18-19	Change Management for HR	EN	2 Days	Human Resources	66
September 21	CIPD Level 7 Advanced Diploma in Strategic People Management	EN	3 Days	Human Resources	66
September 22	LSE Data Analysis for Management	EN	1 Day	Financial Services	51
September 22-26	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
September 22-26	Financ. Modelling Master - Adv. Diploma in Financ. Modelling Using Exc...	EN	5 Days	Finance & Accounting	45
September 23-24	Strategic Talent Acquisition	EN	2 Days	Human Resources	71
September 29	Cambridge Communicating for Influence and Impact	EN	1 Day	Management & Leadership	74
Mar 03 – Oct 24	CIPS Level 4 Diploma in Procurement and Supply	EN	50 Days	Procurement & Contracts	81
Sep 22 – Oct 16	Certified Fraud Examiner	EN	19 Days	Audit, Governance & Compliance	26
Sep 22 – Oct 17	Facility Management Professional	EN	20 Days	Facility Management	38
Sep 29 – Oct 01	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
Sep 29 – Oct 03	Certified Information System Audit	EN	5 Days	Technology & Development	109
Sep 29 – Oct 03	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
Sep 29 – Oct 03	Certified Search Marketing Specialist	EN	5 Days	Sales & Marketing	99
Sep 29 – Oct 03	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN	5 Days	Human Resources	64
Sep 29 – Oct 03	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
Sep 29 – Oct 03	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
Sep 29 – Oct 03	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
Sep 30 – Oct 02	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
October 01-03	Compensation and Reward Management - CIPD Training Course	EN	3 Days	Human Resources	62
October 02-03	UAE Labour & Employment Law - CIPD Training Course	EN	2 Days	Human Resources	70
October 06-08	Accounting for Non-Accountants	EN	3 Days	Finance & Accounting	41

October 06-08	Effective Report Writing for Internal Auditors	EN	3 Days	Audit, Governance & Compliance	26
October 06-10	Certified Company Valuation Modeller	EN	5 Days	Financial Services	49
October 06-10	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
October 06-10	Certified Operational Risk Professional	EN	5 Days	Risk Management	95
October 06-10	Certified Six Sigma Green Belt	EN	5 Days	Quality Management	90
October 06-10	International Certificate in Wealth and Investment Management	EN	5 Days	Financial Services	52
October 06-10	Network Associate	EN	5 Days	Technology & Development	108
Oct 06 – Nov 06	Certified Internal Auditor - Part 2	EN	24 Days	Audit, Governance & Compliance	27
October 10	University of Cape Town Financial Modelling and Analysis	EN	1 Day	Financial Services	52
October 13	Cambridge Business Sustainability Management	EN	1 Day	Management & Leadership	73
October 13	LSE Digital Transformation in HR	EN	1 Day	Human Resources	62
October 13	Oxford Executive Finance Programme	EN	1 Day	Financial Services	51
October 13	Oxford Executive Leadership Programme	EN	1 Day	Management & Leadership	76
October 13-15	Fintech and Blockchain - A Practical Guidance in Cryptocurrencies, Bitc...	EN	3 Days	Financial Services	52
October 13-15	LEED AP: Building Design and Construction	EN	3 Days	Facility Management	38
October 13-17	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
October 13-17	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
October 13-17	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
October 13-17	Professional Certificate in Leadership & Communication	EN	5 Days	Management & Leadership	78
October 13-17	Senior Professional in HR International	EN	5 Days	Human Resources	69
October 13-24	Certified Facility Manager	EN	10 Days	Facility Management	37
October 14-16	Strategic Sales Certified Program	EN	3 Days	Sales & Marketing	99
October 14-17	Certified Innovation Leader	EN	4 Days	Management & Leadership	74
October 14-17	Certified Private Equity Specialist	EN	4 Days	Financial Services	50
October 16-17	The Power of Emotional Intelligence (EQ) - Unlocking Workplace Success	EN	2 Days	Management & Leadership	79
October 19-23	Certified Cost Professional	EN	5 Days	Projects	85
October 20-22	Health and Safety	EN	3 Days	Facility Management	37
October 20-24	Bus. Continuity Mgmt. - Crisis Mgmt. and Sustainability Under Adverse...	EN	5 Days	Quality Management	89
October 20-24	Business Operations Professional	EN	5 Days	Supply Chain & Operations	101
October 20-24	Certified Compliance Professional	EN	5 Days	Audit, Governance & Compliance	25
October 20-24	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
October 20-24	Certified in Governance, Risk & Compliance	EN	5 Days	Audit, Governance & Compliance	26
October 20-24	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
October 20-24	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources	67
October 20-24	Professional in HR International	EN	5 Days	Human Resources	69
October 20-24	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
October 21-24	Certified Banking Treasury Manager	EN	4 Days	Financial Services	49
October 27	Oxford Artificial Intelligence Programme	EN	1 Day	Management & Leadership	77
October 27	Oxford Leading Strategic Projects Programme	EN	1 Day	Projects	87

October 27	Oxford Women's Leadership Programme	EN	1 Day	Management & Leadership	78
October 27-29	Property Management	EN	3 Days	Facility Management	38
October 27-31	Change Management Master	EN	5 Days	Management & Leadership	74
October 27-31	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
October 27-31	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
October 27-31	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
October 27-31	Data Analysis & Reporting using Power BI	EN	5 Days	Finance & Accounting	43
October 27-31	Principles of Warehousing Mgmt. - Str. Warehouse Mgmt.: Navigating...	EN	5 Days	Supply Chain & Operations	104
November 03-07	Asset Management Work Processes - CAMA exam preparation course	EN	5 Days	Engineering & Maintenance	33
November 03-07	Cert. in Intl. Public Sector Accounting Standards (IPSAS) - Accrual Acco...	EN	5 Days	Finance & Accounting	43
November 03-07	Certified In Transformation for Supply Chain	EN	5 Days	Supply Chain & Operations	104
November 03-07	CILT International Certificate in Logistics and Transport	EN	5 Days	Supply Chain & Operations	101
November 03-07	CILT International Introductory Certificate in Logistics and Transport	EN	5 Days	Supply Chain & Operations	102
November 03-07	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
November 03-07	Risk Management Professional	EN	5 Days	Projects	86
November 03-07	Supply Chain Dynamics	EN	5 Days	Supply Chain & Operations	104
November 04-05	Leveraging HR Analytics and Data - CIPD Training Course	EN	2 Days	Human Resources	68
November 04-07	Certified Credit Risk Professional	EN	4 Days	Risk Management	93
November 04-07	Risk Specialist Masterclass	EN	4 Days	Risk Management	94
November 04-08	Certified Information System Audit	EN	5 Days	Technology & Development	109
November 10-12	Certified Associate in Project Management	EN	3 Days	Projects	85
November 10-12	Certified Supply Chain Analyst	EN	3 Days	Supply Chain & Operations	103
November 10-12	Supplier Relationship Management Practitioner	EN	3 Days	Procurement & Contracts	83
November 10-13	CFO Masterclass - Advanced Executive Program	EN	4 Days	Finance & Accounting	42
November 10-14	APICS Certified Supply Chain Professional - Review Course	EN	5 Days	Supply Chain & Operations	103
November 10-14	Best Practices for Maintenance and Reliability Technicians - SMRP Bod...	EN	5 Days	Engineering & Maintenance	34
November 10-14	Certificate in International Financial Reporting	EN	5 Days	Finance & Accounting	46
November 10-14	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
November 10-14	Certified Reliability Engineer	EN	5 Days	Engineering & Maintenance	34
November 10-14	Certified Treasury Professional	EN	5 Days	Finance & Accounting	44
November 11-14	Certified Commercial Real Estate Analysis and Investments	EN	4 Days	Financial Services	50
November 11-14	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
November 11-15	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
November 17-21	Certified Search Marketing Specialist	EN	5 Days	Sales & Marketing	99
November 17-21	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN	5 Days	Human Resources	64
November 17-21	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
November 17-21	Cost Accounting and Management	EN	5 Days	Finance & Accounting	41
November 17-21	International Certificate in Advanced Leadership Skills	EN	5 Days	Management & Leadership	76
November 17-21	Masterclass in Financ. Control - Cert. in Accounting and Financ. Control	EN	5 Days	Finance & Accounting	47

Nov 17 – Dec 12	Facility Management Professional	EN 20 Days	Facility Management	38
Nov 17 – Dec 26	CIPS Level 2 Certificate in Procurement and Supply Operations	EN 20 Days	Procurement & Contracts	81
November 18-19	Certified Branch Manager	EN 2 Days	Financial Services	49
November 18-19	Strategic Talent Acquisition	EN 2 Days	Human Resources	71
November 18-21	Certified Product Marketing Manager	EN 4 Days	Sales & Marketing	98
November 20-21	People Analytics for HR	EN 2 Days	Human Resources	70
November 24-27	Financial Management for Non Financial Professionals	EN 4 Days	Finance & Accounting	45
November 24-28	Certificate in Organizational Behavior, Development & Management	EN 5 Days	Management & Leadership	75
November 24-28	Certified Social Media Marketing Specialist	EN 5 Days	Sales & Marketing	98
November 24-28	CIPD Level 3 Foundation Certificate in People Practice	EN 5 Days	Human Resources	64
November 24-28	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
November 24-28	COBIT 19	EN 5 Days	Technology & Development	109
November 24-28	CompTIA A+	EN 5 Days	Technology & Development	109
November 24-28	Cyber Security Fundamentals	EN 5 Days	Technology & Development	110
November 24-28	Data Science Fundamentals	EN 5 Days	Technology & Development	110
November 24-28	Microsoft Office Specialist	EN 5 Days	Technology & Development	112
November 24-28	Risk Based Internal Auditor - Advanced Diploma Program	EN 5 Days	Audit, Governance & Compliance	31
November 26-27	Artificial Intelligence (AI) for HR - CIPD Training Course	EN 2 Days	Human Resources	61
Nov 30 – Dec 05	Certified Management Accountant - Part 1	EN 6 Days	Finance & Accounting	44
December 01	Audit Committee Best Practices	EN 1 Day	Audit, Governance & Compliance	25
December 01-03	Risk Mgmt. Leadership Program - Navigating Uncertainty: A Program fo...	EN 3 Days	Risk Management	95
December 01-05	APICS Certified in Logistics Transportation and Distribution	EN 5 Days	Supply Chain & Operations	102
December 01-05	Certified Executive Personal Assistant	EN 5 Days	Administration	23
December 01-05	Certified Financial Management Professional	EN 5 Days	Finance & Accounting	42
December 01-05	Certified Six Sigma Green Belt	EN 5 Days	Quality Management	90
December 01-05	CIPD Level 5 Associate Diploma in Organizational Learning & Develop...	EN 5 Days	Human Resources	64
December 01-05	CIPD Level 5 Associate Diploma in People Management	EN 5 Days	Human Resources	65
December 02	Developing a Risk Based Auditing Plan	EN 1 Day	Audit, Governance & Compliance	30
December 03	Internal Audit Maturity Model	EN 1 Day	Audit, Governance & Compliance	30
December 03-05	Strategic Workforce Planning	EN 3 Days	Human Resources	71
December 04	Optimizing the Three Lines of Model for Internal Audit	EN 1 Day	Audit, Governance & Compliance	31
December 04-06	Stress Testing and Recovery and Resolution Planning	EN 3 Days	Risk Management	94
December 05	Building a Strong Internal Audit Qlty. Assurance and Improvement Pro...	EN 1 Day	Audit, Governance & Compliance	31
December 08-10	Value Added Tax Implementation	EN 3 Days	Finance & Accounting	43
December 08-12	Accounts Payable and Accounts Receivable	EN 5 Days	Finance & Accounting	41
December 08-12	Advanced Training in Finance Strategic Financial Risk and Liquidity	EN 5 Days	Risk Management	93
December 08-12	APICS Certified Supply Chain Professional - Review Course	EN 5 Days	Supply Chain & Operations	103
December 08-12	Certified Compliance Professional	EN 5 Days	Audit, Governance & Compliance	25
December 08-12	Certified Digital Marketing Professional	EN 5 Days	Sales & Marketing	97



December 08-12	Certified in Planning and Inventory Management	EN	5 Days	Supply Chain & Operations	102
December 08-12	Certified in the Governance of Enterprise IT	EN	5 Days	Technology & Development	108
December 08-12	Certified Operational Risk Professional	EN	5 Days	Risk Management	95
December 08-12	Certified PMO Professional	EN	5 Days	Projects	87
December 08-12	Certified Professional in Supply Management	EN	5 Days	Procurement & Contracts	81
December 08-12	Change Management Master	EN	5 Days	Management & Leadership	74
December 08-12	Contract and Commercial Management Practitioner	EN	5 Days	Procurement & Contracts	82
December 08-12	Digital Transformation Strategy	EN	5 Days	Sales & Marketing	99
December 08-12	ESG & Sustainable Corporate Finance	EN	5 Days	Financial Services	63
December 08-12	Masterclass in Leadership Thinking - Str., Future, Design, Systemic, Ana...	EN	5 Days	Management & Leadership	77
December 08-12	Project Management Professional	EN	5 Days	Projects	86
December 08-12	Public Private Partnership - Contract Negotiation, Strategy & Legal Agr...	EN	5 Days	Finance & Accounting	43
December 09-11	Sales Management Certified Program	EN	3 Days	Sales & Marketing	99
December 09-12	Certified Real Estate Financial Modeller	EN	4 Days	Financial Services	50
December 09-12	Ethical Hacker	EN	4 Days	Technology & Development	108
December 09-12	Masterclass in Fraud Investigations - Adv. Forensics and AML program	EN	4 Days	Audit, Governance & Compliance	30
December 09-13	Certified Artificial Intelligence (AI) Practitioner	EN	5 Days	Technology & Development	107
December 15-16	IFRS9: Financial Instruments	EN	2 Days	Finance & Accounting	46
December 15-19	Cash and Liquidity Mgmt. - Mastering Cash Mgmt.: Navigating Working...	EN	5 Days	Finance & Accounting	42
December 15-19	Certified Enterprise Risk Specialist	EN	5 Days	Risk Management	94
December 15-19	Certified Fraud Risk Specialist	EN	5 Days	Risk Management	93
December 15-19	Certified International Procurement Professional	EN	5 Days	Procurement & Contracts	82
December 15-19	Certified Manager of Quality/Organizational Excellence	EN	5 Days	Quality Management	89
December 15-19	Certified Risk Modeler	EN	5 Days	Risk Management	94

December 15-19	CIPD Level 3 Foundation Certificate in People Practice	EN	5 Days	Human Resources	64
December 15-19	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
December 15-19	CIPD Level 5 Associate Diploma in People Management	EN	5 Days	Human Resources	65
December 15-19	Data Analytics in Internal Audit	EN	5 Days	Audit, Governance & Compliance	29
December 15-19	Executive Mini MBA	EN	5 Days	Management & Leadership	76
December 15-19	Human Resources Master - Advanced Diploma Program	EN	5 Days	Human Resources	67
December 15-19	Str. Procurement Master - Adv. Diploma in Str. Sourcing and Category...	EN	5 Days	Procurement & Contracts	83
December 15-20	Certified Information System Audit	EN	6 Days	Technology & Development	109
December 15-20	Information Systems Security for Professionals	EN	6 Days	Technology & Development	109
December 15-20	ITIL4 Foundation & ITIL4 Strategist	EN	6 Days	Technology & Development	110
December 16-17	Change Management for HR	EN	2 Days	Human Resources	66
December 16-19	Certified Product Manager	EN	4 Days	Sales & Marketing	98
December 16-19	Risk Specialist Masterclass	EN	4 Days	Risk Management	94
December 16-20	Certified in Risk and Info Systems Controls	EN	5 Days	Technology & Development	28
December 18-20	Strategic HR Business Partner	EN	3 Days	Human Resources	70
December 21-26	Certified Management Accountant - Part 2	EN	6 Days	Finance & Accounting	44
December 22-26	Certified Digital Marketing Specialist	EN	5 Days	Sales & Marketing	97
December 23-25	Certified Administrative Professional	EN	3 Days	Administration	23
December 23-26	Certified Brand Manager	EN	4 Days	Sales & Marketing	97
December 23-26	Certified in Governance, Risk & Compliance	EN	4 Days	Audit, Governance & Compliance	26
December 23-26	Network Associate	EN	4 Days	Technology & Development	108
December 24-28	COBIT 19	EN	5 Days	Technology & Development	109



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